

MUHLENBERG SCHOOL DISTRICT
Regular Board Meeting Minutes
June 16, 2021
Blue Center, Via Zoom
www.muhlSDK12.org

Call to Order

The Regular Board Meeting of the Board of Education of the Muhlenberg School District was called to order on Wednesday, June 16, 2021 at 7:41 PM by Board President, Mr. S. Wayne Hardy via remote access using Zoom.

Members Present

President – Mr. S. Wayne Hardy
Vice President – Mr. J. Tony Lupia, Jr.
Secretary – Mr. Thomas W. Gross
Assistant Secretary – Mrs. Cindy L. Mengle (via zoom)
Treasurer – Mr. Richard E. Hoffmaster
Member – Mr. Garrett E. Hyneman
Member – Mr. K. Scott Long
Member – Mr. Mark J. Nelson
Member – Mr. Otto W. Voit, III
Solicitor – Mr. Brian J. Boland, Esq.
Recording Secretary – Mrs. Patricia L. Law/Mrs. Tara L. Flowers

Members Absent

Administration Present

Superintendent – Dr. Joseph E. Macharola
Assistant Superintendent – Dr. Alan S. Futrick
Business Manager – Mr. Shane M. Mathias, CPA
Director of Physical Plant and Transportation – Mr. Ken Patterson
Director of Special Education – Dr. Shawn Rutt
Supervisor of Special Education – Dr. Tyler Herman
Supervisor of Accounts – Ms. Susan Hawkins
Behavior Analyst – Mr. Zachary Milch
Director of Technology – Mr. Daniel Houck
Director of Federal Programs – Dr. Cathy Shappell
Director of Food and Nutrition – Mr. Carey Kline
Data Administrator – Mr. Kevin Vanino
Athletic Director – Dr. Tim Moyer
Community & Family Outreach Coordinator & Interpreter – Ms. Elizabeth Laviena
High School Principal – Mr. Michael Mish
High School Assistant Principal – Mr. C. Eric Schaeffer
High School Assistant Principal – Ms. Lori Morris
Middle School Principal – Dr. Jeffery Ebert
Middle School Assistant Principal – Dr. Felicia Gonzalez
C. E. Cole Intermediate Principal – Mr. Steven Baylor

Elementary Center Principal – Mr. Kyle Crater
Elementary Center Assistant Principal – Mrs. Ginny Hornberger
Elementary Center Assistant Principal – Dr. Shannon O'Donnell

Visitors *(Note: This is who appeared to be attending via Zoom and may not include everyone)*

Jolyn Casper
Linda Figueroa
Kathi Wolfe

Educational Presentations

There was none.

Hearing of Visitors - Muhlenberg School District taxpayers and residents have an opportunity, at this time, to comment on matters of concern, official action, or deliberation which are or may be before the Muhlenberg School Board. The Board retains the option to accept all public comment at this time. Presentations should be limited to two minutes per person. In the event that the Board determines that there is not sufficient time for residents or taxpayers of the School District to comment, the Board may defer the comment period to the next regular meeting.

There were none.

Committee Report

A. Berks County Intermediate Unit – Mr. J. Tony Lupia, Jr.

Mr. Lupia reiterated that all board members should have received a copy of *What Happened at the BCIU Board Meeting*, there will be another meeting held tomorrow night, June 17, 2021.

B. Reading-Muhlenberg CTC – Mr. J. Tony Lupia, Jr.

Mr. Lupia discussed the welding program expansion that was presented, however, Dr. Mumin and Dr. Macharola did not receive information on the building and what it entails or architectural graphs. Mr. Lupia advised the plans were for a building for the welding program apart from the main building where they will have more room to expand. Mr. Lupia advised once the board receives more information regarding the cost, it will be presented to the board for approval. Mr. Lupia discussed wanting approval for the program as students are getting back into the trades and are interested, and he believes it will be a great asset. Mr. Voit questioned whether there was any preliminary thoughts on how the project would affect Muhlenberg's operating budget. Mr. Lupia advised he was unaware at the current time as numbers were not presented. Dr. Macharola discussed that both boards, the joint authority, and everyone would need to be in agreement with the project to move forward.

C. Berks County Tax Collection Committee – Mr. Shane M. Mathias, CPA

There was no meeting this month; therefore, there was no report at this time. However there will be a meeting at the end of the month.

D. PSBA Liaison – Mr. Otto W. Voit, III

There was no report at this time. Mr. Voit advised the board if anyone wanted to become the PSBA liaison, he would graciously step down.

E. Muhlenberg Community Library – Mr. Terry Heckman

There was no report at this time.

F. Muhlenberg Township/Laureldale Borough Liaison – Mr. J. Tony Lupia, Jr.

Mr. Lupia reported that there will be a meeting on Monday, June 21, 2021; there is no report at this time.

G. Educational Programs – Dr. Alan S. Futrick

Dr. Futrick discussed the kick off the Summer Style session at the high school this past Monday, June 14, 2021. Dr. Futrick reported there were 1,757 students signed up for all three sessions. Dr. Futrick advised there are a total of 71 teachers and 47 college students working the program. Dr. Futrick discussed how large an undertaking for the school district it is, but it is something that the district is very excited about to offer nine weeks of educational opportunity and enrichment activities over the summer for the students. Dr. Futrick thanked Dr. Shappell for overseeing the organization of the program, Kevin Vanino for overseeing the logistics of the program, Liz Laviena for assisting in reaching out to a lot of the students, Carey Kline for serving about 1200 meals a day, Linda Figueroa for organizing all of the college students, the districts' coaches Juliana Cicarelli, Jackie Bellanca, Amy Chiarelli, and also, Taylor Charles for pulling together and really helping pull the program off. Dr. Futrick also thanked the district's Administrators for helping make things go as smoothly as possible because the district is essentially running an additional school building this summer with the number of students that are present. Dr. Futrick expressed how nice it is to see the parents dropping off the students and how much the students are enjoying the program. Dr. Futrick advised the district is focusing on relationships and focusing on exposing the students to as many activities as possible. Dr. Futrick also advised the program has been successful to this point and the district looks forward to eight more weeks of this happening.

Solicitor's Comments – Mr. Brian J. Boland, Esq.

No report at this time.

