

MUHLENBERG SCHOOL DISTRICT
Regular Board Meeting Minutes
July 8, 2020
www.muhlSDK12.org

Call to Order

The Regular Board Meeting of the Board of Education of the Muhlenberg School District was called to order on Wednesday, July 8, 2020 at 7:38 PM by Board President, Mr. S. Wayne Hardy via remote access using Zoom.

Members Present

President – Mr. S. Wayne Hardy
Vice President – Mr. J. Tony Lupia, Jr.
Secretary – Mr. Thomas W. Gross
Assistant Secretary – Mrs. Cindy L. Mengle
Treasurer – Mr. Richard E. Hoffmaster
Member – Mr. Garrett E. Hyneman
Member – Mr. Randall R. Madara
Member – Mr. Mark J. Nelson
Member – Mr. Otto W. Voit, III
Solicitor – Mr. Brian F. Boland, Esq.
Recording Secretary – Mrs. Patricia L. Law

Administration Present

Superintendent – Dr. Joseph E. Macharola
Assistant Superintendent – Dr. Alan S. Futrick
Business Manager – Mr. Shane Mathias
Supervisor of Accounts – Mr. Mark Moyer
Director of Physical Plant and Transportation – Mr. Ken Patterson
Director of Special Education – Dr. Shawn Rutt
Supervisor of Special Education – Dr. Tyler Herman
Behavior Analyst – Mr. Zachary Milch
Director of Technology – Mr. Daniel Houck
Supervisor of Language Arts and Literacy – Mrs. Cathy Shappell
Community & Family Outreach Coordinator & Interpreter – Ms. Elizabeth Laviena
Athletic Director – Dr. Tim Moyer
High School Principal – Mr. Michael Mish
High School Assistant Principal – Ms. Lori Morris
High School Assistant Principal – Mr. C. Eric Schaeffer
Middle School Principal – Dr. Jeffery Ebert
Middle School Assistant Principal – Dr. Felicia Gonzalez
Intermediate School Principal – Mr. Steven Baylor
Intermediate School Assistant Principal – Mr. Charles Payne
Elementary Center Principal – Mrs. Shannon O'Donnell

Visitors (participating via Zoom)

Becky and George Watson
Colleen Shillady
Faye Heckman
Ginny Hornberger
Jeff Bezler
Sarah Kopetsky
Allison Bowman
John Winand

Brian J. Boland
Nicole McGowan
Inga Hobbs
Jen Doyle
Katie Iannacchino
Jaclyn Bellanca
Greg Purcell
Emily Grube

Educational Presentations

There were none.

Hearing of Visitors - Muhlenberg School District taxpayers and residents have an opportunity, at this time, to comment on matters of concern, official action, or deliberation which are or may be before the Muhlenberg School Board. The Board retains the option to accept all public comment at this time. Presentations should be limited to two minutes per person. In the event that the Board determines that there is not sufficient time for residents or taxpayers of the School District to comment, the Board may defer the comment period to the next regular meeting.

There were none.

Committee Reports

A. Berks County Intermediate Unit – Mr. Randall R. Madara

Mr. Madara reported that a meeting was held via Zoom. A copy of *What Happened at the BCIU Board Meeting* which provides bullet points of the meeting was included in the packet this month.

B. Reading-Muhlenberg CTC – Mrs. Cindy Mengle

No report at this time. No meeting in July. The next meeting will be held in August.

C. Berks County Tax Collection Committee – Mr. Shane M. Mathias, CPA

No report at this time. No meeting was held.

D. PSBA Liaison – Mr. Otto W. Voit, III

No report at this time.

E. Muhlenberg Community Library – Mr. Terry Heckman/Mr. Randall R. Madara

No report at this time. The next meeting is Monday, July 13.

F. Muhlenberg Township/Laureldale Borough Liaison – Mr. J. Tony Lupia, Jr.

Mr. Lupia reported that a meeting was held last month at Dietrich's Park with social distancing. There was nothing really discussed except the River Fest is canceled for this year.

