

MUHLENBERG SCHOOL DISTRICT
Regular Board Meeting Minutes
May 13, 2020
www.muhsdk12.org

Call to Order

The Regular Board Meeting of the Board of Education of the Muhlenberg School District was called to order on Wednesday, May 13, 2020 at 7:52 PM by Board President, Mr. S. Wayne Hardy via remote access using Zoom.

Members Present

President – Mr. S. Wayne Hardy
Vice President – Mr. J. Tony Lupia, Jr.
Secretary – Mr. Thomas W. Gross
Assistant Secretary – Mrs. Cindy L. Mengle
Treasurer – Mr. Richard E. Hoffmaster
Member – Mr. Garrett E. Hyneman
Member – Mr. Randall R. Madara
Member – Mr. Mark J. Nelson
Member – Mr. Otto W. Voit, III
Solicitor – Mr. Brian F. Boland, Esq.
Recording Secretary – Mrs. Patricia L. Law

Administration Present

Superintendent – Dr. Joseph E. Macharola
Assistant Superintendent – Dr. Alan S. Futrick
Business Manager – Mr. Shane Mathias
Supervisor of Accounts – Mr. Mark Moyer
Director of Physical Plant and Transportation – Mr. Ken Patterson
Director of Special Education – Dr. Shawn Rutt
Supervisor of Special Education – Dr. Tyler Herman
Behavior Analyst – Mr. Zachary Milch
Director of Technology – Mr. Daniel Houck
Supervisor of Language Arts and Literacy – Mrs. Cathy Shappell
Community & Family Outreach Coordinator & Interpreter – Ms. Elizabeth Laviena
Athletic Director – Dr. Tim Moyer
High School Principal – Mr. Michael Mish
High School Assistant Principal – Ms. Lori Morris
High School Assistant Principal – Mr. C. Eric Schaeffer
Middle School Principal – Dr. Jeffery Ebert
Middle School Assistant Principal – Dr. Felicia Ulsh
Intermediate School Principal – Mr. Steven Baylor
Intermediate School Assistant Principal – Mr. Charles Payne
Elementary Center Principal – Mrs. Krista Venza
Elementary Center Principal – Mrs. Shannon O'Donnell

Visitors (participating via Zoom)

Jolyn Casper	Linda Figueroa	Jim Buerger
Danielle Shipe	Chris Evans	Greg Purcell (WFMZ)
Brian J. Boland	Gary Pumphrey	Hao Duong
Anthony Geddio	Alicia Houser	Alicia Miller
Emily Grube	Erika Watson	Allison Watson
Anthony Geddio	Kachina Martin	Rod Shaffer
Shane Bennett	Tara Nelson	Sarah Brown
Andrew Rahn	Samson Evans	Samantha Noll
Robert Johnston	Wendy Hromiak	Cathy Liszcz
Kathie Wolfe	Laura Ricards	Nicole McGowan
Jackie Bellanca	Kay Adams	Darren Dietrich
Haley Layton	Inga Hobbs	Elizabeth Chapman
Erin Frederick	Jeff Bezler	Jennifer Doyle
Jennifer Fernez	Jennifer Hausman	Jennifer Schaeffer
Jennifer Wenzel	Jill Deysher	Joseph Houck
Bill Bandholz	Brian Kopetsky	Brandon Rowe
Ashley Reid	Colleen Shillady	Joe Minch
John Evans	John Lorchak	John Winand
Julia Hornberger	Julie Kemmerer	Jenna Jusits
Karly Dahlroos	Kendra Mengle	Laura Zubey
Leila Meisberger	Lois Dieterly	Marcey Harman
Marcia Baer	Michele McCammitt	Melissa Bartek
Melissa Blickley	Michele Weaver	Beth Slater
Doug Olexy	Erika Sager	Stacy Yozwiak
Faye Heckman	Kristen Bagenstose	Amy Chiarelli
Diane Benson		

Hearing of Visitors - Muhlenberg School District taxpayers and residents have an opportunity, at this time, to comment on matters of concern, official action, or deliberation which are or may be before the Muhlenberg School Board. The Board retains the option to accept all public comment at this time. Presentations should be limited to two minutes per person. In the event that the Board determines that there is not sufficient time for residents or taxpayers of the School District to comment, the Board may defer the comment period to the next regular meeting.

There was none.

Educational Presentations

There was none.

Committee Reports

A. Berks County Intermediate Unit – Mr. Randall R. Madara

Mr. Madara reported that a meeting was held on April 16th. A copy of *What Happened at the BCIU Board Meeting* was included in the packet this month. They holding their meetings via Zoom as well.

B. Reading-Muhlenberg CTC – Mrs. Cindy L. Mengle

Mrs. Mengle reported the Committee approved the final budget at their Zoom meeting on Monday, May 8th. Muhlenberg's increase is 14.02%. The District also has an increase in enrollment, which is the highest over the last ten years - 1,259 total students attending the RMCTC for next year.

C. Berks County Tax Collection Committee – Mr. Shane M. Mathias/Mr. Otto W. Voit, III

Mr. Mathias said there was no meeting this month due to COVID-19.

