

MUHLENBERG SCHOOL DISTRICT
Regular Board Meeting Minutes
June 10, 2020
www.muhsdk12.org

Call to Order

The Regular Board Meeting of the Board of Education of the Muhlenberg School District was called to order on Wednesday, June 10, 2020 at 7:27 PM by Board President, Mr. S. Wayne Hardy via remote access using Zoom.

Members Present

President – Mr. S. Wayne Hardy
Vice President – Mr. J. Tony Lupia, Jr.
Secretary – Mr. Thomas W. Gross
Assistant Secretary – Mrs. Cindy L. Mengle
Treasurer – Mr. Richard E. Hoffmaster
Member – Mr. Garrett E. Hyneman
Member – Mr. Randall R. Madara
Member – Mr. Mark J. Nelson
Member – Mr. Otto W. Voit, III
Solicitor – Mr. Brian F. Boland, Esq.
Recording Secretary – Mrs. Patricia L. Law

Administration Present

Superintendent – Dr. Joseph E. Macharola
Assistant Superintendent – Dr. Alan S. Futrick
Business Manager – Mr. Shane Mathias
Supervisor of Accounts – Mr. Mark Moyer
Director of Physical Plant and Transportation – Mr. Ken Patterson
Director of Special Education – Dr. Shawn Rutt
Supervisor of Special Education – Dr. Tyler Herman
Behavior Analyst – Mr. Zachary Milch
Director of Technology – Mr. Daniel Houck
Supervisor of Language Arts and Literacy – Mrs. Cathy Shappell
Community & Family Outreach Coordinator & Interpreter – Ms. Elizabeth Laviena
Athletic Director – Dr. Tim Moyer
High School Principal – Mr. Michael Mish
High School Assistant Principal – Ms. Lori Morris
High School Assistant Principal – Mr. C. Eric Schaeffer
Middle School Principal – Dr. Jeffery Ebert
Middle School Assistant Principal – Dr. Felicia Ulsh
Intermediate School Principal – Mr. Steven Baylor
Intermediate School Assistant Principal – Mr. Charles Payne
Elementary Center Principal – Mrs. Krista Venza
Elementary Center Principal – Mrs. Shannon O'Donnell

Visitors (participating via Zoom)

Jolyn Casper	Kathi Wolfe
Lois Dieterly	Stacy Yozwiak
Jeffrey Musselman	Ryan Brockman
Emily Grube	Peter Edelman
Erika Watson	Scott Kramer
Jennifer Doyle	Joyce Davies
Greg Purcell (WFMZ)	

Hearing of Visitors - Muhlenberg School District taxpayers and residents have an opportunity, at this time, to comment on matters of concern, official action, or deliberation which are or may be before the Muhlenberg School Board. The Board retains the option to accept all public comment at this time. Presentations should be limited to two minutes per person. In the event that the Board determines that there is not sufficient time for residents or taxpayers of the School District to comment, the Board may defer the comment period to the next regular meeting.

There was none.

Educational Presentations

There was none.

Committee Reports

A. Berks County Intermediate Unit – Mr. Randall R. Madara

Mr. Madara reported that a meeting was held in May via Zoom. There was nothing new happening. The IU is just trying to get through COVID-19 like everyone. A copy of *What Happened at the BCIU Board Meeting* was included in the packet this month.

B. Reading-Muhlenberg CTC – Mrs. Cindy L. Mengle

Mrs. Mengle reported the Committee met on Monday, June 8th. They approved Mr. Eric Kahler as the new Executive Director of the RMCTC to replace Dr. Witmer the current Executive Director. Mr. Kahler is coming from the Career Institute of Technology in Easton. He is scheduled to start on July 13th.

C. Berks County Tax Collection Committee – Mr. Shane M. Mathias/Mr. Otto W. Voit, III

Mr. Mathias said there was no meeting this month. There may be one possibly in June.

D. PSBA Liaison – Mr. Otto W. Voit, III

No report at this time.

E. Muhlenberg Community Library – Mr. Terry Heckman/Mr. Randall R. Madara

No report at this time.

F. Muhlenberg Township/Laureldale Borough Liaison – Mr. J. Tony Lupia, Jr.

There is a meeting coming up on Monday, June 15th. The dismantling of the Fairgrounds Square Mall has begun.