G. Educational Programs – Dr. Alan S. Futrick

Dr. Macharola asked Dr. Futrick to briefly share with the Board where he and his team are at with preparing the three possible pathways for the start of school – traditional, virtual, hybrid. He said the District knows how to start traditionally; was thrust into a virtual component on April 8, learned how, and now has a very strong idea how to operate virtually; and, then the hybrid portion, which would be a combination of virtual and traditional learning. The District has a long way to go as things are still emerging and there is still a lot to work out.

Dr. Futrick reported that he and his team have three different pathways that they have been pursuing. He said they know that come August things will be very different. If school does come back in a traditional fashion, things will have to change. Dr. Futrick said the District will have a plan for school to resume in a traditional fashion with all of the precautions following the CDC's guidelines. The second pathway the District could follow is full virtual, which the District did from April through the end of the school year. The nice thing about that, the District knows how to do that; although, there are many things that could be improved on and he and his team are working on them. Dr. Futrick said the most difficult pathway is the hybrid model. The hybrid model basically involves a portion of the students coming to school, another portion would be students learning virtually and then switching. He said the team has been meeting with Department Chairs and Grade Level Leaders (teachers) every two weeks. They also meet with the building principals, supervisors and directors each week to go through the points of the plan that are emerging. Dr. Futrick said when the team discussed a hybrid model, their model potentially has some students coming on a Monday and a Thursday and another group of students coming on a Tuesday and a Friday; plus working out if there are siblings, etc. He said Wednesday would be a virtual day that would provide the opportunity to sanitize and clean the buildings while they were not occupied. Dr. Futrick said logistically that is the hardest plan to work through and it may not be something that the District will want to do, but it may be something it is forced to do given the parameters. He said administration's goal is to bring something to the Board in August. They will spend the remainder of July working this out. Dr. Futrick said he would like to have something to give to the parents so they know what will be happening and can be prepared for it.

Comments/Questions/Concerns:

Mr. Hoffmaster asked what the District will do about busing and how many students will be allowed on a bus. Dr. Futrick replied if the District does the hybrid model, transportation would be cut in half because the District will only have a group of students coming on a particular day. The hybrid model is a scenario that would truly give the District an opportunity to social distance. He said for example, if a class had thirty students, only fifteen students would attend at a time, which would cut the number of buses down; if there were sixty kids on a bus, there could be a potential for just thirty or twenty depending on how many students ride that particular route. Dr. Futrick said this is a big obstacle that Mr. Vanino is working on with the BCIU, but something the District needs to overcome.

Mr. Hyneman said obviously with any of those options, it is going to be difficult to get the days and the hours needed. In addition, when virtual learning is being done, especially with the younger children, a parent needs to be present to make sure the students are tuning in every day. He asked how the District will be monitoring students who don't plug in. Dr. Futrick told Mr. Hyneman his concerns are well stated and that as a parent, that hybrid model, that virtual model is difficult and he did not like it but it was something students and parents were forced to do. Dr. Futrick said half of the students will be in person and the other half of the students will be taught virtually. He said the District will have to do professional development with the staff to acclimate them to teaching differently. Dr. Futrick said the District has great teachers, but this will be difficult to really be able to do what Mr. Hyneman said. He said the District is working on this constantly and try to address those concerns, but given the circumstances they might be the rules the District must operate under. Mr. Hyneman asked if the virtual time will count toward the required days and hours. Dr. Futrick replied yes, that is the resolution that will be approved. It will give the District some flexibility and we may potentially get 180 days of school, if the District goes virtually. He said the District will have to develop a plan and have it Board approved, which is the goal for next month.