Superintendent's Comments - Dr. Joseph E. Macharola

Dr. Macharola thanked Dr. Futrick and all the Administrators, as well as everyone who stepped up to the plate to help the district build this pathway for our children. Dr. Macharola expressed the 1,757 students are going to be part of the recovery program with fun activities and academics. Dr. Macharola thanked Dr. Futrick again for his work in establishing this program as well as Dr. Shappell and all of the names that Dr. Futrick listed. Dr. Macharola expressed how the program was aligned with the district's post-pandemic plan and how Muhlenberg stepped up to the plate working with the students coming out of this pandemic. Dr. Macharola discussed how proud he was of those efforts and how the district will continue working with the students over the next few years. Dr. Macharola continued to state there is no fairy dust in the process, the district recognizes the obligations and the district will continue to drive those obligations to the best welfare of the students and to support all of the district's staff and faculty as well. Dr. Macharola reported there were 320 graduates this past Wednesday at Santander Arena and expressed how it was a phenomenal night for the students. Dr. Macharola went on to discuss how the graduates aim high with integrity, naming three key things: family, service, and civilian/non-civilian. Dr. Macharola spoke about how the students worked so hard over this past year and they never gave up. Dr. Macharola expressed how happy things worked in terms of COVID-19 and how the district is continuing to raise the bar in inoculations in getting back to somewhat a sense of normalcy. Dr. Macharola discussed what a joy it was to be at the arena to see the students and parents graduate as he expressed he could not thank the Muhlenberg community, the parents, the students, and seniors enough for not giving up. Dr. Macharola continued to point out how the students demonstrated poise, how the students endured and didn't quit, and what a tremendous way to at least close this year and how quickly the district turned around with the summer recovery. Dr. Macharola congratulated everyone again and thanked all nine of the district's school board members for their support and their continued support for the district's educational programs and students. Dr. Macharola expressed his admiration for the current board as they care about the students, certainly supported the Administration in the operation of the district, and advised he could confidently say the support of (Dr. Macharola) himself. Dr. Macharola continued to thank the current board for their dedication and their work as the district will continue to emerge and grow as a community, as a family, and the district will give the students the district's very best.

Dr. Macharola and Mr. Hardy honored Patricia Law on her retirement as the school board presented her with a plaque, honoring her dedication to the Muhlenberg School District for her loyal years of service 2013-2021.

Comments/Questionstion/Concerns:

Mr. Nelson, Mr. Hoffmaster, Mr. Long, Mr. Hyneman, and Mr. Lupia all spoke to Patricia Law for her work in the school district and thanked her for her hard work throughout the years.

Board Business

Personnel

Resolution Nos. 199A - 199R (199A, 199D, and 199K pulled for a separate vote)

Moved by Mr. Hoffmaster and Mr. Long, that the Board of Education of the Muhlenberg School District approve **Resolution Nos. 199A through 199R (Mr. Nelson requested 199A, 199D, and 199K be pulled for a separate vote) in their entirety.**

Yeas: Mr. Gross, Mr. Hardy, Mr. Hoffmaster, Mr. Hyneman, Mr. Long, Mr. Lupia, Ms. Mengle, Mr. Nelson, Mr. Voit. The motion **carried** unanimously.

199A Pulled for separate vote.

199B Request for Leave of Absence/FMLA Leave

Resolved, that the Board of Education of the Muhlenberg School District approve the request for a Leave of Absence/FMLA leave for the following employees:

- a. Mrs. Samantha Kopp, ESL Teacher, Muhlenberg Elementary Center, Leave of Absence/FMLA, effective on or about August 25, 2021 through on or about September 20, 2021.
- b. Mrs. Erika Watson, Music Teacher, Muhlenberg Middle (Junior High) School, Leave of Absence/FMLA, extended through on or about January 24, 2022.

199C 2021 Extended School Year Assignments

Resolved, that the Board of Education of the Muhlenberg School District approve the following assignments for the 2021 Extended School Year Program, as presented (Exhibit #143):

Extended School Year Coordinator

Mr. Taylor Charles

Teachers

Ms. Christine Bansner	Ms. Emily Rudderow
Ms. Erika Sager	Ms. Corri Speakman
Ms. Haley Layton	Ms. Michele McCammitt
Ms. Kristen Parsons	Ms. Sarah Kopetsky
Ms. Megan Charles	Ms. Michelle Lawlor

Ms. Michelle Heckman Ms. Kasey Dawson
Ms. Katelyn Konopelski Ms. Iva Moyer
Ms. Cierra Etchberger Mr. Josh Rankin

Instructional Assistants

Ms. Joanna Banks	Ms. Jessica Mulutzie
Ms. Erica Brumbach	Ms. Marina Hiester
Ms. Madeline McMullen	Ms. Jessica Knepp
Mr. Kyle Craig	Ms. Karen Adams
Ms. Darlene Allen	Ms. Pryscilla Figueroa
Ms. Karen Lessie	Ms. Claudia Barrett
Ms. Cindy Tomasi	Ms. Michellemarie Spanier
Ms. Beth Youse	Ms. Jennifer Thompson
Ms. Holly Scheck	Mr. Marquis Marshall
Ms. Jillian Zerby	Ms. Sky Sanfiel

Job Coach

Ms. Christine Garner

199D Pulled for separate vote.

199E Summer Phase II of the Holistic Plan: Pre-Educator Assignments

Resolved, that the Board of Education of the Muhlenberg School District approve the following Summer Phase II of the Holistic Plan pre-educator assignments, as presented (Exhibit #144):

<u>Student Name</u>	<u>College</u>
Madison Burkert (Lund)	Kutztown University
Jenna Giles	Penn State Berks
Kaili Brinker	Penn State Berks
Brook Long	Kutztown University
Thomas Shrawder	Kutztown University
Akello Mosby	Kutztown University
Robert Troutman	Kutztown University
Cody Mish	West Georgia University
Jordan Rigg	Alvernia University
Katie Fry	Monmouth University
Matt Fry	West Chester University
Alan Futrick	West Chester University
Brandon Connor	Millersville University
Anthony Futrick	West Chester University