G. Educational Programs – Dr. Alan S. Futrick

Dr. Futrick was excited to report that each year the District's ELL students take the WIDA test, which is a basic measurement of their understanding and comprehension of the English language. Last year, 112 students took the assessment and 63 of those students that took the test last year showed growth from one year to the next, which is 56%. He said at the end of last school year and during the budget process, Dr. Macharola asked the school board to hire three new ELL teachers for the 2019-2020 school year; and, he said he was very pleased to report that this year the District had 173 students take the assessment and 133 of those students (or 77%) showed growth. Dr. Futrick thanked Dr. Macharola for his leadership and he thanked the school board for approving those positions because it is clear to see that there was a 20% increase in the students' vocabulary, understanding and comprehension of the English language. He applauded the ELL teachers for their support, instruction and guidance with students and they are certainly making a difference.

Comments/Questions/Concerns:

Mr. Lupia asked if students were still coming into the District at the level of not knowing English or is there a plateau now of students who do not know English. Dr. Futrick replied the District is always getting students who have very little understanding of English. He said it is not just first grade or second grade. The District has high school students that are moving here and enrolling into the schools that do not have an understanding of the English language. Dr. Futrick said the District was very fortunate to be able to increase its ELL staff.

Solicitor's Comments

There was none.

Superintendent's Comments - Dr. Joseph Macharola

Dr. Macharola reported that graduation would be held June 18th at 10:00 AM at the high school on the parking lot; and, the rain date would be June 19th. Parents received an update notifying them of some modifications to the original plan to better serve students so that everyone would be able to enjoy graduation together. He said there would be social distancing under the yellow phase; and, students and their families will be given the best graduation possible given the challenges everyone has faced over the past few months with COVID-19. Dr. Macharola said it would be the kind of graduation that a student will never forget. He said the community hosted a parade for seniors and it was wonderful to see parents out. The school will give the students a graduation that they truly deserve. Dr. Macharola said he heard people say, "Muhlenberg has decided to have a graduation"; but he said, that was not true – Muhlenberg was always going to have a graduation. It just changed as things changed with COVID-19. He said now that the county has gone from red to yellow and stepped into another realm, which is safer for everybody at least in terms of where the District is with its own practices. This will be a great day for the seniors and Dr. Macharola said he was very excited for graduation. He said he thinks it will be a really great ending for students. Dr. Macharola thanked Mr. Mish, Mr. Schaeffer, Ms. Morris, all of the staff and faculty, other principals, Dr. Futrick and administrators that assisted in putting this together. He complimented Mr. Mish for all of his cooperation and loyalty working his way through some very difficult times through all of this. Dr. Macharola said they kept the aircraft carrier going in the right direction and tried to do what was right and will continue to do what is right. He said God Bless the seniors and he was looking forward to June 18th. It will not be the same as the Santander but it will be something really unique and something they will never forget. Dr. Macharola said he thought it was a good thing and he was very happy for them.

Dr. Macharola said the District has been putting out 700 meals a week and will continue to do so as needed for the community. He said he is very proud of Mr. Carey Kline. He and the cafeteria workers have been doing a phenomenal job.

Dr. Macharola said the District had 170 additional mental health concerns (50 of those were immediate) over the last two weeks. The District is continuing to do welfare check-ins, addressing academic concerns, post-secondary concerns and scheduling options. Mr. Milch, the District's Behavior Specialist, all of the counselors (elementary, intermediate, middle and high school) are reaching out to students. Dr. Macharola said if anyone is feeling depressed or feeling helpless to please know the District was there to help – reach out because there are organizations and agencies that can help. Dr. Macharola said he mentions this every month because it is very serious and the numbers keep increasing and he does not want anyone lost. Dr. Macharola said just a note on the civil unrest coupling at the same time with COVID-19, there is nothing more wrong than the death of Mr. Floyd. He said his heart ached for his family and for the community.

He said the Muhlenberg School District respected diversity. Dr. Macharola said the District will be good listeners and there is a lot of work to be done. He said with that in mind, June 6th was D-Day and he could not help to think of all of the civil unrest on that day. He said it meant so much for the sacrifices of 1944 so that everyone has freedoms in this country – freedoms that Americans enjoy and the freedoms that are expected, but they will be challenged as time goes on. Everyone needs to come together just as generations did in the past; everyone needs to come together for the future, but in a much different way with respect for everyone. Dr. Macharola said for all of the veterans, especially with June 6th just passing, those who gave so much (the ultimate sacrifice), and may we still have those people today that will step up and give so much in whatever capacity possible so that we can have a better America and a better world.

