

MUHLENBERG SCHOOL DISTRICT
Committee of the Whole Meeting Minutes
April 14, 2021
Blue Center, Via Zoom
www.muhlsdk12.org

Call to Order

The Committee of the Whole Meeting of the Board of Education of the Muhlenberg School District was called to order on Wednesday, April 14, 2021 at 6:33 PM by Board President, Mr. S. Wayne Hardy via remote access using Zoom.

Members Present

President – Mr. S. Wayne Hardy
Vice President – Mr. J. Tony Lupia, Jr.
Secretary – Mr. Thomas W. Gross
Assistant Secretary – Mrs. Cindy L. Mengle
Member – Mr. Garrett E. Hyneman
Member – Mr. K. Scott Long
Member – Mr. Mark J. Nelson
Member – Mr. Otto W. Voit, III
Solicitor – Mr. Brian F. Boland, Esq.
Recording Secretary – Mrs. Patricia L. Law

Members Absent

Treasurer - Mr. Richard E. Hoffmaster

Administration Present

Superintendent – Dr. Joseph E. Macharola
Assistant Superintendent – Dr. Alan S. Futrick
Business Manager – Mr. Shane M. Mathias, CPA
Director of Physical Plant and Transportation – Mr. Ken Patterson
Director of Special Education – Dr. Shawn Rutt
Supervisor of Special Education – Dr. Tyler Herman
Behavior Analyst – Mr. Zachary Milch
Director of Technology – Mr. Daniel Houck
Director of Federal Programs – Mrs. Cathy Shappell
Director of Food and Nutrition – Mr. Carey Kline
Community & Family Outreach Coordinator & Interpreter – Ms. Elizabeth Laviena
High School Principal – Mr. Michael Mish
High School Assistant Principal – Mr. C. Eric Schaeffer
Middle School Principal – Dr. Jeffery Ebert
Middle School Assistant Principal – Dr. Felicia Gonzalez
Elementary Center Principal – Mr. Kyle Crater
Elementary Center Assistant Principal – Mrs. Ginny Hornberger
Elementary Center Assistant Principal – Mrs. Shannon O'Donnell

Visitors (*Note: This is who appeared to be attending via Zoom and may not include everyone*)

Jolyn Casper	Karin Althouse
Jenn Doyle	Brian J. Boland
Cathy Salesky	Jon Beaver

Educational Presentations

A. First Reading of Policies (Exhibit A) – Dr. Joseph E. Macharola:

1. Policy No. 610, *Purchases Subject to Bid/Quotation*

This policy is being revised due to the changes in the 2021 bid thresholds.

2. Policy No. 810.3, *School Vehicle Drivers*

New provisions in Section 1606 allow a driver who is 18 years of age or older and employed by a political subdivision (school district) to operate a commercial motor vehicle within the boundaries of the school district for the purpose of removing snow or ice from a roadway by plowing, sanding or salting, if:

- a) The properly licensed employee who ordinarily operates a commercial motor vehicle for the purpose of removing snow or ice from a roadway by plowing, sanding or salting is unable to operate the vehicle; or
- b) The school district determines that a snow or ice emergency exists that requires additional assistance.

B. Physical Plant Update – Mr. Kenneth Patterson

- In addition to keeping the buildings and grounds operational for staff members and for athletic practices and games, Muhlenberg's maintenance and custodial crews welcomed students back to the buildings these past few weeks. With spring sports in full swing, the outside maintenance crews have been busy with the upkeep and preparation of the fields for competitive games. Mulching and grass cutting has been moved to the forefront these next few weeks. Any facilities used by student athletes and coaching staff are cleaned and disinfected after each use as well as in between use for those facilities used by different sports. Common areas are sanitized daily. The Building and Grounds Department will continue to monitor the guidelines being set forth by the federal and state health agencies and PDE and the Muhlenberg School District. Both crews, maintenance and custodial, continue to do a great job to maintain the facilities.
- Act 39 of 2018 added a new section to the School Code, 742, that relates to the testing of lead in drinking water in school buildings. Beginning with the 2018-2019 school year and every year thereafter, schools may test for lead levels in the drinking water. If the test reveals the lead levels exceed the US Environmental Protection Agency's National Primary Drinking Water Regulations, the school must implement a remediation plan to ensure students' safety. Lead testing is not required by this new section of code; however, schools electing to not test for lead in their drinking water must instead discuss lead issues in the school

