

MUHLENBERG SCHOOL DISTRICT
Committee of the Whole Meeting Minutes
August 10, 2022
Lecture Hall, Muhlenberg High School
www.muhtsd12.org

Call to Order

The Committee of the Whole Meeting of the Board of Education of the Muhlenberg School District was called to order on Wednesday, August 10, 2022 at 6:57 PM by Board President, Mr. Garrett E. Hyneman.

There was a brief executive session held prior to the Committee of the Whole Meeting regarding personnel matters.

Members Present

President – Mr. Garrett E. Hyneman
Vice President – Mr. Otto W. Voit, III
Treasurer – Mr. Richard E. Hoffmaster
Secretary – Mrs. Cindy L. Mengle
Assistant Secretary – Ms. Janet Howard
Member – Mrs. Kristyna Eagle
Member – Mr. J. Tony Lupia, Jr.
Member – Mr. Mark J. Nelson
Member – Mr. Miguel Vasquez
Solicitor – Mr. John E. Muir, Esq.
Recording Secretary – Mrs. Tara L. Flowers

Members Absent

Administration Present

Superintendent – Dr. Joseph E. Macharola
Assistant Superintendent – Dr. Alan S. Futrick
Business Manager- Shane M. Mathias, CPA
Director of Physical Plant – Mr. Ken Patterson
Director of Special Education – Dr. Shawn Rutt
Supervisor of Special Education - Ms. Nicole Huntbach
Supervisor of Special Education - Ms. Lori Morris
Director of Federal Programs - Dr. Cathy Shappell
Director of Pupil Services - Mr. Michael Mish
Licensed Behavior Specialist – Mr. Zachariah Milch
Director of Technology – Mr. Daniel Houck
Director of Food and Nutrition – Mr. Carey Kline
Director of Human Resources - Dr. Jessica Heffner
Data Administrator – Mr. Kevin Vanino
Athletic Director – Dr. Tim Moyer
High School Principal – Dr. Jeffery Ebert
Junior High School Principal – Mr. Steve Baylor
Junior High School Assistant Principal - Mr. Daniel Kramer

C. E. Cole Intermediate Principal - Mr. Haniff Skeete
C. E. Cole Intermediate Assistant Principal - Ms. Jaclyn Bellanca
Elementary Principal - Mr. Kyle Crater
Elementary Assistant Principal - Ms. Ginny Hornberger
Social Worker - Ms. Lauren Heydt
Social Worker - Ms. Lillianna Moore
Social Worker - Ms. Emily Carmichael

Visitors

Diane Benson
Wes Cipolla

Educational Presentations

Dr. Macharola introduced Marotta Main Architects and advised their presentation for the Board and the District for the feasibility study. He asked the Board to pay very close attention since he has been asking for this report for some time. He reported a lot of time, energy, data, projections, and the research has been very thorough.

A. Physical Plant Update – Mr. Ken Patterson

Mr. Patterson reported:

- Maintenance and Custodial Staff update – Inside and outside maintenance grounds crews continue to get the school grounds ready for the 2022-2023 school year. Inside maintenance techs continue to make sure the building systems and mechanicals are ready for full occupancy. Inside custodians continue to get all the classrooms and common spaces, summer cleaning disinfected and sanitized for the start of the new school year. The outside crews continue to take care of the grounds in addition to keeping the athletic fields ready for daily use. This summer from the various off season programs and SummerStyle they are also keeping the fields prepped for fall sports. All of the crews did a good job keeping the high school maintained for the SummerStyle program, the custodial staff will continue following the guidelines that were established a year ago and will continue to monitor the health and safety recommendations from the Governor, federal and state health agencies, PDE for the fast approaching school year.
- Muhlenberg School District Administration Office Working Space - Construction of the additional office space at the Blue Center approved at the May Board meeting is substantially complete. Lauer Construction is working on some of the “punch list” items to have all those items wrapped up by the end of August. The carpet install is complete and the majority of furniture is due to be installed the week of August 15th.
- Hot Water Heater Replacement - The current unit at C. E. Cole has failed and needs to be replaced.
- Track Repair - An update on the track repair and the tennis court resurfacing; the sinkhole in lane one of the track is repaired and the entire track only needs to be restriped. That is scheduled to be completed by August 22nd. Four of the

tennis courts have been resurfaced, with the other four set to be done by next week weather permitting.

