

MUHLENBERG SCHOOL DISTRICT
Regular Board Meeting Minutes
October 8, 2025
Lecture Hall, Muhlenberg High School
www.muhsdk12.org

Call to Order

The Regular Board Meeting of the Board of Education of the Muhlenberg School District was called to order on Wednesday, October 8, 2025 at 7:21 PM by Board President, Mr. Garrett Hyneman.

Members Present

President – Mr. Garrett E. Hyneman
Vice President – Mrs. Kristyna Eagle
Treasurer - Mr. Miguel Vasquez
Secretary – Mrs. Cindy L. Mengle
Member – Mr. Andrew L. Eaton, Sr.
Member – Mr. Ronald J. Haas, Sr.
Member – Mr. S. Wayne Hardy
Solicitor – Mr. Brian F. Boland, Esq.
Recording Secretary – Mrs. Tara L. Flowers

Members Absent

Assistant Secretary – Mr. Otto W. Voit, III
Member – Ms. Janet Howard

Administration Present

Assistant Superintendent - Dr. Alan S. Futrick
Business Manager - Mr. Shane M. Mathias, CPA
Director of Physical Plant – Mr. Ken Patterson
Supervisor of Special Education - Ms. Jaclyn Bellanca
Supervisor of Special Education - Ms. Lori Morris
Supervisor of Related Services - Mr. Byron Grosselfinger
Director of Technology & Communications - Dr. Juliana Ciccarelli
Director of Curriculum & Instruction 7-12 - Mr. Kyle Crater
Director of Pupil Services - Mr. Michael Mish
Supervisor of Alternative Education & Transportation - Mr. Steve Baylor
Athletic Director - Dr. Timothy Moyer
Community & Family Outreach Coord. & Distr. Interpreter – Ms. Elizabeth Laviena
High School Principal - Mr. Haniff Skeete
High School Assistant Principal - Mr. Aaron Kopetsky
High School Assistant Principal - Ms. Nicole McGowan
Junior High Principal - Mr. Chris Becker
Junior High Assistant Principal - Dr. Joseph Scoboria
Junior High Assistant Principal - Mr. Josh Rankin
Junior High Assistant Principal - Ms. Michele Weaver
C.E. Cole Intermediate Principal - Dr. Janet Heilman

C.E. Cole Intermediate Assistant Principal - Dr. Tara Nelson
C.E. Cole Intermediate Assistant Principal - Mr. William Dramby
Elementary Principal - Ms. Ginny Hornberger
Elementary Assistant Principal - Mr. Daniel Kramer
Elementary Assistant Principal - Ms. Julie Kehr
Social Worker - Ms. Lauren Heydt
Social Worker - Ms. Emily Carmichael
Social Worker - Liliana Cuesta
Social Worker - Amanda Foulds

Visitors

Linda Roebuck	Diane Benson
Robi Kramer	Sue Roeckle
Donna Marburger	Denise Lewis
Daniel Fair	Enrique Castro
Dr. Gangi Cucciuffo	

Educational Presentations

There were none.

Hearing of Visitors - Muhlenberg School District taxpayers and residents have an opportunity, at this time, to comment on matters of concern, official action, or deliberation which are or may be before the Muhlenberg School Board. The Board retains the option to accept all public comment at this time. Presentations should be limited to two minutes per person. In the event that the Board determines that there is not sufficient time for residents or taxpayers of the School District to comment, the Board may defer the comment period to the next regular meeting.

There were none.

Committee Report

- A. Berks County Intermediate Unit – Mr. Andrew L. Eaton, Sr.

There is no report at this time.

- B. Reading-Muhlenberg CTC – Mrs. Cindy L. Mengle

There is no report at this time.

- C. Berks County Tax Collection Committee – Mr. Shane M. Mathias, CPA

There is no report at this time.

- D. PSBA Liaison – Mrs. Kristyna Eagle

There is no report at this time.

E. Muhlenberg Community Library – Ms. Janet Howard

There is no report at this time.

