

MUHLENBERG SCHOOL DISTRICT
Committee of the Whole Meeting Minutes
September 14, 2022
Lecture Hall, Muhlenberg High School
www.muhsdk12.org

Call to Order

The Committee of the Whole Meeting of the Board of Education of the Muhlenberg School District was called to order on Wednesday, September 14, 2022 at 6:35 PM by Board President, Mr. Garrett E. Hyneman.

There was a brief executive session held from 6:37 PM to 6:43 PM in the beginning of the Committee of the Whole Meeting.

Members Present

President – Mr. Garrett E. Hyneman
Vice President – Mr. Otto W. Voit, III
Treasurer - Mr. Richard E. Hoffmaster
Assistant Secretary – Ms. Janet Howard
Member – Mrs. Kristyna Eagle
Member – Mr. J. Tony Lupia, Jr.
Member – Mr. Mark J. Nelson
Member – Mr. Miguel Vasquez
Solicitor – Mr. Brian F. Boland, Esq.
Recording Secretary – Mrs. Tara L. Flowers

Members Absent

Secretary – Mrs. Cindy L. Mengle

Administration Present

Superintendent – Dr. Joseph E. Macharola
Assistant Superintendent – Dr. Alan S. Futrick
Business Manager- Shane M. Mathias, CPA
Director of Physical Plant – Mr. Ken Patterson
Director of Special Education – Dr. Shawn Rutt
Supervisor of Special Education - Ms. Nicole Huntbach
Supervisor of Special Education - Ms. Lori Morris
Director of Federal Programs - Dr. Cathy Shappell
Director of Pupil Services - Mr. Michael Mish
Licensed Behavior Specialist – Mr. Zachariah Milch
Director of Technology – Mr. Daniel Houck
Director of Food and Nutrition – Mr. Carey Kline
Director of Human Resources - Dr. Jessica Heffner
Data Administrator – Mr. Kevin Vanino
Athletic Director – Dr. Tim Moyer
High School Principal – Dr. Jeffery Ebert
High School Assistant Principal - Mr. Frank Vecchio

Junior High School Principal – Mr. Steve Baylor
Junior High School Assistant Principal - Ms. Julianna Ciccarelli
Junior High School Assistant Principal - Mr. Daniel Kramer
C. E. Cole Intermediate Principal - Mr. Haniff Skeete
C. E. Cole Intermediate Assistant Principal - Ms. Jaclyn Bellanca
Elementary Principal - Mr. Kyle Crater
Elementary Assistant Principal - Ms. Ginny Hornberger
Elementary Assistant Principal - Ms. Leila Mesinger
Social Worker - Ms. Lauren Heydt
Social Worker - Ms. Amanada Foulds
Social Worker - Ms. Emily Carmichael

Visitors

Diane Benson
Joyln Casper
Katie Schaeffer

Educational Presentations

Dr. Macharola started off with speaking about the tremendous sense of pride for Muhlenberg, Greater Reading in Berks County, Pennsylvania, United States is the District's JROTC program and introduces the two cadets who will be presenting to the Board.

Dr. Macharola also took time to congratulate Dr. Alan Futrick, Assistant Superintendent on his induction into the Reading High School Hall of Fame which will be celebrated this Friday, September 16, 2022 at their football game.

- A. 5:45 PM - Celebration Night for MHS Weight Room
- B. AFJROTC Accolades - Cadet Smith and Cadet Ponce

Cadet Smith and Cadet Ponce reported:

- Last year the JROTC participated in over 1,500 hours of community service
- Community service hours were gained by participating in the Bataan Death March, Veterans Dinner Dance, Veterans Breakfast, POW/MIA Vigil etc.
- Went on over 30 approved field Trips which included an Ohio trip, Fort Indiantown Gap, etc.
- Participated in over 80 school and community events including parades
- Other School events were football game colorguards, First Year Orientation, etc.
- Baatann Memorial Hike: 14 mile hike in participation with 10 other JROTC units. The JROTC collected pledges for each mile that was done by a local veteran support group and raised \$1000 last year.
- Community Goal 1: Raise around \$2500 for a local veteran charity. Would like to gain and participate in 2,000 community service hours, would be a 500 increase