Elijah Bowers	Albright College
Norah Harrison	Kutztown University
Colby Painter	Hood College
Jake Stoudt	Alvernia University
Drew Stoudt	West Chester University
Jake Kuczawa	West Chester University
Adam Vanino	Villanova University
Madalyn Barbon	Penn State University
Caroline Wasielewski	Dickinson College
Jordan Williams	Penn State University
Isys Goodman	RACC/Arizona State
Brady Dallas	Bloomsburg University
Alyson Bates	Shippensburg University
Lanie Boyce	Shippensburg University
Lauren Ciemiewicz	Penn State University
Ethan Fry	Millersville University
Hannah Nicholson	West Chester University
Autumn Eyer	Juniata College
Liliana Perez	St. Francis University
Dylan Moyer	West Virginia University
Mason Lubas	Penn State University
Gabe Sharp	Penn State University
Bob Sterley	Kutztown University
Madison Szczecina	Kutztown University
Hannah Reifinger	Kutztown University
Gabriella Rojas	DeSales University
Sal Pugliese	West Chester University
Carmen Popovici	Kutztown University
Lauren Beam	Bloomsburg University
Anthony Calveresi	Kutztown University
Erin Batz	Kutztown University
Emily Nugent	Temple University
Isaiah C. Gilmore	Shippensburg University

199F Summer Phase II of the Holistic Plan: Nursing Staff

Resolved, that the Board of Education of the Muhlenberg School District approve the following Summer Phase II of the Holistic Plan nursing staff assignments, as presented (Exhibit #145):

Nurses

Ms. Kathy Bower
Ms. Mary Cameron

Ms. Maryann Ligenza
Ms. Sharon Lountzis

Health Services Technicians

Ms. Wendy Harrington
Ms. Marcie Mauroschadt
Ms. Mary Gibson
Ms. Teresa Pietrusewicz

199G Bus Monitor for the 2020-2021 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve Ms. Alisha Neiman, Muhlenberg Elementary Center, as a bus monitor for the 2020-2021 school year, effective March 22, 2021, at the pay rate of \$10.50 per hour.

199H Recording Secretary of the Board Stipend

Resolved, that the Board of Education of the Muhlenberg School District approve the stipend for Mrs. Tara L. Flowers, School Board Recording Secretary, of \$100.00 per attending meeting, effective June 16, 2021.

199I Completion of Probation

Resolved, that the Board of Education of the Muhlenberg School District approve the completion of probation for the following classified employees:

- a. Ms. Andrea Wolf, Class A Secretary, Physical Plant and Transportation, completion of forty-five (45) day probation as of May 14, 2021 and recommended for permanent employment as of May 17, 2021.
- b. Ms. Claudia Bennet, Instructional Assistant, Muhlenberg Middle (Junior High) School, completion of forty-five (45) day probation as of June 8, 2021 and recommended for permanent employment as of June 9, 2021

199J Classified Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the appointment of the following classified employees:

- a. Mr. Roberto Rodriguez, Outside Custodian (S. Swartz), effective June 18, 2021, at a salary of \$47,189; and a \$.50 (fifty cent) per hour premium for outside duties.
- b. Ms. Jennifer Schaffer, Class A Secretary (S. Heckman), Special Education Department, effective June 28, 2021, at a salary of \$38,671 prorated for days worked.

199K Pulled for separate vote.

199L Termination of Employment

Resolved, that the Board of Education of the Muhlenberg School District approve the termination of the following employee:

- a. Mr. William J. Valeriano, Crossing Guard, effective March 19, 2021.

199M Co-Curricular Resignations

Resolved, that the Board of Education of the Muhlenberg School District accept the following co-curricular resignations.

- a. Ms. Ashley Kline, Junior High Girls Volleyball Assistant Coach, effective May 12, 2021.
- b. Ms. Stephanie Jablonski, Spanish Club Advisor, effective June 9, 2021.

199N Co-Curricular Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following co-curricular appointments:

- a. Mr. Michael Allen, High School TV Studio Advisor, effective April 1, 2021 through the end of the 2020-2021 school year, at a salary of \$3,590 (year 10) prorated for days worked.
- b. Mr. William Snelling, MMS Gold Tones, effective March 15, 2021, at a salary of \$455.39 prorated for days worked.
- c. Mr. Matthew Flowers, Varsity Boys Basketball Head Coach, effective June 17, 2021, at a salary of \$6,724 (year 14).

199O Sports Event Monitor for the 2020-2021 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the Sports Event Monitor for the 2020-2021 School Year at the pay rate of \$10.50 per hour.

- a. Mr. Colin English

199P Request to Update Athletic Unit Values

Resolved, that the Board of Education of the Muhlenberg School District approve the updated athletic unit values, as presented (Exhibit #146).

199Q Acceptance of Resignations

Resolved, that the Board of Education of the Muhlenberg School District accept the following resignation:

- a. Ms. Bonnie M. Kerr, Fourth Grade Teacher, C. E. Cole Intermediate School, resignation for the purpose of retirement, effective June 30, 2021.
- b. Ms. Annie Shrawder, Art Teacher, Muhlenberg Elementary Center, effective June 15, 2021

199R Summer Hours for Professional Staff

Resolved, that the Board of Education of the Muhlenberg School District approve the following employee for summer hours:

- a. Ms. Stacy Wiza, thirty (30) hours for virtual learning resources and professional development planning and learning, at the professional pay rate of \$30.00 per hour

Resolution No. 199A

Moved by Mr. Nelson and Mr. Voit, that the Board of Education of the Muhlenberg School District approve **Personnel Resolution No. 199A** in its entirety.

Yeas: Mr. Hardy, Mr. Hoffmaster, Mr. Hyneman, Mr. Lupia, Ms. Mengle, Mr. Nelson, Mr. Voit, Mr. Gross. **Abstain:** Mr. Long. The motion **carried**.

199A Professional Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following professional appointments:

- a. Mr. Jason Heflin, Social Studies (J. Lorchak, transfer), Muhlenberg Middle (Junior High) School, effective the first contractual day of the 2021-2022 school year, at a salary of \$44,682 (B, 18 Steps from the Top).
- b. Ms. Carisa Long, Health and Physical Education Teacher (J. McCarthy), Muhlenberg High School, effective the first contractual day of the 2021-2022 school year, at a salary of \$66,613 (M, 10 Steps from the Top).
- c. Mr. Jason Kilgore, Health and Physical Education Teacher (K. Molinari), Muhlenberg Middle (Junior High) School, effective the first contractual day of the 2021-2022 school year, at a salary of \$52,996 (M, 18 Steps from the Top).

