

MUHLENBERG SCHOOL DISTRICT
Committee of the Whole Meeting Minutes
May 10, 2023
Lecture Hall, Muhlenberg High School
www.muhlSDK12.org

Call to Order

The Committee of the Whole Meeting of the Board of Education of the Muhlenberg School District was called to order on Wednesday, May 10, 2023 at 6:30 PM by Board President, Mr. Garrett E. Hyneman.

There was a brief executive session held prior to the Committee of the Whole Meeting.

Members Present

President – Mr. Garrett E. Hyneman
Vice President – Mr. Otto W. Voit, III
Treasurer - Mr. Richard E. Hoffmaster
Secretary – Mrs. Cindy L. Mingle
Assistant Secretary – Ms. Janet Howard
Member – Mrs. Kristyna Eagle
Member – Mr. J. Tony Lupia, Jr.
Member – Mr. Mark J. Nelson
Member – Mr. Miguel Vasquez
Solicitor – Mr. Brian F. Boland, Esq.
Recording Secretary – Mrs. Tara L. Flowers

Members Absent

Administration Present

Superintendent – Dr. Joseph E. Macharola
Assistant Superintendent – Dr. Alan S. Futrick
Business Manager- Shane M. Mathias, CPA
Director of Physical Plant – Mr. Ken Patterson
Director of Special Education – Dr. Shawn Rutt
Supervisor of Special Education - Ms. Nicole Huntbach
Supervisor of Special Education - Ms. Lori Morris
Licensed Behavior Specialist – Mr. Zachariah Milch
Director of Technology - Mr. Daniel Houck
Director of Human Resources - Dr. Jessica Heffner
Director of Federal Programs - Dr. Cathy Shappell
Director of Pupil Services - Mr. Michael Mish
Director of Food and Nutrition - Mr. Carey Kline
Data Administrator – Mr. Kevin Vanino
Athletic Director – Dr. Tim Moyer
Community & Family Outreach Coord. & Distr. Interpreter – Ms. Elizabeth Laviena
High School Principal - Mr. Haniff Skeete
High School Assistant Principal - Ms. Julianna Ciccarelli
High School Assistant Principal - Mr. Aaron Kopetsky

Junior High School Principal – Mr. Steve Baylor
Junior High School Assistant Principal - Ms. Jennifer Doyle
Junior High School Assistant Principal - Mr. Daniel Kramer
Principal - Dr. Jeffery Ebert
C. E. Cole Intermediate & Elementary Principal - Mr. Kyle Crater
C.E. Cole Intermediate Assistant Principal - Ms. Jacklyn Bellanca
Elementary Assistant Principal - Ms. Ginny Hornberger
Social Worker - Ms. Lauren Heydt
Social Worker - Ms. Liliana Moore
Social Worker - Ms. Emily Carmichael
Social Worker - Ms. Liliana Moore

Visitors

Katie Iannacchino	Diana Colon
Nicole McGowan	Shamella Peart
Marc Wolfe	

Educational Presentations

Dr. Macharola spoke about how happy the District is when employees go to the next step in life, make good decisions and want to use their education to give back. He discussed Mr. Nelson being on the Board for quite some time, not only does his wife work in the District but his daughter works in the District. His daughter, Ms. Tara Nelson earned her doctorate last night, successfully defending her dissertation.

Everyone applauded and Dr. Macharola advised how everyone is very proud of her as he congratulated her and the Nelson family.

Dr. Macharola let everyone know that Mr. Lupia's granddaughter was christened and is an absolute doll, commenting that Muhlenberg is a family and it's a joy to share these items. Everyone applauded.

Dr. Macharola talked about Mrs. Eagle traveling to Alabama and her son, who is a Muhlenberg grad, earned his Bachelor's Degree from South Alabama University and congratulated Mrs. Eagle, her son and family. Everyone applauded.

Dr. Macharola also pointed out that Mrs. Mengle has been married for 36 years. Everyone applauded.

Dr. Macharola spoke about Mr. Hyneman's daughter-in-law receiving her Masters the following night. Everyone applauded.