- Community Goal 2: Have 80% of the cadet core participate in at least on LDR
- Big Rocks: Cadet Sarah Love participated in the Flight Academy Program which was a \$25, 000 scholarship all paid by the Air Force; by the end of the summer she earned her private pilot's license; there are three eligible participants who are going to apply for the program as they collected over 280 scholarships last year and are giving out 300 this year, JROTC is really hoping to see one of the cadets achieve what Sarah Love did. JROTC also participated in a Leadership Course in Charleston, South Carolina; it was a military lifestyle. Last big rock they wanted to discuss was their Inspection. This year will be their first extreme inspection. They have done their own self-inspection last year, earning the Distinguished Unit, this year they would like to earn Distinguished Unit with Merit

Cadet Ponce thanked the Board for their support and commitment.

Cadet Smith discussed all of the activities that the cadets participate in including archery, archery competitions, rifle team and armed drill team in which they do presentations and parades, they have a raider team in which they participate in physical fitness competitions, the other side of the branch are drill and ceremonies such as the colorguard who participate at football games, also the saber team in which they hold up swords for arches at such events as Senior Night.

Questions/Comments/Concerns:

Mr. Hoffmaster asked if the JROTC needed to raise money for their trip to the Citadel in South Carolina. Major Campbell advised that the school district assists with the transportation, however they do fundraising so that the students once chosen to go to the Citadel do not have to pay to go there.

Mr. Voit discussed as a veteran, most important are how the cadets conducted themselves this evening and the entire JROTC conducts themselves in the community. Mr. Voit stated they should be very proud of themselves, proud of what they do; and also this school they bring great pride to Muhlenberg. Mr. Voit thanked them.

Mr. Hyneman commented that 63 years ago he was doing basic training outside of Chicago, Great Lakes Naval Station. He could not be more prouder or happier that the District has this program here and told the cadets they were great.

C. Physical Plant Update - Mr. Ken Patterson

Mr. Patterson reported:

- Back in February, Marotta/Main Architects in conjunction with a consultant team including Barry Isett Associates, Montgomery Educational Consultants, and Absolute Technology, Inc., began a facilities feasibility study for

Muhlenberg School District (MSD). The study was concluded and presented to the Board in August. This study began with a comprehensive survey of the District's buildings to document existing material condition, and continued with in-person interviews of the administration for each school. Another key component of the study was the in-depth analysis of local demographics and enrollment trends within the District. Building on this research, the Marotta/Main team used the District school enrollment numbers to formulate enrollment projections for the next ten (10) years. Combined with existing and target (best practice) occupancy data, these enrollment statistics and projections strongly indicate that the buildings in Muhlenberg School District are operating well above capacity, and will continue to experience increased enrollment over the next ten (10) years.

During this timeframe, enrollments are expected to grow by 15%, culminating in an expected total enrollment of 4,736 students for the 2031-2032 school year. These projections are summarized on page three of this document. Each building on Campus would require some type of construction, either new and/or renovation, adding buildings/classrooms to address the projected enrollment totals moving forward. Several design strategies to address the increased enrollment were developed. On page four of this document, these options are summarized with costs for each option included. The rest of the pages are visuals of how each option would look on Campus. Depending on which option or options the Board would like to choose, construction would not begin for eighteen to twenty months from when approval to proceed is granted.

Questions/Comments/Concerns:

Mr. Voit stated everyone that has worked on the project has done a fabulous job in presenting what is going on and what will happen in Muhlenberg; and the Board takes that very seriously. As a finance guy, Mr. Voit explained there is no amount of money, this being at least 150 million dollars, there is no way the community can afford that, however the District still has a problem ahead and asked everyone that instead of just the options presented before everyone which are good, to think about different scenarios and take a different look at it. Ultimately, the Board would have to consider "pairing that 150 million dollars down." He discussed continuing to look at things outside of the box and not necessarily at the solutions presented.

Mr. Nelson commented that unfortunately this is the wrong time to do this and in hindsight should have initiated it when this was first brought up two or three years ago. Mr. Nelson agreed to getting some new ideas and spoke about some debt that is retiring. Mr. Nelson talked about possibly "phasing this". which may not necessarily be the best either. He agreed with Mr. Voit in that the District cannot just break ground on three different buildings within a month of each other, and the phasing of building a building to solve MEC and Cole, since Cole is over capacity; and then another phase would be to address the junior high and high school.