Mr. Madara asked what the plan will be for lunches. Dr. Futrick replied for virtual learning, lunches will not be a problem; using the hybrid model, the District will be cutting the lunch rooms and traffic down. He said at the Middle School, Principal Ebert increased the number of lunch periods. Last year the Middle School had three lunch periods, this year it will have five; therefore, the number of students will be reduced. Dr. Futrick said at the High School, this is something Principal Mish is working on. At C. E. Cole and the Elementary Center, administration has some serious concerns, as the space is not available in those buildings to have kids eat elsewhere. He said those are some concerns that will be addressed over the next couple of weeks.

Mr. Hyneman asked if art, music and physical education would be a problem too because if the classes are split in half, there will be twice as many gym, art and music periods. Dr. Futrick replied the District would potentially have the class five days; but two of those days would be in person, and three of the days it would be virtual.

Mr. Hyneman said he was thinking of a physical education period. What would that look like? Dr. Futrick said teachers have some experience with it from this past school year and they will have some type of blue print to operate under.

Mr. Nelson asked if the District has discussed checking the staff, ie. testing the staff, temperature checks, anything because obviously if anyone gets sick, not only would the kids in the class be quarantined, but anyone the staff had come in contact with would be. Dr. Futrick said as part of the District's Pandemic Plan that is one of the considerations Mr. Vanino has been taking a look at. He said Dr. Macharola mentioned earlier the District wants to not only make sure the students are safe, but the District also has a staff of 500 plus that it wants to keep safe and healthy with the proper working conditions. Dr. Futrick said these are things that are being considered to be included in the Pandemic Plan and there will be more information to be shared next month.

Solicitor's Comments – Mr. Brian F. Boland, Esq.

No report at this time.

Comments/Questions/Concerns:

Mr. Madara asked what kind of waiver will the District be using – is it a standard waiver or will the District be designing one. Mr. Boland replied it is a waiver that his office designed for the District and they are the waivers Dr. Moyer was talking about for the sports re-entry program. He said he does not believe the District can get a waiver for not coming to school because there is mandatory attendance; but the things that are not mandatory like participation in sports, etc. the District should have the waivers signed.

Superintendent's Comments - Dr. Joseph Macharola

Dr. Macharola thanked everyone for their work on graduation and for assisting with taking the steps to be safe in the Muhlenberg School District following the Governor's directives. He said he wanted the county to at least be in yellow to have a graduation ceremony for the seniors. The administrative team, teachers, and staff worked phenomenally to give the kids one heck of a graduation. They were excited to have the fireworks at the end, which they did not know about. Dr. Macharola said he just wished the fireworks would have been louder and longer, but he thought the students and their families were happy. It was a meaningful graduation, but the last four months were like one long day – thirty hours a day, eight days a week – it had been non-stop. He said this will continue. He wanted to thank everybody, especially the parents and the seniors on what was a very normal graduation and in many ways a memorable graduation. It may have been something that the students will really think about in years to come.

Dr. Macharola said as he always says minute-by-minute, hour-by-hour, day-by-day as the District's issues arise and change so do the answers. He said the District will continue to follow the CDC, WHO, the Department of Health, and the federal agencies.

So far, with COVID-19 in the District and in other schools not only in the county but across the state and country – and internationally, it's who failed, what succeeded, what worked, what didn't work, what does the research say. Not Facebook, not social media – what does the research say. Dr. Macharola said he knew there were a lot of things being said and whether people believe it or not, parents and grandparents have been lost to kids in this community. He said he did not want to take a crapshoot on anyone's life. As the Governor continues to make laws and requires Pennsylvanians to follow wise health and safety procedures with COVID-19, the District will too and continue to do what has been done over the last four months and continue to follow guidelines.