Dr. Macharola congratulated everyone again and introduced the C.E. Cole Intermediate Student Council and recognized their advisors Ms. Marina Parznik and Ms. Morgan Wenzel.

- A. C.E. Cole Intermediate Student Council - Mr. Josiah Peart, Ms. Sierra Mendoza, and Ms. Mia Iannacchino

Mr. Josiah Peart, Ms. Sierra Mendoza, and Ms. Mia Iannacchino reported:

Mr. Peart introduced himself as the President of the C.E. Cole Student Council. He explained that their advisors, Ms. Wenzel and Ms. Parznik, meet with them on the first and last Tuesday of every month. He advised he and his fellow members present this evening will speak about the things they have done to make their school a better place. In October they opened a Colemart, a school store that provides fun things for students such as pencils, erasers, stress balls, #coletureofrespect wristbands, mystery bags, Muhlenberg bags, and water bottles. He advised they met with Mr. Kline, the Food Services Director, to discuss slushie machines during lunch. Mr. Kline helped them decide on slushie pouches every last Friday of the month during lunch. This month they also donated to the Red Cross for Hurricane Ian in the amount of \$346.71. In November they held their Joe Corbi Fundraiser which made \$6,900 in which this money helped to support activities and field trips for all grades at C.E. Cole. They also hosted a kindness week where they shared kind words with students from the grade below them and gave out kind post-it notes to their fellow students. In December the students wanted to show appreciation to the teachers, so they came up with Teacher of the Month with recognition of the teachers with a golden apple award, a target gift card, and presented in the front office with fun facts about them. They also hosted their first Holiday Shop, made possible by the generous volunteers who came to help during the school day so students could shop for Christmas presents for their families. Lastly, they decorated their glass hallway with tracings of reindeer light posts and candy canes for their famous Holiday Caroling

Ms. Mendoza introduced herself as the Vice President of the C.E. Cole Student Council. In February they chose a No Place for Hate activity all put together at C. E. Cole. Their theme was inclusivity and everyone in the building took part in decorating the building with a puzzle piece that had inclusivity statements on and then made one giant puzzle where they all fit together, because at C.E. Cole, they are one community. During one of their January meetings they participated in their own version of "Shark Tank." They split into groups and drew their products to try to sell their design to the "sharks," who were their co-advisors. This activity taught them about confidence and leadership. In February, because of their fundraisers, they were able to have different games and hot chocolate at the winter social. At the winter social they were able to sell roses and "Valengrams" for student to send to their friends on Valentine's Day. In honor of Counselor's Week, they honored their school counselors by decorating their doors and hallways with reasons why they love their counselors. For February, the student council also did a project called "Big and Littles." For this project they wrote letters of encouragement and advised the students in the grade below them, and delivered them.

Ms. Iannacchino introduced herself as the Secretary of the C.E. Cole Student Council. In March, they ran a schoolwide March Madness brackets to coincide with the NCAA March Madness basketball tournament. Every homeroom was able to pick a team and the winner of the brackets won an extra recess and a pizza party with the Principals. In April, they held a Krispy Kreme fundraiser and raised \$10,700, which they profited \$4,547.50. With this profit they ordered Field Day t-shirts and rewarded the highest sellers in each grade with a target gift card. They are rewarding the highest selling homerooms in each grade with an opportunity to silly string Ms. Bellanca and Mr. Crater. This month, they will be paying for the fourth graders to visit the Lehigh Valley Zoo which costs \$3,600 plus transportation costs. They will also be paying \$3,258 for sixth graders to attend a Phightin' Phils as their field trip plus transportation costs. Lastly, being a part of student council they get to help choose fun spirit days like the "100th Day of School" where students and staff got to dress like they were 100 years old, tie dye day, crazy hair day, and many more fun days they held throughout the year. Being a part of student council helps me give back to her peers and school while building relationships and making our school a better place.