- MSD participates in a Command Response Program, and the District is very conscious of the District's overall energy usage. Because of these two items, NRG, the Command Response Program provider, has presented the District with a commemorative plaque and planted ten trees in Muhlenberg School District's name in the Superior National Forest in Minnesota. This plaque, because of the Board's support in joining in the Command Response Program the District earned this plaque.

B. Districtwide Feasibility Study – Marotta/ Main Architect

Marotta/Main Architects, in conjunction with a consultant team including Barry Isett Associates, Montgomery Educational Consultants, and Absolute Technology, Inc., has been engaged in a facilities feasibility study for Muhlenberg School District (MSD). This study began with a comprehensive survey of the District's buildings to document existing material condition, and continued with in-person interviews of the administration for each school. Another key component of the study was the in-depth analysis of local demographics and enrollment trends within the District.

Building on this research, the Marotta/Main team used the *District School* enrollment numbers to formulate enrollment projections for the next ten (10) years. Combined with existing and target (best practice) occupancy data, these enrollment statistics and projections strongly indicate that the buildings in Muhlenberg School District are operating well above capacity, and will continue to experience increased enrollment over the next 10 years. During this timeframe, enrollments are expected to grow by 15%, culminating in an expected total enrollment of 4,736 students for the 2031/32 school year.

The team has developed several design strategies to address the increased enrollment, to include:

i. MEC / Cole - Option #1

1. Construct new 3-4 school
2. Existing MEC - convert to K-2 school
3. Cole - convert to 5-6 school

ii. MEC / Cole - Option #2

1. Construct new K-4 school - (32) classrooms
2. Existing MEC - no work, converted to K-4 school
3. Cole - no work, converted to 5-6 school

iii. MEC / Cole - Option #3

1. Maintain K-3 / 4-6 schools with additions to both
- iv. Jr. High School - Option #1
 1. New consolidated classroom wing addition (3) stories, added to existing shared spaces
- v. Jr. High School - Option #2
 1. New building on existing parking areas with consolidated footprint
- vi. High School - Option #1
 1. Classroom addition to reduce utilization rate
 2. Additional bleachers to increase gymnasium seating capacity
 3. Rehabilitation of existing natatorium and pool, to include addition with new lobby and spectator seating area

Comments/Questions/Concerns:

Dr. Macharola asked Mr. Patterson to speak about the university level weight facility that the District is eager to showcase and thanked the Board for investing in this phenomenal facility. Dr. Macharola discussed some time for the Board to walk through the emerging facility. Mr. Patterson advised most of the work has been completed, the flooring and the new equipment is in. There are some cosmetic things being done yet, some security items that will be done to the room as well. They are hoping to have most of that wrapped up before the start of school.

Mr. Lupia asked which building the water heater was for. Mr. Patterson advised it was for the C. E. Cole Intermediate school. Mr. Lupia asked if he could describe the unit. Mr. Patterson spoke about the water heater not being a residential water heater, but rather a million cubic boiler with an extremely large tank as it covers this entire building including restrooms, kitchen facility, and the whole "nine yards." Mr. Lupias asked if it was just old. Mr. Patterson explained that the "guts" of it have gone out and the company that manufactured this, the cost to get those items is more than half of a new one and they could not guarantee that those items would make it run. Mr. Paterons advised could not see investing that type of money into a unit that is already 15 years old and are better off to replace the unit.

Dr. Futrick gave an update on the second year SummerStyle program. Dr. Futrick discussed that this week was the last week of the second part of the program. Dr. Shappell and her staff have a huge celebration planned for tomorrow.

