

MUHLENBERG SCHOOL BOARD
Committee of the Whole Meeting Agenda
May 1, 2019, 7:00 PM
Muhlenberg High School 1st Floor Lecture Hall
www.muhsdk12.org

I. Roll Call

II. Pledge of Allegiance to the Flag

III. Educational Presentations

- A. C. E. Cole Intermediate School Physical Plant Expansion – Mr. John Hill, AIA
- B. 2019-2020 Budget Update – Mr. Shane M. Mathias, CPA
- C. Senate Bill 34 and House 526 – Cyber Charter School Payment – Dr. Joseph E. Macharola

IV. Hearing of Visitors - Muhlenberg School District taxpayers and residents have an opportunity, at this time, to comment on matters of concern, official action, or deliberation which are or may be before the Muhlenberg School Board. The Board retains the option to accept all public comment at this time. Presentations should be limited to two minutes per person. In the event that the Board determines that there is not sufficient time for residents or taxpayers of the School District to comment, the Board may defer the comment period to the next regular meeting.

V. Board Business

A. Personnel - (Appointments in accordance with Act 34, Act 151, FBI clearances and I-9.)

B. Management

1. Election of Board Treasurer for One-Year Term

Election of Treasurer for one-year term (July 1, 2019 to June 30, 2020) as in accordance with the Pennsylvania School Code of 1949, as amended, Article IV, Section 404, *Election of Officers*.

Nominations and Roll Call Vote by Name

Resolved, that _____ be elected as Board Treasurer for a one-year term effective July 1, 2019 to June 30, 2020.

2. Board Treasurer's Bond and Compensation

Resolved, that the Board of Education of the Muhlenberg School District approve the Treasurer's \$25,000 Surety Bond and \$1,500 per year compensation for the one-year term July 1, 2019 to June 30, 2020.

3. Election of Assistant Board Secretary for One-Year Term

Nominations and Roll Call Vote by Name

Resolved, that _____ be elected as Assistant Board Secretary for a one-year term effective July 1, 2019 to June 30, 2020.

4. Election of Berks County Intermediate Unit Representative for Three-Year Term

Nominations and Roll Call Vote by Name

Resolved, that _____ be elected as the Berks County Intermediate Unit Representative for a three-year term effective July 1, 2019 to June 30, 2022.

5. Authorization for Facsimile Signatures, Wire Fund Transfers, and Signatures on Bank Accounts

Resolved, that the Board of Education of the Muhlenberg School District approve the following financial documents to be made effective July 1, 2019:

a) Facsimile Signatures

Authorize the signatures of the School Board President, Secretary, and Treasurer, who are involved with instruments of payment for public securities, be filed with the Secretary of the Commonwealth as per the Uniform Facsimile Signature of Public Officials Act of July 25, 1961, P.L. 849, as amended, P.S. Section 301, et seq.

b) Wire Fund Transfers

Authorize the wire fund transfer for all School District accounts for any one (1) of the following persons:

Superintendent of Schools	- Dr. Joseph E. Macharola
Business Manager	- Mr. Shane M. Mathias, CPA
Supervisor of Accounts	- Mr. Mark Moyer

c) On-Line Access

Authorize on-line access to account information for all school district PLGIT and PLGIT/PLUS, BB&T, and PSDLAF accounts for the following personnel:

Business Manager	- Mr. Shane M. Mathias, CPA
Supervisor of Accounts	- Mr. Mark Moyer

d) Payroll Account

Authorize the signatures of the following three (3) officers (facsimile acceptable) for the Payroll Account General Fund Account (Payroll) – BB&T xxxxxxxxxx0535:

President	- Mr. Otto W. Voit, III
Secretary	- Mr. Thomas W. Gross
Treasurer	-

e) Operational Account

Authorize the signatures of the following officers: President and Secretary signatures are required, facsimile acceptable, plus signature of either Treasurer, Vice President or Assistant Secretary (only three {3} are required), for the General Fund Account (AP) – BB&T xxxxxxxxxx0497:

President	- Mr. Otto W. Voit, III
Vice President	- Mr. J. Tony Lupia, Jr.
Secretary	- Mr. Thomas W. Gross
Assistant Secretary	-
Treasurer	-

f) Cafeteria Account(s)