Questions/Concerns/Comments:

Dr. Macharola thanked the students for their words and asked for a picture with the advisors. Mr. Voit thanked the students and commented that the students they represent are the reason why the Board is here. He spoke about how he loved what the students talked about and how they went to the next grade down and said good things; talking about getting along with everyone. He commented that what the student council is doing is "refreshing" and it only takes that one person to make that difference and to stand up like they are all in this together. He thanked them for their leadership roles they are taking on. Mrs. Eagle commented that they were all probably nervous about speaking today and thought about it all day; she told them they did a fabulous job. The Board applauded the students.

B. Physical Plant Update - Mr. Ken Patterson

Mr. Patterson reported:

- Maintenance and Custodial Staff update - Outside grounds crews continue to be busy supporting spring sports activities and maintaining the campus grounds. As the school year continues to wind down the inside maintenance techs have been working on readying the buildings for the upcoming colling season as the hotter weather arrives. They are also completing work orders issued by the instructional staff to help ensure the campus is ready for the SummerStyle program and various off season training programs for the students. Additionally being heavily involved in activities taking place in all of the buildings throughout the evening and weekends, the inside custodians continue doing a great job keeping the District's campus facilities safe, clean, and sanitized for both staff and students.

- Roof for the Community Library - The community library roof replacement project is complete. The roofing crew finished up the project on April 28 which was just in time before the three inches of rain that weekend; he reported there were no leaks.
- Modular Classroom Units for C.E. Cole - Plans continue to move forward with the modular classrooms for C.E. Cole; a location and layout for the units has been approved. The vendor, Mobile Modulares, elected will be applying for a permit with the township by the end of this week finalizing utility hookup requirements and locations by the end of next week and begin site preparation for after school leaves out June 8th ready for student occupancy by Monday, August 28th.

C. 2023-2024 Budget Review- Mr. Shane Mathias, CPA

Mr. Mathias reported:

Mr. Mathias discussed this month is the time when the Board approves the Proposed Final Budget for the 2023-2024 school year as this is something the District has to submit to PDE. Mr. Mathias advised that PDE requires the District to approve the proposed budget, upload it and then make sure it is available for inspection by the public for at least twenty days prior to the adoption of the final budget for next month. Mr. Mathias advised when the budget is adopted next month, it can change and will likely change. He started on Page 7 of the presented budget review which is the proposed final budget summary form, on this page at the top are the final revenues summarized from page 1 and then total expenditures summarized from page 2. He advised this page was all the information they have been speaking about with the tax increase, wanting to see the 1.869 mil increase in the proposed final budget, being some level of certainty. Mr. Mathias talked about the state funding, which again is still very uncertain, and has taken this number and decreased it to 1.36 million, last month it was 1.94 million which was a full proposed budget by Governor Shapiro; now looking at about 70% of his budget. Mr. Mathias also reported for the board information, a survey was put out to all of the business managers in Berks and Schuylkill Counties and the range of percentages in budgets are from 0% to 100%, so there is no certainty of what number the state is going to provide and the District cannot really rely on this; however the District is at 70% for now. The total proposed budget of \$77,188,919, it is a balanced budget and is required to be a balanced budget. As balanced as the capital reserve transfer and pointed out 1,050,777 which is essentially a surplus that the Financial team has advised to build mills up front and build reserves up front to handle the increase in debt over the next several years. No matter how many projects the Board decides to do; it is the right way to do it. In this case, the District is budgeting about 1,050,000 surplus that will go to the capital reserve. He also wanted to point out, just information only, the five year plan, regardless of how things are approved, shows what the plan would look like generating 1 mil for debt services each year and how it compares to the schedules the District has right now; again nothing is finalized. Mr. Mathias noted that over this 5 year period, even with a mil tax increase, the District would need about 5.6 million of cash reserve

to cover that shortfall; this only being debt related does not include positions for any new buildings.

Questions/Comments/Concerns:

Dr. Macharola captured everything for the Board and spoke about being at the 1.869 mills and the District must follow the plan that has been laid out to address the debt service over the next five years as this is critical. Dr. Macharola advised this is the resolution that is on the agenda, "laying out" for the Board to follow and for the future Boards to follow. Dr. Macharola reiterated there are no positions in the budget and the only thing that they may have to look at and analyze is the modular units: there may be a need for custodial staff.