Dr. Macharola said one part of the District's plan that is being worked on is a resolution largely to address many of the questions that were already asked. He said education has never been in this territory before. Dr. Macharola said the District will be prepared to start school traditionally and the District will be prepared to start school virtually. He said this is not an easy task. This is an entire operation from nutrition to transportation to delivering instruction to professional development. The District will still need to provide the necessary services, opportunities, growth, strategies, methodology, and pedagogies; good teachers delivering instruction, caring, and positive attitudes. This is all part of this. The District is under immense pressure as never before. Dr. Macharola said if things change in the next week, so will the answers. The District will be prepared on all three fronts. He said right now logically, based on COVID-19 and the requirements from the Commonwealth of Pennsylvania, the CDC, the Department of Health, and the Governor, he does not know how the District can begin the school year traditionally. Dr. Macharola said he did not want to start the school year virtually. He said the only position today is hybrid and he said he was not too wild about that either for all of the reasons that are beginning to come out. Dr. Macharola said he is very concerned for society, concerned for the children, and concerned about the country – not only educationally but economically, industrially and also health and safety. Dr. Macharola said he ran into a parent who thanked him for his comments and she asked him why he kept bringing up mental health. He said he would continue to bring it up. Looking at the literature and other school districts, whether large or small, urban, suburban or rural they are all focusing on the mental health portion of this. Dr. Macharola said in his entire career he has never had so many parents reach out to him regarding their homes, the environment in their homes, their kids, where they were emotionally and where they were in terms of overall health – physically combined with the emotional side to it. No life lost. No life lost is worth it ever so he said his message will continue. He said he could not recall the number of calls that came in and he is grateful for having a wonderful behavior specialist and wonderful counselors as well as wonderful teachers that reached out to kids virtually because that was the only way it could be done. Dr. Macharola said as the District moves on with COVID-19 there will be changes in September, October, and November and may have to make changes immediately. He said it might be traditional, but it will require changes between now and August outside, socially in the world for that to happen. If the school year starts, that doesn't mean the District wouldn't have to shut down. He said schools must be prepared today like never before. Dr. Macharola said the Muhlenberg School District will be prepared, postured and ready. The District must have compassion. He said he is concerned. He is concerned for the District's staff. He is concerned for the teachers.

Dr. Macharola said Mr. Nelson mentioned temperature checks which is something he talked about a few weeks ago and not long after that there was litigation all over the place. Would the District have the right to lawfully temperature check people? He said in his eyes, yes. Dr. Macharola said if it means the health and safety of everyone else, yes. He said Mr. Hyneman mentioned art and music – how would the District hybrid music – kids who play trumpet. It doesn't work that way – teachers and students must be together. Dr. Macharola said these are the little things. Nutrition – he told administrators students will not be eating in their classrooms. He said this would be a health and safety concern as the potential for food getting spilled on desks and floors. Dr. Macharola said the District will have to find a way which is why Dr. Ebert is extending the lunch periods. He said his love for everyone will be his paramount motivator for the District's decisions. Dr. Macharola said the District will be prepared, postured, and ready. By August, there will be more answers and clarity.

Dr. Macharola said if charter schools still have the representation that they do and there is no movement on the School Code and the General Assembly to help the schools, more movement will be seen with students going to cyber schools. He said the District started its own virtual school. The District's virtual school helped to capture lost dollars and helped taxpayers. Dr. Macharola said the District is prepared to provide an educational program for its students. Legislation is needed and the Governor mentioned it and he was right. If a school operates a virtual school, then that is where students should go. He said many things need to be answered for the start of school and what options will be there for everybody.

Dr. Macharola thanked everyone for all of their work and he said he is proud of them too. He thanked the School Board for their support over the last four months as it was greatly appreciated. He asked that they continue to work with him as the District continues to move on. Dr. Macharola said as things continue to emerge, the District will have answers for everyone.

Comments/Questions/Concerns:

Mr. Hoffmaster said he knows Dr. Macharola had a lot of complaints prior to graduation, and he wanted to say again how great it turned out. Everyone was happy. He said when the kids came off the stage, parents hugged their kids. This is something he never saw before. Mr. Hoffmaster said parents were even crying with their kids that is how happy they were and he wished everyone could have seen it. He said he heard great comments. Mr. Hoffmaster thanked Administration for a great job.