Dr. Shappell talked about how the District's focus this summer was on the mental health of the students and utilizing the District's social workers and staff to address some of those issues. The social workers put together an amazing wellness fair, with some special surprises, wellness activities, fun activities such as a bounce house, Dj coming, and they have invited the public. Any student that attended any of the summer

sessions and their families are welcome to attend; including hot dogs, popcorn, snow cones, cotton candy. All of those machines that they are using tomorrow, the students from SummerStyle put together. Dr. Futrick advised it would be a nice culmination of the SummerStyle and spoke about a highlight of the dunk tank. Dr. Futrick spoke about the following week the District is doing something new with SportsStyle getting the students back involved in extracurricular activities. The staff is running athletic camps with the District's current coaches for extracurricular activities. Dr. Futrick advised there are about 300 students signed up and is very excited about this program for students in Grades 1 through 6 since the junior high sports have already started this week and the high school sports have started.

Hearing of Visitors - Muhlenberg School District taxpayers and residents have an opportunity, at this time, to comment on matters of concern, official action, or deliberation which are or may be before the Muhlenberg School Board. ***This period of time is for comments only; it is not a time to engage in a question and answer or debate with the board. Comments from the Board are at the option of the Board.*** The Board retains the option to accept all public comment at this time. Presentations ***will*** be limited to two minutes per person. In the event that the Board determines that there is not sufficient time for residents or taxpayers of the School District to comment, the Board may defer the comment period to the next regular meeting.

There were none.

Board Business

Personnel

1. Acceptance of Resignations

Resolved, that the Board of Education of the Muhlenberg School District approve the following resignations:

- a. Ms. Madeline McMullen, Translator/Interpreter, Special Education, effective June 28, 2022.
- b. Mr. Mark Figueroa, Band Director, C. E. Cole Intermediate, effective June 22, 2022.
- c. Mr. Jeffrey Bezler, English Teacher, Muhlenberg High School, effective June 29, 2022.
- d. Ms. Megan Charles, Special Education Teacher, Muhlenberg Elementary Center, effective June 20, 2022.
- e. Ms. Kristen Parsons, Life Skills Teacher, Muhlenberg Junior High School, effective July 28, 2022.
- f. Mr. Adam Miron, Elementary Teacher, C.E. Cole Intermediate, effective July 14, 2022.
- g. Mr. Caleb Miller, Special Education Teacher, Muhlenberg Elementary Center, effective July 13, 2022.

- h. Mr. Charles Payne, Assistant Principal, Muhlenberg Junior High School, pending release from Muhlenberg School District, date to be determined.
- i. Dr. Shannon O'Donnell, Assistant Principal, Muhlenberg Elementary Center, effective August 4, 2022.
- j. Ms. Melissa Bartek, Special Education Teacher, Muhlenberg Junior High School, effective September 16, 2022.
- k. Ms. Margaret McFadden, Learning Support Teacher, C.E. Cole Intermediate, effective July 28, 2022.
- l. Mr. Jeffrey Haas, Maintenance and Outside Custodian Supervisor/Energy Management, resignation for the purpose of retirement, effective August 2, 2022.
- m. Ms. Yasmarie Aponte, ELL Teacher, Muhlenberg Junior High School, pending release from Muhlenberg School District per PA School Code.
- n. Mr. Eric Morrison, Math Teacher, Muhlenberg Junior High School, pending release from Muhlenberg School District per PA School Code.
- o. Ms. Beth Burnham, Career Counselor, Muhlenberg High School, pending release from Muhlenberg School District per PA School Code.
- p. Ms. Laura Morrison, Class A Secretary, Muhlenberg High School, effective August 12, 2022.
- q. Ms. Gabriella Rojas, Elementary Teacher, Muhlenberg Elementary Center, pending release from Muhlenberg School District per PA School Code.

