

MUHLENBERG SCHOOL DISTRICT
Committee of the Whole Meeting Minutes
May 5, 2021
Blue Center, Via Zoom
www.muhlsdk12.org

Call to Order

The Committee of the Whole Meeting of the Board of Education of the Muhlenberg School District was called to order on Wednesday, May 5, 2021 at 7:15 PM by Board President, Mr. S. Wayne Hardy via remote access using Zoom.

Members Present

President – Mr. S. Wayne Hardy
Vice President – Mr. J. Tony Lupia, Jr.
Secretary – Mr. Thomas W. Gross
Assistant Secretary – Mrs. Cindy L. Mengle
Treasurer - Mr. Richard E. Hoffmaster
Member – Mr. Garrett E. Hyneman
Member – Mr. K. Scott Long
Member – Mr. Mark J. Nelson
Member – Mr. Otto W. Voit, III
Solicitor – Mr. Brian F. Boland, Esq.
Recording Secretary – Mrs. Patricia L. Law

Members Absent

Administration Present

Superintendent – Dr. Joseph E. Macharola
Assistant Superintendent – Dr. Alan S. Futrick
Business Manager – Mr. Shane M. Mathias, CPA
Director of Physical Plant and Transportation – Mr. Ken Patterson
Director of Special Education – Dr. Shawn Rutt
Supervisor of Special Education – Dr. Tyler Herman
Behavior Analyst – Mr. Zachary Milch
Director of Technology – Mr. Daniel Houck
Director of Federal Programs – Mrs. Cathy Shappell
Director of Food and Nutrition – Mr. Carey Kline
Community & Family Outreach Coordinator & Interpreter – Ms. Elizabeth Lavienna
High School Principal – Mr. Michael Mish
High School Assistant Principal – Mr. C. Eric Schaeffer
Middle School Principal – Dr. Jeffery Ebert
Middle School Assistant Principal – Dr. Felicia Gonzalez
Elementary Center Principal – Mr. Kyle Crater
Elementary Center Assistant Principal – Mrs. Ginny Hornberger
Elementary Center Assistant Principal – Mrs. Shannon O'Donnell

Visitors (*Note: This is who appeared to be attending via Zoom and may not include everyone*)

Jolyn Casper
Jenn Doyle
Kathi Wolfe
Brian J. Boland

Educational Presentations

A. Physical Plant Update – Mr. Kenneth Patterson

- Muhlenberg's maintenance and custodial crews continue to keep the buildings and outdoor facilities clean and safe for both students and staff. MSD's outside crews have been working on various projects throughout the facilities including mulching, weeding, fertilizing, and seeding these last few weeks of spring. Spring sports will begin to wind down in the next couple of weeks and the outside crew will begin to transition to keep the playing fields in top shape for the 2021-2022 school year. Inside custodial maintenance crews have been busy serving students and staff and working behind the scenes cleaning, disinfecting, and utilizing sanitizing protocols and keeping building systems functional. Any facilities used by student athletes and coaching staff are cleaned and disinfected after each use as well as in between use for those facilities used by different sports. Common areas are sanitized daily. The Building and Grounds Department will continue to monitor the guidelines being set forth by the federal and state health agencies and PDE and the Muhlenberg School District. Both crews, maintenance and custodial, continue to do a great job to maintain the facilities. Mr. Patterson continues to be proud of their efforts.
- At the April Board meeting, approval was given to move forward with bids for repaving the high school parking lot, part of the MEC main drive and relamping the high school parking lot with LED fixtures. Construction Master's Services, LLC was awarded the general contract for the paving and Shannon A. Smith, Inc. was awarded the electrical contract for the relamping of the parking lot. Muhlenberg-Greene Architects will be holding the pre-construction meeting on May 19 with construction to tentatively begin on Monday, June 14.

Comments/Questions/Concerns:

Dr. Macharola said graduation was slated to be held outdoors at the football stadium this year; however, with the Governor's newest order, he asked Mr. Mish to reach out to the Santander to see if they will be opening at full capacity in June. If they will be, Dr. Macharola said he would consider moving graduation to the Santander. He said he felt this would be best since he is unable to control the weather.