Board Business

Personnel

Resolution Nos. 1A – 1G

Moved by Mr. Madara and Mr. Hoffmaster, that the Board of Education of the Muhlenberg School District approve **Personnel Resolution Nos. 1A through 1G** in their entirety.

Yeas: Mr. Gross, Mr. Hardy, Mr. Hoffmaster, Mr. Hyneman, Mr. Lupia, Mr. Madara, Mrs. Mengle, Mr. Nelson, Mr. Voit. The motion **carried** unanimously.

1A Acceptance of Resignations

Resolved, that the Board of Education of the Muhlenberg School District accept the following resignations:

- a. Ms. Sara Lansdown-Flannery, ESL Teacher, Muhlenberg High School, effective June 24, 2020.
- b. Ms. Kelsea Diddens, Special Education Teacher, Muhlenberg Elementary Center, effective June 25, 2020.
- c. Ms. Kelli Zimmerman, Second Grade Teacher, Muhlenberg Elementary Center, effective June 23, 2020.
- d. Mr. Paul McFarland, Social Studies, Muhlenberg Middle School, effective August 17, 2020.

1B Administrative Appointment

Resolved, that the Board of Education of the Muhlenberg School District approve the following administrative appointment:

- a. Mrs. Virginia Hornberger, Assistant Principal (A. Mirabito), Muhlenberg Elementary Center, effective July 13, 2020, at a prorated salary of \$82,400.

1C Professional Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following professional appointments:

- a. Ms. Christine Bansner, Special Education Teacher (K. Didden), Muhlenberg Elementary Center, effective the first contractual day of the 2020-2021 school year, at a salary of \$52,948 (M, 17 Steps from the Top).

- b. Mr. Colin English, Biology (C. Raney), Muhlenberg High School, effective the first contractual day of the 2020-2021 school year, at a salary of \$44,440 (B, 17 Steps from the Top).
- c. Mr. Adam Miron, Sixth Grade (J. Reiniger), C. E. Cole Intermediate School, effective the first contractual day of the 2020-2021 school year, at a salary of \$45,949 (B, 16 Steps from the Top).
- d. Ms. Maryann Ligenza, Certified School Nurse (New Position), C. E. Cole Intermediate School, effective the first contractual day of the 2020-2021 school year, at a salary of \$76,156 (M+30, 9 Steps from the Top).

1D Senior Aerospace Science Instructor and Aerospace Science Instructor Non-Commissioned Officer Contract Adjustment

Resolved, that the Board of Education of the Muhlenberg School District approve adjusting the contract of the AFJROTC Senior Aerospace Science Instructor and the Aerospace Science Instructor Non-Commissioned Officer from a ten (10) month contract with a supplement to an eleven (11) month contract with a supplement (Exhibit #1).

1E Co-Curricular Resignations

Resolved, that the Board of Education of the Muhlenberg School District accept the following co-curricular resignations:

- a. Ms. Natalie Hoffman, Varsity Tennis Assistant Coach, effective June 25, 2020.
- b. Mr. Brian Hendricks, Junior High Cross Country Head Coach, effective June 23, 2020.
- c. Mr. Benjamin O'Donnell, Varsity Girls' Volleyball Assistant Coach, effective July 8, 2020.

1F Summer Hours for Professional Staff

Resolved, that the Board of Education of the Muhlenberg School District approve the following employees for summer hours:

- a. Mrs. Amy Chiarelli, twenty (20) hours to work on curriculum and professional development planning and learning, at the professional pay rate of \$30.00 per hour.
- b. Mrs. Jaclyn Bellanca, twenty (20) hours to work on curriculum and professional development planning and learning, at the professional pay rate of \$30.00 per hour.

