

MUHLENBERG SCHOOL DISTRICT  
Regular Board Meeting Minutes  
August 10, 2022  
Lecture Hall, Muhlenberg High School  
[www.muhlSDK12.org](http://www.muhlSDK12.org)

**Call to Order**

The Regular Board Meeting of the Board of Education of the Muhlenberg School District was called to order on Wednesday, August 10, 2022 at 8:13 PM by Board President, Mr. Garrett E. Hyneman.

**Members Present**

President – Mr. Garrett E. Hyneman  
Vice President – Mr. Otto W. Voit, III  
Treasurer – Mr. Richard E. Hoffmaster  
Secretary – Mrs. Cindy L. Mengle  
Assistant Secretary – Ms. Janet Howard via zoom  
Member – Mrs. Kristyna Eagle  
Member – Mr. J. Tony Lupia, Jr.  
Member – Mr. Mark J. Nelson  
Member – Mr. Miguel Vasquez  
Solicitor – Mr. John E. Muir, Esq.  
Recording Secretary – Mrs. Tara L. Flowers

**Members Absent**

**Administration Present**

Superintendent – Dr. Joseph E. Macharola  
Assistant Superintendent – Dr. Alan S. Futrick  
Business Manager- Shane M. Mathias, CPA  
Director of Physical Plant – Mr. Ken Patterson  
Director of Special Education – Dr. Shawn Rutt  
Supervisor of Special Education - Ms. Nicole Huntbach  
Supervisor of Special Education - Ms. Lori Morris  
Director of Federal Programs - Dr. Cathy Shappell  
Director of Pupil Services - Mr. Michael Mish  
Licensed Behavior Specialist – Mr. Zachariah Milch  
Director of Technology – Mr. Daniel Houck  
Director of Food and Nutrition – Mr. Carey Kline  
Director of Human Resources - Dr. Jessica Heffner  
Data Administrator – Mr. Kevin Vanino  
Athletic Director – Dr. Tim Moyer  
High School Principal – Dr. Jeffery Ebert  
Junior High School Principal – Mr. Steve Baylor  
Junior High School Assistant Principal - Mr. Daniel Kramer  
C. E. Cole Intermediate Principal - Mr. Haniff Skeete  
C. E. Cole Intermediate Assistant Principal - Ms. Jaclyn Bellanca  
Elementary Principal - Mr. Kyle Crater

Elementary Assistant Principal - Ms. Ginny Hornberger  
Social Worker - Ms. Lauren Heydt  
Social Worker - Ms. Lillianna Moore  
Social Worker - Ms. Emily Carmichael

### **Visitors**

Diane Benson  
Wes Cipolla

### **Educational Presentations**

There were no items at this time.

**Hearing of Visitors** - Muhlenberg School District taxpayers and residents have an opportunity, at this time, to comment on matters of concern, official action, or deliberation which are or may be before the Muhlenberg School Board. The Board retains the option to accept all public comment at this time. Presentations should be limited to two minutes per person. In the event that the Board determines that there is not sufficient time for residents or taxpayers of the School District to comment, the Board may defer the comment period to the next regular meeting.

*There were none.*

### **Committee Report**

- A. Berks County Intermediate Unit – Mr. J. Tony Lupia, Jr.

Mr. Lupia advised there were no meetings last month.

- B. Reading-Muhlenberg CTC – Mrs. Cindy Mengle

Mrs. Mengle advised the meeting was held last week and spoke about the remarks the Director made regarding a total of 1,247 students enrolled on the CTC; 547 new students, and of those 547 students 200 are from Muhlenberg. Mrs. Mengle advised this is an increase and a great sign of the students going out to the CTC, and only expect those numbers to go up in the future.

- C. Berks County Tax Collection Committee – Mr. Shane M. Mathias, CPA

There is no report at this time.

- D. PSBA Liaison – Mr. Otto W. Voit, III

There is no report at this time.

- E. Muhlenberg Community Library – Submitted by Mr. Terry Heckman

There is no report at this time.

F. Educational Programs – Dr. Alan S. Futrick

There is no report at this time.

**Solicitor's Comments** – Mr. John E. Muir, Esq.

There is no report at this time.

**Superintendent's Comments** - Dr. Joseph E. Macharola

Dr. Macharola asked for a moment of silence for all the men, women, and children that have suffered from the Russian aggression in Ukraine. Dr. Macharola spoke about the loss of life is staggering, the international crisis is much greater and much closer to home than what anyone can imagine. Dr. Macharola talked again about this moment of silence being for those families and loss of life in Ukraine from this Russian aggression. He was asking to also remember all the men and women that are standing guard, holding the line and on watch at this moment; and mobilizing for the interest of the United States of America. Dr. Macharola expressed having a moment of silence for all the men and women in our Armed Forces and the souls lost in Ukraine. Knowing that everyone's own kids, now this junior and senior year may very well be carrying a torch for our freedom as a result of this aggression.

Dr. Macharola thanked everyone for that moment of silence.

Dr. Macharola thanked Mrs. Mengle for her report. He stated Muhlenberg was increasing enrollment at the CTC, even when our partners were not. The District has increased enrollment over 25% and the District continues to support and grow. The District's AFJROTC program, what a phenomenal program that has been for all of the students, not only Muhlenberg students but the Muhlenberg community and the City of Reading, the Greater Reading, and Berks County. He advised the District had phenomenal leadership when this program started, the District has phenomenal leadership now with Maj. Campbell and Msgt. Beaver. The students are getting experiences like no other, had this program not been here, someone like Sarah Love who will be here next month to make a presentation to the Board and the community about an incredible experience she had, as she is the first Muhlenberg high school student to finish flight school that was part of the Department of the Air Force. She is a phenomenal student, a tremendous young lady. The District is very proud of that. Dr. Macharola spoke about having a young lady that is at the Air Force Academy. So many students' lives have been enriched from this program. Not only are the students thinking about military services, they are taking the fundamentals of this program using this as they go into job training and college. This has been a phenomenal addition for this District and are proud of this.