D. First Reading of Policies - Dr. Joseph E. Macharola

Policy 236.1, *Threat Assessment*

Policy 236.1 has been revised to include revisions to School Code section 1302-E now require some actions related to threat assessment to be completed annually-the threat assessment team now needs to be provided with individual or group training annually on the required elements that were already outlined in the law and Board policy. The school entity must annually notify students, employees and parents/guardians about the existence and purpose of the threat assessment team, including posting information on the school entity's publicly accessible website. There is also a new annual requirement added to the school safety and security training for all school employees on identification or recognition of student behavior that may indicate a threat to the safety of the student, other students, school employees, other individuals, school facilities or the community, and how to report concerns to the threat assessment team or through other methods, such as the Safe2Say Something program or another school entity tip line.

Policy 805, *Emergency Preparedness and Response*

Policy 805 has been revised to include Act 55 of 2022 established a new requirement for the state's School Safety and Security Committee, in coordination with PCCD, to establish minimum standards for training of school employees on the topics outlined in School Code for school safety and security training.

School Code section 1310-B was revised to identify two different groups of requirements for school safety and security training for school employees.

Policy guide 805 was updated to reflect these revised staff training requirements. Legal citations were added reflecting the new grant opportunities and provisions. In the section on Continuity of Student Learning/Core Operations, a reference was added to "any applicable health and safety plan" to reflect the fact that some school entities have incorporated their temporary revisions to their continuity of learning plans in their Health and Safety Plans, which are still currently required for school entities using federal ESSER funds.

Policy 808, *Food Services*

Policy 808 has been revised to include Act 55 of 2022 also made additional revisions to section 1337 of the School Code (the third set of revisions for this School Code section in the past few years). School entities who operate nonprofit school food programs are now required to offer assistance to parents/guardians with applying for free/reduced-price school meal benefits. This language was included in Policy 808 previously with a "may" statement--that language has now been revised to a "shall" statement. Language was also added to the School Code and the policy guide to clarify that neither a student nor school staff may be required to discard a school food program meal after it was served to the student,

even if the student is unable to pay for the meal or has a negative school meal account balance.

Since the USDA waivers allowing schools to serve free meals to all students during the pandemic emergency have now ended, many schools are exploring eligibility for the Community Eligibility Provision (CEP) of the national school food programs, which provides free school lunches and breakfasts to all students enrolled in the school.

Hearing of Visitors - Muhlenberg School District taxpayers and residents have an opportunity, at this time, to comment on matters of concern, official action, or deliberation which are or may be before the Muhlenberg School Board. ***This period of time is for comments only; it is not a time to engage in a question and answer or debate with the board. Comments from the Board are at the option of the Board.*** The Board retains the option to accept all public comment at this time. Presentations ***will*** be limited to two minutes per person. In the event that the Board determines that there is not sufficient time for residents or taxpayers of the School District to comment, the Board may defer the comment period to the next regular meeting.

Katie Schaeffer -taxpayer/resident - Ms. Schaeffer asked the Board how many have traveled on Elizabeth Ave. between Pricetown Road and Kutztown Road; and Raymich Road off of Elizabeth Ave. She also asked if anyone thought this was a safe place for a child to walk to a bus stop. Ms. Schaeffer stated that in her personal opinion it is not. Ms. Schaeffer advised that her nephew is not a student at Muhlenberg, but he is a student at HGA, and uses Muhlenberg transportation to get to school. She advised that his bus stop was placed at Herb Road and Elizabeth Avenue, expecting him to walk down Raymich Road and cross Elizabeth Avenue to get on to his bus. Ms. Schaeffer talked about having a dream the previous night that her nephew got hit by a car because her sister told her earlier that morning that a car came flying down the street regardless of the bus having on the flashing lights, the car still zoomed through and did not stop whatsoever. Ms. Schaeffer advised she understood the bus situation was a mess, people are understaffed, overworked, underpaid, and everyone is feeling that right now, but she explained when her company is dealing with this customers that don't get their product. She advised that when the "bussing" is dealing with that, a child could lose their life. Ms. Schaeffer asked for this to be addressed, since the child has been doing this for the past three weeks. She advised that she and her family have been in contact with Administration.