1G Mentor Assignment

Resolved, that the Board of Education of the Muhlenberg School District approve the following mentor assignment at the professional rate of \$30.00 per hour for the 2020-2021 school year:

- a. Mr. Robert Wolfe, mentor for Mr. Colin English, Biology Teacher at Muhlenberg High School, for sixty (60) hours.

Management

Resolution Nos. 2 and 3

Moved by Mrs. Mengle and Mr. Hyneman, that the Board of Education of the Muhlenberg School District approve **Management Resolution Nos. 2 and 3** in their entirety.

Yeas: Mr. Hardy, Mr. Hoffmaster, Mr. Hyneman, Mr. Lupia, Mr. Madara, Mrs. Mengle, Mr. Nelson, Mr. Voit, Mr. Gross. The motion **carried** unanimously.

2 Opening Day/Inservice Breakfast

Resolved, that the Board of Education of the Muhlenberg School District approve the Opening Day/In-Service Day breakfast on August 26, 2020 at a cost not to exceed \$1,500.00.

3 Annual Membership to Pennsylvania School Boards Association, Inc.

Resolved, that the Board of Education of the Muhlenberg School District approve the annual membership to the Pennsylvania School Boards Association, Inc. in the amount of \$14,797.54 for 2020-2021 (July 1, 2020 to June 30, 2021) (Exhibit #2).

Physical Plant and Transportation

Resolution No. 4

Moved by Mr. Lupia and Mr. Voit, that the Board of Education of the Muhlenberg School District approve **Physical Plant and Transportation Resolution No. 4** in its entirety.

Mr. Hoffmaster, Mr. Hyneman, Mr. Lupia, Mr. Madara, Mrs. Mengle, Mr. Nelson, Mr. Voit, Mr. Gross, Mr. Hardy. The motion **carried** unanimously.

4 Middle School Floor Tile Replacement Request

Resolved, that the Board of Education of the Muhlenberg School District approve the Middle School floor tile replacement capital reserve project request at a total cost of \$58,037 (funded through Capital Reserve Fund) (Exhibit #3).

Budget and Finance

Resolution Nos. 5 - 9

Moved by Mr. Hoffmaster and Mr. Lupia, that the Board of Education of the Muhlenberg School District approve **Budget and Finance Resolution Nos. 5 through 9** in their entirety.

Yeas: Mr. Hyneman, Mr. Lupia, Mr. Madara, Mrs. Mengle, Mr. Nelson, Mr. Voit, Mr. Gross, Mr. Hardy, Mr. Hoffmaster. The motion **carried** unanimously.

5 Approval of Financial Reports

Resolved, that the Board of Education of the Muhlenberg School District approve the following financial reports and that they become part of the permanent record of the meeting (Exhibit #4):

Fund	Treasurer's Report	Financial Report	Bills Paid Month	Investment s	Budget Transfers
General	May 2020	May 2020	Jun 2020 Ck#47996-48153 V#26363-26381	May 2020	Jun 2020
Cafeteria	May 2020	May 2020	Jun 2020 Ck#6809-6820 V#2818-2820	May 2020	
Capital Reserve (Fund 32)	Jun 2020	Jun 2020	Jun 2020 Ck#893		
Capital Projects Fund (Fund 39)	Jun 2020	Jun 2020	Jun 2020 Ck#1053		
Activity	May 2020	May 2020			

6 Workers' Compensation Insurance Policy with School Districts Insurance Consortium (SDIC)

Resolved, that the Board of Education of the Muhlenberg School District approve the workers' compensation program for the 2020-2021 school year with School Districts Insurance Consortium (SDIC) at a cost of \$178,972 for the Central Fund Contribution portion, a maximum cost of \$45,214 for the Self-Insured Retention portion, and for a total contribution of \$224,186 for fiscal year ending June 30, 2021 (Exhibit #5).

7 Renewal of Educational Technology Legal Consortium Membership

Resolved, that the Board of Education of the Muhlenberg School District approve the renewal of the Educational Technology Legal Consortium membership with Sweet, Stevens, Katz & Williams, LLP at a cost of \$650.00 (funded through Technology budget) (Exhibit #6).