Personnel

Resolution Nos. 207A – 207G

Moved by Mr. Hoffmaster and Mr. Voit, that the Board of Education of the Muhlenberg School District approve **Personnel Resolution Nos. 207A through 207G** in their entirety.

Yeas: Mr. Gross, Mr. Hardy, Mr. Hoffmaster, Mr. Hyneman, Mr. Lupia, Mr. Madara, Mrs. Mengle, Mr. Nelson, Mr. Voit. The motion **carried** unanimously.

207A Acceptance of Resignations

Resolved, that the Board of Education of the Muhlenberg School District accept the following resignations:

- a. Mr. Antonio Mirabito, Assistant Principal, Muhlenberg Elementary Center, effective June 30, 2020.
- b. Ms. Cindy Raney, Science Teacher, Muhlenberg High School, effective at the end of the 2019-2020 academic school year (June 30, 2020).
- c. Mr. Michael Burggraf, English Teacher, Muhlenberg Middle School, effective at the end of the 2019-2020 academic school year.
- d. Mr. Jonathan Treeese, Dean of Students, Muhlenberg Middle School, effective June 30, 2020.

207B Mentor Assignments

Resolved, that the Board of Education of the Muhlenberg School District approve the following mentor assignments at the professional rate of \$30.00 per hour for the 2019-2020 school year:

- a. Ms. Kasey Dawson, mentor for Ms. Rebecca Ahearn, Long-Term Substitute, Special Education, Muhlenberg Elementary Center, for thirty (30) hours.
- b. Mr. Taylor Charles, mentor for Ms. Tammy Sarangoulis, Long-Term Substitute, Special Education, Muhlenberg Elementary Center, for fifteen (15) hours.

207C Request for Extension of Military Leave of Absence

Resolved, that the Board of Education of the Muhlenberg School District approve the request to extend the Military Leave of absence for the following employee:

- a. Mr. Paul McFarland, Social Studies, Muhlenberg Middle School, extension of leave through on or about August 27, 2020.

207D 2020 Extended School Year Assignments

Resolved, that the Board of Education of the Muhlenberg School District approve the following assignments for the 2020 Virtual Extended School Year Program (Exhibit #165):

Special Education Instructional Assistants – Per MESPA Contractual Rate:

Ms. Michelemarie Kline
Ms. Karen Lessie
Ms. Beth Youse
Ms. Darlene Allen
Ms. Jessica Mulutzie
Ms. Jennifer Thompson

207E Summer Hours for Professional Staff

Resolved, that the Board of Education of the Muhlenberg School District approve the following employees for summer hours:

- a. Ms. Stacy Yozwiak, thirty (30) hours for virtual learning resources and professional development planning and learning, at the professional pay rate of \$30.00 per hour.
- b. Ms. Juliana Ciccarelli, thirty (30) hours for virtual learning resources and professional development planning and learning, at the professional pay rate of \$30.00 per hour.

207F Co-Curricular Resignations

Resolved, that the Board of Education of the Muhlenberg School District accept the following co-curricular resignations:

- a. Mr. Andrew Leib, Varsity Golf Head Coach, effective June 1, 2020.
- b. Mrs. Melissa Kanavins, Varsity Girls Tennis Head Coach, effective May 30, 2020.

207G Approval of Summer Food Service Program Staff

Resolved, that the Board of Education of the Muhlenberg School District approve the following staff for the Summer Food Service Program, at their contractual rates:

Administrative

Mr. Carey Kline, Director of Food Service and Nutrition
Ms. Sherry Hoffman, Head Cook
Ms. Bobilyn Gehris, Head Cook
Ms. Julie Haas, Head Cook

Cafeteria Workers/Assistants

Ms. Nicol Bricker	Ms. Randi Farrow	Ms. Gloria Isamoyer
Ms. Michelle Mengel	Ms. Alexandria Garcia	Ms. Valerie Miller
Ms. Cindy Palmertree	Ms. Mary Ann Grant	Ms. Monica Brock
Ms. Jacqueline Paolino	Ms. Lynn Clouse	Ms. Denise Buono
Ms. Karen Roth	Ms. Johanna Winslow	Ms. Justine Burkart
Ms. Cathy Salesky	Ms. Dorothy Lattanzio	Ms. Denise Keller
Ms. Maria Cedeno	Ms. Kathy Heckler	Ms. Georgeann Waldbiesser
Ms. Lisa O'Brien	Ms. Stacy Ortiz	Ms. Mary Plants
Ms. Joan Sandritter	Ms. Kristin Lilley	

Management

Resolution No. 208

Moved by Mrs. Mengle and Mr. Hyneman, that the Board of Education of the Muhlenberg School District approve **Management Resolution No. 208** in its entirety.