- d. Ms. Candace Katen, Second Grade Teacher (L. Grace), Muhlenberg Elementary Center, effective the first contractual day of the 2021-2022 school year, at a salary of \$47,669 (B, 16 Steps from the Top).
- e. Ms. Savannah Merritt, Fourth Grade Teacher (K. Snyder), C. E. Cole Intermediate School, effective the first contractual day of the 2021-2022 school year, at a salary of \$44,682 (B, 18 Steps from the Top).
- f. Ms. Destini Kelch, Health and Physical Education Teacher (L. Spohn), Muhlenberg High School, effective the first contractual day of the 2021-2022 school year, at a salary of \$44,682 (B, 18 Steps from the Top).
- g. Ms. Zoe Birch, Special Education Teacher (J. Votodian), C. E. Cole Intermediate School, effective the first contractual day of the 2021-2022 school year, at a salary of \$44,682 (B, 18 Steps from the Top).

Resolution No. 199D

Moved by Mr. Voit and Mr. Long, that the Board of Education of the Muhlenberg School District approve **Personnel Resolution No. 199D** in its entirety.

Yeas: Mr. Hoffmaster, Mr. Hyneman, Mr. Long, Mr. Lupia, Ms. Mengle, Mr. Voit, Mr. Gross, Mr. Hardy. **Abstain:** Mr. Nelson. The motion **carried**.

199D Summer Phase II of the Holistic Plan: Professional Assignments

Resolved, that the Board of Education of the Muhlenberg School District approve the following Summer Phase II of the Holistic Plan professional assignments, as presented (Exhibit #147):

Teachers:

Ms. Alisha Neiman	Ms. Amy Chiarelli	Ms. Erin Anagnost
Ms. Alyssa Ferry	Ms. Beth Burnham	Mr. Jeff Reiniger
Ms. Amy Gattone	Mr. Colin English	Ms. Katie Zane
Ms. Annie Renninger	Ms. Cristina Lillis	Ms. Kayla Garcia
Ms. Beverly Mech	Ms. Ewelina McDevitt	Ms. Michelle McCammitt
Ms. Carley Antosy	Ms. Jade Fagley	Mr. Shane Shaffer
Mr. Darrin Dietrich	Mr. Jeffrey Bezler	Ms. Stephanie Jablonski
Mr. Dean DeTurk	Ms. Jennifer Doyle	Ms. Nichole Barker
Mr. Haniff Skeete	Mr. John Barr	Ms. Leila Mesinger
Mr. Hao Duong	Mr. Joseph Collins	Mr. Matthew DeAngelis
Mr. Ian Laxton	Ms. Maria Avila	Mr. Rob Wolfe
Ms. Jennifer Fernez	Mr. Mason Smith	Mr. Kyle Foster
Mr. Joshua Rankin	Ms. Michelle Chavoya	Ms. Kristina Mulholland
Ms. Kelly Barbon	Ms. Shannon Painter	Mr. David Angove

Ms. Robey Williams	Ms. Tara Nelson	Mr. Nathan Mohler
Ms. Stephanie Tice	Ms. Juliana Ciccarelli	Mr. Matthew Mankiewicz
Mr. Steven Frymoyer	Mr. Taylor Charles	Mr. Matthew Sola
Ms. Toni Ritchey	Mr. John Lorchak	Ms. Jullien Searfoss
Ms. Nicole Roche	Mr. Tyler Seisler	Mr. Joshua Messner
Mr. Robb Walters	Ms. Stacy Wiza	Mr. Hao Duong
Ms. Samantha Armstrong	Ms. Melissa Work	Ms. Jennifer Anton
Mr. Matthew Reiniger	Ms. Angela Szczecina	Ms. Dayna Moser
Ms. Laurie Vlasak	Ms. Michelle Lawlor	Ms. Faye Heckman
Ms. Jessica Justiniano	Ms. Jaclyn Bellanca	Ms. Sarah Kopetsky

Related Services:

Ms. Connie Hillbish

Ms. Andrea Hart

Resolution No. 199K

Moved by Mr. Nelson and Mr. Lupia, that the Board of Education of the Muhlenberg School District approve **Personnel Resolution No. 199K** in its entirety.

Yeas: Mr. Hyneman, Mr. Long, Mr. Lupia, Ms. Mengle, Mr. Nelson, Mr. Voit, Mr. Gross, Mr. Hardy. **Abstain:** Mr. Hoffmaster. The motion **carried**.

199K Approval of Summer 2021 Food Service Program Staff

Resolved, that the Board of Education of the Muhlenberg School District approve the following staff for the Summer 2021 Food Service Program, at their contractual rates (Exhibit #148):

Administrative

Mr. Carey Kline, Director of Food Service and Nutrition

Ms. Cathy Salesky, Clerical Assistant

Head Cooks

Ms. Sherry Hoffman

Ms. Bobilyn Gehris

Ms. Julie Haas

Cafeteria Workers

Ms. Nichole Bricker

Ms. Valerie Miller

Ms. Denise Buono	Ms. Lisa O'Brien
Ms. Jennifer Eberhart	Ms. Stacy Ortiz
Ms. Lucille Ernst	Ms. Cindy Palmertree
Ms. Joanne Fromuth	Ms. Jacqueline Paolino
Ms. Alex Garcia Martinez	Ms. Mary Plants
Ms. Maryann Grant	Ms. Kelly Quiles
Ms. Patricia Greene	Ms. Karen Roth
Ms. Gloria Isamoyer	Ms. Joan Sandritter
Ms. Denise Keller	Ms. Mi Oak Smeck
Ms. Dorothy Lattanzio	Ms. Juli Suarez
Ms. Kristin Lilley	Ms. Fran Vallonio
Ms. Ann Love	Ms. Georgeanne Waldbeisser
Ms. Michelle Mengel	Ms. Johnanna Winslow

Management

Resolution Nos. 200 - 202

Moved by Mr. Hoffmaster and Mr. Voit, that the Board of Education of the Muhlenberg School District approve **Management Resolution No. 200 through 202** in its entirety.

Yeas: Mr. Long, Mr. Lupia, Ms. Mengle, Mr. Nelson, Mr. Voit, Mr. Gross, Mr. Hardy, Mr. Hoffmaster. The motion **carried** unanimously.

200 Superintendent's Authorization to Employ for the 2021-2022 School Year

Resolved, that the Board of Education of the Muhlenberg School District authorize the Superintendent to employ qualified persons for open positions as budgeted for the 2021-2022 school year, subject to Board ratification of employment at the Board's next public meeting.