8 Disposal of Surplus Property

Resolved, that the Board of Education of the Muhlenberg School District authorize the disposal of the following surplus property in accordance with district Policy 706.1, Disposal of Surplus Property as presented (Exhibit #7):

- a. HP Printers for Disposal/Trade-In – These items are broken or have no usable value. (2020 Recycle Printers)

9 Agreement with Kelly Services

Resolved, that the Board of Education of the Muhlenberg School District approve the agreement with Kelly Services to provide substitute services to the district as presented (Exhibit #8).

Education

Resolution Nos. 10 – 16

Moved by Mr. Hyneman and Mrs. Mengle, that the Board of Education of the Muhlenberg School District approve **Education Resolution Nos. 10 through 16** in their entirety.

Yeas: Mr. Lupia, Mr. Madara, Mrs. Mengle, Mr. Nelson, Mr. Voit, Mr. Gross, Mr. Hardy, Mr. Hoffmaster, Mr. Hyneman. The motion **carried** unanimously.

10 Agreement to Participate in the ACCESS Program for the 2020-2021 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the Pennsylvania School Based ACCESS Program Agreement for the 2020-2021 school year as presented (Exhibit #9).

11 Summer Hours for Infinite Campus Training

Resolved, that the Board of Education of the Muhlenberg School District approve summer hours for Infinite Campus training for seven (7) staff members working six (6) hours per week from August 3, 2020 through August 21, 2020 at the professional pay rate of \$30.00 per hour (Exhibit #10).

12 Summer Hours for IEP Writing

Resolved, that the Board of Education of the Muhlenberg School District approve up to sixty (60) hours for Special Education teachers and General Education teachers to author and attend IEP meetings during the month of August at the professional pay rate of \$30.00 per hour (Exhibit #11).

13 Student to Complete Senior Year as a Non-Resident Student

Resolved, that the Board of Education of the Muhlenberg School District approve the request for the following senior to complete the 2020-2021 school year as a non-resident student (Exhibit #12):

a. Student No. 30550, grade 12, Muhlenberg High School

14 MSD Athletic Department Socialization of Sports Recommendations

Resolved, that the Board of Education of the Muhlenberg School District approve the MSD Athletic Department Socialization of Sports Recommendations as presented (Exhibit #13).

15 Richard J. Caron Foundation Agreement

Resolved, that the Board of Education of the Muhlenberg School District approve the agreement with the Richard J. Caron Foundation to provide services for the district's Student Assistance Program at the rate of five (5) days per week for a total cost of \$39,013, effective July 1, 2020 through June 30, 2021 as presented (Exhibit #14).

16 Student Tuition Agreements for the 2020-2021 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the 2020-2021 student tuition agreements for the following students as presented (Exhibit #15):

- a. Student #38532, New Story-Perkiomen
- b. Student #36470, New Story-Perkiomen
- c. Student # 38549, New Story-Perkiomen

Student Activities

There were none.

Minutes

Resolution No. 17

17 Approval of Minutes

Moved by Mr. Madara and Mr. Voit, that the minutes of the Committee of the Whole Meeting of June 10, 2020 and the Regular Meeting of June 10, 2020 be approved as submitted.

Yeas: Mr. Madara, Mrs. Mengle, Mr. Nelson, Mr. Voit, Mr. Gross, Mr. Hardy, Mr. Hoffmaster, Mr. Lupia, Mr. Hyneman. The motion **carried** unanimously.

Old Business

New Business

Resolution No. 18

Moved by Mr. Lupia and Mr. Hyneman, that the Board of Education of the Muhlenberg School District approve **Resolution No. 18** in its entirety.

