

## Muhlenberg School District

### Procedures for Parental Requests to Review State Assessments

Section 4.4 of Chapter 4 provides for the right of any parents or guardians to excuse their child from the state assessment if, upon inspection of the testing materials, they find the assessment to be in conflict with their religious beliefs. This is the only basis for a parent or guardian to excuse his or her child from the statewide assessments.

Two weeks prior to each testing window, each assessment will be made available for review by parents and guardians. The assessment must be reviewed on school district property and School Assessment Coordinator must be present at all times during the review. After contacting the Principal of the building with your request to inspect testing materials, a convenient time for the review will be scheduled.

Parents and guardians must sign the **Parent Confidentiality Agreement**. Parents and guardians may not photocopy, write down, or in any other manner record any portion of the assessments, including directions.

If after reviewing the test parents/guardians find the test to be in conflict with their religious belief and wish their student(s) to be excused from the test, the parents/guardians must provide a written request that states the objection to the Superintendent or Chief Executive Officer, no later than three days prior to the beginning of the testing window.

Please be aware that students who do not participate in the assessment due to parental request will negatively affect the school's participation rate and can potentially have a negative impact on the schools AYP status.

April 11, 2013