201 2021-2022 Annual Membership to Pennsylvania School Boards Association, Inc.

Resolved, that the Board of Education of the Muhlenberg School District approve the annual membership to the Pennsylvania School Boards Association, Inc. in the amount of \$14,797.54 for 2021-2022 (July 1, 2021 to June 30, 2022) (Exhibit #149).

202 Voting Delegates to the 2021 PSBA Delegate Assembly

Resolved that the Board of Education of the Muhlenberg School District appoint Mr. Hoffmaster and Mr. Hyneman as the District's voting delegates to the 2021 PSBA Delegate Assembly.

Physical Plant and Transportation

Resolution No. 203

Moved by Mr. Voit and Mr. Nelson, that the Board of Education of the Muhlenberg School District approve **Physical Plant and Transportation Resolution No. 203** in its entirety.

Yeas: Mr. Lupia, Ms. Mengle, Mr. Nelson, Mr. Voit, Mr. Gross, Mr. Hardy, Mr. Hoffmaster, Mr. Hyneman, Mr. Long. The motion **carried** unanimously.

203 Approve and Accept the Proposal to Enter into Contracted Services with Marotta/Main Architects

Resolved, that the Board of Education of the Muhlenberg School District approve and accept the proposal to enter into contracted services with Marotta/Main Architects to provide professional architectural services, which include developing architectural and mechanical/electrical drawings, preparing bid/construction documents, and managing the project to completion at a cost not to exceed \$12,450, as presented (ESSER funds) (Exhibit #150).

Budget and Finance

Resolution No. 204 – 216 (214 & 216 pulled for a separate vote)

Moved by Mr. Voit and Mr. Nelson, that the Board of Education of the Muhlenberg School District approve **Budget and Finance Resolution No.204 through 215 (Mr. Voit requested 214 be pulled for a separate vote and Mr. Lupia requested 216 be requested for a separate vote)** in its entirety.

Yeas: Ms. Mengle, Mr. Nelson, Mr. Voit, Mr. Gross, Mr. Hardy, Mr. Hoffmaster, Mr. Hyneman, Mr. Long, Mr. Lupia. The motion **carried** unanimously.

204 Approval of Financial Reports

Resolved, that the Board of Education of the Muhlenberg School District approve the following financial reports and that they become part of the permanent record of the meeting (Exhibit #151):

Fund	Treasurer's Report	Financial Report	Bills Paid Month	Investments	Budget Transfers
General	Apr 2021	Apr 2021	May 2021 Ck#49906-50069 V#26815-26842	Apr 2021	
Cafeteria	Apr 2021	Apr 2021	May 2021 Ck#7092-7117 V#2865-2872	Apr 2021	
Capital Reserve (Fund 32)	May 2021	May 2021			
Capital Projects Fund (Fund 39)	May 2021	May 2021			
Activity	Apr 2021	Apr 2021			

205 Award Bids for School Supplies for the 2021-2022 School Year

Resolved, that the Board of Education of the Muhlenberg School District accept the award of bids for the following school supplies for the 2021-2022 school year (Exhibit # 152).

206 Award Bids for Food Supplies for the 2021-2022 School Year

Resolved, that the Board of Education of the Muhlenberg School District accept the award of bids for the following food supplies for the 2021-2022 school year (Exhibit #153).

207 District Insurance Programs

Resolved, that the Board of Education of the Muhlenberg School District approve the district's insurance programs for the 2021-2022 school year per the proposal submitted by the Rigg-Darlington Group:

Type	7/1/2021 - 6/30/2022
Property	\$79,815
General Liability & Crime	19,187
Automobile	7,206
Excess Liability	8,698
School Board E & O	25,994
Privacy and Network Liability	18,769
Student Accident	11,990
Boiler & Machinery	9,433
Total Premium	\$181,092

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Appraisal Services for Tax Assessment Appeal - MSCI 2006 HQ10 North Chancery Street, LLC (Kmart)

BE IT RESOLVED, that John E. Muir, Esquire, Brian F. Boland, Esquire and Kozloff Stoudt, Professional Corporation, Solicitors to the Muhlenberg School District, are hereby authorized to retain the professional appraisal consulting services of Douglas A. Haring, MAI, SRA, AI-GRS, including inspection of the property, review of the property owner's appraisal, and assembling of and review of the necessary data on behalf of the Muhlenberg School District for the following real estate tax assessment appeal action as presented (Exhibit #154):

MSCI 2006-HQ10 North Chancery Street LLC vs. Berks County Board of Assessment Appeals

Berks County C.C.P. No. 20-17483
Property Address: 3045 5th Street Highway, Muhlenberg Township
Property ID No: 66530812862670

Douglas A. Haring: \$200 per hour additional
Administrative Staff: \$100 per hour additional

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Appraisal Services for Tax Assessment Appeal-Pike Distributors, Inc.

BE IT RESOLVED, that John E. Muir, Esquire, Brian F. Boland, Esquire and Kozloff Stoudt, Professional Corporation, Solicitors to the Muhlenberg School District, are hereby authorized to retain the professional appraisal consulting services of Douglas A Haring, MAI, SRA, AI-GRS, including inspection of the properties, assembling of and review of the necessary data, determination of opinion of values of the properties, and preparation of an appraisal report on behalf of the Muhlenberg School District for the following real estate tax assessment appeal actions as presented (Exhibit #155):

Muhlenberg School District vs. Berks County Board of Assessment Appeals

Berks County C.C.P. No. 20-17731
Property Address: 2910 North 5th Street Highway, Muhlenberg Township
Property I.D. No.: 66530811762080

Pike Distributors, Inc. vs. Berks County Board of Assessment Appeals

Berks County C.C.P. No. 20-17619
Property
Addresses/Property I.D. 507 Eisenbrown Street, Muhlenberg Township
Nos.:

Property I.D. No. 66530811659684
518 Eisenbrown Street, Muhlenberg Township
Property I.D. No. 66530811656686

525 Eisenbrown Street, Muhlenberg Township
Property I.D. No. 66530811659659
529 Eisenbrown Street, Muhlenberg Township
Property I.D. No. 66530811659735
535 Eisenbrown Street, Muhlenberg Township
Property I.D. No. 66530811659800

Appraisal Report: \$8,500
Trial preparation
/attendance at trial:
Douglas A Haring \$200 per hour additional
Administrative Staff \$100 per hour additional