F. Educational Programs – Dr. Alan S. Futrick

MEC presented the September Cool Muhl Wards to twelve deserving students. The District has Custodian Appreciation Day on Thursday, October 22nd, the District is very thankful for custodians and maintenance workers. Last Friday the District had an impromptu pep rally at the high school. It was very special. It was the first time in a long time that the high school football team had been undefeated and went in against another undefeated team. The District's marching band led the parade through the hallways, the cheerleaders were part of it and it was a great showing of school spirit and pride; everything remembered about being in high school was represented there. What a great day for the students. The junior high school honored the students who earned their spot on the Dean's List, they had pizza from Pizza Como. The COLE students got to kick off their Student of the Month by having breakfast with the principal which was very nice. The District's tenth grade students began Teen Mental Health, they had their first day of training, it's a nationally recognized program that empowers kids. Ms. Heydt explained they will have all of the tenth graders trained in teen mental health first-aid which is not a diagnostic tool but to understand, it's almost like CPR but for mental health. She explained it is learning those warning signs, being able to help a friend in need; it's six classes that they take and at the end they are certified and will get to go on their resumes, their college applications, and is a really cool opportunity for them. Dr. Futrick advised he is excited for them and is a very good thing for them that the District is providing to make the students even more well rounded. The District also kicked off this year, the first time having the third graders from MEC up to the high school to put them into the pool to teach them the lifeskill of swimming. He explained there is such enthusiasm from the third grade students that the District is doing, the District is capitalizing on such a great facility here and giving the kids that opportunity to get into pools. Dr. Futrick spoke about there being only one pool in Muhlenberg Township right now. This month is Hispanic Heritage month and the junior high assembly he hopes people are able to attend.

Questions/Comments/Concerns

Mr. Hyneman commented that the district's marching band looks and sounds great and there were 24 cheerleaders and they looked great, and the football field looked great. Dr. Futrick advised there are 125 kids in the District's marching band.

Mr. Eaton questioned the Google Classroom Workspace on how predictive it is for the students to be using Google classroom because he spoke to five graduating students and they were not using Google documents. Google Slides and were being asked to use Excel programs and Microsoft Office and using things that these kids now had to relearn because the District was not teaching them here. He advised he is seeing money going out to the chromebooks and things like that and for the teachers to be teaching this, but

if it is not going to benefit them when they graduate. Dr. Futrick spoke about there being two pathways the District could go with this, the District uses Google because the chromebooks operate off of Google and a chromebook is around \$280 per chromebook which is the most cost effective way for the District to use the device. He explained if the District would not use Google and wanted to go with Microsoft Office or Excel, the District could not use a chromebook and would have to get HPs, MAC books going from \$280 to about \$1,000 a device; almost quadrupling the cost. Dr. Futrick spoke about leasing, but there would be a cost associated with it. Mr. Eaton then spoke about Boyertown offering a class, an Excel mastering class. He spoke about the District offering this at a supplemented cost for this program. He advised he believes the students at Boyertown are paying around \$200 for this class and about offering classes here at the District that would benefit. Dr. Futrick advised this can be looked into more. Mrs. Eagle spoke about it not just being about using Google, the Google Classroom part of it there is so much there that they are using as staff with the kids; it links up with the kids, the parents, links up with assignments,. Mrs. Eagle advised it's not just about using Google as a platform it is so conducive to being used in a school setting from the Pre-K all the way up to seniors. She explained not every single kid is going to need to use excel. Dr. Futrick spoke about putting out a survey to see what kids would be interested in doing this as an elective.

Solicitor's Comments – Mr. Brian F. Boland, Esq.

There is no report at this time.

Superintendent's Comments - Dr. Joseph E. Macharola (Dr. Alan S. Futrick)

There is no report at this time.

Personnel/Human Resources

Personne/Human Resources 8.01 - 8.10

Moved by Mrs. Eagle and Mr. Hardy that the Board of Education of the Muhlenberg School District approve **Personnel/Human Resources No. 8.01 through 8.10** in their entirety.

Yeas: Mrs. Eagle, Mr. Eaton, Mr. Haas, Mr. Hardy, Mr. Hyneman, Mrs. Mengle, Mr. Vasquez. The motion **carried** unanimously.

8.01 Professional Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following professional appointments:

- a. Ms. Lindsay Dries, Special Education Teacher (J. Ayers), Muhlenberg Elementary Center, effective September 15, at a salary of \$91,156 (M + 18, 3 Steps from the Top), prorated for days worked, given 3.5 years to attain PDE certification in Special Education.

- b. Mr. Kyle Zehner, Math Teacher (J. Heflin), Muhlenberg Junior High School, pending release from current employer, at a salary of \$89,202 (M, 1 Step from the Top), prorated for days worked.