B. 2021-2022 Budget Update (Exhibit A) – Mr. Shane M. Mathias, CPA

Mr. Mathias went over the changes since the April report. He noted a decrease in wages from last month; however, that is a number that will continue to change based on resignations and retirements. The transportation line item decreased, which created a change and it decreased in two parts. Mr. Mathias said the Board would be asked to approve a transportation contract extension for services with the BCIU for next year. He said when the BCIU first came to the District with a proposal, it had a 4.5% increase but after discussions with the District, they were able to come to an agreement for a 2.5% increase for next year. This was one part of the savings. He said the second part is related to the contract and how the BCIU will bill the District next year for certain contracted transportation services. He said that number could change. Mr. Mathias said as far as increases, the RMCTC presented their 2021-2022 proposed budget and based on that budget the District had to increase that line item because the Muhlenberg student enrollment has been going up. He said there were not a lot of changes on the revenue side. One change noted was a transfer from the Cafeteria fund. If the Cafeteria fund is profitable, which they have been over the years, billing is set-up for indirect overhead costs to the cafeteria. These are costs that are paid on behalf of the cafeteria by the general fund. Mr. Mathias said if they are not profitable, it is something that the District can choose not to bill them for, but they have been profitable because of the subsidies they have been collecting on free and reduced meals. It is something that helps the general fund and indirectly helps the cafeteria as well. He said the District has learned that the total assessed real estate tax value had increased since the last report and will change again before June so that created an increase in revenue too. Mr. Mathias said he incorporated Mr. Nelson's suggestion of including the systematic use of fund balance into the budget along with the use of federal funds to balance the budget. He said there were several scenarios using the fund balance, which still showed a deficit and some that showed a surplus. Mr. Mathias noted this could possibly be an opportunity for the District to create a line item expenditure for Capital Reserve transfers for future capital improvements with that surplus amount and or future debt service. He said looking at the unassigned fund balance, per district policy, the District must maintain eight percent in the unassigned fund balance (of the next year's expenditures); therefore, if the District's expenditures continue to increase year after year, the District would have to increase that unassigned fund balance. By 2024-2025, funds could potentially run out of the assigned PSERS fund balance and there would no longer be funds to balance the budget by 2025-2026, which is the final year of the District's significant debt service obligation. Mr. Mathias said 2021 has been a very unique year. There are certain obligations the District hasn't had to pay. He said the local revenues have fared much better than everyone had predicted; so, it is very possible the District could have a surplus in 2021.

Comments/Questions/Concerns:

Mr. Voit said with regard to the Cafeteria budget, is that run through the operating account or does it have its own separate account. Mr. Mathias said it has its own separate account. Mr. Voit asked what was the balance in that account. He said the

whole idea was for the last eighteen years was that it stood on its own and it has done so ever since. It was not to make money and it wasn't to lose money, but any additional funds would be set aside for capital projects – new ovens, etc. because in the past it was taken out of the operating funds. Mr. Mathias said they are operating on their own. This would be a transfer from the cafeteria into the general fund. He said for example, the general fund pays for electricity, custodial cleaning services, etc. All of that comes out of the general fund. Mr. Mathias said none of that was allocated to the cafeteria fund so it is really a transfer from cafeteria to general. A calculation was done for the cafeteria's share of the costs and transferred into the general fund. He said it is not about the cafeteria needing help it is more about helping the general fund. Mr. Mathias said the cafeteria was running a bit of a surplus that the state looks at every year. This was to help remedy that situation. The state does not fine the District, they just mention it. This is a way to move some of those funds in a legal and logical way into the general fund. Mr. Voit asked Mr. Mathias to send the Board the balance of what was in the cafeteria fund. Mr. Mathias said there is \$729,000 in their operating account.

Mr. Nelson asked with the requested positions in the budget, using \$1.2 million out of the PSERS fund to balance the budget, a one mil tax increase would be needed, is that correct. Mr. Mathias said that is correct and the District would have a surplus of \$12,000 with that one mil increase. Mr. Nelson said okay. Mr. Voit said that Board would vote on May 12 on a proposed final budget and then they would have thirty days to tweak it and reduce it. Mr. Nelson said yes, if there are some adjustments that can be made between this week and next, but assume nothing positive happens, the Board approves a preliminary budget of one mil, but then work on making changes until the final budget must be approved in June. Mr. Hoffmaster asked if that budget included all of the new positions Dr. Macharola was requesting. Dr. Macharola said, yes and changing the part-time positions to full-time positions. Mr. Voit said that he knew that next week no one on the Board would want to vote for this budget, but that is what the Board does in the preliminary round and they do not always like it. He said they must go into that knowing they have thirty days until the next voting meeting to tighten up the budget. Mr. Voit said he knew that even though the Board must move the District forward, a one mil increase is unacceptable, so the budget needs to be tweaked. He said every year it gets done. The Administration is phenomenal in doing that.