facilities at a public meeting. In the best interest of the safety of students and staff, the District has chosen to conduct lead water testing in each of the schools. For the 2020-2021 school year, tests were conducted at the Muhlenberg High School - fourteen samples; Muhlenberg Middle School twelve samples; C. E. Cole Intermediate School – five samples; and, Muhlenberg Elementary Center – nine samples. All of the original forty samples tested were found to be safe for drinking and cooking per EPA water lead testing guidelines. Muhlenberg School District will repeat this testing procedure each year going forward. The certified test results from each school have been posted on Muhlenberg School District's website.

- At the February Board meeting, approval was given to move forward with soliciting bids for repaving the High School parking lots and part of MEC main drive and re-lamping the High School parking lot with LEDS proposal options. All sealed bids were opened on April 1st by Muhlenberg-Greene Architects. The details of the lowest bids are included in the various options before the Board for consideration.

Comments/Questions/Concerns:

Mr. Voit extended his compliments to Mr. Patterson and his team for maintaining the absolute highest standards during the pandemic throughout the facilities – interior and exterior. He said Mr. Patterson and his staff did a great job. Mr. Patterson thanked Mr. Voit.

Mr. Lupia asked with regards to the diagram that Mr. Patterson sent out, will the Board need to approve all of the phases or just one. Mr. Patterson said the diagram that was sent out just showed the locations that would be repaved and were all included in the bid. Mr. Patterson said there were three options laid out before the Board and they included an option that required heavy paving around the main traffic loop of the high school parking lot which is the most expensive option. He said he felt that should the Board decide to move forward, this option is the right option based on where many of the potholes are and sinking has occurred. He said the base underneath that area is pretty well shot. Mr. Patterson said that parking lot is about forty years old and that is the expected life for paving. He said the second option takes out the heavy paving part; and, the lowest bidder would be asked to remove that part through a change order. They would just mill the asphalt that is there and then lay over top of it. Mr. Patterson said that would reduce the cost of Option B. He said Option C would be if the Board were to reject all bids and revisit this project at a later date.

Comments/Questions/Concerns:

Mr. Lupia asked if these options included the rear parking lot or parking area. Mr. Patterson said yes, but it would not include the very back lot that the band uses. Mr. Lupia asked if they would be widening the path that the buses use. Mr. Patterson said, yes also, a section at C. E. Cole Intermediate School that was not done during a prior project.

Dr. Macharola asked Mr. Patterson to explain a little more about the three options.

Mr. Patterson said Option A would be re-doing the parking lot and re-setting the age of the parking lot. The District should get twenty-five to thirty-five years of life from a parking lot if it is taken care of and that is what Option A would give the District. Option B is more of a Band-Aid. The base has deteriorated. It will look nice for a few years, but asphalt is only as good as the base underneath it and eventually it will get back to the condition it is now – pot holes and uneven areas. He said in his opinion, it would be a bad investment. If the Board would feel that they do not want to invest at this time, they could choose Option C and reject all bids (Exhibit B).

Comments/Questions/Concerns:

Mr. Hyneman said many, many years ago there was a longshoreman in San Francisco who was self-educated, Eric Hoffert. He wrote books on the value of maintenance. He showed in historical terms that civilizations crumble because of lack of maintenance. He said he is seeing that in this country right now; he and his wife visit Western Europe all the time and their roads, their bridges are tremendous. Mr. Hyneman said he felt that philosophy went right down to the school district and that the District should keep everything well maintained as it will last forever. He said he keeps a car for fifteen-sixteen years and it runs like new because he maintains it. If the District is going to do it, it should be done right.

Mr. Voit said as far as maintenance he agreed with Mr. Hyneman. The Board's main responsibility is to the facilities – making sure that the District can maintain them and to maintain them properly. He said the administration and staff does a phenomenal job with that. Mr. Voit said if the Board is going to choose an option, the only option is Option A because if it is going to be done, it should be done correctly. He said looking back at what he said last month, he would do this project after the budget is completed because he would not spend \$670,000 before the budget is approved. Mr. Voit said the Board should approve the budget then he would be open to discussing Option A.