8.02 Classified Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following classified appointments:

- a. Ms. Infinity Snead, Special Education Paraprofessional (K. Thomas), Muhlenberg Elementary Center, effective September 2, 2025, at a pay rate of \$21.46 per hour.
- b. Ms. Destiny Rodriguez, Special Education Paraprofessional (unfilled vacancy), Muhlenberg Elementary Center, effective September 15, 2025, at a pay rate of \$21.46 per hour.
- c. Ms. Marsha Breiner, Special Education Paraprofessional (unfilled vacancy), Muhlenberg Elementary Center, effective September 15, 2025, at a pay rate of \$21.46 per hour.
- d. Ms. Mercedes Cuesta, Cafeteria Substitute, effective October 9, 2025, at a pay rate of \$14.00 per hour.
- e. Ms. Karen Montalvo, Cafeteria Substitute, effective October 9, 2025, at a pay rate of \$14.00 per hour.
- f. Ms. Yulieth Gonzalez, Custodian Substitute, effective October 9, 2025, at a pay rate of \$14.00 per hour.

8.03 Acceptance of Resignations

Resolved, that the Board of Education of the Muhlenberg School District accept the following resignations:

- a. Ms. Alison Sherk, Class A Secretary, Muhlenberg Junior High School, effective September 19, 2025.
- b. Ms. Rhonda Himic, Custodian, Muhlenberg High School, resignation for the purpose of retirement, effective January 2, 2026.
- c. Mr. Joshua Messner, Special Education Teacher, Muhlenberg High School, pending release from Muhlenberg School District per PA School Code.
- d. Mr. Christopher Fox, Second Shift Custodian, C.E. Cole Intermediate, effective October 3, 2025.

8.04 Mentor Assignments

Resolved, that the Board of Education of the Muhlenberg School District approve the following mentor assignments at the professional rate of \$30.00 per hour for the 2025-2026 school year:

- a. Ms. Michelle Heckman, mentor for Ms. Lindsay Dries, Special Education Teacher, for thirty (30) hours.

- b. Ms. Heather Scholl, mentor for Ms. Shauna Davis, Certified School Nurse, for thirty (30) hours.
- c. Dr. Kathleen Brad, mentor for Mr. Kyle Zehner, Math Teacher, for thirty (30) hours.

8.05 Co-Curricular Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following co-curricular appointments:

- a. Mr. Alex Melendez Ruiz, Sports Event Monitor, effective September 12, 2025, at a pay rate of \$15.50 per hour.
- b. Ms. Michele McCammitt, Sports Event Monitor, effective September 8, 2025, at a pay rate of \$15.50 per hour.
- c. Mr. Anthony Paolino, Sports Event Monitor, effective September 8, 2025, at a pay rate of \$15.50 per hour.
- d. Ms. Kenna Follweiler, Sports Event Monitor, effective September 22, 2025, at a pay rate of \$15.50 per hour.
- e. Mr. Derek Salinas, MHS Boys Soccer Co-Assistant Coach, effective September 15, 2025, at a salary of \$2,175 (year 1), prorated for days worked.
- f. Ms. Allison Wade, MHS Co-Ed Water Polo Volunteer Coach, effective September 22, 2025.
- g. Mr. Edward Scheck, MHS Boys Wrestling Head Coach, effective October 1, 2025, at a salary of \$4,930 (year 1).

8.06 Co-Curricular Assignments

Resolved, that the Board of Education of the Muhlenberg School District approve the following co-curricular assignments as presented.

8.07 MESPA Mentor Stipend

Resolved, that the Board of Education of the Muhlenberg School District in accordance with the MESPA Collective Bargaining Agreement, Article XVI, Wages, Section 8, approve a mentor stipend to the following support staff who assisted in the induction of a new employee into the school district and new employee remains employed for one (1) continuous year after hire date, at a stipend of \$500.00:

- a. Ms. Marina Parznik, mentor for Ms. Lilyana Horning, Class A Secretary, Muhlenberg Elementary Center

8.08 Request for Leave of Absence/FMLA Leave

Resolved, that the Board of Education of the Muhlenberg School District approve the request for a Leave of Absence/FMLA leave for the following employees:

- a. Employee No. 3006, Teacher, FMLA/Leave of Absence, effective on or about August 19, 2025 through on or about November 18, 2025.
- b. Employee No. 2702, Special Education Paraprofessional, FMLA/Leave of Absence, effective August 25, 2025 through on or about November 17, 2025.
- c. Employee No. 1217, Special Education Paraprofessional, FMLA/Leave of Absence, effective August 25, 2025 through on or about November 24, 2025.
- d. Employee No. 3314, Music Teacher, FMLA/Leave of Absence, effective January 2, 2026 through on or about April 6, 2026.
- e. Employee No. 1449, Clerical Assistant, FMLA/Leave of Absence, effective August 25, 2025 through on or about January 12, 2026.
- f. Employee No. 3283, Teacher, FMLA/Leave of Absence, effective October 7, 2025 through on or about November 18, 2025.

8.09 Aquatics Personnel for the 2025-2026 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the following aquatics personnel and salary schedule for the 2025-2026 school year as presented.

8.10 Professional Salary Adjustments for the 2025-2026 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the Professional Salary Adjustments for the 2025-2026 school year as presented.

Management

Management 9.01

Moved by Mrs. Eagle and Mr. Vasquez that the Board of Education of the Muhlenberg School District approve **Management 9.01** in its entirety.

Yeas: Mrs. Eagle, Mr. Eaton, Mr. Haas, Mr. Hardy, Mr. Hyneman, Mrs. Mengle, Mr. Vasquez. The motion **carried** unanimously.

9.01 Act 80 Days/Instructional Time for 2025-2026 School Year

Resolved, that the Board of Education of the Muhlenberg School District authorize the submission of Act 80 Days/Instructional Time for the 2025-2026 school year to the Pennsylvania Department of Education.

Physical Plant and Transportation

Physical Plant and Transportation 10.01 - 10.02

Moved by Mr. Vasquez and Mrs. Eagle that the Board of Education of the Muhlenberg School District approve **Physical Plant and Transportation 10.01 through 10.02** in their entirety.

Yeas: Mr. Vasquez, Mrs. Eagle, Mr. Eaton, Mr. Haas, Mr. Hardy, Mr. Hyneman, Mrs. Mengle. The motion **carried** unanimously.

10.01 Relocation of Fiber and Copper Data/Communication Lines

Resolved, that the Board of Education of the Muhlenberg School District approve the relocation of fiber and copper data/communication lines to accommodate the new sanitary lines being installed underneath the new multi-purpose turf field, work completed by Pagoda Electrical, at a cost of \$74,500 (funded by Capital Project Bonds) as presented.

10.02 Replacement of Junior High Chiller and Emergency Generator and Junior High Electrical Upgrade

Resolved, that the Board of Education of the Muhlenberg School District approve the replacement of the junior high chiller and emergency generator and junior high electrical upgrade per the Performed Based Energy Savings Agreement with McClure Company at a cost of \$2,270,305 (funded by Grant and Capital Project Funds) as presented.

Budget and Finance

Budget and Finance 11.01

Moved by Mrs. Eagle and Mr. Hardy that the Board of Education of the Muhlenberg School District approve **Budget and Finance 11.01 through 11.02** in its entirety.

Yeas: Mrs. Mengle, Mr. Vasquez, Mrs. Eagle, Mr. Eaton, Mr. Haas, Mr. Hardy, Mr. Hyneman. The motion **carried** unanimously.

11.01 Approval of Financial Reports

Resolved, that the Board of Education of the Muhlenberg School District approve the following financial reports and that they become part of the permanent record of the meeting:

Fund	Treasurer's Report	Financial Report	Bills Paid Month	Investments	Budget Transfers
General	Aug 2025	Aug 2025	Sept 2025 Ck#59253-59447 V#28423-28457	Aug 2025	
Cafeteria	Aug 2025	Aug 2025	Sept 2025 Ck#8720-8755 V#3189-3195	Aug 2025	
Capital Reserve (Fund 32)	Sept 2025	Sept 2025			
Capital Reserve (Fund 39)	Sept 2025	Sept 2025	Sept 2025 Ck#1082-1093		
Activity	Aug 2025	Aug 2025			

11.02 Google Workspace for Education Plus

Resolved, that the Board of Education of the Muhlenberg School District approve the purchase of Google Workspace for Education Plus to enhance the district's digital ecosystem, providing a comprehensive suite of advanced security, teaching, and administrative tools for a three-year period, at a cost of \$57,759.30 (funded by Technology Budget) as presented.