Yeas: Mr. Hardy, Mr. Hoffmaster, Mr. Hyneman, Mr. Lupia, Mr. Madara, Mrs. Mengle, Mr. Nelson, Mr. Voit, Mr. Gross. The motion **carried** unanimously.

208 Superintendent's Authorization to Employ for the 2020-2021 School Year

Resolved, that the Board of Education of the Muhlenberg School District authorize the Superintendent to employ qualified persons for open positions as budgeted for the 2020-2021 school year, subject to Board ratification of employment at the Board's next public meeting.

Physical Plant and Transportation

No items at this time.

Budget and Finance

Resolution Nos. 209 - 212

Moved by Mr. Hoffmaster and Mr. Voit, that the Board of Education of the Muhlenberg School District approve **Budget and Finance Resolution Nos. 209 through 212** in their entirety.

Yeas: Mr. Hoffmaster, Mr. Hyneman, Mr. Lupia, Mr. Madara, Mrs. Mengle, Mr. Nelson, Mr. Voit, Mr. Gross, Mr. Hardy. The motion **carried** unanimously.

209 Approval of Financial Reports

Resolved, that the Board of Education of the Muhlenberg School District approve the following financial reports and that they become part of the permanent record of the meeting (Exhibit #166):

Fund	Treasurer's Report	Financial Report	Bills Paid Month	Investments	Budget Transfers
General	Apr 2020	Apr 2020	May 2020 Ck#47878-47995 V#26347-26362	Apr 2020	
Cafeteria	Apr 2020	Apr 2020	May 2020 Ck#6800-6808	Apr 2020	
Capital Reserve (Fund 32)	May 2020	May 2020	May 2020 Ck#892		
Capital Projects Fund (Fund 39)	May 2020	May 2020	May 2020 Ck#1052		
Activity	Apr 2020	Apr 2020			

210 Award of Bids for the 2020-2021 School Year

Resolved, that the Board of Education of the Muhlenberg School District accept the award of bids for the following school supplies for the 2020-2021 school year:

a. Art Supplies	\$22,359.70
b. Classroom and Office Supplies	33,273.93
c. Copy Paper	13,558.42
d. Custodial Supplies	59,783.11
e. Food Service Paper Products	8,170.77

f. Fresh Bread	63,125.00
g. Grocery	59,646.37
h. Milk and Dairy	175,510.00
i. NOI Food Products	138,027.10
Total	<u>\$573,454.40</u>

211 District Insurance Programs

Resolved, that the Board of Education of the Muhlenberg School District approve the district's insurance programs for the 2020-2021 school year per the proposal submitted by the Rigg-Darlington Group:

Type	7/1/2020 – 6/30/2021
Property	\$73,028
General Liability & Crime	18,673
Automobile	6,866
Excess Liability	8,827
School Board E & O	25,596
Privacy and Network Liability	17,088
Student Accident	11,990
Boiler & Machinery	9,233
Total Premium	<u>\$171,301</u>

212 2020-2021 Homestead and Farmstead Exclusion Resolution

Resolved, by the Board of School Directors of Muhlenberg School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2020, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

Resolved, by the Board of School Directors of Muhlenberg School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2020, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

Aggregate amount available for homestead and farmstead real estate tax reduction. The following amounts are available for homestead and farmstead real estate tax reduction for the school year beginning July 1, 2020:

- a. **Gambling tax funds.** The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.505(b), as a property tax reduction allocation funded by gambling tax funds, the amount of \$1,194,920.51.
- b. **Philadelphia tax credit reimbursement funds.** PDE has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.324(3), as reimbursement for Philadelphia tax credits claimed against the School District earned income tax by School District resident taxpayers, the amount of \$7,160.48.
- c. **Property Tax Reduction Funds.** Funds will be available during the school year for real estate reduction as a result of undistributed funds from the property tax reduction funds received in 2019-2020. These funds will be added to the allocation for this school year in the amount of \$44.06.
- d. **Aggregate amount available.** Adding these amounts, the aggregate amount available during the school year for real estate tax reduction is \$1,202,125.05.