Mr. Nelson said the paving is coming out of Capital Reserve that is not really the budget and in order to do this it would have to be done over the summer. He asked if there was a drop-dead date that a decision would need to be made because the budget does not have to be approved until June 30th. Is June too late to begin paving the parking lot and would contractors be booked? Or, should the Board make a decision by May 1st in order to be able get the project started as soon as possible and not have to postpone for another year. Mr. Patterson said the District would need to lock-in by May 1st or the project would not be able to be completed this summer. Mr. Voit said in the Capital Reserve Fund District Improvements there is a balance showing for future projects of \$3.4 million; however, on the next page, there are projects for 2020-2021 and 2021-2022 totaling \$3.4 million to \$3.5 million. He asked if there were any project included in these two years that are not going to be done or is the plan to have them all completed? Mr. Patterson said when he looked at the five-year plan; he pulled out five items that he would like to present to the Board for updating or replacing spending between \$1.3 million and \$1.8 million from Capital Reserve. This project was one of those projects. Mr. Patterson said when the bids came in for this project; he had a bit of sticker shock because there has been a significant increase in the cost of this type of materials. Almost a thirty percent increase year over year. He said he was told by

people in the construction industry that this is going to continue; however, he is not sure it would be thirty percent a year, but the prices are not coming down. Mr. Patterson said if the Board chooses not to do this project, he fully supports their choice, but the cost will be higher down the road.

Dr. Macharola asked if the Board could vote on this at the next Board meeting. Mr. Patterson said they could, but the project may not begin this summer.

Mr. Nelson said he was concerned about that. Mr. Lupia agreed as did Mr. Hardy. The Board agreed that they would vote at the Regular Board meeting. Mr. Boland would prepare a resolution.

Mr. Lupia asked if Option A covered the main parking lot. Mr. Patterson said, yes, it included the main parking lot, the three overflow lots on the opposite side of Sharp Avenue, widening of the path behind the high school, a section of the main drive at C. E. Cole and upgrading the lighting on the parking lot.

Mr. Long asked if any work was going to be done on the back lot on the student overflow lot and where the band practices. He asked what was the shape of that lot. Mr. Patterson said the three overflow lots are being re-paved the very back lot where the band practices is not being repaved and is not in need of repaving at this point.

C. 2021-2022 Budget Update (Exhibit C) – Mr. Shane M. Mathias, CPA

Dr. Macharola said he wanted to be sure that the Board had the updated budget information that was sent out with the proper data. There is still a lot to be done. The Governor is taking a stance to step above level funding; level funding short changes the District in the long run. He said there is a lot to be done in the House and the Senate going into June. Dr. Macharola said he was asking the Board to be good stewards knowing that the District must get through the next couple of years with the greatest of fiscal responsibility, but continue to invest in the District's programs and children. The ESSER funds that the District will be receiving will certainly help in terms of programs and in potentially helping to balance the budget. He said included in the updated information are positions he is recommending the Board consider be added to the District. He said there is also a recommendation for an increase in taxes, which is laid out in different millage increments. Dr. Macharola said this is a concrete beginning for the Board to discuss over the next couple of months and make the right decisions.

Mr. Mathias reported that there were no significant local revenue changes; and, under state revenue, he the transportation subsidy line item increased because he found some new avenues he could utilize to bring this amount up. The transportation subsidy for the next school year is based on the amount of transportation a District provides the prior year, and due to the pandemic, this was initially projected low. The only other changes on the state section were related to some wage related benefit subsidies because social security and PSERS subsidies were reduced. Mr. Mathias said under Expenditures, wages and salaries, which is one of the most difficult areas to budget in regards to vacancies and replacements with resignations and retirements coming in, was reduced by \$498,000 from last month. He said the Special Education and Placements budget lines were increased