D. PSBA Liaison – Mr. Otto W. Voit, III

No report at this time.

E. Muhlenberg Community Library – Mr. Terry Heckman/Mr. Randall R. Madara

Mr. Madara read the following report submitted by Mr. Terry Heckman from their Monday, May 8th Zoom meeting:

Through the hardworking tenacious efforts of Library Director, Melissa Adams, she was able to secure a Federal PPP loan in the amount of \$30,976 to keep the library fiscally afloat in these very financially turbulent times. As long as the Library expends 75% of this money on staff payroll within eight weeks of receipt, the loan will be forgiven – DONE. Great job, Melissa!

The Library continues to provide the community with a vast array of virtual programs for every age group. Please check the library's website for specific details.

All summer reading programs will also need to be presented on a virtual basis.

The Library will open for one day on June 2nd - Election Day - but only for the purpose of voting - no actual library activities.

The Library's spending will decrease for the purchase of print items during this time but increase in the purchase of children's Launchpad's.

With all of the losses mounting for the Library from the many cancelled fundraising initiatives they had planned this Spring, future more aggressive fundraising efforts will be necessary once they actually return and could become vital for their very survival.

F. Muhlenberg Township/Laureldale Borough Liaison – Mr. J. Tony Lupia, Jr.

Mr. Lupia said he had nothing to report at this time as the Township is not allowing any visitors. If anyone would like to view their meeting, they can access it via YouTube by entering Muhlenberg Township Commissioners meeting.

G. Educational Programs – Dr. Alan S. Futrick

Dr. Futrick said he wanted to give an update on how the District is doing its best during the really terrible situation it is in educationally. Administrators always say that teachers make the difference and he wanted to commend the leadership of the grade level leaders, department chairs and administrators. The collaboration of ideas, the strategies and the activities have been exceptional. He said he thinks teachers have really shown their true character and how great they are through this time. Dr. Futrick said he is very proud of them and very proud of the work that the teachers and administrators have done through this.

Solicitor's Comments – Mr. Brian F. Boland

No report at this time.

Superintendent's Comments - Dr. Joseph Macharola

Dr. Macharola thanked Dr. Futrick for his comments and his work as well making the best of a pretty difficult situation.

Dr. Macharola recognized Muhlenberg High School chemistry teacher, Mrs. Jarra Rusnock Dennis, an Albright College graduate, who will be inducted into the Middle Atlantic Conference (MAC) Hall of Fame. Mrs. Dennis has been selected to be inducted into the MAC Hall of Fame for her outstanding athletic career while attending Albright. Jarra remains the all-time leading scorer in Albright's basketball history. Mrs. Dennis played basketball, softball and tennis while attending Albright from 1994-1998. She earned four varsity letters for each sport and was named Team Most Valuable Player in each one at least once. Mrs. Dennis becomes the tenth former Albright athlete to be inducted into the MAC Hall of Fame. Dr. Macharola said what an honor that is and on top of that, she is an incredible chemistry teacher. He said congratulations to Muhlenberg High School chemistry teacher and Albright grad, Jarra Rusnock Dennis.

Dr. Macharola wanted to recognize two other coaches. One of those coaches is a magnificent teacher at C. E. Cole Intermediate School, Mr. Matt Coldren. Mr. Coldren has been named the 6A Boys' Basketball Coach of the Year. Matt coaches at Wilson High School. Dr. Macharola said he is very proud of Mr. Coldren and his accomplishments. He also wanted to take a moment to congratulate Coach Tyrone Nesby and the Muhlenberg High School boys' basketball team. Dr. Macharola said there are so many incredible things happening in the athletic department that he cannot keep up with all of the Tweets, but he wanted everyone to know that he is just thrilled to death with them all. Coach Nesby has turned the MHS boys' basketball program around. He is committed. He is dedicated. He puts his heart and soul into everything, and there is no question, he has done an incredible job with the kids and they really respond to him. Dr. Macharola thought he should have been named Coach of the Year last year, but is really happy that he has been named the State 5A Boys' Basketball Coach of the Year. He congratulated Coach Nesby on the incredible job he has done with the kids this year. Dr. Macharola said there is no question in his mind that Coach Nesby and the MHS incredible basketball team would have brought home the gold ball, the first prize - a state title - had COVID-19 not closed schools. He said congratulations to Coach Nesby, Coach Coldren, and to Mrs. Dennis.