2. Administrative Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following administrative appointments:

- a. Ms. Lilianna Moore, Social Worker (newly created), effective August 1, 2022, at a salary of \$77,250, prorated for days worked.
- b. Ms. Emily Carmichael, Social Worker (newly created), effective August 8, 2022, at a salary of \$75,000, prorated for days worked.
- c. Ms. Ivana Schlott, Confidential Secretary to Director of Human Resources (newly created), effective July 1, 2022, at a salary of \$54,926.
- d. Mrs. Jaclyn Bellanca, Assistant Principal, C. E. Cole Intermediate, effective August 1, 2022, at a salary of \$83,600, prorated for days worked.
- e. Ms. Leila Mesinger, Assistant Principal (S. O'Donnell), Muhlenberg Elementary Center, effective August 15, 2022, at a salary of \$83,600, prorated for days worked.
- f. Dr. Jessica Heffner, Director of Human Resources (newly created), effective August 22, 2022, at a salary of \$115,000, prorated for days worked.
- g. Mr. Daniel Kramer, Assistant Principal (C. Payne), Muhlenberg Junior High School, effective August 15, 2022, at a salary of \$83,600, prorated for days worked.

Questions/Comments/Concerns:

Dr. Macharola took a moment to thank the social workers for everything they have done thus far. He spoke about the full department and much needed services. Dr. Macharola introduced all the new Administrators who joined the District.

3. Professional Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following professional appointments:

- a. Ms. Jenna Fiorito (Giles), Elementary Teacher (M. Harman), Muhlenberg Elementary Center, effective the first contractual day of the 2022-2023 school year, at a salary of \$44,982 (B, 18 Steps from the Top).
- b. Ms. Natalie Buck, Math Teacher (S. Dobroskey), Muhlenberg Junior High School, effective the first contractual day of the 2022-2023 school year, at a salary of \$53,296 (M, 18 Steps from the Top).
- c. Mr. Kip Domine, Social Studies Teacher (J. Wenzel), Muhlenberg Junior High School, effective the first contractual day of the 2022-2023 school year, at a salary of \$53,296 (M, 18 Steps from the Top).
- d. Mr. Theodore Werkheiser, Social Studies Teacher (P. Sisk), Muhlenberg High School, effective the first contractual day of the 2022-2023 school year, at a salary of \$46,490 (B, 17 Steps from the Top).
- e. Mr. Benjamin Sneeringer, Elementary Teacher (J. Becker), Muhlenberg Elementary Center, effective the first contractual day of the 2022-2023 school year, at a salary of \$63,509 (M, 12 Steps from the Top).
- f. Ms. Lydia Snow, School Counselor (C. Trexler), Muhlenberg Junior High School, effective the first contractual day of the 2022-2023 school year, at a salary of \$68,615 (M, 9 Steps from the Top).
- g. Ms. Gabriella Rojas, Elementary Teacher (A. Gilmore), Muhlenberg Elementary Center, effective the first contractual day of the 2022-2023 school year, at a salary of \$46,490 (B, 17 Steps from the Top).
- h. Mr. Andrew Evans, Music Teacher (M. Figueroa), C.E. Cole Intermediate, effective the first contractual day of the 2022-2023 school year, at a salary of \$44,982 (B, 18 Steps from the Top).
- i. Ms. Hillary Dankel, Elementary Teacher (E. McDevitt), C.E. Cole Intermediate, effective the first contractual day of the 2022-2023 school year, at a salary of \$46,490 (B, 17 Steps from the Top).
- j. Ms. Meredith Feather, Elementary Teacher (A.Miron), C.E. Cole Intermediate, effective the first contractual day of the 2022-2023 school year, at a salary of \$47,999 (B, 16 Steps from the Top).
- k. Ms. Kelly Wood, School Counselor (B. Burnham), Muhlenberg Elementary Center, pending release from current employer, at a salary of \$56,700 (M, 16 Steps from the Top), prorated for days worked.
- l. Ms. Jessica Gobright, Math Teacher (E. Morrison), Muhlenberg Junior High School, effective the first contractual day of the 2022-2023 school year, at a salary of \$44,982 (B, 18 Steps from the Top).

- m. Ms. Jessica Steffy, English Teacher (T. Diaz), Muhlenberg High School, pending release from current employer, at a salary of \$80,529 (M, 2 Steps from the Top), prorated for days worked.
- n. Ms. Eva Stone, Elementary Teacher (K. May), C.E. Cole Intermediate, effective the first contractual day of the 2022-2023 school year, at a salary of \$54,998 (M, 17 Steps from the Top).