due to virtual learning predominantly with external cyber charters. Mr. Mathias said while looking at the current enrollment of the District's regular education cyber students as well as the special education cyber students, he felt it was necessary to increase these two lines combined by \$240,000. A small piece of that was related to the District's in-house Muhlenberg Virtual School. The special education cost is one cost that is hard to contain. Mr. Mathias said there is a lot of talk that there will be level funding from the state for special education funding for 2021-2022. He said the final item under the state and local section is the Other Department Budget, which showed a decrease due to some changes in performance and he said he would be keeping his eye on that and keep reevaluating. Mr. Mathias said there were no significant changes to the federally funded expenditures. He said the net decrease since March in expenditures was \$307,000 and combined with the net increase in revenues predominantly driven by that transportation subsidy of \$508,000, there was a net decrease in the projected deficit of \$816,000 going from \$3.06 million back in March to \$2.24 million in April. Mr. Mathias said in the presentation he added two summary lines showing what the effect would be with the new positions and proposed changed current positions getting it down to a projected deficit of \$3.11 million. He said the District couldn't use all of the Federal monies to balance the budget. It is not permitted and it would not be wise. Mr. Mathias said because of this massive amount of money coming from the federal government, he is hearing that the state funding would be level funding. He said assuming no deficit and or no surplus in 2020-2021, the current year, with no surplus the District would have to fund approximately \$70,000 in the Unassigned Fund Balance because District policy says that we would maintain eight percent of the next year's expenditures at that level. Assuming no surplus, the only place that would come from is another pot of money. Next, Mr. Mathias reviewed the debt service. He said it really does not change that much over the next four years, but what really does change is the net debt. There is a shift to more non-reimbursable debt from reimbursable debt over the next few years. He said this coming year, a \$428,000 increase in net debt all the way up to \$696,000. Those will be challenging years. In 2024-2025, the District's expenditures will increase \$696,000 without any other changes and that is the last year of the federal monies. In 2025-2026, which is the last year of the District's debt service the actual net debt decreases almost a million dollars.

Mr. Mathias said there were not many changes from last month but some significant changes. He said the Business Office will keep looking at things and he is sure there will be more changes over the next couple of months and hopefully going in the right direction.

Comments/Questions/Concerns:

Mr. Nelson said that the District always plans to transfer money from the "PSERS Reserve" every year. He said that was the intention of that fund was to cover the PSERS increases every year. A preliminary budget will have to be approved in May so it would have to be included, but he said he would like to see that as a standard line in the revenue and then the Board could make a decision whether they would like to take over and above that amount to cover whatever is left.

Mr. Voit said he would agree except for where it is put and that it is clear to everyone that it is being used as a matter of semantics where there is a deficit and then add it back in to be seen. It can be used but remember at some point in time it is going away.

Dr. Macharola said over the years the District has drawn from PSERS (fund), but he did not think it would be a good idea to think of that as a revenue line item every year as that particular PSERS account is drawing down rather quickly. Mr. Mathias said it could be moved into the revenues for presentation purposes but technically, it is a use of fund balance. He said when the budget is submitted to PDE there will be a number for revenues that is less than expenditures. Mr. Nelson said the point of the account was to cover the increase in the PSERS contributions every year so the Board did not have to raise taxes every year at an equivalent amount which was about a quarter of a mil. He said that was the intent of that – to cover potentially a quarter of a mil tax increase every year so last year, if the District would not have had that money, taxes would have been increased at least .25. Mr. Nelson said that more than .25 has been used in the past few years, but it was close enough that it made sense to use it to balance the budget. He said he understood it would not be there forever, but that was the point. There was a plan to draw it down to zero. Mr. Nelson said it needed to be part of the base plan so that when the Board looked at the adjusted revenues over and under expenditures, the Board could already take into account a transfer of at least \$1.2 million. Dr. Macharola said he would agree; however, it is not a revenue. Mr. Mathias said he understood the intent of the fund balance, but he said he would use caution. He said assuming the fund balance was going to last until 2026-2027 or at least 2025-2026, the last year of debt, then there would not be as much concern as long as it kept pace with the expenditures so that there is not a huge surplus and a drop in debt service in 2026-2027; it needed to last until that point. \$1.2 million times five years is \$6 million and the balance is currently only \$5.1 and there will almost be a \$1.2 million increase in the net debt service over a two year span that will have to be considered. Mr. Voit said Mr. Mathias was doing a phenomenal job; but the Board developed the ten year plan, set aside the money for PSERS knowing that it would not stay there forever. He said a quarter of a mil had to be raised every single year just to cover PSERS at the same time that fund balance was going to come down. Mr. Voit said that was the intent. It was not the intent to cover the District until the debt service was reduced in a couple of years. He said this is not a continuous stream of money and this Board has been very prudent to ensure that the District has been in financially reasonable good shape.