Dr. Macharola responded that he was glad she came in, and advised the irony of this is that she is "not falling on deaf ears." Dr. Macharola stated that life is precious, explaining that he is a father and understands she is speaking as a mother, and assured her that the District will be looking into this. Dr. Macharola advised that the Data Administrator who oversees transportation will meet with her this evening. Dr. Macharola advised that the District will assist in assuring that this child is safe.

Mr. Hyneman thanked Ms. Schaeffer for bringing this to the attention of the Board and District and advised this will be rectified.

Board Business

Personnel

1. Acceptance of Resignations

Resolved, that the Board of Education of the Muhlenberg School District approve the following resignations:

- a. Ms. Laura Rhein, Special Education Teacher, C.E. Cole Intermediate, pending release from Muhlenberg School District per PA School Code.
- b. Mr. Kevin Morton, Phys. Ed./Wellness Teacher, Muhlenberg High School, effective August 16, 2022.
- c. Ms. Tammy Hartman, 4.5 Hour Cafeteria Worker, Muhlenberg Junior High School, effective August 15, 2022.
- d. Mr. Matthew Horst, Alternative Education, Muhlenberg Junior High School, effective July 19, 2022.
- e. Ms. Amy Heinz, Special Education Paraprofessional, C.E. Cole Intermediate, effective August 19, 2022.
- f. Mr. Robert Walters, Instructional Coach, K-12, effective August 23, 2022.
- g. Ms. Melissa Work, School Counselor, Muhlenberg High School, pending release from Muhlenberg School District per PA School Code.
- h. Ms. Inna Svetacheva-Knorr, 4.5 Hour Cafeteria Worker, Food Services, effective September 12, 2022.
- i. Ms. Andrea Wolf, Class A Secretary, Physical Plant and Transportation, effective August 11, 2022.
- j. Ms. Jennifer Thompson, Special Education Paraprofessional, effective August 19, 2022.
- k. Ms. Madison Pyott, Special Education Paraprofessional, effective September 8, 2022.
- l. Ms. Jennifer Beltran Del Rio, Special Education Paraprofessional, effective August 30, 2022.

2. Administrative Appointment

Resolved, that the Board of Education of the Muhlenberg School District approve the following administrative appointment:

- a. Mr. Nicholas Gehringer, Maintenance and Outside Supervisor/Energy Management (J. Haas), effective September 8, 2022, at a salary of \$72,141, prorated for days worked.

3. Professional Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following professional appointments:

- a. Ms. Makenzie Kistler, ELL Teacher (Y. Aponte), Muhlenberg Junior High School, effective the first contractual day of the 2022-2023 school year, at a salary of \$46,490 (B, 17 Steps from the Top).
- b. Ms. Kaili Brinker, Elementary Teacher (G. Rojas), Muhlenberg Elementary Center, effective the first contractual day of the 2022-2023 school year, at a salary of \$44,982 (B, 18 Steps from the Top).
- c. Ms. Elizabeth McCarty, Elementary Teacher (L. Mesinger), Muhlenberg Elementary Center, pending release from current employer, at a salary of \$47,999 (B, 16 Steps from the Top).
- d. Mr. William Patti, Long-Term Substitute Teacher (R. Williams), C.E. Cole Intermediate, effective the first contractual day of the 2022-2023 school year, at a salary of \$51,913 (B + 18, 16 Steps from the Top).
- e. Mr. Michael Leister, English Teacher (N. Barker), Muhlenberg Junior High School, effective the first contractual day of the 2022-2023 school year, at a salary of \$44,982 (B, 18 Steps from the Top).
- f. Ms. Laura Musser, Long-Term Substitute (Newly Created), Muhlenberg Elementary Center, effective the first contractual day of the 2022-2023 school year, at a salary of \$50,770 (B + 24, 18 Steps from the Top).
- g. Mr. Nicholas Sager, Phys. Ed/Wellness Teacher (K. Morton), C.E. Cole Intermediate, effective the first contractual day of the 2022-2023 school year, at a salary of \$44,982 (B, 18 Steps from the Top).
- h. Ms. Vicki Smith, Elementary Teacher (J. Bellanca), C.E. Cole Intermediate, pending release from current employer, at a salary of \$62,145 (B + 24, 11 Steps from the Top), prorated for days worked.
- i. Mr. Robert Brad, English Teacher (J. Bezler), Muhlenberg High School, pending release from current employer, at a salary of \$58,895 (B + 24, 13 Steps from the Top), prorated for days worked.
- j. Ms. Maria Masiado, Speech and Language Pathologist (M. Stewart), Muhlenberg Elementary Center, pending release from current employer, at a salary of \$93,770 (M + 30, 1 Step from the Top), prorated for days worked.
- k. Ms. Kayla LaFaver, Long-Term Substitute (M. Boone), Muhlenberg Elementary Center, effective the first contractual day of the 2022-2023 school year, at a salary of \$44,982 (B, 18 Steps from the Top).
- l. Ms. Jessica Gajewski, School Counselor (M. Work), Muhlenberg Elementary Center, effective September 7, 2022, at a salary of \$54,998 (M, 17 Steps from the Top), prorated for days worked.
- m. Ms. Jessica Conley, Special Education Teacher (M. McFadden), C.E. Cole Intermediate, at a salary of \$46, 490 (B, 17 Steps from the Top), prorated for days worked.
- n. Mr. Douglas Shuey, Math Teacher (R. Walters), Muhlenberg Junior High School, at a salary of \$70,317 (M, 8 Steps from the Top), prorated for days worked.
- o. Ms. Samantha Sites, Long-Term Substitute (newly created), C.E. Cole Intermediate, effective August 29, 2022, at a salary of \$44,982 (B, 18 Steps from the Top),prorated for days worked.
- p. Ms. Laura Stewart, Long-Term Substitute (newly created), C.E. Cole Intermediate, effective August 29, 2022, at a salary of \$44,982 (B, 18 Steps from the Top),prorated for days worked.