Hearing of Visitors - Muhlenberg School District taxpayers and residents have an opportunity, at this time, to comment on matters of concern, official action, or deliberation, which are or may be before the Muhlenberg School Board. The Board retains the option to accept all public comment at this time. Presentations should be limited to two minutes per person. In the event that the Board determines that there is not sufficient time for residents or taxpayers of the School District to comment, the Board may defer the comment period to the next regular meeting.

There was none.

Board Business

Personnel

1. Acceptance of Resignations

Resolved, that the Board of Education of the Muhlenberg School District accept the following resignations:

- a. Ms. Cheryl Williams, Family and Consumer Science Teacher, Muhlenberg Middle School, resignation for the purpose of retirement, *qualifies for the Retirement Incentive*, effective at the end of the 2020-2021 School Year.
- b. Ms. Kelly Molinari, Health and Physical Education Teacher, Muhlenberg Middle School, resignation for the purpose of retirement, *qualifies for the Retirement Incentive*, effective at the end of the 2020-2021 School Year.
- c. Ms. Martha Balthaser, Spanish Teacher, Muhlenberg High School, resignation for the purpose of retirement, effective June 30, 2021 (at the end of the 2020-2021 School Year).
- d. Ms. Marina Brunas Spatz, Social Studies Teacher, Muhlenberg High School, resignation for the purpose of retirement, effective June 30, 2021 (at the end of the 2020-2021 School Year).
- e. Ms. Denise R. Zielinski, Instructional Assistant, Muhlenberg High School, resignation for the purpose of retirement, *qualifies for the Retirement Incentive*, effective June 30, 2021 (at the end of the 2020-2021 School Year).
- f. Ms. Ellen Essick, Inside Custodian, C. E. Cole Intermediate School, resignation for the purpose of retirement, *qualifies for the Retirement Incentive*, effective June 30, 2021.
- g. Ms. Natalie Seyler, Health Services Technician, C. E. Cole Intermediate School, effective November 30, 2020.
- h. Ms. Amy Stoudt, 3.5 Hour Cafeteria Assistant, Muhlenberg Elementary Center, effective April 14, 2021.

2. Award Professional Employee Contract for Tenured Teachers

Resolved, that the Board of Education of the Muhlenberg School District in accordance with Section 1121 of the Pennsylvania School Code of 1949 (as amended) and Act 66 of 1996, authorize awarding a Professional Employee Contract to the following teachers who have performed on a satisfactory basis for three years:

- a. Ms. Nichole Barker, Muhlenberg Middle School
- b. Ms. Megan Charles, Muhlenberg Elementary Center
- c. Ms. Laura Klawiter, Muhlenberg Middle School
- d. Ms. Christy Oxenford, Muhlenberg Elementary Center
- e. Mr. Mason Smith, Muhlenberg Middle School

3. Summer Pay for Professional Staff

Resolved, that the Board of Education of the Muhlenberg School District approve an increase in the summer professional staff pay rate from \$30 per hour to \$50 per hour to begin implementing the Muhlenberg School District's Three-Phased Holistic Plan by addressing learning loss through remediation, literacy-based instruction, professional development, instructional delivery practices and human relationships. This pay increase is for all teachers working the three summer sessions, extended school year, and COVID compensatory services (ESSER fund).

Comments/Questions/Concerns:

Mr. Nelson asked what the teacher per diem rate was. Dr. Macharola said if they work four hours, they would get \$200 a day based on the \$50 an hour. Mr. Nelson said if teachers would be paid per diem based on their salary, how much would that compare to the hourly rate. Dr. Macharola said he was not sure and that it would depend on where they were on the pay scale. He said there are some districts paying more per hour. Mr. Nelson said he was wondering if \$50 per hour was enough since the District will be paying students \$30 per hour. Mr. Hyneman said he spoke to his son who teaches at Governor Mifflin and he said Mifflin is offering \$70 and they are having a hard time getting teachers to work. Mr. Voit said he agreed with Mr. Nelson and Mr. Hyneman and challenged the Administration to get people with the current rate. Dr. Macharola said the funds are available to change the rate to \$70 hour right now. The Board agreed.