Hearing of Visitors - Muhlenberg School District taxpayers and residents have an opportunity, at this time, to comment on matters of concern, official action, or deliberation, which are or may be before the Muhlenberg School Board. The Board retains the option to accept all public comment at this time. Presentations should be limited to two minutes per person. In the event that the Board determines that there is not sufficient time for residents or taxpayers of the School District to comment, the Board may defer the comment period to the next regular meeting.

Mrs. Karin Althouse – Mrs. Althouse called to say thank you from the Althouse Family. Her children were back to school and doing superb.

Board Business

Personnel

1. Acceptance of Resignations

Resolved, that the Board of Education of the Muhlenberg School District accept the following resignations:

- a. Ms. Emily Haws, Special Education Teacher, C. E. Cole Intermediate School, effective March 12, 2021.
- b. Ms. Julie Ann Marbarger McCarthy, Health and Physical Education Teacher, Muhlenberg High School, resignation for the purpose of retirement, *qualifies for the Retirement Incentive*, effective at the end of the 2020-2021 School Year.
- c. Ms. Lori Spohn, Physical Education Teacher, Muhlenberg High School, resignation for the purpose of retirement, *qualifies for the Retirement Incentive*, effective at the end of the 2020-2021 School Year.
- d. Ms. Kay E. Adams, Social Studies Teacher, Muhlenberg High School, resignation for the purpose of retirement, *qualifies for the Retirement Incentive*, effective at the end of the 2020-2021 School Year.
- e. Ms. Marcia G. Baer, Speech and Language Pathologist, Muhlenberg Elementary Center, resignation for the purpose of retirement, *qualifies for the Retirement Incentive*, effective June 30, 2021 (end of the 2020-2021 School Year).
- f. Ms. Linda Grace, Third Grade Teacher, Muhlenberg Elementary Center, resignation for the purpose of retirement, *qualifies for the Retirement Incentive*, effective June 30, 2021 (end of the 2020-2021 School Year).
- g. Ms. Kelly A. Molinari, Health and Physical Education Teacher, Muhlenberg Middle School, resignation for the purpose of retirement, effective at the end of the 2020-2021 School Year.
- h. Ms. Patricia L. Law, Confidential Secretary to the Superintendent, resignation for the purpose of retirement, *qualifies for the Retirement Incentive*, effective June 30, 2021.
- i. Ms. Sharon Heckman, Class A Secretary, Special Education Department, resignation for the purpose of retirement, *qualifies for the Retirement Incentive*, effective June 30, 2021.
- j. Mr. Steven E. Swartz, Outside Custodian, resignation for the purpose of retirement, *qualifies for the Retirement Incentive*, effective June 30, 2021.
- k. Ms. Pauline Watts, Instructional Assistant, Muhlenberg High School, resignation for the purpose of retirement, *qualifies for the Retirement Incentive*, effective at the end of the 2020-2021 School Year.
- l. Ms. Anita Aitkin, 4.5 Hour Cafeteria Worker, Muhlenberg High School, resignation for the purpose of retirement, effective March 16, 2021.
- m. Ms. Anna Limandri, Instructional Assistant, Muhlenberg Middle School, effective March 17, 2021.
- n. Ms. Monica H. Brock, 4.5 Hour Cafeteria Worker, Muhlenberg Middle School, effective April 5, 2021.
- o. Ms. Samantha Mengel, 4.5 Hour Cafeteria Worker, Muhlenberg Elementary Center, effective April 8, 2021.

2. Professional Appointment

Resolved, that the Board of Education of the Muhlenberg School District approve the following professional appointment:

- a. Retired Major Matthew G. Campbell, Senior Aerospace Science Instructor, Air Force Junior Reserve Officer Training Corps (Colonel D. Kline), effective August 1, 2021, with one week of service in June 2021 (date to be determined), at a salary to be determined by the United States Air Force and Muhlenberg School District with an annual stipend; the annual stipend for the 2021-2022 school year will be \$7,250.