Dr. Macharola said the District is not just about sports. The District is about the Arts and Humanities as well. Something very important was bestowed upon the Muhlenberg School District recently - more specifically, the high school. Muhlenberg High School was recently named a U.S. News & World Report Best High School for 2020. That will never be taken away. That is an earning this District has forever. He said if you look around the companies, hospitals that have a high standard and they receive a high ranking from the U.S. News & World Report, they are very proud of that - like the Reading Hospital - they let you know that. There has been so much to be proud of in Muhlenberg over the last five years and that is when this happened. The work every year that the teachers and the kids demonstrated is all researched based. Dr. Macharola said there is nothing more that can be said about this except that the facts speak for themselves. Muhlenberg has not only one of the best school districts but it has, unquestionably, one of the best high schools in the nation. He said this is the first time that Muhlenberg High School has achieved this award. There were 17,792 high schools in the United States ranked on six factors based on their performance on state assessments and how well those schools and institutions prepare students for college. Muhlenberg High School ranked 6,216 which gained them the recognition to be placed in the top forty percent. Dr. Macharola said there was an article in the Reading Eagle that he is still trying to figure out what the reporter was writing about as it made no sense at all and it did not mention anything about Muhlenberg or any of the schools that received this designation. It was baffling. He said he was going to clarify this for everyone and explain what exactly this means. Muhlenberg High School was thirty-five percent or in the sixty-fifth percentile. It is not failing. That is the recognition and the benchmark. Dr. Macharola said it is much like someone receiving a bronze medal, a silver medal or a gold medal. There are four seconds differentiating all three. He said he could just see someone complaining and saying, why you did not get the gold. Muhlenberg High School is there. It is one of the best high schools.

The methodology uses a holistic approach to evaluate schools on six factors: college readiness, reading and math proficiency (two pilots of the District's four pilots), reading and math performance, underserved student performance, college curriculum breadth and graduation rates. College readiness measures participation and performance on AP and IB exams. This distinction is clear evidence that our holistic Action Plan and Blueprint for Success are working. These investments that the Board has bought into and trusted administration with, there is now clear evidence that they are working and they are delivering. Dr. Macharola said our secondary students have many exciting opportunities, which include initiatives in literacy, math and science resulting in new and progressive programs in the district. Our students have also used technology throughout their academic career in the Muhlenberg School District and have experienced the emerging initiative of one-to-one capabilities for all. He could not be prouder of our high school students, our high school administration, our high school teachers and staff and their achievements! He said to all of the District's teachers and principals who work our students systemically every year up and they deliver up to the high school where it matters, this is a symbol of our District's integrity and promise for all our students to be able to pursue the American dream. Dr. Macharola said congratulations to the Muhlenberg School District, to the Muhlenberg High School and to the Muhlenberg community. This is something to be very proud of.

Dr. Macharola said he is very concerned about many things with regards to the COVID-19 pandemic. He said he is seeing what he considers to be a very, very dire time over the next few weeks. As he mentioned in his message to the community last Friday, Dr. Macharola said he is pleading with the community not only as a father, but as the superintendent to reach out if anyone is feeling depressed, lost or feel like there is nowhere else to go because students are penned up at home and the pandemic has created a challenge for everyone. He said it is just not something to talk about and he would like everyone to know what the District's counseling department and Behavior Specialist are involved in and why he is concerned when he looks at the data. There has been 382 virtual welfare check-ins; 414 counseling needs; 105 mental health concerns; 26 immediate needs concerns in terms of food, medical, shelter and counseling; 146 post-secondary concerns; and 92 scheduling questions. Dr. Macharola said his specific concern with the mental health concerns is that there was a 50 percent rise over the past week. He said he takes this very seriously and there has been no loss of life, not one. Again, Dr. Macharola asked the community to reach out if there are any issues as it is impossible to be in their homes. Everyone has a purpose on this planet and a life here. The data is clear. There is information on the District's website – reach out, please. He said the numbers are clearly stating those things he is concerned about and he will continue to be concerned over the next several weeks. Dr. Macharola said this includes the adults. Everyone is in this together. He said if we work as one we can help each other.

Dr. Macharola said Mr. Carey Kline has done a magnificent job along with the cafeteria staff and all of the administrators who have been helping out with the feeding program. He said he could not thank everyone enough for their commitment to the human spirit. Once a week two-hundred boxes are distributed from Health Harvest for needy families.

Mr. Kline, administrators, and the cafeteria staff are averaging 700 meals a day. The Muhlenberg School District is one of the few districts. We are managing the best we can with social distancing and wearing masks. Dr. Macharola said he tries to be there every day, but it's not always possible, but he knows that 700 meals are going out every day. He said some people have asked that he cut it down to one or two days a week, but he has said no because come Monday, sometimes they run out of everything. Dr. Macharola said the community comes every day for food, and the staff is doing everything they can as a District to help our community. The District needs to continue its commitment to its families. Dr. Macharola thanked Mr. Kline and his staff for all of their hard work. The staff is phenomenal.