Dr. Macharola spoke about the District being poised and being "ready to roll " for the beginning of the school year regarding staffing. Dr. Macharola talked about the current circumstances being a "shopper's paradise" for the teaching staff and are expecting this to go up until the first day of school, however the District is staffed and we will be staffed explaining this is a nationwide problem. The District has a lot of



candidates that want to come to Muhlenberg and speak of the challenges here working in a district like Muhlenberg; he is very proud of this. The District has surrounded itself with phenomenal teachers, phenomenal administrative assistants, cafeteria workers, and all of the staff and is really proud of the new additions bringing on this evening. Dr. Macharola spoke about having an incredible obligation to our children, this is a mission to himself and for all of us to do everything we can to enrich their lives, make sure they are safe, and protect them. It's an incredible responsibility to be a school teacher, to be an administrator, and to work in a school today. No matter what your job is in the school, you're incredibly important to Muhlenberg. Dr. Macahrola spoke about the District being a very good employer; the District will do what the District can to make staff happy here. With that the District is poised, ready and will be working filling things up to the last minute. Dr. Macharola thanked everyone for their support and appreciated the time given.

Questions/Comments/Concerns:

*Mr. Hyneman advised not only is there a nationwide shortage of teachers, but there is also a shortage of those entering the military; all branches.*

**Board Business**

**Personnel**

**Resolution Nos. 1A – 1V**

Moved by Mr. Hoffmaster and Mr. Lupia, that the Board of Education of the Muhlenberg School District approve **Resolution Nos. 1A through 1V (Resolution No. 1K pulled for a separate vote by Mr. Nelson)** in their entirety.

**Yeas:** Mrs. Eagle, Mr. Hoffmaster, Ms. Howard, Mr. Hyneman, Mr. Lupia, Mrs. Mengle, Mr. Nelson, Mr. Vasquez, Mr. Voit. The motion **carried** unanimously.

**1A Acceptance of Resignations**

Resolved, that the Board of Education of the Muhlenberg School District accept the following resignations:

- a. Ms. Madeline McMullen, Translator/Interpreter, Special Education, effective June 28, 2022.
- b. Mr. Mark Figueroa, Band Director, C. E. Cole Intermediate, effective June 22, 2022.
- c. Mr. Jeffrey Bezler, English Teacher, Muhlenberg High School, effective June 29, 2022.
- d. Ms. Megan Charles, Special Education Teacher, Muhlenberg Elementary Center, effective June 20, 2022.



- e. Ms. Kristen Parsons, Life Skills Teacher, Muhlenberg Junior High School, effective July 28, 2022.
- f. Mr. Adam Miron, Elementary Teacher, C.E. Cole Intermediate, effective July 14, 2022.
- g. Mr. Caleb Miller, Special Education Teacher, Muhlenberg Elementary Center, effective July 13, 2022.
- h. Mr. Charles Payne, Assistant Principal, Muhlenberg Junior High School, pending release from Muhlenberg School District, date to be determined.
- i. Mrs. Shannon O'Donnell, Assistant Principal, Muhlenberg Elementary Center, effective August 4, 2022.
- j. Ms. Melissa Bartek, Special Education Teacher, Muhlenberg Junior High School, effective September 16, 2022.
- k. Ms. Margaret McFadden, Learning Support Teacher, C.E. Cole Intermediate, effective July 28, 2022.
- l. Mr. Jeffrey Haas, Maintenance and Outside Custodian Supervisor/Energy Management, resignation for the purpose of retirement, effective August 2, 2022.
- m. Ms. Yasmarie Aponte, ELL Teacher, Muhlenberg Junior High School, pending release from Muhlenberg School District per PA School Code.
- n. Mr. Eric Morrison, Math Teacher, Muhlenberg Junior High School, pending release from Muhlenberg School District per PA School Code.
- o. Ms. Beth Burnham, Career Counselor, Muhlenberg High School, pending release from Muhlenberg School District per PA School Code.
- p. Ms. Laura Morrison, Class A Secretary, Muhlenberg High School, effective August 12, 2022.
- q. Ms. Gabriella Rojas, Elementary Teacher, Muhlenberg Elementary Center, pending release from Muhlenberg School District per PA School Code.

## **1B Administrative Appointments**

Resolved, that the Board of Education of the Muhlenberg School District accept the following administrative appointments:

- a. Ms. Lilianna Moore, Social Worker (newly created), effective August 1, 2022, at a salary of \$77,250, prorated for days worked.
- b. Ms. Emily Carmichael, Social Worker (newly created), effective August 8, 2022, at a salary of \$75,000, prorated for days worked.
- c. Ms. Ivana Schlott, Confidential Secretary to Director of Human Resources (newly created), effective July 1, 2022, at a salary of \$54,926.
- d. Mrs. Jaclyn Bellanca, Assistant Principal, C. E. Cole Intermediate, effective August 1, 2022, at a salary of \$83,600, prorated for days worked.
- e. Ms. Leila Mesinger, Assistant Principal (S. O'Donnell), Muhlenberg Elementary Center, effective August 15, 2022, at a salary of \$83,600, prorated for days worked.