3. Mentor Assignments

Resolved, that the Board of Education of the Muhlenberg School District approve the following mentor assignments at the professional rate of \$30.00 per hour for the 2020-2021 school year:

- a. Mrs. Jill McIntye, mentor for Ms. Kelly Murphy, Long-Term Substitute Kindergartern, Muhlenberg Elementary Center, for thirty (30) hours.
- b. Mr. John Evans, mentor for Ms. Kristina Mulholland, Long-Term Substitute, Music, Muhlenberg Middle School, for fifteen (15) hours.

4. Request for Leave of Absence/FMLA Leave

Resolved, that the Board of Education of the Muhlenberg School District approve the request for a Leave of Absence/FMLA leave for the following employee:

- a. Mrs. Shawne Simon, Speech Language Pathologist, Muhlenberg Middle School and Muhlenberg High School, Leave of Absence/FMLA, effective on or about May 14, 2021 through the end of the 2020-2021 school year, returning the beginning of the 2021-2022 school year.

5. Request to Extend Leave of Absence/FMLA leave

Resolved, that the Board of Education of the Muhlenberg School District approve the request to extend the Leave of Absence/FMLA leave for the following employee:

- a. Ms. Cynthia Meyers, Kindergarten, Muhlenberg Elementary Center, extend Leave of Absence/FMLA to on or about June 7, 2021.

6. Request to Extend Long-Term Substitute Assignments

Resolved, that the Board of Education of the Muhlenberg School District approve extending the following long-term substitute assignments:

- a. Ms. Beverly Witte-Mech, 3rd Grade, Muhlenberg Elementary Center, through March 26, 2021.
- b. Ms. Kelly Murphy, Kindergarten, Muhlenberg Elementary Center, through on or about June 7, 2021.

7. Classified Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the appointment of the following classified employees:

- a. Ms. Claudia Barrett, Instructional Assistant, Muhlenberg Middle School (A. Limandri), effective April 6, 2021, at a pay rate of \$14.58 per hour.
- b. Mr. Max R. Quinter, Inside Maintenance (J. Spangler), effective April 26, 2021, at a prorated salary of \$40,852.80.

8. Completion of Probation

Resolved, that the Board of Education of the Muhlenberg School District approve the completion of probation for the following classified employee:

- a. Ms. Madison Pyott, Instructional Assistant, Muhlenberg High School, completion of forty-five (45) day probation as of March 19, 2021 and recommended for permanent employment as of March 22, 2021.

9. Co-Curricular Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following co-curricular appointments:

- a. Mr. Dan Clemison, Varsity Boys Lacrosse Co-Assistant Coach (R. Urenko), effective April 15, 2021, at a salary of \$1,631.50 (year 1), prorated for days worked.
- b. Mr. Jared Suglia, Varsity Boys Lacrosse Co-Assistant Coach (R. Urenko), effective April 15, 2021, at a salary of \$1,631.50 (year 1), prorated for days worked.
- c. Mr. Steven Noll, Junior High Assistant Softball Coach (S. Noll), effective March 15, 2021, at a salary of \$2,610 (year 2).
- d. Mr. Shane Shaffer, Volunteer Varsity Boys Lacrosse Assistant Coach, effective April 15, 2021.

10. Co-Curricular Resignations

Resolved, that the Board of Education of the Muhlenberg School District accept the following co-curricular resignations:

- a. Mr. Robert Gourley, Varsity Co-Ed Cross Country Head Coach, effective March 29, 2021.
- b. Mr. Tyrone Nesby, Varsity Boys Basketball Head Coach, effective March 30, 2021.

11. Stipend for AFJROTC Senior Officer Emeritus

Resolved, that the Board of Education of the Muhlenberg School District approve a stipend of \$4,000 to be paid in quarterly increments to Colonel Donald Kline, Air Force JROTC Senior Officer Emeritus, effective July 1, 2021.