Pike Distributors, Inc. vs. Berks County Board of Assessment Appeals

Berks County C.C.P. No. 20-17613
Property Address: 2934 5th Street Highway
Property I.D. No.: 66530807675952

Appraisal \$6,000
Report:
Trial preparation/attendance at
trial

Douglas A Haring: \$200 per hour additional
Administrative Staff: \$100 per hour additional

210 Appraisal Services for Tax Assessment Appeal- CCP Berks, LLC

BE IT RESOLVED, that John E. Muir, Esquire, Brian F. Boland, Esquire and Kozloff Stoudt, Professional Corporation, are hereby authorized to retain the professional appraisal services of Douglas A Haring, MAI, SRA, AI-GRS, including inspection of the properties, assembling of and review of the necessary data, determination of opinion of value, and preparation of an appraisal report on behalf of the Muhlenberg School District for the following real estate tax assessment appeal actions as presented (Exhibit #156):

CCP Berks, LLC vs. Berks County Board of Assessment Appeals

Berks County C.C.P. No. 20-17725
Property Address: 150 Corporate Drive, Muhlenberg Township
Parcel I.D. No.: 66530910473150

Berks County C.C.P. No. 20-17732
Property Address: 300 Corporate Drive, Muhlenberg Township
Parcel I.D. No.: 66530910460975

Berks County C.C.P. No. 20-17733
Property Address: 410 Corporate Drive, Muhlenberg Township
Parcel I.D. No.: 66530910358928

Berks County C.C.P. No. 20-17734
Property Address: 500 Corporate Drive, Muhlenberg Township
Parcel I.D. No.: 66530910369551

Berks County C.C.P. No. 20-17735
Property Address: 600 Corporate Drive, Muhlenberg Township
Parcel I.D. No.: 66530910364679

Appraisal Report: \$17,500 (\$3,500.00 per property)
Trial preparation/attendance
at trial:

Douglas A Haring: \$200 per hour additional
Administrative Staff: \$100 per hour additional

211 Appraisal Services for Tax Assessment Appeal- Virbin Associates

BE IT RESOLVED, that John E. Muir, Esquire, Brian F. Boland, Esquire and Kozloff Stoudt, Professional Corporation, Solicitors to the Muhlenberg School District, are hereby authorized to retain the professional appraisal consulting services of Douglas A. Haring, MAI, SRA, AI-GRS, including inspection of the property, review of property owner's appraisal report and assembling of and review of the necessary data on behalf of the Muhlenberg School District for the following real estate tax assessment appeal action (Exhibit #157):

Muhlenberg School District vs. Berks County Board of Assessment Appeals

Berks County C.C.P. No. 20-17730
Property Address: 2310 Fraver Drive, Muhlenberg Township
Parcel I.D. No.: 66530816725927
Owner: Virbin Associates, Inc.

Douglas A Haring: \$200 per hour additional
Administrative Staff: \$100 per hour additional

212 Reading-Muhlenberg Career & Technology Center Proposed Budget for the 2021-2022 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the Reading-Muhlenberg Career & Technology Center Proposed Budget for the 2021-2022 school year at the district's share of \$2,265,815.77 (Exhibit #158).

2021-2022 Homestead and Farmstead Exclusion Resolution

Resolved, by the Board of School Directors of Muhlenberg School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2021, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

Aggregate amount available for homestead and farmstead real estate tax reduction. The following amounts are available for homestead and farmstead real estate tax reduction for the school year beginning July 1, 2021:

- a. **Gambling tax funds.** The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.505(b), as a property tax reduction allocation funded by gambling tax funds, the amount of \$1,194,849.45.
- b. **Philadelphia tax credit reimbursement funds.** PDE has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.324(3), as reimbursement for Philadelphia tax credits claimed against the School District earned income tax by School District resident taxpayers, the amount of \$5,776.15.
- c. **Property Tax Reduction Funds.** Funds will be available during the school year for real estate reduction as a result of undistributed funds from the property tax reduction funds received in 2021-2022. These funds will be added to the allocation for this school year in the amount of \$98.02.
- d. **Aggregate amount available.** Adding these amounts, the aggregate amount available during the school year for real estate tax reduction is \$1,200,723.62.

Homestead/farmstead numbers. Pursuant to Act 50, 54 Pa. C.S. § 8584(i), and Act 1, 53 P.S. § 6926.341(g)(3), the County has provided the School District with a certified report listing approved homesteads and farmsteads as follows:

- a. **Homestead property number.** The number of approved homesteads within the School District is 5,456.
- b. **Farmstead property number.** The number of approved farmsteads within the School District is 1.
- c. **Homestead/farmstead combined number.** Adding these numbers, the aggregate number of approved homesteads and farmsteads is 5,457.

Real estate tax reduction calculation. The school board has decided that the homestead exclusion amount and the farmstead exclusion amount shall be equal. Dividing the paragraph 1(d) aggregate amount available during the school year for real estate tax reduction of \$1,200,723.62 by the paragraph 2(c) aggregate number of approved homesteads and farmsteads of 5,457, before considering the assessed value of approved homesteads and approved farmsteads having an assessed value below the preliminary calculation of the maximum real estate assessed value reduction amount to be established as

the homestead and farmstead exclusion amount, the preliminary calculation of the maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is \$220.03.

Based on calculations provided by the School District Business Office from the best available information and carefully evaluated by the School Board, considering the assessed value of approved homesteads and approved farmsteads having an assessed value below the preliminary calculation of the maximum real estate assessed value reduction amount to be established as the homestead exclusion and the farmstead exclusion amount, an additional aggregate amount of \$272.30 will be available during the school year for real estate tax reduction applicable to approximately 5,546 homesteads and farmsteads, resulting in an additional real estate tax reduction amount available for each homestead and farmstead of \$.05. Adding this additional amount to the preliminary calculation of the maximum real estate tax reduction amount of \$220.03 the final maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is \$220.08.

Homestead exclusion calculation. Dividing the paragraph 3 maximum real estate tax reduction amount of \$220.08 by the School District real estate tax rate of 31.73 mills (.0) the maximum real estate assessed value reduction to be reflected on tax notices as a homestead exclusion for each approved homestead is 6,936 and the maximum real estate assessed value reduction to be reflected on tax notices as a farmstead exclusion for each approved farmstead is 6,936.