Dr. Macharola said libraries are in danger, not only financially but the traditional libraries with books. He said we may be seeing a change in books on shelves as a result of COVID-19, given the virus and how long it lasts. How would 400 pages of a book be disinfected? This is stressing everyone in areas that no one ever thought of. Dr. Macharola said he is traditionalist – he believes in John Dewey, in holistic education, he still thinks that it is important to be one-to-one, but there is no question in his mind that the District must begin to prepare two ways in the fall. Dr. Macharola said administration is working on this now amongst all of the other things they are addressing, which is the end of this school year, prepare for a traditional start to the school year and potentially a hybrid. A hybrid is a heavy lift because it is also a burden on families. But if the pandemic continues and the county goes into yellow or green, the District still has concerns on a back swing. He said they will look at the data and they will deal with the data, but the challenges are incredible from transportation, busing, social distancing, children coming to school wearing masks, temperatures being taken by nurses (so the District will need another nurse as every school will need one), nutrition (how the children be spaced, what will that mean to the schedule), will we be flexing the schedule where kids come to school on A, B days (meaning some kids may be come to school Monday, Tuesday, or Wednesday, Friday) and work at home. Dr. Macharola said that is not known yet, but the District will be prepared for a traditional opening just like normal with all of our programs taking the next steps. He said he wanted everyone to understand what a heavy lift that is and what that will mean. Dr. Macharola said it does not necessarily mean costs savings and it doesn't mean loss of staffing, because there is virtual learning going on at the same time. The District's challenges are unbelievable, but leadership, vision, data from the Pennsylvania Department of Health, the guidance from the Pennsylvania Department of Education, House and Senate and the governor, and hopefully, from the House and Senate in Washington as well as the president the District will be able to continue to move forward with what the District needs and is obligated to do for its children. Dr. Macharola wanted everyone to understand exactly how much work is going on right now as he spoke not only to close the year, but what will the District look like at the start of the year and it is not an easy fix. It will take an awful lot of work, and following the letter of the law, revisions to the school code, and potentially what will it look like to even offer a safe learning environment. That is why many universities and colleges have already canceled traditional learning, but offering virtual. They just do not know what it will look like in higher education. Secretary Rivera made a statement in Pennsylvania only to be chastised by a politician about whether or not school would start in the fall. He said

school will start in the fall given certain health elements. Dr. Macharola said the data will really have to be studied so that children are safe. He said health and safety are the District's number one concern now and prior to the pandemic but, now with the pandemic there is no taking steps back or lessening that.

Dr. Macharola thanked everyone for their time as the District emerges and so that the community knows exactly what the District is doing.

Personnel

Resolution Nos. 192A – 192I

Moved by Mrs. Mengle and Mr. Lupia, that the Board of Education of the Muhlenberg School District approve **Personnel Resolution Nos. 192A through 192I** in their entirety.

Yeas: Mr. Gross, Mr. Hardy, Mr. Hoffmaster, Mr. Hyneman, Mr. Lupia, Mr. Madara, Mrs. Mengle, Mr. Nelson, Mr. Voit. The motion **carried** unanimously.

192A Acceptance of Resignations

Resolved, that the Board of Education of the Muhlenberg School District accept the following resignations:

- a. Mrs. Lois M. Dieterly, Instructional Coach, resignation for the purpose of retirement, effective at the end of the 2019-2020 academic school year (June 30, 2020).
- b. Mrs. Joyce A. Davies, Class A Secretary, Physical Plant and Transportation, resignation for the purpose of retirement, effective June 30, 2020.
- c. Chief Master Sergeant Roger Burke, AFJROTC Aerospace Science Instructor, effective June 19, 2020.

192B Request for Leave of Absence/FMLA Leave

Resolved, that the Board of Education of the Muhlenberg School District approve the request for a Leave of absence/FMLA leave for the following employee:

- a. Mrs. Kristin Quimby-Paskowski, Special Education Teacher, Muhlenberg High School, effective on or about May 6, 2020 through the end of the 2019-2020 school year.

192C Professional Appointment

Resolved, that the Board of Education of the Muhlenberg School District approve the following professional appointment extension:

- a. Mr. Daniel Brady, Long-Term Substitute, Social Studies (P. McFarland), Muhlenberg Middle School, extension of current assignment through June 5, 2020.

192D Mentor Assignment

Resolved, that the Board of Education of the Muhlenberg School District approve the following mentor assignment at the professional rate of \$30.00 per hour for the 2019-2020 school year:

- a. Ms. Cristina Giampietro, mentor for Ms. Stephanie Tice, Long-Term Substitute, 4th Grade, C. E. Cole Intermediate School, for thirty (30) hours.

192E 2020 Extended School Year Assignments

Resolved, that the Board of Education of the Muhlenberg School District approve the following assignments for the 2020 Virtual Extended School Year Program (Exhibit #157):

ESY Coordinator – salary of \$2,000

Mr. Taylor Charles

Special Education Teachers – \$30.00 (professional rate) per hour:

Ms. Haley Layton
Ms. Michele McCammitt
Ms. Sarah Koptesky
Ms. Cierra Etchberger
Ms. Erika Sager
Ms. Avery Amico
Mr. Tyler Adam

Ms. Katie Konopelski
Ms. Kasey Dawson
Ms. Cristina Giampietro
Ms. Corri Speakman
Ms. Michelle Heckman
Ms. Elizabeth Chapman

192F Co-Curricular Appointment

Resolved, that the Board of Education of the Muhlenberg School District approve the following co-curricular appointment:

- a. Mr. Daniel Houck, Varsity Girls Head Soccer Coach (D. Leinbach), effective May 14, 2020, at a salary of \$5,043 (year 14).