Homestead/farmstead numbers. Pursuant to Act 50, 54 Pa. C.S. § 8584(i), and Act 1, 53 P.S. § 6926.341(g)(3), the County has provided the School District with a certified report listing approved homesteads and farmsteads as follows:

- a. **Homestead property number.** The number of approved homesteads within the School District is 5,559.
- b. **Farmstead property number.** The number of approved farmsteads within the School District is 1.
- c. **Homestead/farmstead combined number.** Adding these numbers, the aggregate number of approved homesteads and farmsteads is 5,560.

Real estate tax reduction calculation. The school board has decided that the homestead exclusion amount and the farmstead exclusion amount shall be equal. Dividing the paragraph 1(d) aggregate amount available during the school year for real estate tax reduction of \$1,202,125.05 by the paragraph 2(c) aggregate number of approved homesteads and farmsteads of 5,560, before considering the assessed value of approved homesteads and approved farmsteads having an assessed value below the preliminary calculation of the maximum real estate assessed value reduction amount to be established as the homestead and farmstead exclusion amount, the preliminary calculation of the maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is \$216.20.

Based on calculations provided by the School District Business Office from the best available information and carefully evaluated by the School Board, considering the assessed value of approved homesteads and approved farmsteads having an assessed value below the preliminary calculation of the maximum real estate assessed value reduction amount to be established as the homestead exclusion and the farmstead exclusion amount, an additional

aggregate amount of \$433.32 will be available during the school year for real estate tax reduction applicable to approximately 5,546 homesteads and farmsteads, resulting in an additional real estate tax reduction amount available for each homestead and farmstead of \$.07. Adding this additional amount to the preliminary calculation of the maximum real estate tax reduction amount of \$216.20 the final maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is \$216.27.

Homestead exclusion calculation. Dividing the paragraph 3 maximum real estate tax reduction amount of \$216.27 by the School District real estate tax rate of 30.73 mills (.0) the maximum real estate assessed value reduction to be reflected on tax notices as a homestead exclusion for each approved homestead is 7,037 and the maximum real estate assessed value reduction to be reflected on tax notices as a farmstead exclusion for each approved farmstead is 7,037.

Homestead/farmstead exclusion authorization. The tax notice issued to the owner of each approved homestead within the School District shall reflect a homestead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the homestead, or (b) the paragraph 4 maximum real estate assessed value reduction of 7,037. The tax notice issued to the owner of each approved farmstead within the School District shall reflect an additional farmstead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the farmstead, or (b) the paragraph 4 maximum real estate assessed value reduction of 7,037. The homestead exclusion and farmstead exclusion real estate assessed value reduction will apply only to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax bills.

Resolution No. 213

Moved by Mr. Voit and Mr. Hoffmaster, that the Board of Education of the Muhlenberg School District approve **Budget and Finance Resolution No. 213** in its entirety.

Yeas: Mr. Hyneman, Mr. Lupia, Mr. Madara, Mrs. Mengle, Mr. Nelson, Mr. Voit, Mr. Gross, Mr. Hardy, Mr. Hoffmaster. The motion **carried** unanimously.

213 Adoption of Final Budget for 2020-2021 School Year

Resolved, that the Board of Education of the Muhlenberg School District adopt the 2020-2021 Final Budget as presented by the Administration. The Final Balanced Budget Expenditures total \$63,998,903; Revenues total \$62,344,572 and \$1,654,331 will be used from assigned PSERS fund balance. The millage rate of 30.73 mils depicts a .0 millage increase.

Said budget shall set forth a levy of the following tax structure: a tax of 30.73 mils (\$30.73 per \$1,000.00) of assessed market value of real estate; and the district's share of a realty transfer tax of 1%; a local services tax of \$52.00 for Laureldale and an local services tax of \$52.00 for Muhlenberg Township; a 1% earned income tax; a mercantile tax consisting of one mil on wholesale transactions; and a business privilege tax at the rate of one and one-half mils on the gross volume of business, to provide the necessary revenue for same (Exhibit #167).