- q. Mr. George Dunda, Long-Term Substitute (newly created), Muhlenberg High School, effective August 29, 2022, at a salary of \$47, 140 (B + 9, 18 Steps from the Top), prorated for days worked.
- r. Ms. Stephanie Ruiz, Speech and Language Pathologist (S. Simon), Muhlenberg Junior High, pending release from current employer, at a salary of \$85,988 (M + 30 , 5 Steps from the Top), prorated for days worked.

4. Classified Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following classified appointments:

- a. Ms. Patricia Fletcher, 3.5 Hour Cafeteria Assistant (C. Kalin), effective August 10, 2022, at a pay rate of \$12.97.
- b. Ms. Veronica Valdez, Class A Secretary (L. Morrison), Muhlenberg High School, effective September 19, 2022, at a salary of \$40,233.60, prorated for days worked.
- c. Mrs. Rachel Kline, Special Education Paraprofessional (J. Deysher), Muhlenberg High School, effective September 6, 2022, at a pay rate of \$16.12 per hour.
- d. Ms. Kayla Hoffmaster, Special Education Paraprofessional (S. Sanfiel), Muhlenberg Junior High School, effective August 31, 2022, at a salary of \$15.17 per hour.
- e. Ms. Gabriela Zavala-Aguilera, 4.5 Hour Cafeteria Worker (T. Hartman), Muhlenberg Junior High School, effective September 8, 2022, at a pay rate of \$15.43 per hour.
- f. Ms. Mallory Rowley, Special Education Paraprofessional (J. Banks), Muhlenberg Elementary Center, effective September 19, 2022, at a pay rate of \$15.17 per hour.

5. Request for Leave of Absence/FMLA Leave

Resolved, that the Board of Education of the Muhlenberg School District approve the request for a Leave of Absence/FMLA leave for the following employee:

- a. Ms. Megan Migliore, Special Education Coordinator, Leave of Absence/FMLA, effective on or about August 29, 2022.

6. Fall 2022 Coaching Assignments

Resolved, that the Board of Education of the Muhlenberg School District approve the 2022-2023 fall coaching assignments as presented.

7. Co-Curricular Assignments

Resolved, that the Board of Education of the Muhlenberg School District approve the following co-curricular assignments as presented.