192G Summer Technology Assistants

Resolved, that the Board of Education of the Muhlenberg School District approve the following summer technology assistants for 2020 at the pay rate of \$8.00 per hour, pending the Governor's Stay-At-Home order and phased reopening plan per the PA Department of Health COVID-19 guidelines:

- a. Mr. Ethan Hoffman
- b. Mr. Jamison Fanella
- c. Ms. Calista Paolino
- d. Ms. Kaia Paolino
- e. Mr. Nick Whitmoyer
- f. Mr. Ricky Whitmoyer

192H New Teaching Position - Kindergarten Verbal Behavior

Resolved, that the Board of Education of the Muhlenberg School District approve a new position for a Kindergarten Verbal Behavior teacher funded by Access Funds(#158).

192I Completion of Probation

Resolved, that the Board of Education of the Muhlenberg School District approve the completion of probation for the following classified employees:

- a. Ms. Nicole Rosa, Instructional Assistant, Muhlenberg Elementary Center, completion of forty-five (45) day probation as of May 6, 2020, and recommended for permanent employment as of May 7, 2020.
- b. Ms. Damaris Montalvo, Instructional Assistant, Muhlenberg Elementary Center, completion of forty-five (45) day probation as of April 24, 2020, and recommended for permanent employment as of April 27, 2020.
- c. Ms. Glenys Allsop, Instructional Assistant, Muhlenberg Elementary Center, completion of forty-five (45) day probation as of April 29, 2020, and recommended for permanent employment as of April 30, 2020.
- d. Mr. Marquis Marshall, Instructional Assistant, Muhlenberg Elementary Center, completion of forty-five (45) day probation as of May 8, 2020, and recommended for permanent employment as of May 11, 2020.

Management

Resolution No. 193

193 Election of Treasurer for one-year term (July 1, 2020 to June 30, 2021) as in accordance with the Pennsylvania School Code of 1949, as amended, Article IV, Section 404, Election of Officers.

Moved by Mr. Voit and Mr. Nelson to nominate Mr. Richard E. Hoffmaster as Board Treasurer.

Closing of Nominations for Board Treasurer

Moved by Mr. Voit and Mr. Nelson, that nominations for Board Treasurer be closed.

Roll Call Vote by Name

Mr. Hardy – Richard Hoffmaster
Mr. Hoffmaster – Richard Hoffmaster
Mr. Hyneman – Richard Hoffmaster
Mr. Lupia – Richard Hoffmaster
Mr. Madara – Richard Hoffmaster

Mrs. Mengle – Richard Hoffmaster
Mr. Nelson – Richard Hoffmaster
Mr. Voit – Richard Hoffmaster
Mr. Gross – Mr. Hoffmaster

The motion **carried** unanimously.

Resolved, that Mr. Richard E. Hoffmaster be elected as Board Treasurer for a one-year term effective July 1, 2020 to June 30, 2021.

Resolution No. 194

Moved by Mr. Voit and Mr. Hyneman, that the Board of Education of the Muhlenberg School District approve **Management Resolution No. 194** in its entirety.

Yeas: Mr. Hoffmaster, Mr. Hyneman, Mr. Lupia, Mr. Madara, Mrs. Mengle, Mr. Nelson, Mr. Voit, Mr. Gross, Mr. Hardy. The motion **carried** unanimously.

194 Board Treasurer's Bond and Compensation

Resolved, that the Board of Education of the Muhlenberg School District approve the Treasurer's \$25,000 Surety Bond and \$1,500 per year compensation for the one-year term July 1, 2020 to June 30, 2021.

Resolution No. 195

195 Election of Assistant Board Secretary for One-Year Term

Moved by Mr. Voit and Mr. Hoffmaster to nominate Mrs. Cindy Mengle for Assistant Board Secretary.

Roll Call Vote by Name

Mr. Hyneman – Cindy Mengle
Mr. Lupia – Cindy Mengle
Mr. Madara – Cindy Mengle
Mrs. Mengle – Cindy Mengle
Mr. Nelson – Cindy Mengle

Mr. Voit – Cindy Mengle
Mr. Gross – Cindy Mengle
Mr. Hardy – Cindy Mengle
Mr. Hoffmaster – Cindy Mengle

The motion **carried** unanimously.

Resolved, that Mrs. Cindy Mengle be elected as Assistant Board Secretary for a one-year term effective July 1, 2020 to June 30, 2021.

Resolution No. 196

Moved by Mr. Hoffmaster and Mr. Lupia, that the Board of Education of the Muhlenberg School District approve **Management Resolution No. 196** in its entirety.

Yeas: Mr. Lupia, Mr. Madara, Mrs. Mengle, Mr. Nelson, Mr. Voit, Mr. Gross, Mr. Hardy, Mr. Hoffmaster, Mr. Hyneman. The motion **carried** unanimously.