12. Bus Monitors for the 2020-2021 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the following bus monitors for the 2020-2021 school year at the pay rate of \$10.50 per hour:

- a. Ms. Erin Anagnost, C. E. Cole Intermediate School
- b. Ms. Kate Kapuscinski, C. E. Cole Intermediate School

13. Aquatics Personnel for the 2020-2021 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the following aquatics personnel for the 2020-2021 school year:

- a. Ms. Connie Hillbish, effective April 15, 2021, at a pay rate of \$13.67 per hour.
- b. Ms. Jess Angstadt, effective April 15, 2021, at a pay rate of \$10.90 per hour.

14. Collective Bargaining Agreement Between the Muhlenberg Education Association and the Muhlenberg School District

Resolved, that the Board of Education of the Muhlenberg School District approve the Collective Bargaining Agreement between the Muhlenberg School District and the Muhlenberg Education Association for the period of July 1, 2021 through June 30, 2023, as attached. Be it further resolved, that the appropriate officers of the Board are authorized to execute same.

15. Superintendent Salary Increase for the 2020-2021 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve a salary increase in the amount of three percent (3%) for the 2020-2021 school year for Dr. Joseph E. Macharola, effective July 1, 2020 in accordance with his employment agreements effective November 8, 2017 and November 4, 2020.

Management

1. Adoption of Policies

Resolved, that the Board of Education of the Muhlenberg School District adopt the following district policies:

100 Programs

Policy No. 137.1, Extracurricular Participation by Home Education Students

200 Pupils

Policy No. 251, Homeless Students

2. Revised School Calendar for the 2021-2022 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the revised School Calendar for the 2021-2022 school year as presented.

Physical Plant and Transportation

1. Muhlenberg Junior High School - Re-Designation of Grades Seven through Nine

Be it Resolved by the Board of Education of the Muhlenberg School District that the seventh through ninth grades of the School District be designated as the Muhlenberg Junior High School. Be it further Resolved that the administration of the School District is authorized to take all such actions as necessary with the Pennsylvania Department of Education and/or within the School District to effectuate this designation effective July 1, 2021.

Budget and Finance

1. Approval of Financial Reports

Resolved, that the Board of Education of the Muhlenberg School District approve the following financial reports and that they become part of the permanent record of the meeting:

Fund	Treasurer's Report	Financial Report	Bills Paid Month	Investments	Budget Transfers
General	Feb 2021	Feb 2021	Mar2021 Ck#49553-49737 V#26739-26779	Feb 2021	
Cafeteria	Feb 2021	Feb 2021	Mar 2021 Ck#7043-7068 V#2850-2857	Feb 2021	
Capital Reserve (Fund 32)	Mar 2021	Mar 2021			
Capital Projects Fund (Fund 39)	Mar 2021	Mar 2021			
Activity	Feb 2021	Feb 2021			

2. Renewal of Educational Technology Legal Consortium Membership

Resolved, that the Board of Education of the Muhlenberg School District approve the renewal of the Educational Technology Legal Consortium membership with Sweet, Stevens, Katz & Williams, LLP at a cost of \$650.00 (funded through Technology budget).

3. Acceptance of Equipment

Resolved, that the Board of Education of the Muhlenberg School District authorize the acceptance of the following property from ILead Charter School in accordance with the authorization given to them by the Pennsylvania Department of Education and the Department of Education as part of their formal dissolution):

- a. Twenty (20) Acer Chrome Books
- b. Five (5) Hewlett Packard Laptops
- c. Five (5) VSEVEN Laptop Cases
- d. Ten (10) Logitech Headsets

4. Disposal of Surplus Property

Resolved, that the Board of Education of the Muhlenberg School District authorize the disposal of the following surplus property in accordance with district Policy 706.1, Disposal of Surplus Property as presented:

- a. Chromebooks for Disposal – These items are not usable and have no value.

Education

1. Dual Enrollment Agreement with Reading Area Community College for 2021-2022 Academic Year

Resolved, that the Board of Education of the Muhlenberg School District approve the Dual Enrollment Agreement with Reading Area Community College for the 2021-2022 Academic Year at a student tuition rate of \$99.00 per credit.

2. Acceptance of Gifts, Grants, Donations

Resolved, that the Board of Education of the Muhlenberg School District accept the following donation in accordance with district Policy 702, Gifts, Grants, Donations:

- a. Mrs. Kristy Rothenberger and Ms. Janet Howard-Smith, donation of various school supplies, hand sanitizer, facemasks, antibacterial wipes, tissues, and other miscellaneous items collected through a fundraising drive for staff and students of the Muhlenberg School District.