8. Mentor Assignments

Resolved, that the Board of Education of the Muhlenberg School District approve the following mentor assignments at the professional rate of \$30.00 per hour for the 2022-2023 school year:

- a. Ms. Shannon Painter, mentor for Ms. Eva Stone, Elementary Teacher, C.E. Cole Intermediate, for sixty (60) hours.
- b. Ms. Amy Sharp, mentor for Mr. William Patti, Long-Term Substitute Teacher, C. E. Cole Intermediate, for sixty (60) hours.
- c. Ms. Laura Zubey, mentor for Ms. Vicki Smith, Elementary Teacher, C. E. Cole Intermediate, for sixty (60) hours.
- d. Mr. Jeff Gross, mentor for Mr. Nicholas Sager, Phys. Ed/Wellness Teacher, C. E. Cole Intermediate, for sixty (60) hours.
- e. Mr. Gregory Weeks, mentor for Mr. Robert Brad, English Teacher, Muhlenberg High School, for sixty (60) hours.
- f. Ms. Beth Slater, mentor for Mr. Douglas Shuey, Math Teacher, Muhlenberg Junior High School, for ten (10) hours.
- g. Mr. Jason Griffin, mentor for Ms. Jessica Steffy, English Teacher, Muhlenberg High School, for ten (10) hours.
- h. Ms. Valery Will, mentor for Ms. Kelly Schroll-Wood, School Counselor, Muhlenberg High School, for sixty (60) hours.

9. Approval of Severance and Release Agreement

Resolved, that the Board of Education of the Muhlenberg School District approve the Severance and Release Agreement between Matthew A. Horst and Muhlenberg School District as presented.

10. Salaries for Professional Staff for the 2022-2023 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the Professional Staff Salaries for the 2022-2023 school year as in accordance with the Muhlenberg Education Association contract (effective July 1, 2021 through June 30, 2023) as presented.

11. Summer Hours for Professional Staff

Resolved, that the Board of Education of the Muhlenberg School District approve summer hours for the following employees:

- a. Ms. Samantha Armstrong, ten (10) hours for unpacking and separating literacy pilot materials and analyze data to prepare for 2022-2023 school year, at the professional pay rate of \$30.00 per hour.
- b. Ms. Robey Williams, twenty (20) hours for unpacking and separating literacy pilot materials and analyze data to prepare for 2022-2023 school year, at the professional pay rate of \$30.00 per hour.

- c. Ms. Tara Nelson, twenty (20) hours for unpacking and separating literacy pilot materials and analyze data to prepare for 2022-2023 school year, at the professional pay rate of \$30.00 per hour.
- d. Ms. Amy Chiarelli, ten (10) hours for literacy pilot preparation and data to prepare for 2022-2023 school year, at the professional pay rate of \$30.00 per hour.
- e. Ms. Stacy Wiza, ten (10) hours for JAMF resource development, Classlink rollover and 2022-2023 school year preparation, and professional development planning and learning, at the professional pay rate of \$30.00 per hour.
- f. Mr. Dean DeTurk, eight (8) hours for Virtual School Enrollment, at the professional pay rate of \$30.00 per hour.

12. Co-Curricular Resignation

Resolved, that the Board of Education of the Muhlenberg School District accept the following co-curricular resignation:

- a. Ms. Carisa Long, Varsity Field Hockey Co-Assistant Coach, effective August 26, 2022.

13. Completion of Probation

Resolved, that the Board of Education of the Muhlenberg School District approve the completion of probation for the following classified employees:

- a. Ms. Jessica Knepp, Class A Secretary, completion of thirty (30) day probation as of August 24, 2022 and recommended for permanent employment as of August 25, 2022.
- b. Ms. Beth Wentzel, Class A Secretary, Administration Building, completion of forty-five (45) day probation as of September 7, 2022 and recommended for permanent employment as of September 8, 2022.
- c. Mr. Matthew Watson, Outside Custodian, completion of forty-five (45) day probation as of September 12, 2022 and recommended for permanent employment as of September 13, 2022.

14. Sports Event Monitors for the 2022-2023 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the Sports Event Monitors for the 2022-2023 School Year at the pay rate of \$15.00 per hour as presented.

15. Head Night Custodian Positions

Resolved, that the Board of Education of the Muhlenberg School District approve the following employees as Head Night Custodians as presented.