196 Authorization for Facsimile Signatures, Wire Fund Transfers, and Signatures on Bank Accounts

Resolved, that the Board of Education of the Muhlenberg School District approve the following financial documents to be made effective July 1, 2020:

a. Facsimile Signatures

Authorize the signatures of the School Board President, Secretary, and Treasurer, who are involved with instruments of payment for public securities, be filed with the Secretary of the Commonwealth as per the Uniform Facsimile Signature of Public Officials Act of July 25, 1961, P.L. 849, as amended, P.S. Section 301, et seq.

b. Wire Fund Transfers

Authorize the wire fund transfer for all School District accounts for any one (1) of the following persons:

Superintendent of Schools
Business Manager
Supervisor of Accounts

Dr. Joseph E. Macharola
Mr. Shane M. Mathias, CPA
Mr. Mark Moyer

c. On-Line Access

Authorize on-line access to account information for all school district PLGIT and PLGIT/PLUS, BB&T, and PSDLAF accounts for the following personnel:

Business Manager
Supervisor of Accounts

Mr. Shane M. Mathias, CPA
Mr. Mark Moyer

d. Payroll Account

Authorize the signatures of the following three (3) officers (facsimile acceptable) for the Payroll Account General Fund Account (Payroll) – BB&T xxxxxxxxxx0535:

President	Mr. S. Wayne Hardy
Secretary	Mr. Thomas W. Gross
Treasurer	Mr. Richard E. Hoffmaster

e. Operational Account

Secretary signatures are required, facsimile acceptable, plus signature of either Treasurer, Vice President or Assistant Secretary (only three {3} are required), for the General Fund Account (AP) – BB&T xxxxxxxxxx0497:

President	Mr. S. Wayne Hardy
Vice President	Mr. J. Tony Lupia, Jr.
Secretary	Mr. Thomas W. Gross
Assistant Secretary	Mrs. Cindy Mengle
Treasurer	Mr. Richard E. Hoffmaster

f. Cafeteria Account(s)

Authorize the signatures of the following officers: President and Secretary signatures are required, facsimile acceptable, plus signature of either Treasurer, Vice President or Assistant Secretary (only three {3} are required), BB&T xxxxxxxxxx8190; Mid Penn Bank xxxxxxxx206:

President	Mr. S. Wayne Hardy
Vice President	Mr. J. Tony Lupia, Jr.
Secretary	Mr. Thomas W. Gross
Assistant Secretary	Mrs. Cindy Mengle
Treasurer	Mr. Richard E. Hoffmaster

g. PLGIT Accounts

Authorize the signatures of the following officers (only three {3} are required), facsimile acceptable for PLGIT CTSI Escrow Account, xxx4303; PLGIT Capital Reserve Class Account, xxx4025; PLGIT Capital Reserve Plus Account, xxx4025; and PLGIT CD Account, xxx4025:

President	Mr. S. Wayne Hardy
Vice President	Mr. J. Tony Lupia, Jr.
Secretary	Mr. Thomas W. Gross
Assistant Secretary	Mrs. Cindy Mengle
Treasurer	Mr. Richard E. Hoffmaster

h. Activity Fund Account

Authorize the signatures of the following Fourteen (14) names on Activity Account #xxxxxxxx8204 (two {2} signatures are required):

Assistant Superintendent	Dr. Alan S. Futrick
Business Manager	Mr. Shane M. Mathias, CPA
Supervisor of Accounts	Mr. Mark Moyer
High School Principal	Mr. Michael J. Mish
High School Assistant Principal	Mr. C. Eric Schaeffer
High School Assistant Principal	Ms. Lori Morris
Middle School Principal	Dr. Jeffery Ebert
Middle School Assistant Principal	Dr. Felicia Ulsh
C. E. Cole Principal	Mr. Steven C. Baylor
C. E. Cole Assistant Principal	Mr. Charles Payne
Elementary Center Principal	Mrs. Krista Venza
Elementary Center Assistant Principal	Mrs. Shannon O'Donnell
Athletic Director	Dr. Timothy Moyer

i. Signatures on Memorial/Scholarship Funds

Authorize the signatures of the following two (2) persons on the accounts listed below (two signatures are required):

High School Principal	Mr. Michael J. Mish
High School Assistant Principal	Mr. C. Eric Schaeffer
High School Assistant Principal	Ms. Lori Morris

Harold L. Yarworth Memorial Fund	- PLGIT - #xxx4329
Christopher S. Messina Memorial Fund	- PLGIT - #xxx4135
Carol Hess Scholarship	- PLGIT - #xxx4203
Jane Hinkle Keller Scholarship	- PLGIT - #xxx4216
Estella Gehris Rupp Art Scholarship	- PLGIT - #xxx4232
Paul F. McLaughlin Scholarship Fund	- PLGIT - #xxx4245
Bunnell/Behrenhausen Family Scholarship	- PLGIT - #xxx4258
Joanne F. Rothenberger Scholarship	- PLGIT - #xxx4274
Mary L. Zimmerman Scholarship	- PLGIT - #xxx4287
Class of 1952 Scholarship	- PLGIT - #xxx4290
Diane Vicari Fund	- PLGIT - #xxx4151
Alberto Cuadra Scholarship	- PLGIT - #xxx4332
Jim Dietrich Scholarship	- PLGIT - #xxx4374
R. Daniel Krize Scholarship	- PLGIT - #xxx4387
Richard Wheeler Scholarship	- PLGIT - #xxx4390
Christine Buckley-Papada Memorial Schol.	- PLGIT - #xxx4416
MSD Alumni Scholarship Fund	- PLGIT - #xxx4429
Hoffmaster Scholarship Fund	- PLGIT - #xxx4438
Gregory R. Fetter Memorial Scholarship	- PLGIT - #xxx4441