4. Summer Pay for Pre-Educators

Resolved, that the Board of Education of the Muhlenberg School District approve summer pay for Pre-Educators from local colleges and universities to assist Muhlenberg School District teachers to begin implementing Phase II, the Summer Phase, of the Muhlenberg School District's Three-Phased Holistic Plan by addressing learning loss through remediation, literacy-based instruction, professional development, instructional delivery practices and human relationships at a pay rate of \$30 per hour. (ESSER fund).

5. Classified Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the appointment of the following classified employees:

- a. Ms. Juli Suarez, 4.5 Cafeteria Worker (S. Mengel), Muhlenberg Elementary Center, effective May 13, 2021, at a pay rate of \$15.03 per hour.
- b. Mr. John Hudock, Inside Custodian (C. Seidel), C. E. Cole Intermediate School, effective May 19, 2021, at a salary of \$37,751, prorated for days worked.

6. Completion of Probation

Resolved, that the Board of Education of the Muhlenberg School District approve the completion of probation for the following classified employee:

- a. Ms. Randi Farrow, 4 Hour Cafeteria Worker, C. E. Cole Intermediate School, completion of forty-five (45) day probation as of April 28, 2021 and recommended for permanent employment as of April 29, 2021.

7. Sports Event Monitors for the 2020-2021 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the Sports Event Monitors for the 2020-2021 School Year at the pay rate of \$10.50 per hour.

- a. Mr. Brad Barskey
- b. Ms. Jennifer Gulick
- c. Mr. Sean Slater

8. Administrative Appointment

Resolved, that the Board of Education of the Muhlenberg School District approve the following administrative appointment:

- a. Mrs. Tara L. Flowers, Confidential Secretary to the Superintendent (P. Law), effective June 14, 2021, at a salary of \$61,500, prorated for days worked.
- b. Mrs. Tara L. Flowers, School Board Recording Secretary, stipend of \$100.00 per attended meeting, effective July 1, 2021.

9. Age Group Swimming Resignation

Resolved, that the Board of Education of the Muhlenberg School District accept the following age group swimming resignation:

- a. Mr. Philip Fiore, Youth Aquatics Director, effective February 26, 2021.

10. Summer Pay for Paraprofessionals

Resolved, that the Board of Education of the Muhlenberg School District approve the temporary summer pay rate of \$35 per hour for paraprofessionals working the 2021 extended school year program and the COVID compensatory services program (ESSER fund).

Management

1. Adoption of Policies

Resolved, that the Board of Education of the Muhlenberg School District adopt the following district policies:

Section 600 Finances

610 Purchases Subject to Bid/Quotation

Section 800 Operations

810.3, School Vehicle Drivers

2. Election of Board Treasurer for One-Year Term (R. Hoffmaster)

Election of Treasurer for one-year term (July 1, 2021 to June 30, 2022) as in accordance with the Pennsylvania School Code of 1949, as amended, Article IV, Section 404, Election of Officers.

Resolved, that _____ be elected as Board Treasurer for a one-year term effective July 1, 2021 to June 30, 2022.

3. Board Treasurer's Bond and Compensation

Resolved, that the Board of Education of the Muhlenberg School District approve the Treasurer's \$25,000 Surety Bond and \$1,500 per year compensation for the one-year term July 1, 2021 to June 30, 2022.

4. Election of Board Secretary for Four-Year Term (T. Gross)

Resolved, that _____ be elected as Board Secretary for a four-year term effective July 1, 2021 to June 30, 2025.

5. Board Secretary's Bond and Compensation

Resolved, that the Board of Education of the Muhlenberg School District approve the School Board Secretary's Fidelity Bond of \$10,000 and that the premium for said bond be paid by the school district. Be it further resolved, that the School Board Secretary's compensation shall be \$600.00 per year pro-rated.

6. Election of Assistant Board Secretary for One-Year Term (C. Mengle)

Resolved, that _____ be elected as Assistant Board Secretary for a one-year term effective July 1, 2021 to June 30, 2022.