Hearing of Visitors - Muhlenberg School District taxpayers and residents have an opportunity, at this time, to comment on matters of concern, official action, or deliberation which are or may be before the Muhlenberg School Board. ***This period of time is for comments only; it is not a time to engage in a question and answer or debate with the board. Comments from the Board are at the option of the Board.*** The Board retains the option to accept all public comment at this time. Presentations ***will*** be limited to two minutes per person. In the event that the Board determines that there is not sufficient time for residents or taxpayers of the School District to comment, the Board may defer the comment period to the next regular meeting.

There were none.

Board Business

Personnel

1. Administrative Appointment

Resolved, that the Board of Education of the Muhlenberg School District approve the following administrative appointment:

- a. Ms. Nicole Huntbach, Director of Special Education, Blue Center (S. Rutt), effective July 1, 2023, at a salary of \$120,000.

Questions/Comments/Concerns:

Dr. Macharola introduced Ms. Nicole Huntbach as the District's new Director of Special Education; everyone applauded.

2. Professional Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following professional appointments:

- a. Mr. Connor Oburn, Math Teacher (D. Shuey), Muhlenberg Junior High School, effective May 15, 2023 and pending verification of PA Certification, at a salary of \$44,982 (B, 18 Steps from the Top), prorated for days worked.
- b. Ms. Meghan Goetz, Special Education Teacher (A. Agyapong), C.E. Cole Intermediate, May 15, 2023 and pending verification of PA Certification, at a salary of \$44,982 (B, 18 Steps from the Top), prorated for days worked.
- c. Ms. Lee Rogers, Elementary Teacher (M. Horst), C. E. Cole Intermediate, effective the first contractual day of the 2023-2024 school year, at a salary of \$71,342 (B + 24, 7 Steps from the Top).

3. Classified Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the appointment of the following classified employee:

- a. Ms. Ashleigh Greene, Cafeteria Worker (L. O'Brien), Muhlenberg Elementary Center, effective May 8, 2023, at a pay rate of \$15.43 per hour.

4. Acceptance of Resignations

Resolved, that the Board of Education of the Muhlenberg School District accept the following resignations:

- a. Ms. Beverly Witte-Mech, Paraprofessional, Muhlenberg Elementary Center, effective end of the 2022-2023 school year.
- b. Ms. Kathleen Frederick, Special Education Teacher, Muhlenberg High School, pending release from Muhlenberg School District per PA School Code.
- c. Ms. Deidre McDowell, Special Education Teacher, C. E. Cole Intermediate, effective May 6, 2023.
- d. Ms. Elena Martinez, Cafeteria Assistant, Muhlenberg Elementary Center, effective April 21, 2023.
- e. Ms. Gabriela Zavala, Cafeteria Worker, Muhlenberg Junior High School, effective May 25, 2023.

5. Co-Curricular Resignations

Resolved, that the Board of Education of the Muhlenberg School District accept the following co-curricular resignations:

- a. Ms. Jessica Hoffman, MHS Winter Varsity Cheer Head Coach and MHS Fall Varsity Cheer Assistant Coach, effective April 17, 2023.
- b. Ms. Jennifer Eberhart, MHS Fall Varsity Cheer Head Coach and MHS Winter Varsity Cheer Assistant Coach, effective April 18, 2023.
- c. Ms. Emily Grube, MHS Girls Volleyball Head Coach, effective April 14, 2023.
- d. Mr. Ian Laxton, MJHS Student Council Co-Advisor, effective end of 2022-2023 school year.

6. Mentor Assignments

Resolved, that the Board of Education of the Muhlenberg School District approve the following mentor assignments at the professional rate of \$30.00 per hour for the 2022-2023 school year:

- a. Ms. Laura Kopetsky, mentor for Ms. Allysa Hirneisen, Long Term Substitute Teacher, Muhlenberg Elementary Center, for thirty (30) hours.
- b. Ms. Julia Purcell, mentor for Ms. Courtney Mitchell, Speech and Language Pathologist, Muhlenberg Elementary Center, for sixty (60) hours.
- c. Ms. Melissa Blickley, mentor for Mr. Kedric Yoder, Long Term Substitute, Muhlenberg Junior High School, for thirty (30) hours.
- d. Ms. Jaclyn Wisotsky, mentor for Mr. Connor Oburn, Math Teacher, Muhlenberg Junior High School, for sixty (60) hours.