Resolution Nos. 214 - 217

Moved by Mr. Lupia and Mr. Hyneman, that the Board of Education of the Muhlenberg School District approve **Budget and Finance Resolution Nos. 214 through 217** in their entirety.

Yeas: Mr. Lupia, Mr. Madara, Mrs. Mengle, Mr. Nelson, Mr. Voit, Mr. Gross, Mr. Hardy, Mr. Hoffmaster, Mr. Hyneman. The motion **carried** unanimously.

214 Authorization of the Refunding and Sale of the 2020 Bonds

Resolved, that the Board of School Directors of the Muhlenberg School District adopt Resolution No. 212 authorizing the refunding and sale of the 2020 Bonds as more fully set forth in the attached Resolution (Exhibit #168).

215 Reading-Muhlenberg Career & Technology Center Proposed Budget for the 2020-2021 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the Reading-Muhlenberg Career & Technology Center Proposed Budget for the 2020-2021 school year at the district's share of \$2,064,962.48 (Exhibit #169).

216 Bayer Construction Settlement

Resolved by the Board of School Directors of the Muhlenberg School District that the matter of Muhlenberg School District v Bayer Construction ("Bayer") filed to No. 55 CD 2019 in the Berks County Court of Common Pleas be settled concluded and resolved by a payment from Bayer to the School District in the amount of Seventy-Five Thousand Dollars and 00/100 (\$75,000.00). Further that the Board of School Directors authorize the appropriate officers of the Board to execute the necessary Releases to settle this matter as set forth herein and authorize the solicitor to conclude this matter on the docket of the Prothonotary (Exhibit #170).

217 Extension to the Discount Period of the 2020 School Real Estate Tax Bills

A resolution of the Board of Education of the Muhlenberg School District, Berks County, Pennsylvania, authorizing the 2020 School Real Estate Tax Bills to include four payments at face value along with a thirty (30)-day extension to the discount period as follows:

WHEREAS, pursuant to Policy 606 of the Board of School Directors of the Muhlenberg School District ("District") adopted on May 11, 2011, the District wishes to amended the tax billing and collection schedule for local real estate taxes to reflect the District's fiscal year (2020), which extends the discount period on early payment in an effort to limit financial hardship for District taxpayers, adds a fourth (4th) installment payment at face value and delays the penalty period until January 1; and

WHEREAS, the District is sympathetic to the financial hardships faced by many of the Districts' taxpayers, and has determined that the realignment of the tax collection schedule should be phased in to lessen the impact to the Districts' taxpayers.

AND NOW, THEREFORE, this 10th day of June, 2020, **BE IT HEREBY RESOLVED** by the Board of Directors of the Muhlenberg School District, the following:

1. **The 2020-2021 Local Real Estate Tax Collection Cycle.** For the 2020-2021 local real estate tax collection cycle:
 - a. The Administration is directed to ensure School Tax bills are printed and mailed on or before July 1, 2020.
 - b. All District taxpayers shall be entitled to a discount of 2% from the amount of School Tax due upon their making payment of the whole amount any time from the date of the tax notice until September 30, 2020.
 - c. The face amount of School Tax, with no discount nor penalty imposed, is due from October 1 until December 31.
 - d. A 10% penalty shall be imposed on the School Taxes on payment received after December 31, 2020.
 - e. Taxpayers shall have the option to pay the School Tax face amount in four equal installments. Installment payments shall be due August 31, 2020, September 30, 2020, October 31, 2020, and December 31, 2020. Payment of the first installment on or before the due date is evidence of intention to pay on the installment plan. A penalty of 10% will be added to each installment on the date it becomes delinquent.
 - f. All unpaid School Taxes as of December 31, 2020 shall be turned over to Berks County Tax Claim Bureau for collection.
 - g. The Administration is directed to ensure the District's tax collector is notified of these changes and that the District's School Tax Bill (also known as the tax notice) is modified accordingly.