Richard E. Morris Scholarship	- PLGIT - #xxx4484
Nicholas Giardiello Scholarship Fund	- PLGIT - #xxx4472
MHS Faculty/ Staff Scholarship	- PLGIT - #xxx4467

j. Depositories for the School District

Resolved, that the Board of Education of the Muhlenberg School District authorize the following be designated as depositories for school funds:

M & T
BB&T;
Mid Penn Bank;
Pennsylvania Local Government Investment Trust (PLGIT);
Pennsylvania School District Liquid Asset Fund (PSDLAF)

and be it further resolved that the deposits be secured by said depositories on a pooled basis pursuant to Act No. 72 of the Commonwealth of Pennsylvania effective November 1, 1971.

k. PLGIT, and PSDLAF Investment Pools

Resolved, that the Board of Education of the Muhlenberg School District authorize the District to continue to participate in the investment pools of PLGIT and PLGIT/TERM (Pennsylvania Local Government Investment Trust) and to participate in the Pennsylvania School District Liquid Asset Fund (PSDLAF).

l. Capital Projects Account

Resolved, that the Board of Education of the Muhlenberg School District authorize the signatures of the following personnel on the PSDLAF Capital Projects Account xxxxxx0503 (two signatures are required):

Business Manager
Supervisor of Accounts

Mr. Shane M. Mathias, CPA
Mr. Mark Moyer

Physical Plant and Transportation

No items at this time.

Budget and Finance

Resolution No. 197

Moved by Mr. Voit and Mr. Hoffmaster, that the Board of Education of the Muhlenberg School District approve **Budget and Finance Resolution No. 197** in its entirety.

Yeas: Mr. Madara, Mrs. Mengle, Mr. Nelson, Mr. Voit, Mr. Gross, Mr. Hardy, Mr. Hoffmaster, Mr. Hyneman, Mr. Lupia. The motion **carried** unanimously.

197 **Approval of Financial Reports**

Resolved, that the Board of Education of the Muhlenberg School District approve the following financial reports and that they become part of the permanent record of the meeting (Exhibit #159):

Fund	Treasurer's Report	Financial Report	Bills Paid Month	Investments	Budget Transfers
General	Mar 2020	Mar 2020	Apr 2020 Ck#47720-47877 V#26310-26346	Mar 2020	
Cafeteria	Mar 2020	Mar 2020	Apr 2020 Ck#6789-6799 V#2816-2817	Mar 2020	
Capital Reserve (Fund 32)	Apr 2020	Apr 2020	Apr 2020 Ck#890		
Capital Projects Fund (Fund 39)	Apr 2020	Apr 2020			
Activity	Mar 2020	Mar 2020			

Resolution No. 198

Moved by Mr. Hoffmaster and Mr. Voit, that the Board of Education of the Muhlenberg School District approve **Budget and Finance Resolution No. 198** in its entirety.

Yeas: Mrs. Mengle, Mr. Nelson, Mr. Voit, Mr. Gross, Mr. Hardy, Mr. Hoffmaster, Mr. Hyneman, Mr. Lupia, Mr. Madara. The motion **carried** unanimously.

198 **Proposed Final Budget for 2020-2021 School Year**

Resolved, that the Board of Education of the Muhlenberg School District adopt the Proposed Final General Fund Budget for fiscal year July 1, 2020 – June 30, 2021 in the amount of \$64,565,773 (Exhibit #160).

Education

Resolution Nos. 199 - 202

Moved by Mr. Hyneman and Mr. Voit, that the Board of Education of the Muhlenberg School District approve **Education Resolution Nos. 199 through 202** in their entirety.

Yeas: Mr. Nelson, Mr. Voit, Mr. Gross, Mr. Hardy, Mr. Hoffmaster, Mr. Hyneman, Mr. Lupia, Mr. Madara, Mrs. Mengle. The motion **carried** unanimously.

199 **Extended School Year Student Tuition Agreement**

Resolved, that the Board of Education of the Muhlenberg School District approve the extended school year student tuition agreement with Vista School for student #34708 as presented (Exhibit #161).

200 **Linkage Letter/Referral Agreement with Concern**

Resolved, that the Board of Education of the Muhlenberg School District approve the Linkage Letter/Referral Agreement between CONCERN – Professional Services for Children, Youth and Families and the Muhlenberg School District, effective April 20, 2020 for a two (2) year period on an as needed basis (Exhibit #162).

201 **Student Tuition Agreement for the 2020-2021 School Year**

Resolved, that the Board of Education of the Muhlenberg School District approve the student tuition agreement with Capstone Academy for the 2020-2021 school year for student #32432, at a cost of \$83,070 as presented (Special Education fund) (Exhibit #163).

202 **Students to Complete School Year as Non-Resident Students**

Resolved, that the Board of Education of the Muhlenberg School District approve the request for the following students to complete the 2019-2020 school year as non-resident students (Exhibit #164):

- a. Student No. 112019-2020NR, 5th Grade, C. E. Cole Intermediate School
- b. Student No. 12201902020NR, 7th Grade, Muhlenberg Middle School

Student Activities

No items at this time.