- f. Dr. Jessica Heffner, Director of Human Resources (newly created), effective August 22, 2022, at a salary of \$115,000, prorated for days worked.
- g. Mr. Daniel Kramer, Assistant Principal (C. Payne), Muhlenberg Junior High School, effective August 15, 2022, at a salary of \$83,600, prorated for days worked.

## **1C Professional Appointments**

Resolved, that the Board of Education of the Muhlenberg School District approve the following professional appointments:

- a. Ms. Jenna Fiorito (Giles), Elementary Teacher (M. Harman), Muhlenberg Elementary Center, effective the first contractual day of the 2022-2023 school year, at a salary of \$44,982 (B, 18 Steps from the Top).
- b. Ms. Natalie Buck, Math Teacher (S. Dobroskey), Muhlenberg Junior High School, effective the first contractual day of the 2022-2023 school year, at a salary of \$53,296 (M, 18 Steps from the Top).
- c. Mr. Kip Domine, Social Studies Teacher (J. Wenzel), Muhlenberg Junior High School, effective the first contractual day of the 2022-2023 school year, at a salary of \$53,296 (M, 18 Steps from the Top).
- d. Mr. Theodore Werkheiser, Social Studies Teacher (P. Sisk), Muhlenberg High School, effective the first contractual day of the 2022-2023 school year, at a salary of \$46,490 (B, 17 Steps from the Top).
- e. Mr. Benjamin Sneeringer, Elementary Teacher (J. Becker), Muhlenberg Elementary Center, effective the first contractual day of the 2022-2023 school year, at a salary of \$63,509 (M, 12 Steps from the Top).
- f. Ms. Lydia Snow, School Counselor (C. Trexler), Muhlenberg Junior High School, effective the first contractual day of the 2022-2023 school year, at a salary of \$68,615 (M, 9 Steps from the Top).
- g. Ms. Gabriella Rojas, Elementary Teacher (A. Gilmore), Muhlenberg Elementary Center, effective the first contractual day of the 2022-2023 school year, at a salary of \$46,490 (B, 17 Steps from the Top).
- h. Mr. Andrew Evans, Music Teacher (M. Figueroa), C.E. Cole Intermediate, effective the first contractual day of the 2022-2023 school year, at a salary of \$44,982 (B, 18 Steps from the Top).
- i. Ms. Hillary Dankel, Elementary Teacher (E. McDevitt), C.E. Cole Intermediate, effective the first contractual day of the 2022-2023 school year, at a salary of \$46,490 (B, 17 Steps from the Top).
- j. Ms. Meredith Feather, Elementary Teacher (A. Miron), C.E. Cole Intermediate, effective the first contractual day of the 2022-2023 school year, at a salary of \$47,999 (B, 16 Steps from the Top).
- k. Ms. Kelly Wood, School Counselor (B. Burnham), Muhlenberg Elementary Center, pending release from current employer, at a salary of \$56,700 (M, 16 Steps from the Top), prorated for days worked.



- l. Ms. Jessica Gobright, Math Teacher (E. Morrison), Muhlenberg Junior High School, effective the first contractual day of the 2022-2023 school year, at a salary of \$44,982 (B, 18 Steps from the Top).
- m. Ms. Jessica Steffy, English Teacher (T. Diaz), Muhlenberg High School, pending release from current employer, at a salary of \$80,529 (M, 2 Steps from the Top), prorated for days worked.
- n. Ms. Eva Stone, Elementary Teacher (K. May), C.E. Cole Intermediate, effective the first contractual day of the 2022-2023 school year, at a salary of \$54,998 (M, 17 Steps from the Top).

**1D Classified Appointments**

Resolved, that the Board of Education of the Muhlenberg School District approve the following classified appointments:

- a. Ms. Jennifer Beltran Del Rio, Special Education Paraprofessional (M. Spanier), C.E. Cole Intermediate, effective July 5, 2022, at a pay rate of \$15.17 per hour.
- b. Ms. Krystina Missimer, Special Education Paraprofessional (T. Spiers), Muhlenberg High School, effective July 5, 2022, at a pay rate of \$15.17 per hour.
- c. Ms. Sandra Merkel, 3rd Shift Custodian (E. Orsag), Muhlenberg High School, effective July 18, 2022, at a salary of \$39,276, prorated for days worked.
- d. Mr. Andrew Colon, 2nd Shift Custodian (M. Wolfe), Muhlenberg Junior High School, effective July 25, 2022, at a salary of \$39,276, prorated for days worked.
- e. Ms. Nancy Miranda, 3 Hour Cafeteria Worker (K. Coller), C.E. Cole Intermediate, effective August 11, 2022, at a pay rate of \$15.43 per hour.
- f. Ms. Patricia Fletcher, 3.5 Hour Cafeteria Worker (C. Kalin), C.E. Cole Intermediate, effective August 11, 2022, at a pay rate of \$15.43 per hour.
- g. Ms. Valerie Sanchez, 4.5 Hour Cafeteria Worker (G. Waldbeisser), Muhlenberg High School, effective August 11, 2022, at a pay rate of \$15.43 per hour.
- h. Ms. Michele Fetter, 4.5 Hour Cafeteria Worker (B. Augustine), Muhlenberg High School, effective August 11, 2022, at a pay rate of \$15.43 per hour.
- i. Ms. Teresa Crumbliss, Cafeteria Substitute, Food Services, effective August 11, 2022, at a pay rate to be determined.

**1E Full-time Classified Appointment**

Resolved, that the Board of Education of the Muhlenberg School District approve the appointment of the following classified employee from part-time to full-time employee:



- a. Ms. Lucy Palangio, Class A Secretary, IT Department, effective July 1, 2022.