16. Bus Monitors for the 2022-2-23 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the following bus monitors for the 2022-2023 school year at the pay rate of \$10.50 per hour:

Muhlenberg Junior High School

Mr. Joseph Houck
Ms. Kerri Anderson
Ms. Paula Shea

Management

1. Election of PSBA Officers

WHEREAS, instead of individuals voting during the PASA-PSBA School Leadership Conference in October, each school entity will have one vote for each officer and at-large representative position;

WHEREAS, this will require boards of the various school entities to come to a consensus on each candidate and cast their vote electronically during the open voting period (September 9, 2022 through October 29, 2022). The voting will be done through a secure, third-party, web-based voting site that will require a login password;

WHEREAS, one person from each member school entity will be authorized as the official person to cast the vote on behalf of his or her school entity. In the case of school districts, it will be the Board secretary who will cast votes on behalf of the school board as follows:

President Elect - One Year Term

Mr. Michael Gossert, Cumberland Valley School District

Vice President - One Year Term

Ms. Allison Mathias, North Hills School District

Central Zone Representative - Three Year Term

Julia Preston, Northern Tioga School District

Section C-1 Advisor - Two Year Term

Mr. Thomas Kerek, Kane Area School District

Section E2 Advisor - Two Year Term

Ms. Karen Beck Pooley, Bethlehem Area School District

Section E4 Advisor - Two Year Term

Ms. Amy Goldman, Radnor Township School District

Trustee (term ends Dec. 31, 2025)

Choose up to two candidates for a 3-year term

Ms. Kathy K. Swope

Ms. Roberta M. Marcus

Forum Steering Committee (term ends Dec. 31, 2024)

Choose up to two incumbents for a 2-year term

Ms. Tracy Long, Keystone Central School District

Mr. Steve Skrocki, North Penn School District

2. Representatives for Berks County Schools Health Trust Consortium

Resolved, that the Board of Education of the Muhlenberg School District approve the appointment of Dr. Jessica Heffner as the school district's Management Representative and Mr. Douglas L. Olexy as the school district's Labor Representative for the Berks County Schools Health Trust Consortium effective July 1, 2022-June 30, 2024.

3. Approve ABARTA Coca-Cola Beverages, LLC Agreement

Resolved, that the Board of Education of the Muhlenberg School District approve the agreement between ABARTA Coca-Cola Beverages, LLC and Muhlenberg School District as presented.

Physical Plant and Transportation

1. Additional Funds Approval Request

Resolved, that the Board of Education of the Muhlenberg School District approve the additional funds request for the Muhlenberg School District Blue Center and Administration Building at a cost of \$25,248.00 (funded through contingency funds and Capital Reserves Funds) as presented.

Budget and Finance

1. Approval of Financial Reports

Resolved, that the Board of Education of the Muhlenberg School District approve the following financial reports and that they become part of the permanent record of the meeting:

Fund	Treasurer's Report	Financial Report	Bills Paid Month	Investments	Budget Transfers
General	Jul 2022	Jul 2022	Aug 2022 Ck#52663-52868 V#27390-27439	Jul 2022	
Cafeteria	Jul 2022	Jul 2022	Aug 2022 Ck#7540-7563 V#2961-2966	Jul 2022	
Capital Reserve (Fund 32)	Aug 2022	Aug 2022			
Capital Projects Fund (Fund 39)	Aug 2022	Aug 2022			
Activity	Jul 2022	Jul 2022			

2. Close Student Activity Account

Resolved, that the Board of Education of the Muhlenberg School District authorize closing the student activity account for "MEC School Store" and transferring the remaining balance to the MEC Student Council.

3. Disposal of Surplus Property

Resolved, that the Board of Education of the Muhlenberg School District authorize the disposal of the following surplus property in accordance with district Policy 706.1, Disposal of Surplus Property as presented:

- a. Chromebooks & Desktops – These items are broken or have reached end-of-life and have no usable value. (Exhibit – Sept 22 Recycle.xlsx)

4. Student Activity Account

Resolved, that the Board of Education of the Muhlenberg School District authorize establishing the student activity account for the Muhlenberg High School Avedium Club.

5. Exempting Taxpayers

Resolved, that the Board of Directors of the Muhlenberg School District pursuant to Act 57 of 2022, approve exempting taxpayers from additional charges for real estate taxes when taxpayers failed to receive tax notice as presented.