Minutes

Resolution No. 203

203 Approval of Minutes

Moved by Mr. Hoffmaster and Mr. Voit, that the minutes of the Committee of the Whole Meeting of April 8, 2020 and the Regular Board Meeting of April 8, 2020 be approved as submitted.

Yeas: Mr. Gross, Mr. Hardy, Mr. Hoffmaster, Mr. Hyneman, Mr. Lupia, Mr. Madara, Mrs. Mengle, Mr. Nelson, Mr. Voit. The motion **carried** unanimously.

Old Business

Comments/Questions/Concerns:

Mr. Hoffmaster thanked the high school for the nice award they received from U. S. News & World Report. He said the students that have been at the high school for the last couple of years have been wonderful and the administration at the high school is good. Mr. Hoffmaster remembered when Mr. Mish came to the high school fifteen years ago for an interview; he came in with a sweat suit on because he just got back from Reading High's football camp. That is the sign of a true principal and the District has a great guy leading this school. Mr. Hoffmaster said he appreciates that Mr. Mish came to Muhlenberg and he has done a great job turning the school around.

Mr. Hoffmaster said with regards to the budget, the school district did a great job the last couple of years. No one else could do this. The District has a great Board and good administrators running the District. He said he is appreciative for that.

Mr. Hoffmaster said he also appreciated Mrs. Sheipe speaking for the seniors with regards to graduation. He said he knows the school district is trying to do its best to plan something for the seniors. He is sure they will do their best for them.

New Business

Resolution No. 204

Moved by Mrs. Mengle and Mr. Voit, that the Board of Education of the Muhlenberg School District approve **Resolution No. 204** in its entirety.

Yeas: Mr. Gross, Mr. Hardy, Mr. Hoffmaster, Mr. Hyneman, Mr. Lupia, Mr. Madara, Mrs. Mengle, Mr. Nelson, Mr. Voit. The motion **carried** unanimously.

204 Memoriam of Ralph Thomas Kneeream

Resolved, that we remember the passing of Mr. Ralph Thomas Kneeream who served in the Muhlenberg School District for sixteen (16) years (1979-1995) as a custodian. We honor his memory for his dedicated service to the school district and community.

Be it further resolved that we convey through this resolution our deepest sympathy to his family, and that this resolution be made part of the permanent record in the minutes of the Muhlenberg School District.

Resolution No. 205

Moved by Mr. Hoffmaster and Mr. Hyneman, that the Board of Education of the Muhlenberg School District approve **Resolution No. 205** in its entirety.

Yeas: Mr. Hardy, Mr. Hoffmaster, Mr. Hyneman, Mr. Lupia, Mr. Madara, Mrs. Mengle, Mr. Nelson, Mr. Voit, Mr. Gross. The motion **carried** unanimously.

205 Memoriam of Mr. Richard D. Hertzog

Resolved, that we remember the passing of Mr. Richard D. Hertzog who served in the Muhlenberg School District for eighteen (18) years (1989-2007) as a custodian. We honor his memory for his dedicated service to the school district and community.

Be it further resolved that we convey through this resolution our deepest sympathy to his family, and that this resolution be made part of the permanent record in the minutes of the Muhlenberg School District.

Comments/Questions/Concerns:

Mr. Voit said Mr. Kneeream and Mr. Hertzog were both in the custodial field and are the unsung heroes of Muhlenberg. Like a lot of people at Muhlenberg, they show up every single day and do their job. They do their jobs on night shift, early in the morning and weekends. When no one is around, they are out there cutting the grass, trimming the trees, cleaning the buildings – everything that has to be done. Mr. Voit said their hearts go out to the families, but they are up there in heaven keeping the pearly gates spit polished.

Hearing of Visitors

Presentation is limited to approximately two minutes per person. Should any citizen require more than the two minutes allocated, please contact the Superintendent prior to the meeting. He will coordinate such requests for the Board. Citizens addressing the Board should be aware that the meeting is being taped.

MSD/RMCTC Board Visitor of Month

May Mr. Richard E. Hoffmaster

Review of Board Meetings and Calendar of Events

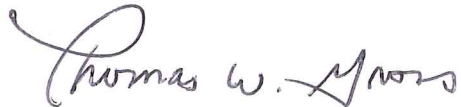
May 11	6:30 PM	RMCTC Board Meeting
May 13	7:00 PM	Regular Board Meeting
June 8	6:30 PM	RMCTC Board Meeting
June 10	6:30 PM	Committee of the Whole Meeting; Regular Board Meeting

206 Adjourn Meeting

Moved by Mr. Voit and Mrs. Mengle, that there being no further business to come before the Board, the meeting be adjourned. Meeting adjourned at 8:01 PM.

Yeas: Mr. Gross, Mr. Hardy, Mr. Hoffmaster, Mr. Hyneman, Mr. Lupia, Mr. Madara, Mrs. Mengle, Mr. Nelson, Mr. Voit. The motion **carried** unanimously.

Attest:



Thomas W. Gross
Secretary