Homestead/farmstead exclusion authorization. The tax notice issued to the owner of each approved homestead within the School District shall reflect a homestead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the homestead, or (b) the paragraph 4 maximum real estate assessed value reduction of 6,936. The tax notice issued to the owner of each approved farmstead within the School District shall reflect an additional farmstead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the farmstead, or (b) the paragraph 4 maximum real estate assessed value reduction of 6,936. The homestead exclusion and farmstead exclusion real estate assessed value reduction will apply only to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax bills.

214 Pulled for separate vote.

215 General Fund Transfer

Resolved, that the Board of Education of the Muhlenberg School District transfer zero percent (0%) of residual general fund balance greater than eight

(8 %) percent of the 2021-2022 budgeted expenditures to the Capital Reserve Fund and one hundred percent (100%) to be transferred to Assigned PSERS fund balance.

216 Pulled for separate vote.

Resolution No. 214

Moved by Mr. Nelson and Mr. Lupia, that the Board of Education of the Muhlenberg School District approve **Budget and Finance Resolution No. 214** in its entirety.

Yeas: Mr. Nelson, Mr. Voit, Mr. Hardy, Mr. Hoffmaster, Mr. Hyneman, Mr. Long, Mr. Lupia, Ms. Mengle. **Nays:** Mr. Gross. The motion **carried**.

214 Adoption of Final Budget for 2021-2022 School Year

Resolved, that the Board of Education of the Muhlenberg School District adopt the 2021-2022 Final Budget as presented by the Administration. The Final Balanced Budget Expenditures total \$68,547,003; Revenues total \$67,347,003 and \$1,200,000 will be used from assigned PSERS fund balance. The millage rate of 31.48 mils depicts a .75 millage increase.

Said budget shall set forth a levy of the following tax structure: a tax of 31.48 mils (\$31.48 per \$1,000.00) of assessed market value of real estate; and the district's share of a realty transfer tax of 1%; a local services tax of \$52.00 for Laureldale and an local services tax of \$52.00 for Muhlenberg Township; a 1% earned income tax; a mercantile tax consisting of one mil on wholesale transactions; and a business privilege tax at the rate of one and one-half mils on the gross volume of business, to provide the necessary revenue for same (Exhibit #159).

Resolution No. 216

Moved by Mr. Voit and Mr. Long, that the Board of Education of the Muhlenberg School District approve **Budget and Finance Resolution No. 216**.

Yeas: Mr. Voit, Mr. Gross, Mr. Hardy, Mr. Hoffmaster, Mr. Hyneman, Mr. Long, Ms. Mengle, Mr. Nelson. **Nays:** Mr. Lupia. The motion **carried**.

216 Approval of Hampden Boulevard Real Estate Sale

Be it Resolved by the Board of School Directors of the Muhlenberg School District that the real estate jointly owned by the Reading School District and the Muhlenberg School District for the benefit of the Reading Muhlenberg Career and Technology Center located at 1811 Hampden Boulevard in the

City of Reading and more particularly described at Deed Book Volume 2623 Page 2333 of the Berks County Recorder of Deeds Office be listed for sale with the listing agreement final terms to be approved by the solicitors for Reading School District and Muhlenberg School District. Be it further Resolved that the appropriate officers of the Muhlenberg Board of School Directors are authorized to execute same.

Education

Resolution Nos. 217 – 228

Moved by Mr. Lupia and Mr. Hyneman, that the Board of Education of the Muhlenberg School District approve **Education Nos. 217 through 228** in its entirety.

Yeas: Mr. Gross, Mr. Hardy, Mr. Hoffmaster, Mr. Hyneman, Mr. Long, Mr. Lupia, Ms. Mengle, Mr. Nelson, Mr. Voit. The motion **carried** unanimously.

217 Approval of the Muhlenberg School District Emergency Instructional Time Template for the 2021-2022 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the Muhlenberg School District Emergency Instructional Time Template along with the academic schedule for the 2021-2022 school year as presented (Exhibit #160).

218 Approval of Richard J. Caron Foundation Agreement

Resolved, that the Board of Education of the Muhlenberg School District approve the agreement with the Richard J. Caron Foundation to provide services for the district's Student Assistance Program at the rate of five (5) days per week for a total cost of \$39,793, effective July 1, 2021 through June 30, 2022 as presented (Exhibit #161).

219 Approval of Malvern Community Health Services, Inc. Agreement

Resolved, that the Board of Education of the Muhlenberg School District approve the agreement with Malvern Community Health Services, Inc., as presented (Exhibit #162).

220 Approval of the Administration of the Pennsylvania Youth Survey (PAYS)

Resolved, that the Board of Education of the Muhlenberg School District approve the administration of the Pennsylvania Youth Survey (PAYS) to students in grades six (6), eight (8), ten (10) and twelve (12) in September through November 2021 (Exhibit #163).

221 Kutztown University Internship Agreement

Resolved, that the Board of Education of the Muhlenberg School District approve the internship agreement with Kutztown University, as presented (Exhibit #164).

222 Limited Engagement Agreement for Summer Style Social Emotional Learning Development

Resolved, that the Board of Education of the Muhlenberg School District approve the agreement with the Richard J. Caron Foundation to facilitate a three (3) hour training for staff in Summer Style Social Emotional Learning Development at a cost of \$500, as presented (ESSER Fund) (Exhibit #165).

223 Certificate of Support Students

Resolved, that the Board of Education of the Muhlenberg School District approve the enrollment of Certificate of Support Students, PA School Code 1302, for the 2020-2021 school year as listed (Exhibit #166).

224 Settlement Agreement and Release

Resolved, that the Board of Education of the Muhlenberg School District approve the Settlement Agreement and Release for the following student as presented (Exhibit #167):

- a. Student No. #35828

225 Students to Complete the 2020-2021 School Year as Non-Resident Students

Resolved, that the Board of Education of the Muhlenberg School District approve the request for the following students to complete the 2020-2021 school year as non-resident students:

- a. Student #37526, 2nd Grade, MEC
- b. Student #34231, 6th Grade, C. E. Cole
- c. Student #39266, Kindergarten, MEC
- d. Student #35964, 11th Grade, MHS
- e. Student #35960, 7th Grade, MMS

226 Renewal of Medicaid Access Reimbursement Contract

Resolved, that the Board of Education of the Muhlenberg School District approve the contract with Mrs. Linda Woodin, MS, CRNP,BC to provide the Muhlenberg School District with Medical Provider Authorization of School Based Access Program services from July 1, 2021 through June 30, 2022, at a rate of \$8.00 per IEP reviewed, as presented.(Exhibit #168).