Education

1. Admission of Fact, Waiver of Hearing, Acknowledgment of Compliance with Procedural Safeguards and Consent to Expulsion

Resolved, that the Board of Education of the Muhlenberg School District authorize the Admission of Fact, Waiver of Hearing, Acknowledgement of Compliance with Procedural Safeguards and Consent to Expulsion for the following students:

a. Student "X", C.E. Cole Intermediate

2. Students to Begin the 2022-2023 School Year as a Non-Resident Student

Resolved, that the Board of Education of the Muhlenberg School District approve the request for the following students to begin the 2022-2023 school year as a non-resident student:

a. Student #40824, Grade 2, MEC

b. Student #40843, Grade 4, C.E. Cole

c. Student #40886, Grade 5, C.E. Cole

3. Muhlenberg Elementary Center and C. E. Cole Intermediate Schoolwide Title I Plans for the 2022-2023 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the Muhlenberg Elementary Center and C. E. Cole Intermediate Schoolwide Title I Plans for the 2022-2023 school year, as presented.

4. Approval of River Rock Agreement

Resolved, that the Board of Education of the Muhlenberg School District approve the agreement with River Rock Academy for secondary and elementary student services for the 2022-2023 school year as presented.

5. Approval of Agreement with All About Fitness Center, LLC

Resolved, that the Board of Education of the Muhlenberg School District approve the agreement with All Abilities Fitness Center, LLC to provide an Adapted Fitness

Class to ten (10) special education classrooms beginning mid-September as presented (funded through Special Education Budget).

6. Student Tuition Agreements for the 2022-2023 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the following student tuition agreements for the 2022-2023 school year as presented (Exhibit E-6):

- a. Student #34708, The Vista School
- b. Student #39309, Opportunities School
- c. Student #38265, Opportunities School
- d. Student #36466, Opportunities School

7. Acceptance of Gifts, Grants, Donations

Resolved, that the Board of Education of the Muhlenberg School District accept the following donations in accordance with district Policy 702, Gifts, Grants, Donations (Exhibit E-7):

- a. The Restaurant Store, donation of numerous variety of food products for Family and Consumer Science classes at Muhlenberg Junior High School.
- b. Mr. S. Wayne Hardy, former Board President, donation of an American Flag for the Muhlenberg School District to be presented at the discretion of the Superintendent.

8. Certificate of Support Students

Resolved, that the Board of Education of the Muhlenberg School District approve the enrollment of Certificate of Support Students, PA School Code 1302, for the 2022-2023 School Year as listed.

Student Activities

There are no items

Minutes

Review minutes of the Committee of the Whole Meeting of August 10, 2022 and the Regular Board Meeting of August 10, 2022.

Old Business

There are no items.

New Business

There are no items.

Hearing of Visitors

Presentation is limited to approximately two minutes per person. Should any citizen require more than the two minutes allocated, please contact the Superintendent prior to the meeting. He will coordinate such requests for the Board. Citizens addressing the Board should be aware that the meeting is being taped.

There were none.

MSD/RMCTC Board Visitor of the Month

Schedule 2022-2023

September	Mrs. Cindy Mengle
October	Mr. Garret Hyneman
November	Mrs. Krystina Eagle
December	Mr. J. Tony Lupia, Jr.
January	Mr. Otto W. Voit, III
February	Mr. Mark Nelson
March	Mr. Miguel Vasquez
April	Ms. Janet Howard
May	Mr. Richard E. Hoffmaster

Review of Board Meetings and Calendar of Events

September 7	7:00 PM	COW Meeting
September 12	6:30 PM	RMCTC Board Meeting
September 14	7:00 PM	Regular Board Meeting
October 5	7:00 PM	COW Meeting
October 10	6:30 PM	RMCTC Board Meeting
October 12	7:00 PM	Regular Board Meeting
November 2	7:00 PM	COW Meeting
November 9	7:00 PM	Regular Board Meeting

November 14	6:30 PM	RMCTC Board Meeting
December 5	6:30 PM	Annual Organization Meeting; COW; Regular Board Meeting

Adjourn Meeting

Moved by Mr. Hoffmaster and Mrs. Eagle, that there being no further business to come before the Board, the meeting be adjourned. Meeting adjourned at 7:22 PM.

Attest:


Cindy L. Mengle
Secretary