2. **The 2021-2022 and Subsequent Years Local Real Estate Tax Collection Cycle.** For the 2021-2022 real estate tax collection cycle and each cycle thereafter:
 - a. The Administration is directed to ensure School Tax bills are printed and mailed on or before July 1st of each year.
 - b. All District taxpayers shall be entitled to a discount of 2% from the amount of School Tax due upon their making payment of the whole amount any time from the date of the tax notice until August 31st of each year.
 - c. The face amount of School Tax, with no discount nor penalty imposed, is due between September 1st and October 31st of each year.
 - d. A 10% penalty shall imposed on the School Taxes on taxes paid after November 1st of each year.
 - e. Taxpayers shall have the option to pay the school tax face amount in three equal installments. Installment payments shall be due July 31st, September 30th, and November 30th, of each year. Payment of the first installment on or before the due date is evidence of intention to pay on the installment plan. A penalty of 10% will be added to each installment on the date it becomes delinquent.
 - f. All unpaid school taxes as of December 31st of each year shall be turned over to Berks County Tax Claim Bureau for collection.
 - g. The Administration is directed to ensure the District's tax collector is notified of these changes and that the District's School Tax Bill (also known as the tax notice) is modified accordingly.
3. **Timely Payment Determination.** For all such tax collection cycles, whenever the last day of a period during which payment may be made at a discount or without penalty shall fall on Saturday or Sunday or on any day made a legal holiday by the laws of this Commonwealth or of the United States, payment shall be considered timely if it is tendered or postmarked by the United States Postal Service on the succeeding secular or business day (Exhibit #171).

Education

Resolution Nos. 218 - 223

Moved by Mr. Madara and Mr. Voit, that the Board of Education of the Muhlenberg School District approve **Education Resolution Nos. 218 through 223** in their entirety.

Yeas: Mr. Madara, Mrs. Mengle, Mr. Nelson, Mr. Voit, Mr. Gross, Mr. Hardy, Mr. Hoffmaster, Mr. Hyneman, Mr. Lupia. The motion **carried** unanimously.

218 School Services Agreement with The Progressions Companies, Inc.

Resolved, that the Board of Education of the Muhlenberg School District approve the agreement between The Progressions Companies, Inc. and the Muhlenberg School District to provide services in support of the Student Assistance Program in all schools, effective August 31, 2020 through August 31, 2021 (Exhibit #172).

219 Extended School Year Student Tuition Agreements

Resolved, that the Board of Education of the Muhlenberg School District approve the following extended school year student tuition agreements as presented (Exhibit #173):

- a. Student #37824, New Story Schools and Services
- b. Student #38475, New Story Schools and Services
- c. Student #31134, New Story Schools and Services
- d. Student #37754, Hogan Learning Academy
- e. Student #37496, Hogan Learning Academy
- f. Student #36470, New Story Schools and Services

220 Student Tuition Agreements for the 2020-2021 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the 2020-2021 student tuition agreements for the following students as presented (Special Education fund) (Exhibit #174):

- a. Student #37496, Hogan Learning Academy
- b. Student #37754, Hogan Learning Academy
- c. Student #38475, New Story Schools
- d. Student #31134, New Story Schools

221 Summer Behind the Wheel Driver Education Program

Resolved, that the Board of Education of the Muhlenberg School District approve the summer Behind the Wheel Driver Education Program Health and Safety Plan as presented (Exhibit #175).

222 Acceptance of Gifts, Grants, Donations

Resolved, that the Board of Education of the Muhlenberg School District accept the following donation as in accordance with district Policy 702, Gifts, Grants, Donations:

- a. Paramount Realty Services Inc., donation of school supplies, picture frames, shoes, backpacks, lunch bags, blankets, toy items, games, etc., from the recently closed A.C. Moore store on the 5th Street Highway, to benefit the students and staff at Muhlenberg Elementary Center.

223 Muhlenberg Middle School A-TSI/TSI Plan for the 2020-2021 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the Muhlenberg Middle School A-TSI/TSI Plan for the 2020-2021 school year as presented (Exhibit #176).

Student Activities

No items at this time.

Minutes

Resolution No. 224

224 Approval of Minutes

Moved by Mr. Voit and Mr. Hoffmaster, that the minutes of the Committee of the Whole Meeting of May 13, 2020 and the Regular Board Meeting of May 13, 2020 be approved as submitted.

Yeas: Mr. Gross, Mr. Hardy, Mr. Hoffmaster, Mr. Hyneman, Mr. Lupia, Mr. Madara, Mrs. Mengle, Mr. Nelson, Mr. Voit. The motion **carried** unanimously.

Old Business

Mr. Hoffmaster said people have made comments that teachers are leaving the District because they don't want to work here, but Mrs. Davies has worked in the Muhlenberg School District for forty-five years; and, some of the others who are retiring have thirty some years, fifteen years. They have stayed in the District a long time because there is good stuff going on in the District. Teachers who are leaving are leaving to work closer to their homes. They are not leaving the District for other reasons. Mr. Hoffmaster said administration did a great job going in a different direction for graduation. He said a lot of people are very happy.