7. Completion of Probation

Resolved, that the Board of Education of the Muhlenberg School District approve the completion of probation for the following classified employees:

- a. Ms. Silvia Alcaraz, Cafeteria Worker, C.E. Cole Intermediate, completion of forty-five (45) day probation as of April 13, 2023 and recommended for permanent employment as of April 14, 2023.
- b. Ms. Elizabeth Pimental Perez, Special Education Paraprofessional, Muhlenberg Elementary Center, completion of forty-five (45) day probation as of May 2, 2023 and recommended for permanent employment as of May 3, 2023.
- c. Ms. Elitz Leon, Special Education Paraprofessional, Muhlenberg Elementary Center, completion of forty-five (45) day probation as of May 9, 2023 and recommended for permanent employment as of May 10, 2023.
- d. Ms. Lisa O'Brien, Special Education Paraprofessional, Muhlenberg Junior High School, completion of thirty (30) day probation as of May 5, 2023 and recommended for permanent employment as of May 8, 2023.

8. Sport Event Monitors for the 2022-2023 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the Sports Event Monitors for the 2022-2023 School Year at the pay rate of \$15.00 per hour as presented.

9. Muhlenberg Administrators' Association Agreements for Years 2023 through 2028

Resolved, that the Board of Education of the Muhlenberg School District approve Agreement I and Agreement II with the Muhlenberg Administrators' Association effective July 1, 2023 through June 30, 2028 (Exhibit A-5).

10. Summer Technology Assistants

Resolved, that the Board of Education of the Muhlenberg School District approve the following summer technology assistants for 2023 at the pay rate of \$12.00 per hour, pending receipt of active clearances:

- a. Ms. Skyler Koch
- b. Mr. Sean Langlois
- c. Mr. Derek Wilson

11. 2023 Extended School Year Assignments

Resolved, that the Board of Education of the Muhlenberg School District approve the following assignments for the 2023 Extended School Year Program, as presented:

Coordinator

Ms. Lisa Bowersox

Teachers

Ms. Kerri Anderson	Ms. Katelyn Konopelski
Ms. Zoe Birch	Ms. Sarah Kopetsky
Ms. Rachel Burns	Ms. Lyn Lapp
Ms. Jessica Conley	Ms. Haley Layton
Mr. George Dunda	Ms. Iva Moyer
Ms. Cierra Etchberger	Ms. Michelle Moyer
Ms. Christine Garner	Ms. Emily Rudderrow
Ms. Kathleen Haas	Ms. Tammy Sarangoulis
Ms. Lisa Hess	Dr. Thomas Starr
Ms. Maria Hilaire	Ms. Tammy Torres
Ms. Julia Hornberger	Mr. Ronald Van Pelt
Ms. Alana Ayres	Ms. Laura Stewart

Paraprofessionals

Ms. Karen Adams	Ms. Claudia Barona
Ms. Kim Eschleman	Ms. Pryscilla Figueroa
Ms. Nini Garay	Ms. Alexandria Garcia
Ms. Susan Garl	Ms. Marina Hiester
Ms. Holly Juzyk	Ms. Shana Kelly
Ms. Rachel Kline	Ms. Elitz Leon
Ms. Maureen Mease	Ms. Anna Maldonado
Ms. Krystina Missimer	Ms. Damaris Montalvo
Ms. Jessica Mulutzie	Ms. Jennifer Neuheimer
Ms. Lisa O'Brien	Ms. Elizabeth Pimental Perez
Mr. Kelly Quiles	Ms. Gabrielle Ramirez
Ms. Julie Roth	Ms. Jessica Sandoval
Ms. Holly Scheck	Ms. Amanda Seasholtz
Ms. Cindy Tomasi	Ms. Beth Youse

12. Approval of Job Description

Resolved, that the Board of Education of the Muhlenberg School District approve the following revised job description:

- a. Athletic Trainer

Management

1. Election of Board Treasurer for One-Year Term (R. Hoffmaster)

Resolved, that the Board of Education of the Muhlenberg School District adopt the following district policies:

Election of Treasurer for one-year term (July 1, 2023 to June 30, 2024) as in accordance with the Pennsylvania School Code of 1949, as amended, Article IV, Section 404, Election of Officers.