4. Classified Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following classified appointments:

- a. Ms. Jennifer Beltran Del Rio, Special Education Paraprofessional (M. Spanier), C.E. Cole Intermediate, effective July 5, 2022, at a pay rate of \$15.17 per hour.
- b. Ms. Krystina Missimer, Special Education Paraprofessional (T. Spiers), Muhlenberg High School, effective July 5, 2022, at a pay rate of \$15.17 per hour.
- c. Ms. Sandra Merkel, 3rd Shift Custodian (E. Orsag), Muhlenberg High School, effective July 18, 2022, at a salary of \$39,276, prorated for days worked.
- d. Mr. Andrew Colon, 2nd Shift Custodian (M. Wolfe), Muhlenberg Junior High School, effective July 25, 2022, at a salary of \$39,276, prorated for days worked.
- e. Ms. Nancy Miranda, 3 Hour Cafeteria Worker (K. Coller), C.E. Cole Intermediate, effective August 11, 2022, at a pay rate of \$15.43 per hour.
- f. Ms. Patricia Fletcher, 3.5 Hour Cafeteria Worker (C. Kalin), C.E. Cole Intermediate, effective August 11, 2022, at a pay rate of \$15.43 per hour.
- g. Ms. Valerie Sanchez, 4.5 Hour Cafeteria Worker (G. Waldbeisser), Muhlenberg High School, effective August 11, 2022, at a pay rate of \$15.43 per hour.
- h. Ms. Michele Fetter, 4.5 Hour Cafeteria Worker (B. Augustine), Muhlenberg High School, effective August 11, 2022, at a pay rate of \$15.43 per hour.
- i. Ms. Teresa Crumbliss, Cafeteria Substitute, Food Services, effective August 11, 2022, at a pay rate to be determined.

5. Full-time Classified Appointment

Resolved, that the Board of Education of the Muhlenberg School District approve the appointment of the following classified employee from part-time to full-time employees:

- a. Ms. Lucy Palangio, Class A Secretary, IT Department, effective July 1, 2022.

6. Approval of Revised Job Descriptions

Resolved, that the Board of Education of the Muhlenberg School District approve the following revised job descriptions (Exhibit A-2):

- a. Confidential Secretary to the Superintendent
- b. Confidential Secretary to the Assistant Superintendent

7. Request for Leave of Absence/FMLA Leave

Resolved, that the Board of Education of the Muhlenberg School District approve the request for a Leave of Absence/FMLA leave for the following employees:

- a. Ms. Erin Wentzel, Elementary Teacher, Leave of Absence/FMLA, effective beginning of 2022-2023 school year through on or about September 14, 2022.
- b. Ms. Kirstie Croft, Elementary Teacher, Leave of Absence/FMLA, effective on or about October 30, 2022 through on or about February 28, 2023.
- c. Ms. Jenna Jusits, Elementary Teacher, Leave of Absence/FMLA Leave, effective on or about August 24, 2022 through on or about October 21, 2022.
- d. Mr. Timothy Klawiter, School Counselor, Leave of Absence/FMLA Leave, effective on or about January 9, 2023 through on or about March 6, 2023.

8. Administrative (MAA I and MAA II) Salary Increases for the 2022-2023 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the Muhlenberg Administrators' Association (MAAI and MAII) salary increases for the 2022-2023 school year.

9. AFJROTC Instructor Salary/Stipend for the 2022-2023 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the AFJROTC instructor salary for the 2022-2023 school year (August 1, 2022 through June 30, 2023) in accordance with Minimum Instructor Pay per the United States Department of Defense and an additional annual stipend for services performed outside normal school hours for the following instructors:

- a. Maj. Matthew Campbell, USAF, Retired, salary of \$75,962; stipend \$7,250.
- b. Sgt. Jonathan Beaver, USAF, Retired, salary of \$57,445; stipend \$5,974.