7. Authorization for Facsimile Signatures, Wire Fund Transfers, and Signatures on Bank Accounts

Resolved, that the Board of Education of the Muhlenberg School District approve the following financial documents to be made effective July 1, 2021:

a. Facsimile Signatures

Authorize the signatures of the School Board President, Secretary, and Treasurer, who are involved with instruments of payment for public securities, be filed with the Secretary of the Commonwealth as per the Uniform Facsimile Signature of Public Officials Act of July 25, 1961, P.L. 849, as amended, P.S. Section 301, et seq.

b. Wire Fund Transfers

Authorize the wire fund transfer for all School District accounts for any one (1) of the following persons:

Superintendent of Schools
Business Manager
Supervisor of Accounts

Dr. Joseph E. Macharola
Mr. Shane M. Mathias, CPA
Ms. Susan Hawkins

c. On-Line Access

Authorize on-line access to account information for all school district PLGIT and PLGIT/PLUS, BB&T, and PSDLAF accounts for the following personnel:

Business Manager
Supervisor of Accounts

Mr. Shane M. Mathias, CPA
Ms. Susan Hawkins

d. Payroll Account

Authorize the signatures of the following three (3) officers (facsimile acceptable) for the Payroll Account General Fund Account (Payroll) – BB&T xxxxxxxxxx0535:

President
Secretary
Treasurer

Mr. S. Wayne Hardy

e. Operational Account

Authorize the signatures of the following officers: President and Secretary signatures are required, facsimile acceptable, plus signature of either Treasurer, Vice President or Assistant Secretary (only three {3} are required), for the General Fund Account (AP) – BB&T xxxxxxxxxx0497:

President
Vice President
Secretary
Assistant Secretary
Treasurer

Mr. S. Wayne Hardy
Mr. J. Tony Lupia, Jr.

f. Cafeteria Account(s)

Authorize the signatures of the following officers: President and Secretary signatures are required, facsimile acceptable, plus signature of either Treasurer, Vice President or Assistant Secretary (only three {3} are required), BB&T xxxxxxxx8190; Mid Penn Bank xxxxxxxx206:

President
Vice President
Secretary
Assistant Secretary
Treasurer

Mr. S. Wayne Hardy
Mr. J. Tony Lupia, Jr.

g. PLGIT Accounts

Authorize the signatures of the following officers (only three {3} are required), facsimile acceptable for PLGIT CTSI Escrow Account, xxx4303; PLGIT Capital Reserve Class Account, xxx4025; PLGIT Capital Reserve Plus Account, xxx4025; and PLGIT CD Account, xxx4025:

President
Vice President
Secretary
Assistant Secretary
Treasurer

Mr. S. Wayne Hardy
Mr. J. Tony Lupia, Jr.

Physical Plant and Transportation

1. Transportation Contract

Resolved, that the Board of Education of the Muhlenberg School District approve the extension of the current transportation contract between the Muhlenberg School District and the Berks County Intermediate Unit for one year from July 1, 2021 through June 30, 2022 with a 2.25% increase from 2020-2021, as presented.

Budget and Finance

1. Approval of Financial Reports

Resolved, that the Board of Education of the Muhlenberg School District approve the following financial reports and that they become part of the permanent record of the meeting:

Fund	Treasurer's Report	Financial Report	Bills Paid Month	Investments	Budget Transfers
General	Mar 2021	Mar 2021	Apr 2021 Ck#49738-49905 V#26780-26814	Mar 2021	Apr 2021
Cafeteria	Mar 2021	Mar 2021	Apr 2021 Ck#7069-7091 V#2858-2864	Mar 2021	
Capital Reserve (Fund 32)	Apr 2021	Apr 2021	Apr 2021 Ck# 904-905		
Capital Projects Fund (Fund 39)	Apr 2021	Apr 2021			
Activity	Mar 2021	Mar 2021			

2. Disposal of Surplus Property

Resolved, that the Board of Education of the Muhlenberg School District authorize the disposal of the following surplus property in accordance with district Policy 706.1, Disposal of Surplus Property as presented:

- a. Chromebooks for Disposal – These items are broken and have had usable parts removed.

3. Final Settlement and Release Agreement with Naviance, Inc.

Resolved, that the Board of Education of the Muhlenberg School District entered into a contract between the Muhlenberg School District and Naviance, Inc. dated October 25, 2018 for the purchase of the software AchieveWorks, Naviance Alumni Tracker, Naviance eDocs and Naviance for Muhlenberg High School be terminated effective May 12, 2021. Further, that the School District enter into a final settlement and release agreement with Naviance evidencing the termination of the contract as attached.