**1F Approval of Revised Job Descriptions**

Resolved, that the Board of Education of the Muhlenberg School District approve the following revised job descriptions (Exhibit #1):

- a. Confidential Secretary to the Superintendent
- b. Confidential Secretary to the Assistant Superintendent

**1G Request for Leave of Absence/FMLA Leave**

Resolved, that the Board of Education of the Muhlenberg School District approve the request for a Leave of Absence/FMLA leave for the following employees:

- a. Ms. Erin Wentzel, Elementary Teacher, Leave of Absence/FMLA, effective beginning of 2022-2023 school year through on or about September 14, 2022.
- b. Ms. Kirstie Croft, Elementary Teacher, Leave of Absence/FMLA, effective on or about October 30, 2022 through on or about February 28, 2023.
- c. Ms. Jenna Jusits, Elementary Teacher, Leave of Absence/FMLA Leave, effective on or about August 24, 2022 through on or about October 21, 2022.
- d. Mr. Timothy Klawiter, School Counselor, Leave of Absence/FMLA Leave, effective on or about January 9, 2023 through on or about March 6, 2023.

**1H Administrative (MAA I and MAA II) Salary Increases for the 2022-2023 School Year**

Resolved, that the Board of Education of the Muhlenberg School District approve the Muhlenberg Administrators' Association (MMAI and MAII) salary increases for the 2022-2023 school year.

**1I AFJROTC Instructor Salary/Stipend for the 2022-2023 School Year**

Resolved, that the Board of Education of the Muhlenberg School District approve the AFJROTC instructor salary for the 2022-2023 school year (August 1, 2022 through June 30, 2023) in accordance with Minimum Instructor Pay per the United States Department of Defense and an additional annual stipend for services performed outside normal school hours for the following instructors:

- a. Maj. Matthew Campbell, USAF, Retired, salary of \$75,962; stipend \$7,250.
- b. Sgt. Jonathan Beaver, USAF, Retired, salary of \$57,445; stipend \$5,974.

**1J AFJROTC Instructor Salary Adjustment for the 2021-2022 School Year**

Resolved, that the Board of Education of the Muhlenberg School District approve the AFJROTC instructor salary adjustment for the 2021-2022 school year in accordance with the final adjusted Minimum Instructor Pay per the United States Department of Defense for the following instructors:

- a. Maj. Matthew Campbell, USAF, Retired, salary of \$74,474.06.
- b. Sgt. Jonathan Beaver, USAF, Retired, salary of \$56,227.47.

**1K Pulled for separate vote.**

**1L Health Services for the 2022-2023 School Year**

Resolved, that the Board of Education of the Muhlenberg School District approve the following health services for the district for the 2022-2023 school year:

- a. Worknet – pre-employment services - \$55.65 per exam; \$25.00 for tuberculosis test
- b. Dr. Keith Kiefer, school dentist - \$5.00 per exam

**1M BCIU Bus Drivers and Aides for the 2022-2023 School Year**

Resolved, that the Board of Education of the Muhlenberg School District approve the listing of bus drivers and aides for the 2022-2023 school year as contracted with the Berks County Intermediate Unit (Exhibit #3).

**1N Pay Rate for Laureldale Crossing Guards for the 2022-2023 School Year**

Resolved, that the Board of Education of the Muhlenberg School District approve the 2022-2023 pay rate of \$18.00 per hour for the Laureldale crossing guards.

**1O Bus Monitors for the 2022-2023 School Year**

Resolved, that the Board of Education of the Muhlenberg School District approve the following bus monitors for the 2022-2023 school year at the pay rate of \$10.50 per hour:

Muhlenberg High School AM

Ms. Jessica Justiniano  
Mr. Benjamin O'Donnell  
Ms. Tara Pacharis  
Ms. Jennifer Hausman  
Mr. Wesley Estock

Muhlenberg High School PM

Mr. Benjamin O'Donnell  
Ms. Melissa Bearoff  
Ms. Dea Bassetti  
Mr. Douglas Olexy

Muhlenberg Junior High School AM

Ms. Leslie Boyer  
Ms. Jennifer Doyle  
Ms. Jennifer Gulick  
Mr. Robert Johnston  
Ms. Joanne Mulvey  
Ms. Gabrielle Ramirez  
Ms. Beth Slater

Muhlenberg Junior High School PM

Ms. Jennifer Doyle  
Ms. Jennifer Gulick  
Mr. Brian Hendricks  
Ms. Laura Klawiter  
Ms. Katelyn Konopelski  
Mr. Ian Laxton  
Ms. Haley Layton  
Mr. Robert McGowan  
Ms. Alexandra Previti

C. E. Cole Intermediate

Mr. Daniel Fair  
Ms. Jenna Jusits  
Ms. Tara Nelson  
Mr. Matthew Reininger  
Mr. Jeffrey Reininger  
Ms. Erin Wentzel  
Ms. Laura Zubey  
Ms. Ahri Agyapong  
Ms. Erika Sager  
Ms. Kylie Redcay



Ms. Julie Kemmerer

Muhlenberg Elementary Center

Ms. Jesse Todero  
Ms. Laura Santangelo  
Ms. Ashley Hyneman  
Ms. Colleen Shillady  
Ms. Sarah Kopetsky  
Ms. Kaitlynn Girard  
Ms. Alisha Neiman  
Ms. Jessica Levy  
Ms. Jessica Gunter  
Mr. Tate DeWalt

**1P Sports Event Monitors for the 2022-2023 School Year**

Resolved, that the Board of Education of the Muhlenberg School District approve the Sports Event Monitors for the 2022-2023 School Year at the pay rate of \$15.00 per hour as presented (Exhibit #4).