Nominations and Roll Call Vote by Name

Resolved, that _____ be elected as Board Treasurer for a one-year term effective July 1, 2023 to June 30, 2024.

2. Board Treasurer's Bond and Compensation

Resolved, that the Board of Education of the Muhlenberg School District approve the Treasurer's \$25,000 Surety Bond and \$1,500 per year compensation for the one-year term July 1, 2023 to June 30, 2024.

3. Election of Assistant Board Secretary for One-Year Term (J. Howard)

Nominations and Roll Call Vote by Name

Resolved, that _____ be elected as Assistant Board Secretary for a one-year term effective July 1, 2023 to June 30, 2024.

4. Memorandum of Understanding Between Muhlenberg Township Police Department and Muhlenberg School District

Resolved, that the Board of Education of the Muhlenberg School District authorize the Memorandum of Understanding Between Muhlenberg Township Police Department and Muhlenberg School District as in accordance with "Safe Schools Act", PA School Code, Article XIII-A.

5. Memorandum of Understanding between Laureldale Police Department and Muhlenberg School District

Resolved, that the Board of Education of the Muhlenberg School District authorize the Memorandum of Understanding Between Laureldale Police Department and Muhlenberg School District as in accordance with "Safe Schools Act", PA School Code, Article XIII-A.

Physical Plant and Transportation

1. Sunday Facility Use Request

Resolved, that the Board of Education of the Muhlenberg School District approve the following Sunday Facility Use Request:

- a. MJHS Water Polo Club, use of the Muhlenberg High School swimming pool on Sunday, May 14, 2023 to hold a multi-team tournament.

2. Marotta/Main Architects Agreement

Resolved, that the Board of Education of the Muhlenberg School District approve the agreement between the Muhlenberg School District and Marotta/Main Architects as presented.

3. Mobile Modular Lease Agreement

Resolved, that the Board of Education of the Muhlenberg School District approve the lease agreement between the Muhlenberg School District and Mobile Modular as presented.

Budget and Finance

1. Approval of Financial Reports

Resolved, that the Board of Education of the Muhlenberg School District approve the following financial reports and that they become part of the permanent record of the meeting:

Fund	Treasurer's Report	Financial Report	Bills Paid Month	Investments	Budget Transfers
General	Mar 2023	Mar 2023	Apr 2023 Ck#54299-54469 V#27662-27678	Mar 2023	Mar 2023
Cafeteria	Mar 2023	Mar 2023	Apr 2023 Ck#7810-7833 V#3004-3006	Mar 2023	
Capital Reserve (Fund 32)	Apr 2023	Apr 2023	Apr 2023 Ck#947-948		
Activity	Mar 2023	Mar 2023			

2. Disposal of Surplus Property

Resolved, that the Board of Education of the Muhlenberg School District authorize the disposal of the following surplus property in accordance with district Policy 706.1, Disposal of Surplus Property as presented.

- a. Chromebooks – These items are broken or have reached end-of-life and have no usable value. (Exhibit – May23 Recycle.xlsx)

3. Authorization to Dispose of Financial Records

Resolved, that the Muhlenberg School District Board of Directors authorize the disposal of district financial records as in accordance with Policy No. 800, Records Management as presented.

4. Tax Assessment Appeal - Virbin Associates, Inc.

BE IT RESOLVED., that Brian F. Boland, Esquire, John E. Muir, Esquire and Kozloff Stoudt, Professional Corporation, the Solicitors of the Muhlenberg School District (the "School District"), are hereby authorized to settle the real estate tax assessment appeal filed by the School District docketed at Berks County Court of Common Pleas No. 20-17730 regarding the property located at 2310 Fraver Drive, Muhlenberg Township, Berks County, Pennsylvania, Parcel I.D. No. 66530816725927 (the "Assessment Appeal"), as presented.