Education

Education 12.01 – 12.05

Moved by Mr. Vasquez and Mr. Eaton, that the Board of Education of the Muhlenberg School District approve **Education 12.01 through 12.05** in their entirety.

Yeas: Mr. Hyneman, Mrs. Mengle, Mr. Vasquez, Mrs. Eagle, Mr. Eaton, Mr. Haas, Mr. Hardy. The motion **carried** unanimously.

12.01 Schoolwide A-TSI School Plans for the 2025-2026 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the Muhlenberg Junior High School and Muhlenberg High School

Schoolwide A-TSI School Plans for the 2025-2026 school year, as presented.

12.02 School Handbook for the 2025-2026 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the following revised Muhlenberg High School handbook for the 2025-2026 school year as presented.

12.03 Approval of Betterview Counseling and Trauma Recovery, LLC Agreement

Resolved, that the Board of Education of the Muhlenberg School District approve the agreement with Betterview Counseling and Trauma Recovery, LLC for school based outpatient therapy services, as presented.

12.04 Educational Field Trip Request

Resolved, that the Board of Education of the Muhlenberg School District approve the following educational field trip request:

- a. Muhlenberg High School Golf, travel to the post-season Golf District Championships in York, PA on October 1, 2025 through October 2, 2025.

12.05 Certificate of Support Students

Resolved, that the Board of Education of the Muhlenberg School District approve the enrollment of Certificate of Support Students, PA School Code 1302, for the 2025-2026 School Year as listed.

Minutes

13.01 Approval of Minutes

Review minutes of the Committee of the Whole Meeting of September 10, 2025 and the Regular Board Meeting of September 10, 2025.

Moved by Mr. Hardy and Mrs. Eagle minutes of the Committee of the Whole Meeting of September 10, 2025 and the Regular Board Meeting of September 10, 2025.

Yeas: Mr. Hyneman, Mrs. Mengle, Mr. Vasquez, Mrs. Eagle, Mr. Eaton, Mr. Haas, Mr. Hardy. The motion **carried** unanimously.

Old Business

Mr. Haas asked where the District sits with the bonds as far as the new ones.; is the District moving forward. Mr. Mathias advised this would not be until next year.

New Business

There was none.

Hearing of Visitors

Presentation is limited to approximately two minutes per person. Should any citizen require more than the two minutes allocated, please contact the Superintendent prior to the meeting. He will coordinate such requests for the Board. Citizens addressing the Board should be aware that the meeting is being taped.

Donna Marburger -resident

Administrative Appointments-questioned where on agenda.

Questions/Comments/Concerns

Dr. Futrick advised the new Assistant Superintendent was appointed last month and was sitting in the audience this evening.

Enrique Castro -resident

Marching Band- Congratulations to them as they won an award at the Temple Halloween Parade.

MSD/RMCTC Board Visitor of the Month

Schedule 2025-2026

October	Mr. Otto W. Voit, III
November	Mrs. Kristyna Eagle
December	Mr. Miguel Vasquez
January	Mrs. Cindy L. Mengle
February	Mr. S. Wayne Hardy
March	Mr. Garrett Hyneman
April	Mr. Andrew L. Eaton, Sr.
May	Mr. Ronald J. Haas, Sr.

Review of Board Meetings and Calendar of Events

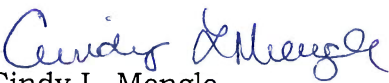
October 8	6:30 PM	COW & Regular Board Meeting
October 13	6:30 PM	RMCTC Board Meeting
November 5	7:00 PM	COW Meeting
November 10	6:30 PM	RMCTC Board Meeting
November 12	7:00 PM	Regular Board Meeting
December 3	6:30 PM	Annual Organization Meeting; COW; Regular Board Meeting

19.01 Adjourn Meeting

Moved by Mrs. Eagle and Mr. Vasquez that there being no further business to come before the Board, the meeting be adjourned. Meeting adjourned at 7:38 PM.

Yeas: Mr. Hardy, Mr. Hyneman, Mrs. Mengle, Mr. Vasquez, Mrs. Eagle, Mr. Eaton, Mr. Haas. The motion **carried** unanimously.

Attest:


Cindy L. Mengle
Secretary