**1Q Mentor Assignments**

Resolved, that the Board of Education of the Muhlenberg School District approve the following mentor assignments at the professional rate of \$30.00 per hour for the 2022-2023 school year (Exhibit #5):

- a. Mr. Matt Sola, mentor for Ms. Hillary Dankel, Elementary Teacher, C.E. Cole Intermediate, for fifty-five and a half (55.5) hours.
- b. Mr. Matt Reininger, mentor for Mr. Andrew Evans, Band Director/Music Teacher, C.E. Cole Intermediate, for sixty (60) hours.
- c. Ms. Samantha Armstrong, mentor for Ms. Alison Franzone, Elementary Teacher, C.E. Cole Intermediate, for twenty-two and a half (22.5) hours.
- d. Ms. Ahri Agyapong, mentor for Ms. Lisa Hess, Special Education Teacher, C.E. Cole Intermediate, for sixty (60) hours.
- e. Ms. Jennifer Anton, mentor for Ms. Demi James, Elementary Teacher, C.E. Cole Intermediate, for thirty (30) hours.
- f. Ms. Amy Gattone, mentor for Ms. Kaley Quillman, Elementary Teacher, C.E. Cole Intermediate, for twenty-five and a half (25.5) hours.
- g. Ms. Carley Antosy, mentor for Ms. Jenna Fiorito, Elementary Teacher, Muhlenberg Elementary Center, for sixty (60) hours.
- h. Ms. Crystal Chwatek, mentor for Ms. Katie Halteman, Elementary Teacher, Muhlenberg Elementary Center, for twenty-one (21) hours.
- i. Ms. Penny Vojtasek, mentor for Mr. Tanner Pajakinas, Elementary Teacher, Muhlenberg Elementary Center, for sixty (60) hours.
- j. Ms. Danielle Ast, mentor for Ms. Gabriella Rojas, Elementary Teacher, Muhlenberg Elementary Center, for thirty (30) hours.

- k. Ms. Michelle Chavoya, mentor for Mr. Ben Sneeringer, Elementary Teacher, Muhlenberg Elementary Center, for ten (10) hours.
- l. Mr. Brian Kopetsky, mentor for Mr. Theodore Werkheiser, Social Studies Teacher, Muhlenberg High School, for thirty (30) hours.
- m. Mr. Christopher Evans, mentor for Mr. Robert McGowan, Science Teacher, Muhlenberg Junior High School, for sixty (60) hours.
- n. Mr. Scott Keller, mentor for Mr. Kip Domine, Social Studies Teacher, Muhlenberg Junior High School, for sixty (60) hours.
- o. Ms. Jaclyn Wisotsky, mentor for Ms. Natalie Buck, Math Teacher, Muhlenberg Junior High School, for sixty (60) hours.
- p. Ms. Dana Gilbert, mentor for Ms. Joanne Mulvey, Science Teacher, Muhlenberg Junior High School, for ten (10) hours.
- q. Mr. Robert Urenko, mentor for Ms. Diamante White, School Counselor, Muhlenberg Junior High School, for sixty (60) hours.
- r. Ms. Kerry Hendel, mentor for Ms. Lydia Snow, School Counselor, Muhlenberg Junior High School, for ten (10) hours.
- s. Ms. Kathy Bower, mentor for Ms. Heather Scholl, Nurse, Muhlenberg Junior High School, for ten (10) hours.

**1R Summer Hours for Professional Staff**

Resolved, that the Board of Education of the Muhlenberg School District approve summer hours for the following employees (Exhibit #6):

- a. Mr. Robert Walters, thirty (30) hours for new year preparation and professional development planning and learning, at the professional pay rate of \$30.00 per hour.
- b. Ms. Melissa Work, eighty (80) hours for scheduling, at the professional pay rate of \$30.00 per hour.

**1S Pay Rate for Cafeteria Substitutes**

Resolved, that the Board of Education of the Muhlenberg School District approve the hourly pay rate of \$12.00 per hour for the Cafeteria Substitutes.

**1T Substitute Pay Rates**

Resolved, that the Board of Education of the Muhlenberg School District approve the following substitute teacher pay rates through Kelly Education Services, effective August 10, 2022 for the 2022-2023 school year:

- a. Teachers (consecutive and non-consecutive days) - \$185 per day
- b. Retired Teacher - \$197 per day

**1U Literacy Pilot Coordinator**

Resolved, that the Board of Education of the Muhlenberg School District approve the assignment of the Literacy Pilot Coordinator for the 2022-2023 school year funded through ESSER funds, as presented (Exhibit #7).

**1V Long-Term Substitute Teachers**

Resolved, that the Board of Education of the Muhlenberg School District approve the hiring of eight (8) long-term substitute teachers effective immediately. These temporary positions, which are needed to help meet classroom coverage needs of the district, would be assigned two (2) per building and would remain in place until the end of the 2022-2023 school year (ESSER funds).

**Resolution Nos. 1K**

Moved by Mr. Hoffmaster and Mr. Voit, that the Board of Education of the Muhlenberg School District approve **Resolution No. 1K** in its entirety.

**Yeas:** Mr. Hoffmaster, Ms. Howard, Mr. Lupia, Mrs. Mengle, Mr. Nelson, Mr. Vasquez, Mr. Voit. **Abstain:** Mr. Hyneman, Mr. Nelson, Mrs. Eagle. The motion **carried**.