Tax Period	Fair Market Value	Assessed Value
07/01/2021	\$1,500,000	\$844,500
07/01/2022	\$1,710,000	\$889,200
07/01/2023	\$1,710,000	\$769,500

5. Authorization for Raymond James Public Finance

Resolved, that the Board of Education of the Muhlenberg School District authorize the Administration to work with Raymond James as Underwriter, Stevens & Lee as Bond Counsel and Kozloff Stoudt as Solicitor in conjunction with the issuance of debt pursuant to the attached financing plan for various District wide capital projects as presented.

6. Proposed Final Budget for the 2023-2024 School Year

Resolved, that the Board of Education of the Muhlenberg School District adopt the Proposed Final General Fund Budget for fiscal year July 1, 2023 – June 30, 2024 in the amount of \$77,188,919.

Education

1. AFJROTC Education Field Trip Request

Resolved, that the Board of Education of the Muhlenberg School District approve the following educational field trip request:

- a. Muhlenberg High School AFJROTC, travel to the McGuire Air Force Base in New Jersey on May 19, 2023.

2. Extended School Year Student Tuition Agreement Addendum

Resolved, that the Board of Education of the Muhlenberg School District approve an addendum to the following extended school year student tuition agreement as presented.

- a. Student #34708, Vista School

3. Student Tuition Agreement for the 2023-2024 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the following student tuition agreement for the 2023-2024 school year as presented.

- a. Student #32432, Capstone Academy

4. Students to Complete the School Year as Non-Resident Student

Resolved, that the Board of Education of the Muhlenberg School District approve the request for the following students to complete the 2022-2023 school year as non-resident student:

- a. Student No. 39385, 1st Grade, Muhlenberg Elementary Center
- b. Student No. 40366, Kindergarten, Muhlenberg Elementary Center

Student Activities

There are no items

Minutes

Review minutes of the Committee of the Whole Meeting of April 5, 2023 and April 12, 2023 and the Regular Board Meeting of April 12, 2023.

Old Business

There are no items.

New Business

1. Memoriam of Ms. Elaine D.A. Evans

Resolved, that we remember the passing of Ms. Elaine D.A. Evans who served in the Muhlenberg School District for seventeen (17) years (1985-2003) as a Head Custodian. We honor her memory for her dedicated service to the school district and community.

Be it further resolved that we convey through this resolution our deepest sympathy to her family, and that this resolution be made part of the permanent record in the minutes of the Muhlenberg School District.

2. Memoriam of Ms. Patricia A. Morse

Resolved, that we remember the passing of Ms. Patricia A. Morse who served in the Muhlenberg School District for forty (40) years (1970-2010) as a History Teacher. We honor her memory for her dedicated service to the school district and community.

Be it further resolved that we convey through this resolution our deepest sympathy to her family, and that this resolution be made part of the permanent record in the minutes of the Muhlenberg School District.

Hearing of Visitors

Presentation is limited to approximately two minutes per person. Should any citizen require more than the two minutes allocated, please contact the Superintendent prior to the meeting. He will coordinate such requests for the Board. Citizens addressing the Board should be aware that the meeting is being taped.

There were none.

MSD/RMCTC Board Visitor of the Month

Schedule 2022-2023

May Mr. Richard E. Hoffmaster

Review of Board Meetings and Calendar of Events


May 3	7:00 PM	Committee of the Whole Meeting
May 8	6:30 PM	RMCTC Board Meeting
May 10	7:00 PM	Regular Board Meeting
June 12	6:30 PM	RMCTC Board Meeting

June 14 6:30 PM Committee of the Whole and Regular
Board Meeting

Adjourn Meeting

Moved by Mrs. Eagle and Mr. Voit, that there being no further business to come before the Board, the meeting be adjourned. Meeting adjourned at 7:01 PM.

Attest:


Cindy L. Mengle
Secretary