Authorize the signatures of the following officers: President and Secretary signatures are required, facsimile acceptable, plus signature of either Treasurer, Vice President or Assistant Secretary (only three {3} are required), BB&T xxxxxxxxxx8190; Mid Penn Bank xxxxxxxx206:

President	- Mr. Otto W. Voit, III
Vice President	- Mr. J. Tony Lupia, Jr.
Secretary	- Mr. Thomas W. Gross
Assistant Secretary	-
Treasurer	-

g) PLGIT Accounts

Authorize the signatures of the following officers (only three {3} are required), facsimile acceptable for PLGIT CTSI Escrow Account, xxx4303; PLGIT Capital Reserve Class Account, xxx4025; PLGIT Capital Reserve Plus Account, xxx4025; and PLGIT CD Account, xxx4025:

President	- Mr. Otto W. Voit, III
Vice President	- Mr. J. Tony Lupia, Jr.
Secretary	- Mr. Thomas W. Gross
Assistant Secretary	-
Treasurer	-

h) Access to Safe Deposit Box

Resolved that the Board approve any of the following persons to have access to the School District Safe Deposit Box located at Wells Fargo Bank, N.A., Fairgrounds Financial Center, 3050 North Fifth Street, Reading, PA, 19605:

School Board Secretary	- Mr. Thomas W. Gross
School Board Asst. Sec.	-
Superintendent of Schools	- Dr. Joseph E. Macharola
Business Manager	- Mr. Shane M. Mathias, CPA

i) Activity Fund Account

Authorize the signatures of the following Fourteen (14) names on Activity Account #xxxxxxxx8204 (two {2} signatures are required):

Assistant Superintendent	- Dr. Alan S. Futrick
Business Manager	- Mr. Shane M. Mathias, CPA
Supervisor of Accounts	- Mr. Mark Moyer
Principal - High School	- Mr. Michael J. Mish
Assistant Principal - High School	- Mr. C. Eric Schaeffer
Assistant Principal - High School	- Ms. Lori Morris
Principal - Middle School	- Mr. Jeffery Ebert
Assistant Principal - Middle School	- Dr. Felicia Ulsh
Principal - Cole Intermediate School	- Mr. Steven C. Baylor
Assistant Principal Cole Inter School	- Mr. Charles Payne
Principal - Elementary Center	- Mrs. Krista Venza
Asst. Principal - Elementary Center	- Mr. Antonio G. Mirabito
Asst. Principal - Elementary Center	- Ms. Shannon O'Donnell
Athletic Director	- Dr. Timothy Moyer

j) Signatures on Memorial/Scholarship Funds

Authorize the signatures of the following two (2) persons on the accounts listed below (two signatures are required):

High School Principal	- Mr. Michael J. Mish
Assistant High School Principal	- Mr. C. Eric Schaeffer

1) Harold L. Yarworth Memorial Fund	- PLGIT - #xxx4329
2) Christopher S. Messina Memorial Fund	- PLGIT - #xxx4135
3) Carol Hess Scholarship	- PLGIT - #xxx4203
4) Jane Hinkle Keller Scholarship	- PLGIT - #xxx4216
5) Estella Gehris Rupp Art Scholarship	- PLGIT - #xxx4232
6) Paul F. McLaughlin Scholarship Fund	- PLGIT - #xxx4245
7) Bunnell/Behrenhausen Family Scholarship	- PLGIT - #xxx4258
8) Joanne F. Rothenberger Scholarship	- PLGIT - #xxx4274
9) Mary L. Zimmerman Scholarship	- PLGIT - #xxx4287
10) Class of 1952 Scholarship	- PLGIT - #xxx4290
11) Diane Vicari Fund	- PLGIT - #xxx4151
12) Alberto Cuadra Scholarship	- PLGIT - #xxx4332
13) Jim Dietrich Scholarship	- PLGIT - #xxx4374
14) R. Daniel Krize Scholarship	- PLGIT - #xxx4387

- 15) Richard Wheeler Scholarship - PLGIT - #xxx4390
- 16) Christine Buckley-Papada Memorial Schol. - PLGIT - #xxx4416
- 17) MSD Alumni Scholarship Fund - PLGIT - #xxx4429
- 18) Hoffmaster Scholarship Fund - PLGIT - #xxx4438
- 19) Gregory R. Fetter Memorial Scholarship - PLGIT - #xxx4441
- 20) Richard E. Morris Scholarship - PLGIT - #xxx4484
- 21) Nicholas Giardiello Scholarship Fund - PLGIT - #xxx4472
- 22) MHS Faculty/ Staff Scholarship - PLGIT - #xxx4467

k) Depositories for the School District

Resolved, that the Board of Education of the Muhlenberg School District authorize the following be designated as depositories for school funds:

1. M & T
2. BB&T;
3. First Priority Bank;
4. Pennsylvania Local Government Investment Trust (PLGIT);
5. Pennsylvania School District Liquid Asset Fund (PSDLAF)

and be it further resolved that the deposits be secured by said depositories on a pooled basis pursuant to Act No. 72 of the Commonwealth of Pennsylvania effective November 1, 1971.

l) PLGIT, and PSDLAF Investment Pools

Resolved, that the District be approved to continue participation in the investment pools of PLGIT and PLGIT/TERM (Pennsylvania Local Government Investment Trust) and to participate in the Pennsylvania School District Liquid Asset Fund (PSDLAF).

6. Support of Statewide Cyber Charter School Funding Reform

WHEREAS, the Commonwealth is the sole authorizer of cyber charter schools, yet almost all of the costs for cyber charter schools are borne by school districts and local taxpayers; and the current funding formula for cyber charter schools is based on school district expenditures with no relationship to the actual instructional costs of the students attending the charter school; and

WHEREAS, the current cyber charter school funding formula for special education differs from the formula used to calculate school district special education subsidies and is not based on the actual costs of the cyber charter school to meet the needs of their students with disabilities; and the current flawed calculation requires school districts to pay charter schools regardless of the costs of services provided, resulting in the overpayment of district funds to charter schools for special education students; and

WHEREAS, in 2016-17, school districts spent more than \$463 million in mandatory cyber charter school tuition payments; and

WHEREAS, the average total cyber charter school tuition payment made by a district was \$926,000 with the average tuition rate for a non-special education student \$11,309; and

WHEREAS, the average tuition rate for special education students attending cyber charter schools was \$24,200 with a maximum rate of \$48,198 per student; and more than 390 school districts in Pennsylvania were forced to pay more than \$20,000 per student for special education students attending cyber charter schools; and

WHEREAS, the Muhlenberg School District’s cyber charter school expenditures for the past five years reflect extraordinary costs that were borne by its taxpayers as follows:

Fiscal Year	Regular Ed Tuition Paid by the District to Cyber Schools	Special Ed Tuition Paid by the District to Cyber Schools	Total Tuition Paid by the District to Cyber Schools
2014-15	\$427,689	\$268,172	\$695,861
2015-16	\$462,657	\$289,753	\$752,410
2016-17	\$430,621	\$310,199	\$740,820
2017-18	\$713,550	\$479,434	\$1,192,984
2018-19	\$599,610 (as of 4/15/19)	\$380,169 (as of 4/15/19)	

NOW THEREFORE, BE IT RESOLVED that the Muhlenberg School Board urges its elected officials to support legislation that corrects the tuition for regular and special education to cyber charter schools so that it is based on the actual costs of educating their students and relieves the financial burden on school districts and taxpayers.

BE IT FURTHER RESOLVED that a copy of this resolution be submitted to the elected senators and representatives of the Muhlenberg School District in the General Assembly, and to the Governor of Pennsylvania.

C. Physical Plant and Transportation

1. Sunday Facility Use

Resolved, that the Board of Education of the Muhlenberg School District approve the following Sunday facility use request (Exhibit C-1):

- a) The Reading Buccaneers, use of the Muhlenberg High School Stadium Field and the Muhlenberg High School Overflow Parking lot for practice on the following Sundays: May 5, May 12, May 19 and May 26, 2019; June 2, June 9, June 23 and June 30, 2019; July 7, July 14, July 21, and July 28, 2019; and August 11, and August 18, 2019.

2. Change Order – Purcell Construction, Muhlenberg Elementary Center Security Upgrade Project

Resolved, that the Board of Education of the Muhlenberg School District approve the following change order (Capital Projects) (Exhibit C-2):

- a) Purcell Construction, Change Order #1 – extra labor and materials to build a permanent wall in the amount of \$2,239.