3. Extended School Year Program for 2021 and COVID-19 Compensatory Services (CCS) Services (CCS)

Resolved, that the Board of Education of the Muhlenberg School District approve the Extended School Year Program for 2021 (July 6, 2021 to July 29, 2021, ESY & CCS) and COVID-19 Compensatory Services (CCS) (June 21, 2021 to July 1, 2021, CCS only) at an estimated operating cost for both programs of \$110,000 plus transportation and contracted services which includes the following staff:

- a. One (1) ESY Coordinator
- b. Fourteen (14) Teachers

- c. Sixteen (16) Assistants
- d. One (1) Job Coach
- e. Related Services:
 - 1) Speech & Language Therapist
 - 2) Occupational Therapist
 - 3) Physical Therapist
 - 4) Hearing
 - 5) Vision Support

4. Settlement Agreement and Release

Resolved, that the Board of Education of the Muhlenberg School District approve the Settlement Agreement and Release for the following student as presented:

- a. Student No. #30681

4. Certificate of Support Students

Resolved, that the Board of Education of the Muhlenberg School District approve the enrollment of Certificate of Support Students, PA School Code 1302, for the 2020-2021 school year as listed.

5. Student to Complete the 2020-2021 School Year as a Non-Resident Student

Resolved, that the Board of Education of the Muhlenberg School District approve the request for the following student to complete the 2020-2021 school year as a non-resident student:

- a. Student #36897, Second Grade, Muhlenberg Elementary Center

6. Muhlenberg High School Summer School

Resolved, that the Board of Education of the Muhlenberg School District approve the 2021 Summer School Program at Muhlenberg High School, beginning Monday, June 21, 2021 through Thursday, July 22, 2021, at the tuition cost of \$150.00 per course as presented.

7. Student Tuition Agreement

Resolved, that the Board of Education of the Muhlenberg School District approve the following student tuition agreement for the 2020-2021 school year as presented:

- a. Student #33047, Hogan Learning Academy

8. Extended School Year Student Tuition Agreement

Resolved, that the Board of Education of the Muhlenberg School District approve the following extended school year student tuition agreement as presented:

- a. Student #34708, Vista School

Minutes

Review minutes of the Committee of the Whole Meeting of March 10, 2021; and, the Regular Board Meeting of March 10, 2021.

Old Business - *There was none.*

New Business

1. Memoriam of Ms. Jean M. Bierbower

Resolved, that we remember the passing of Ms. Jean M. Bierbower who served in the Muhlenberg School District for thirty-three (33) years (1970-2003) as an English teacher and coach. We honor her memory for her dedicated service to the school district and community.

Be it further resolved that we convey through this resolution our deepest sympathy to her family, and that this resolution be made part of the permanent record in the minutes of the Muhlenberg School District.

Hearing of Visitors

Presentation is limited to approximately two minutes per person. Should any citizen require more than the two minutes allocated, please contact the Superintendent prior to the meeting. He will coordinate such requests for the Board. Citizens addressing the Board should be aware that the meeting is being taped. *There were none.*

MSD/RMCTC Board Visitor of the Month

April	Mrs. Cindy Mengle
May	Mr. Richard E. Hoffmaster

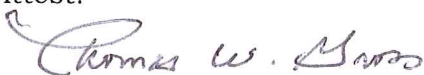
Review of Board Meetings and Calendar of Events

April 14	6:30 PM	Committee of the Whole and Regular Board Meeting
May 5	7:00 PM	Committee of the Whole Meeting
May 10	6:30 PM	RMCTC Board Meeting
May 12	7:00 PM	Regular Board Meeting
June 2	6:30 PM	Committee of the Whole and Regular Board Meeting
June 14	6:30 PM	RMCTC Board Meeting

Adjourn Meeting

Moved by Mr. Voit and Mr. Hyneman, that there being no further business to come before the Board, the meeting be adjourned. Meeting adjourned at 7:34 PM.

Attest:


Thomas W. Gross
Secretary