227 Approval of Muhlenberg School District Health and Safety Plan

Resolved, that the Board of Education of the Muhlenberg School District approve the Muhlenberg School District Health and Safety Plan, as presented, and filed with the Pennsylvania Department of Education (Exhibit #169).

228 Muhlenberg Junior High (Middle) School A-TSI/TSI Plan for the 2021-2022 School year

Resolved, that the Board of Education of the Muhlenberg School District approve the Muhlenberg Junior (Middle) School A-TSI/TSI Plan for the 2021-2022 school year, as presented (Exhibit #170).

Student Activities

There was none.

Minutes

Resolution No. 229

229 Approval of Minutes

Moved by Mr. Hoffmaster and Mr. Voit, that the minutes of the Committee of the Whole meeting of May 5, 2021 and, the Regular Board Meeting of May 12, 2021 be approved as submitted.

Yeas: Mr. Hardy, Mr. Hoffmaster, Mr. Hyneman, Mr. Long, Mr. Lupia, Ms. Mengle, Mr. Nelson, Mr. Voit, Mr. Gross. The motion **carried** unanimously.

Old Business

There was none.

New Business

Resolution Nos. 230-233

Moved by Mr. Hoffmaster and Mr. Lupia, that the Board of Education of the Muhlenberg School District approve **Resolution Nos. 230 through 233** in their entirety.

230 Memoriam of Mrs. Amanda L. Readinger

Resolved, that we remember the passing of Mrs. Amanda L. Readinger who served in the Muhlenberg School District for two (2) years (2019-2021) as a cafeteria worker. We honor her memory for her dedicated service to the

school district and community.

Be it further resolved that we convey through this resolution our deepest sympathy to her family, and that this resolution be made part of the permanent record in the minutes of the Muhlenberg School District.

231 Memoriam of Mr. Ronald R. Klee, Sr.

Resolved, that we remember the passing of Mr. Ronald R. Klee, Sr. who served in the Muhlenberg School District for ten (10) years (1993-2003) as a custodian. We honor his memory for his dedicated service to the school district and community.

Be it further resolved that we convey through this resolution our deepest sympathy to his family, and that this resolution be made part of the permanent record in the minutes of the Muhlenberg School District.

232 Memoriam of Mrs. LaRue A. Loeper

Resolved, that we remember the passing of Mrs. LaRue A. Loeper who served in the Muhlenberg School District for eight (8) years (1987-1995) as a cafeteria worker. We honor her memory for her dedicated service to the school district and community.

Be it further resolved that we convey through this resolution our deepest sympathy to her family, and that this resolution be made part of the permanent record in the minutes of the Muhlenberg School District.

233 Memoriam of Mrs. Ruth H. Jarvis

Resolved, that we remember the passing of Mrs. Ruth H. Jarvis who served in the Muhlenberg School District for thirty (30) years (1967-1997) as an elementary teacher. We honor her memory for her dedicated service to the school district and community.

Be it further resolved that we convey through this resolution our deepest sympathy to her family, and that this resolution be made part of the permanent record in the minutes of the Muhlenberg School District.

Comments/Questions/Concerns:

Mr. Hoffmaster spoke in regards to Ronald Klee as he pointed out Ronald loved coming to work at the district, he was the happiest guy, loved working for Muhlenberg, he was involved with the community, and he will be well missed. Mr. Hyneman also commented regarding Ronald Klee as he was a good friend and his wife graduated from Muhlenberg with Mr. Hyneman's wife. Mr. Lupia expressed thoughts and prayers for Jeff Manly, Sports Monitor and baseball coach at Muhlenberg as well as long time instructor at RMCTC, who went through reconstructive surgery to repair his shoulder.

Mr. Hardy discussed how proud he was of his granddaughter who is patiently waiting at the Harrisburg airport to report to basic training in Fort Jackson, South Carolina.

Hearing of Visitors

Presentation is limited to approximately two minutes per person. Should any citizen require more than the two minutes allocated, please contact the Superintendent prior to the meeting. He will coordinate such requests for the Board. Citizens addressing the Board should be aware that the meeting is being taped.

There were none.

MSD/RMCTC Board Visitor of the Month

Schedule 2021-2022

September	Mr. Thomas W. Gross
October	Mr. S. Wayne Hardy
November	Mr. K. Scott Long, Jr.
December	Mr. J. Tony Lupia, Jr.
January	Mr. Otto W. Voit, III
February	Mr. Mark Nelson
March	Mr. Garrett Hyneman
April	Mrs. Cindy Mengle
May	Mr. Richard E. Hoffmaster

Review of Board Meetings and Calendar of Events

June 16	6:30 PM	COW and Regular Board Meeting
July 14	6:30 PM	COW and Regular Board Meeting
August 2	6:30 PM	RMCTC Board Meeting
August 11	6:30 PM	COW and Regular Board Meeting
September 1	7:00 PM	COW Meeting
September 8	7:00 PM	Regular Board Meeting
September 13	6:30 PM	RMCTC Board Meeting
October 6	7:00 PM	COW Meeting
October 11	6:30 PM	RMCTC Board Meeting
October 13	7:00 PM	Regular Board Meeting
November 3	7:00 PM	COW Meeting
November 8	6:30 PM	RMCTC Board Meeting
November 10	7:00 PM	Regular Board Meeting
December 6	6:30 PM	Annual Organization Meeting; COW; Regular Board Meeting

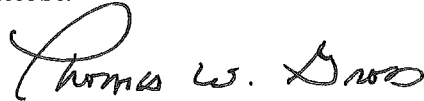
234

Adjourn Meeting

Moved by Mr. Nelson and Mr. Long, that there being no further business to come before the Board, the meeting be adjourned. Meeting adjourned at 8:15 PM.

Yeas: Mr. Hyneman, Mr. Long, Mr. Lupia, Ms. Mengle, Mr. Nelson, Mr. Voit, Mr. Gross, Mr. Hardy, Mr. Hoffmaster. The motion **carried** unanimously.

Attest:

A handwritten signature in cursive script, reading "Thomas W. Gross".

Thomas W. Gross
Secretary