Yeas: Mrs. Mengle, Mr. Nelson, Mr. Voit, Mr. Gross, Mr. Hardy, Mr. Hoffmaster, Mr. Hyneman, Mr. Lupia, Mr. Madara. The motion **carried** unanimously

18 Memoriam of Mrs. Marian Withers

Resolved, that we remember the passing of Mrs. Marian Withers who served in the Muhlenberg School District for twenty-three (23) years (1961-1984) as a cafeteria worker and head cook. We honor her memory for her dedicated service to the school district and community.

Be it further resolved that we convey through this resolution our deepest sympathy to her family, and that this resolution be made part of the permanent record in the minutes of the Muhlenberg School District.

Resolution No. 19

Moved by Mr. Voit and Mr. Hoffmaster, that the Board of Education of the Muhlenberg School District approve **Resolution No. 19** in its entirety.

Yeas: Mr. Nelson, Mr. Voit, Mr. Gross, Mr. Hardy, Mr. Hoffmaster, Mr. Hyneman, Mr. Lupia, Mr. Madara, Mrs. Mengle. The motion **carried** unanimously

19 COVID-19 Emergency Declaration

Recommended Action: WHEREAS, the World Health Organization has declared the current outbreak of COVID-19 a global pandemic; and

WHEREAS, the Pennsylvania Department of Education has determined that the COVID-19 pandemic constitutes an "emergency" within the meaning of Section 520.1 of the Public School Code; and

WHEREAS, the Board of School Directors has determined that the risks COVID-19 presents to our students, faculty, and community requires an extraordinary response;

NOW THEREFORE, the Board finds and declares that the COVID-19 pandemic is an emergency within the meaning of Section 520.1 of the Pennsylvania School Code.

For the duration of said pandemic but in no event for any period exceeding four years, the Superintendent shall have the authority to develop a Health and Safety plan in a form and manner prescribed by the Pennsylvania Department of Education that ensures a minimum of 180 days of instruction, allowing for a minimum of 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level, employing any combination of in-person, virtual, and distance learning as the Superintendent seems appropriate to address the health and safety of students, faculty, and community, and the learning needs of students. Such instruction shall comply in full with the requirement of Chapter 4 of the regulations of the State Board of Education and with the curriculum standards published in accordance therewith.

Hearing of Visitors

Presentation is limited to approximately two minutes per person. Should any citizen require more than the two minutes allocated, please contact the Superintendent prior to the meeting. He will coordinate such requests for the Board. Citizens addressing the Board should be aware that the meeting is being taped.

There were none.

MSD/RMCTC Board Visitor of the Month

September	Mr. J. Tony Lupia	February	Mr. Mark Nelson
October	Mr. S. Wayne Hardy	March	Mr. Garrett Hyneman
November	Mr. Randall R. Madara	April	Mrs. Cindy Mengle
December	Mr. Thomas W. Gross	May	Mr. Richard E. Hoffmaster
January	Mr. Otto W. Voit, III		

Review of Board Meetings and Calendar of Events

August 12	6:30 PM	Committee of the Whole and Regular Board Mtg
August 31		First Student Day
September 2	7:00 PM	Committee of the Whole Mtg
September 9	7:00 PM	Regular Board Mtg
October 7	7:00 PM	Committee of the Whole Mtg
October 14	7:00 PM	Regular Board Mtg
November 4	7:00 PM	Committee of the Whole Mtg
November 11	7:00 PM	Regular Board Mtg
December 2	6:30 PM	Annual Reorganization Meeting; Committee of the Whole Mtg; Regular Board Meeting

Adjournment

20 Adjourn Meeting

Moved by Mr. Voit and Mr. Hoffmaster, that there being no further business to come before the Board, the meeting be adjourned. Meeting adjourned at 8:16 PM.

Yeas: Mr. Voit, Mr. Gross, Mr. Hardy, Mr. Hoffmaster, Mr. Hyneman, Mr. Lupia, Mr. Madara, Mrs. Mengle, Mr. Nelson. The motion **carried** unanimously.

Attest:



Thomas W. Gross
Secretary