**1K Salaries for Professional Staff for the 2022-2023 School Year**

Resolved, that the Board of Education of the Muhlenberg School District approve the Professional Staff Salaries for the 2022-2023 school year as in accordance with the Muhlenberg Education Association contract (effective July 1, 2021 through June 30, 2023) as presented (Exhibit #2).

**Management**

**Resolution Nos. 2 - 7**

Moved by Mr. Voit and Mr. Nelson, that the Board of Education of the Muhlenberg School District approve **Management Resolution No. 2 through Resolution No. 7** in their entirety.

**Yeas:** Ms. Howard, Mr. Hyneman, Mr. Lupia, Mrs. Mengle, Mr. Nelson, Mr. Vasquez, Mr. Voit, Mrs. Eagle, Mr. Hoffmaster. The motion **carried** unanimously.

**2 Opening Day/In Service Breakfast**

Resolved, that the Board of Education of the Muhlenberg School District approve the Opening Day/In-Service Day breakfast on August 24, 2022 at a cost not to exceed \$1,500.00.

**3 Act 80 Days for 2022-2023 School Year**



Resolved, that the Board of Education of the Muhlenberg School District authorize the submission of Act 80 Days for the 2022-2023 school year to the Pennsylvania Department of Education (Exhibit #8).

**4            2022-2023 Annual Membership to Berks Business Education Coalition**

Resolved, that the Board of Education of the Muhlenberg School District approve the annual membership to the Berks Business Education Coalition for the 2022-2023 school year at a cost of \$700.00 (Exhibit #9).

**5            Muhlenberg School District Organizational Chart**

Resolved, that the Board of Education of the Muhlenberg School District approve the Muhlenberg School District Organizational Chart as presented (Exhibit #10).

**6            Approve Adult Meal Price**

Resolved, that the Board of Education of the Muhlenberg School District approve the increase of the adult breakfast price to \$2.10 and the adult lunch price to \$4.10, to meet the requirements of the Pennsylvania Department of Education Community Eligibility Provision (Exhibit #11).

**7            Amended Muhlenberg Act 93 Agreement II**

Be it Resolved by the Board of School Directors of the Muhlenberg School District that the position of Confidential Secretary to Director of Human Resources is hereby approved and added to and covered by the Muhlenberg Administrators Association Agreement II effective this date.

**Physical Plant and Transportation**

**Resolution Nos 8-9**

Moved by Mr. Nelson and Mrs. Eagle, that the Board of Education of the Muhlenberg School District approve **Physical Plant and Transportation Resolution No. 8 through 9** in their entirety.

**Yeas:** Mr. Hyneman, Mr. Lupia, Mrs. Mengle, Mr. Nelson, Mr. Vasquez, Mr. Voit, Mrs. Eagle, Mr. Hoffmaster, Ms. Howard. The motion **carried** unanimously.

**8            Replacement of C.E. Cole Intermediate Hot Water Heater**

Resolved, that the Board of Education of Muhlenberg School District approve the replacement of the intermediate school hot water heater as presented (Exhibit #12).

**9 Change Order Requests**

Resolved, that the Board of Education of the Muhlenberg School District approve the change order requests as presented (Exhibit #13).

**Budget and Finance**

**Resolution Nos. 10 - 16**

Moved by Mrs. Eagle and Mr. Voit that the Board of Education of the Muhlenberg School District approve **Budget and Finance Resolution Nos. 10 through 16** in their entirety.

**Yeas:** Mr. Lupia, Mrs. Mengle, Mr. Nelson, Mr. Vasquez, Mr. Voit, Mrs. Eagle, Mr. Hoffmaster, Ms. Howard, Mr. Hyneman,. The motion **carried** unanimously.

**10 Approval of Financial Reports**

Resolved, that the Board of Education of the Muhlenberg School District approve the following financial reports and that they become part of the permanent record of the meeting (Exhibit #14):

<b>Fund</b>	<b>Treasurer's Report</b>	<b>Financial Report</b>	<b>Bills Paid Month</b>	<b>Investments</b>	<b>Budget Transfers</b>
General	May 2022	May 2022	Jun 2022 Ck#52324-52503 V#27328-27356	May 2022	May 2022
Cafeteria	May 2022	May 2022	Jun 2022 Ck#7491-7520 V#2951-2956	May 2022	
Capital Reserve (Fund 32)	Jun 2022	Jun 2022			
Capital Projects Fund (Fund 39)	Jun 2022	Jun 2022			
Activity	May 2022	May 2022			

<b>Fund</b>	<b>Treasurer's Report</b>	<b>Financial Report</b>	<b>Bills Paid Month</b>	<b>Investments</b>	<b>Budget Transfers</b>
General	Jun 2022	Jun 2022	Jul 2022 Ck#52504-52662 V#27357-27389	Jun 2022	
Cafeteria	Jun 2022	Jun 2022	Jul 2022 Ck#7521-7539 V#2957-2960	Jun 2022	
Capital Reserve (Fund 32)	Jul 2022	Jul 2022			
Capital Projects Fund (Fund 39)	Jul 2022	Jul 2022			
Activity	Jun 2022	Jun 2022			

#### **11 Disposal of Surplus Property**

Resolved, that the Board of Education of the Muhlenberg School District authorize the disposal of the following surplus property in accordance with district Policy 706.1, Disposal of Surplus Property as presented (Exhibit #15):

- a. Chromebooks for Disposal – These items are not usable and have no value.