New Business

Resolution No. 225

Moved by Mr. Lupia and Mrs. Mengle, that the Board of Education of the Muhlenberg School District approve **Resolution No. 225** in its entirety.

Yeas: Mr. Nelson, Mr. Voit, Mr. Gross, Mr. Hardy, Mr. Hoffmaster, Mr. Hyneman, Mr. Lupia, Mr. Madara, Mrs. Mengle. The motion **carried** unanimously.

225 Memoriam of Mr. David P. Hangen

Resolved, that we remember the passing of Mr. David P. Hangen who served in the Muhlenberg School District for twenty (20) years (2000-2020 as a coach and Tech Ed Teacher. We honor his memory for his dedicated service to the school district and community.

Be it further resolved that we convey through this resolution our deepest sympathy to his family, and that this resolution be made part of the permanent record in the minutes of the Muhlenberg School District.

Comments/Questions/Concerns:

Mr. Voit said in the timeframe that Mr. Hangen served the District, around 2000 or 2001, was the start of new technology and look at technology today. Mr. Hangen has seen many changes over the last twenty years and taught Muhlenberg students a lot. Without that technology training, kids would be lost. Mr. Voit said he appreciated Mr. Hangen's service to the District.

Mr. Lupia said that all of his kids had Mr. Hangen. He said Mr. Hangen was very soft spoken and he always spoke highly of Mr. Lupia's children. He said all of the kids loved Mr. Hangen and they have clocks to prove it. Mr. Lupia said his kids still have their clocks and every time he looks at those clocks, he will think of Mr. Hangen. Mr. Lupia said he would be sorely missed; may he rest in peace.

Dr. Macharola asked Dr. Jeffery Ebert, Principal of Muhlenberg Middle School, to say a few words.

Dr. Ebert said he had the privilege of working with Mr. Hangen over the past four years. He said he was a humble individual. Mr. Ebert said prior to coming to Muhlenberg, another educator in the county came up to him and told him, "if you ever need something, there is one guy you can go to and he is in the middle school, Dave Hangen. Go to Dave Hangen." He said when Dr. Ulsh came on board, every teacher at the elementary center told her that if she ever needed anything, she should go to Dave Hangen. Dr. Ebert said that was the kind of man Mr. Hangen was – he was a selfless man, he put others first, himself second. He said Mr. Hangen worked tirelessly for the betterment of his kids – whether it was Muhlenberg kids or his own children or athletics. Dr. Ebert said the clocks were a big thing and they meant a lot to him because it gave him the opportunity to meet with the students on a different level and develop that relationship through the hands-on machinery. He said Dave Hangen was an outstanding person. Dr. Ebert said Dr. Macharola often used the term, salt of the earth, and Dave Hangen was the salt of the earth. He said he was grateful for the chance to meet him and to work with him. Dr. Ebert said Muhlenberg lost a special one with his passing. He asked that everyone keep Mr. Hangen's family in their thoughts and prayers; and thanked Dr. Macharola and President Hardy for giving him an opportunity to speak about Mr. Hangen.

Hearing of Visitors

Presentation is limited to approximately two minutes per person. Should any citizen require more than the two minutes allocated, please contact the Superintendent prior to the meeting. He will coordinate such requests for the Board. Citizens addressing the Board should be aware that the meeting is being taped.

There was none.

MSD/RMCTC Board Visitor of Month

Review of Board Meetings and Calendar of Events

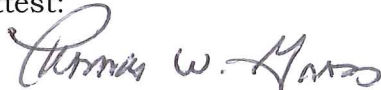
June 10 6:30 PM Committee of the Whole Meeting; Regular Board Meeting

226 Adjourn Meeting

Moved by Mr. Voit and Mr. Nelson, that there being no further business to come before the Board, the meeting be adjourned. Meeting adjourned at 7:55 PM.

Yeas: Mr. Gross, Mr. Hardy, Mr. Hoffmaster, Mr. Hyneman, Mr. Lupia, Mr. Madara, Mrs. Mengle, Mr. Nelson, Mr. Voit. The motion **carried** unanimously.

Attest:



Thomas W. Gross
Secretary