3. Change Order - H. B. Frazier, Muhlenberg Elementary Center Security Upgrade Project

Resolved, that the Board of Education of the Muhlenberg School District approve the following change order (Capital Projects) (Exhibit C-3):

- a) H. B. Frazier, Change Order #EC-1 – additional electrical costs to incorporate all the utilities through conduits and a junction box on the floor in the amount of \$12,532.

D. Budget and Finance

1. Approval of Financial Reports

Resolved, that the Board of Education of the Muhlenberg School District approve the following financial reports and that they become part of the permanent record of the meeting (Exhibit D-1):

Fund	Treasurer's Report	Financial Report	Bills Paid Month	Investments	Budget Transfers
General	Mar 2019	Mar2019	Apr 2019 Ck#45351-45537 V#25280-25319	Mar 2019	Apr 2019
Cafeteria	Mar 2019	Mar 2019	Apr 2019 Ck#6328-6367 V#2733-2737	Mar 2019	
Capital Reserve (Fund 32)	Apr 2019	Apr 2019	Apr 2019 Ck#853-854		
Capital Projects Fund (Fund 39)	Apr 2019	Apr 2019			
Activity	Mar 2019	Mar 2019			

2. Delta Dental Contract Renewal

Resolved, that the Board of Education of the Muhlenberg School District approve the renewal of the contract between Delta Dental and the Muhlenberg School District to provide Dental Insurance for eligible employees with an administrative fee of \$5.19 per employee per month from July 1, 2019 through June 30, 2021 (Exhibit D-2).

E. Education

1. Admission of Fact, Waiver of Hearing, Acknowledgment of Compliance with Procedural Safeguards and Consent to Expulsion

Resolved, that the Board of Education of the Muhlenberg School District authorize the Admission of Fact, Waiver of Hearing, Acknowledgement of Compliance with Procedural Safeguards and Consent to Expulsion for the following student (Exhibit E-1):

- a) Student “J”, Muhlenberg Middle School

2. Dual Enrollment Agreement with Reading Area Community College for 2019-2020 Academic Year

Resolved, that the Board of Education of the Muhlenberg School District approve the Dual Enrollment Agreement with Reading Area Community College for the 2019-2020 Academic Year at a student tuition rate of \$99.00 per credit (Exhibit E-2).

3. Student Tuition Agreement

Resolved, that the Board of Education of the Muhlenberg School District approve the student tuition agreement with New Story for Student #37824 as presented (Exhibit E-3).

4. Pennsylvania Youth Survey (PAYS)

Resolved, that the Board of Education of the Muhlenberg School District approve the administration of the Pennsylvania Youth Survey (PAYS) to students in grades six (6), eight (8), ten (10) and twelve (12) in November of 2019 (Exhibit E-4).

5. Professional Training Agreement with the Reading Area Community College

Resolved, that the Board of Education of the Muhlenberg School District approve the Professional Training Agreement with the Reading Area Community College to provide Beginner Spanish sessions for Administrative, Professional and Support staff as presented (Exhibit E-5).

F. Student Activities

VI. Minutes

Review minutes of the Committee of the Whole Meeting of April 3, 2019 and the Regular Meeting of April 10, 2019.

VII. Old Business

VIII. New Business

1. Memoriam of Mr. George L. Shade, Jr.

Resolved, that we remember the passing of Mr. George L. Shade, Jr. who served as a custodian in the Muhlenberg School District for twelve (12) years (1987-1999). We honor his memory for his dedicated service to the school district and community.

Be it further resolved that we convey through this resolution our deepest sympathy to his family, and that this resolution be made part of the permanent record in the minutes of the Muhlenberg School District.

IX. Hearing of Visitors

Presentation is limited to approximately two minutes per person. Should any citizen require more than the two minutes allocated, please contact the Superintendent prior to the meeting. He will coordinate such requests for the Board. Citizens addressing the Board should be aware that the meeting is being taped.

X. MSD/RMCTC Board Visitor of the Month

May Mr. Richard E. Hoffmaster

XI. Review of Board Meetings and Calendar of Events

May 1	7:00 PM	Committee of the Whole Meeting
May 8	7:00 PM	Regular Board Meeting
May 13	6:30 PM	RMCTC Board Meeting
June 5	7:00 PM	Graduation
June 10	6:30 PM	RMCTC Board Meeting
June 12	6:30 PM	Committee of the Whole and Regular Board Meeting

XII. Adjournment