#### **12 Tax Assessment Appeals - CCP Berks, LLC**

Resolved, that the Board of Education of the Muhlenberg School District authorize Brian F. Boland, Esquire, John E. Muir, Esquire, and Kozloff Stoudt, Professional Corporation, Solicitors for the Muhlenberg School District, to authorize Further Action by the Solicitor and Business Office in Furtherance of the Tax Assessment Appeals filed by CCP Berks, LLC on behalf of the Muhlenberg School District as presented (Exhibit #16).

#### **13 Tax Assessment Appeal - 184 Tuckerton Rd. Owner, LLC**

Resolved, that the Board of Education of the Muhlenberg School District authorize Brian F. Boland, Esquire, John E. Muir, Esquire, and Kozloff Stoudt, Professional Corporation, Solicitors for the Muhlenberg School District, to authorize Further Action by the Solicitor and Business Office in Furtherance of the Tax Assessment Appeals filed by 184 Tuckerton Rd. owner, LLC on behalf of the Muhlenberg School District as presented (Exhibit #17).



**14 Tax Assessment Appeal - TA Patriot Parkway, LLC**

Resolved, that the Board of Education of the Muhlenberg School District authorize Brian F. Boland, Esquire, John E. Muir, Esquire, and Kozloff Stoudt, Professional Corporation, Solicitors for the Muhlenberg School District, to authorize Further Action by the Solicitor and Business Office in Furtherance of the Tax Assessment Appeals filed by TA Patriot Parkway, LLC on behalf of the Muhlenberg School District as presented (Exhibit #18).

**15 Tax Assessment Appeal - Berks61 Owner, LLC**

Resolved, that the Board of Education of the Muhlenberg School District authorize Brian F. Boland, Esquire, John E. Muir, Esquire, and Kozloff Stoudt, Professional Corporation, Solicitors for the Muhlenberg School District, to authorize Further Action by the Solicitor and Business Office in Furtherance of the Tax Assessment Appeals filed by Berks61 Owner, LLC on behalf of the Muhlenberg School District as presented (Exhibit #19).

**16 Tax Assessment Appeal Matters**

Resolved, that the Board of Education of the Muhlenberg School District approve the ratifying of tax assessment appeals and authorizing further action by the Solicitor and business office in furtherance of tax assessment appeal matters as presented.

**Education**

**Resolution Nos. 17 – 22**

Moved by Mr. Hoffmaster and Mr. Lupia, that the Board of Education of the Muhlenberg School District approve **Education Nos. 17 through 22** in their entirety.

**Yeas:** Mrs. Mengle, Mr. Nelson, Mr. Vasquez, Mr. Voit, Mrs. Eagle, Mr. Hoffmaster, Ms. Howard, Mr. Hyneman, Mr. Lupia. The motion **carried** unanimously.

**17 Acceptance of Gifts, Grants, Donations**

Resolved, that the Board of Education of the Muhlenberg School District accept the following donations in accordance with district Policy 702, Gifts, Grants, Donations (Exhibit #20):

- a. First United Church of Christ Mission Fund, grant of \$5,768.77 for the Muhls Three Baskets Program- Triple Tiered Approach to Student Engagement for students in the Muhlenberg School District.
- b. Muhlenberg School District Fund, grant of \$4,231.23 for for the Muhls Three Baskets Program- Triple Tiered Approach to Student Engagement for students in the Muhlenberg School District.

- c. The Restaurant Store, donation of numerous variety of food products for Family and Consumer Science classes at Muhlenberg Junior High School and students at the Summer Style Program..
- d. Ms. Wendy Bailey, FedEx Cares Campaign, donation of school supplies for Muhlenberg Junior High School.
- e. Ms. Kendra Mengle, donation of school supplies for Muhlenberg School District.

**18 Student Tuition Agreements for the 2022-2023 School Year**

Resolved, that the Board of Education of the Muhlenberg School District approve the following student tuition agreement for the 2022-2023 school year as presented (Exhibit #21):

- a. Student #38475, New Story

**19 Agreement to Participate in the ACCESS Program for the 2022-2032 School Year**

Resolved, that the Board of Education of the Muhlenberg School District approve the Pennsylvania School Based ACCESS Program Agreement for the 2022-2023 school year as presented (Exhibit #22).

**20 Alvernia University Affiliation Agreement**

Resolved, that the Board of Education of the Muhlenberg School District approve the affiliation agreement between the Muhlenberg School District and Alvernia University (Exhibit #23).

**21 Approval of MOU for Malvern Community Health Services, Inc.**

Resolved, that the Board of Education of the Muhlenberg School District approve the Memorandum of Understanding with Malvern Community Health Services, Inc. for a School Attendance Program, as presented (Exhibit #24).

**22 Settlement Agreement and Release**

Resolved, that the Board of Education of the Muhlenberg School District approve the Settlement Agreement and Release for the following student as presented (Exhibit #25):

- a. Student No. #35189

**Student Activities**

*There was none.*

## Minutes

### Resolution No. 23

#### 23 Approval of Minutes

Review minutes of the Committee of the Whole Meeting of June 15, 2022 and the Regular Board Meeting of June 15, 2022.

Moved by Mr. Lupia and Mrs. Eagle, that the minutes of the Committee of the Whole Meeting of June 15, 2022 and the Regular Board Meeting of June 15, 2022.

**Yeas:** Mr. Nelson, Mr. Vasquez, Mr. Voit, Mrs. Eagle, Mr. Hoffmaster, Ms. Howard, Mr. Hyneman, Mr. Lupia, Mrs. Mengle. The motion **carried** unanimously.