4. Proposed Final Budget for the 2021-2022 School Year

Resolved, that the Board of Education of the Muhlenberg School District adopt the Proposed Final General Fund Budget for fiscal year July 1, 2021 – June 30, 2022 in the amount of \$_____.

Education

1. Extended School Year Student Tuition Agreement

Resolved, that the Board of Education of the Muhlenberg School District approve the following extended school year student tuition agreement as presented:

- a. Student #32432, Capstone Academy

2. Student Tuition Agreement for the 2021-2022 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the following student tuition agreement for the 2020-2021 school year as presented:

- a. Student #32432, Capstone Academy

3. Flexible Instruction Days Plan and Application

Resolved, that the Board of Education of the Muhlenberg School District approve the Flexible Instruction Days Plan and application and their submission to the Pennsylvania Department of Education for approval.

4. Admission of Fact, Waiver of Hearing, Acknowledgment of Compliance with Procedural Safeguards and Consent to Expulsion

Resolved, that the Board of Education of the Muhlenberg School District authorize the Admission of Fact, Waiver of Hearing, Acknowledgement of Compliance with Procedural Safeguards and Consent to Expulsion for the following student:

- a. Student "A", Muhlenberg Middle School
- b. Student "B", Muhlenberg Middle School

5. Phase II: Summer School 2021 (and Revised MHS Summer School Program)

Resolved, that the Board of Education of the Muhlenberg School District approve the Phase II: Summer School 2021 (and revised Muhlenberg High School Summer School Program) for students K to 12, as presented.

6. Alvernia University Athletic Trainer

Resolved, that the Board of Education of the Muhlenberg School District approve Ms. Marion O'Shaughnessy, athletic trainer from Alvernia University, as per the cooperative Sports Medicine agreement between the Muhlenberg School District and Alvernia University.

7. Revised Extended School Year Program for 2021 and COVID-19 Compensatory Services (CCS)

Resolved, that the Board of Education of the Muhlenberg School District approve the Extended School Year Program for 2021 (July 6, 2021 to July 29, 2021, ESY & CCS) and COVID-19 Compensatory Services (CCS) (June 21, 2021 to July 1, 2021, CCS only) at an estimated operating cost for both programs of \$133,000 plus transportation and contracted services which includes the following staff:

- a. One (1) ESY Coordinator
- b. Fourteen (14) Teachers
- c. Sixteen (16) Assistants
- d. One (1) Job Coach
- e. Related Services:
 - 1) Speech & Language Therapist
 - 2) Occupational Therapist
 - 3) Physical Therapist
 - 4) Hearing
 - 5) Vision Support

8. Clinical Education Experience Agreement

Resolved, that the Board of Education of the Muhlenberg School District approve the agreement between Lebanon Valley College and the Muhlenberg School District for the 2021-2022 school year to host Speech and Language Pathology students from Lebanon Valley College for their clinical education experience, as presented.

Minutes

Review minutes of the Committee of the Whole Meeting of April 14, 2021 and the Regular Board Meeting of April 14, 2021.

Old Business

Mr. Hoffmaster asked if the Board meetings will be held at the high school starting in June. Dr. Macharola said yes and it will be open to the public.

New Business - *There was none.*

Hearing of Visitors

Presentation is limited to approximately two minutes per person. Should any citizen require more than the two minutes allocated, please contact the Superintendent prior to the meeting. He will coordinate such requests for the Board. Citizens addressing the Board should be aware that the meeting is being taped.

There was none.

MSD/RMCTC Board Visitor of the Month

May Mr. Richard E. Hoffmaster

Review of Board Meetings and Calendar of Events

May 5	7:00 PM	Committee of the Whole Meeting
May 10	6:30 PM	RMCTC Board Meeting
May 12	7:00 PM	Regular Board Meeting
June 2	6:30 PM	Committee of the Whole and Regular Board Meeting
June 9	6:00 PM	Graduation
June 14	6:30 PM	RMCTC Board Meeting

Adjourn Meeting

Moved by Mr. Hoffmaster and Mrs. Mengle, that there being no further business to come before the Board, the meeting be adjourned. Meeting adjourned at 7:54 PM.

Attest:



Thomas W. Gross
Secretary