## Old Business

*There are no items.*

## New Business

### Resolution No. 24

Moved by Mr. Hoffmaster and Mr. Voit, that the Board of Education of the Muhlenberg School District approve **Resolution No. 24** in its entirety.

**Yeas:** Mr. Vasquez, Mr. Voit, Mrs. Eagle, Mr. Hoffmaster, Ms. Howard, Mr. Hyneman, Mr. Lupia, Mrs. Mengle, Mr. Nelson. The motion **carried** unanimously.

#### 24 Superintendent's Salary

Resolved, that the Board of Education of Muhlenberg School District approve the Superintendent's salary increase for the 2022-2023 school year as presented.

### Resolution No. 25

Moved by Mrs. Eagle and Mr. Voit, that the Board of Education of the Muhlenberg School District approve **Resolution No. 25** in its entirety.

**Yeas:** Mr. Voit, Mrs. Eagle, Mr. Hoffmaster, Ms. Howard, Mr. Hyneman, Mr. Lupia, Mrs. Mengle, Mr. Nelson, Mr. Vasquez. The motion **carried** unanimously.

#### 25 Memoriam of Mr. Christopher E. Young



Resolved, that we remember the passing of Mr. Christopher E. Young who served in the Muhlenberg School District for twenty (20) years (2001-2021) as a Track and Field throwing coach. We honor his memory for his dedicated service to the school district and community.

Be it further resolved that we convey through this resolution our deepest sympathy to his family, and that this resolution be made part of the permanent record in the minutes of the Muhlenberg School District.

**Resolution No. 26**

Moved by Mr. Voit and Mr. Hoffmaster, that the Board of Education of the Muhlenberg School District approve **Resolution No. 26** in its entirety.

**Yeas:** Mrs. Eagle, Mr. Hoffmaster, Ms. Howard, Mr. Hyneman, Mr. Lupia, Mrs. Mengle, Mr. Nelson, Mr. Vasquez, Mr. Voit. The motion **carried** unanimously.

**26      Memoriam of Mrs. Eleanor B. Hill**

Resolved, that we remember the passing of Mrs. Eleanor B. Hill who served in the Muhlenberg School District for twelve (12) years (1972-1984) as a cafeteria worker. We honor her memory for her dedicated service to the school district and community.

Be it further resolved that we convey through this resolution our deepest sympathy to her family, and that this resolution be made part of the permanent record in the minutes of the Muhlenberg School District.

**Resolution No. 27**

Moved by Mr. Voit and Mr. Lupia, that the Board of Education of the Muhlenberg School District approve **Resolution No. 27** in its entirety.

**Yeas:** Mr. Hoffmaster, Ms. Howard, Mr. Hyneman, Mr. Lupia, Mrs. Mengle, Mr. Nelson, Mr. Vasquez, Mr. Voit, Mrs. Eagle. The motion **carried** unanimously.

**27      Memoriam of Mrs. Anna Lucille Welder**

Resolved, that we remember the passing of Mrs. Anna Lucille Welder who served in the Muhlenberg School District for nine (9) years (1975-1984) as a cafeteria worker. We honor her memory for her dedicated service to the school district and community.

Be it further resolved that we convey through this resolution our deepest sympathy to her family, and that this resolution be made part of the permanent record in the minutes of the Muhlenberg School District.

Questions/Comments/Concerns:

*Mr. Voit wanted to comment on the three memoriams, and spoke of them as the "culture" of Muhenberh. These are the people that built Muhlenberg. Everyone has a role in making Muhlenberg, Muhlenberg being part of the character and part of those "hallowed" halls; God bless them, may they rest in peace.*

*Mr. Hyneman spoke about "loco parentis" in the school code and the impact staff has on the student's lives.*

**Hearing of Visitors**

Presentation is limited to approximately two minutes per person. Should any citizen require more than the two minutes allocated, please contact the Superintendent prior to the meeting. He will coordinate such requests for the Board. Citizens addressing the Board should be aware that the meeting is being taped.

*There were none.*

**MSD/RMCTC Board Visitor of the Month**

Schedule 2022-2023

September	Mrs. Cindy Mengle
October	Mr. Garret Hyneman
November	Mrs. Krystina Eagle
December	Mr. J. Tony Lupia, Jr.
January	Mr. Otto W. Voit, III
February	Mr. Mark Nelson
March	Mr. Miguel Vasquez
April	Ms. Janet Howard
May	Mr. Richard E. Hoffmaster

**Review of Board Meetings and Calendar of Events**

August 1	6:30 PM	RMCTC Board Meeting
August 10	6:30 PM	COW and Regular Board Meeting
September 7	7:00 PM	COW Meeting
September 12	6:30 PM	RMCTC Board Meeting
September 14	7:00 PM	Regular Board Meeting


October 5	7:00 PM	COW Meeting
October 10	6:30 PM	RMCTC Board Meeting
October 12	7:00 PM	Regular Board Meeting
November 2	7:00 PM	COW Meeting
November 9	7:00 PM	Regular Board Meeting
November 14	6:30 PM	RMCTC Board Meeting
December 5	6:30 PM	Annual Organization Meeting; COW; Regular Board Meeting

**28 Adjourn Meeting**

Moved by Mr. Hoffmaster and Mr. Nelson, that there being no further business to come before the Board, the meeting be adjourned. Meeting adjourned at 8:31 PM.

**Yeas:** Ms. Howard, Mr. Hyneman, Mr. Lupia, Mrs. Mengle, Mr. Nelson, Mr. Vasquez, Mr. Voit, Mrs. Eagle, Mr. Hoffmaster. The motion **carried** unanimously.

Attest:

  
Cindy L. Mengle  
Secretary