10. AFJROTC Instructor Salary Adjustment for the 2021-2022 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the AFJROTC instructor salary adjustment for the 2021-2022 school year in accordance with the final adjusted Minimum Instructor Pay per the United States Department of Defense for the following instructors:

- a. Maj. Matthew Campbell, USAF, Retired, salary of \$74,474.06.
- b. Sgt. Jonathan Beaver, USAF, Retired, salary of \$56,227.47.

11. Salaries for Professional Staff for the 2022-2023 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the Professional Staff Salaries for the 2022-2023 school year as in accordance with the Muhlenberg Education Association contract (effective July 1, 2021 through June 30, 2023) as presented.

12. Health Services for the 2022-2023 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the following health services for the district for the 2022-2023 school year:

- a. Worknet – pre-employment services - \$55.65 per exam; \$25.00 for tuberculosis test
- b. Dr. Keith Kiefer, school dentist - \$5.00 per exam

13. BCIU Bus Drivers and Aides for the 2022-2023 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the listing of bus drivers and aides for the 2022-2023 school year as contracted with the Berks County Intermediate Unit.

14. Pay Rate for Laureldale Crossing Guards for the 2022-2023 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the 2022-2023 pay rate of \$18.00 per hour for the Laureldale crossing guards.

15. Bus Monitors for the 2022-2023 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the following bus monitors for the 2022-2023 school year at the pay rate of \$10.50 per hour:

Muhlenberg High School AM

Ms. Jessica Justiniano
Mr. Benjamin O'Donnell
Ms. Tara Pacharis
Ms. Jennifer Hausman
Mr. Wesley Estock

Muhlenberg High School PM

Mr. Benjamin O'Donnell
Ms. Melissa Bearoff
Ms. Dea Bassetti
Mr. Douglas Olexy

Muhlenberg Junior High School AM

Ms. Leslie Boyer
Ms. Jennifer Doyle
Ms. Jennifer Gulick
Mr. Robert Johnston
Ms. Joanne Mulvey

Ms. Gabrielle Ramirez
Ms. Beth Slater

Muhlenberg Junior High School PM

Ms. Jennifer Doyle
Ms. Jennifer Gulick
Mr. Brian Hendricks
Ms. Laura Klawiter
Ms. Katelyn Konopelski
Mr. Ian Laxton
Ms. Haley Layton
Mr. Robert McGowan
Ms. Alexandra Previti

C. E. Cole Intermediate

Mr. Daniel Fair
Ms. Jenna Jusits
Ms. Tara Nelson
Mr. Matthew Reininger
Mr. Jeffrey Reininger
Ms. Erin Wentzel
Ms. Laura Zubey
Ms. Ahri Agyapong
Ms. Erika Sager
Ms. Kylie Redcay
Ms. Julie Kemmerer

Muhlenberg Elementary Center

Ms. Jesse Todero
Ms. Laura Santangelo
Ms. Ashley Hyneman
Ms. Colleen Shillady
Ms. Sarah Kopetsky
Ms. Kaitlynn Girard
Ms. Alisha Neiman
Ms. Jessica Levy
Ms. Jessica Gunter
Mr. Tate DeWalt

16. Sports Event Monitors for the 2022-2023 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the Sports Event Monitors for the 2022-2023 School Year at the pay rate of \$15.00 per hour as presented.

17. Mentor Assignments

Resolved, that the Board of Education of the Muhlenberg School District approve the following mentor assignments at the professional rate of \$30.00 per hour for the 2022-2023 school year:

- a. Mr. Matt Sola, mentor for Ms. Hillary Dankel, Elementary Teacher, C.E. Cole Intermediate, for fifty-five and a half (55.5) hours.
- b. Mr. Matt Reininger, mentor for Mr. Andrew Evans, Band Director/Music Teacher, C.E. Cole Intermediate, for sixty (60) hours.
- c. Ms. Samantha Armstrong, mentor for Ms. Alison Franzone, Elementary Teacher, C.E. Cole Intermediate, for twenty-two and a half (22.5) hours.
- d. Ms. Ahri Agyapong, mentor for Ms. Lisa Hess, Special Education Teacher, C.E. Cole Intermediate, for sixty (60) hours.
- e. Ms. Jennifer Anton, mentor for Ms. Demi James, Elementary Teacher, C.E. Cole Intermediate, for thirty (30) hours.
- f. Ms. Amy Gattone, mentor for Ms. Kaley Quillman, Elementary Teacher, C.E. Cole Intermediate, for twenty-five and a half (25.5) hours.
- g. Ms. Carley Antosy, mentor for Ms. Jenna Fiorito, Elementary Teacher, Muhlenberg Elementary Center, for sixty (60) hours.
- h. Ms. Crystal Chwatek, mentor for Ms. Katie Halteman, Elementary Teacher, Muhlenberg Elementary Center, for twenty-one (21) hours.
- i. Ms. Penny Vojtasek, mentor for Mr. Tanner Pajakinas, Elementary Teacher, Muhlenberg Elementary Center, for sixty (60) hours.
- j. Ms. Danielle Ast, mentor for Ms. Gabriella Rojas, Elementary Teacher, Muhlenberg Elementary Center, for thirty (30) hours.
- k. Ms. Michelle Chavoya, mentor for Mr. Ben Sneeringer, Elementary Teacher, Muhlenberg Elementary Center, for ten (10) hours.
- l. Mr. Brian Kopetsky, mentor for Mr. Theodore Werkheiser, Social Studies Teacher, Muhlenberg High School, for thirty (30) hours.
- m. Mr. Christopher Evans, mentor for Mr. Robert McGowan, Science Teacher, Muhlenberg Junior High School, for sixty (60) hours.
- n. Mr. Scott Keller, mentor for Mr. Kip Domine, Social Studies Teacher, Muhlenberg Junior High School, for sixty (60) hours.
- o. Ms. Jaclyn Wisotsky, mentor for Ms. Natalie Buck, Math Teacher, Muhlenberg Junior High School, for sixty (60) hours.
- p. Ms. Dana Gilbert, mentor for Ms. Joanne Mulvey, Science Teacher, Muhlenberg Junior High School, for ten (10) hours.
- q. Mr. Robert Urenko, mentor for Ms. Diamante White, School Counselor, Muhlenberg Junior High School, for sixty (60) hours.
- r. Ms. Kerry Hendel, mentor for Ms. Lydia Snow, School Counselor, Muhlenberg Junior High School, for ten (10) hours.
- s. Ms. Kathy Bower, mentor for Ms. Heather Scholl, Nurse, Muhlenberg Junior High School, for ten (10) hours.

18. Summer Hours for Professional Staff

Resolved, that the Board of Education of the Muhlenberg School District approve summer hours for the following employees:

- a. Mr. Robert Walters, thirty (30) hours for new year preparation and professional development planning and learning, at the professional pay rate of \$30.00 per hour.
- b. Ms. Melissa Work, eighty (80) hours for scheduling, at the professional pay rate of \$30.00 per hour.

19. Pay Rate for Cafeteria Substitutes

Resolved, that the Board of Education of the Muhlenberg School District approve the hourly pay rate of \$12.00 per hour for the Cafeteria Substitutes.

20. Substitute Pay Rates

Resolved, that the Board of Education of the Muhlenberg School District approve the following substitute teacher pay rates through Kelly Education Services, effective August 10, 2022 for the 2022-2023 school year:

- a. Teachers (consecutive and non-consecutive days) - \$185 per day
- b. Retired Teacher - \$197 per day

21. Literacy Pilot Coordinator

Resolved, that the Board of Education of the Muhlenberg School District approve the assignment of the Literacy Pilot Coordinator for the 2022-2023 school year funded through ESSER funds, as presented.

22. Long-Term Substitute Teachers

Resolved, that the Board of Education of the Muhlenberg School District approve the hiring of eight (8) long-term substitute teachers effective immediately. These temporary positions, which are needed to help meet classroom coverage needs of the district, would be assigned two (2) per building and would remain in place until the end of the 2022-2023 school year (ESSER funds).

Management

1. Opening Day/In Service Breakfast

Resolved, that the Board of Education of the Muhlenberg School District approve the Opening Day/In-Service Day breakfast on August 24, 2022 at a cost not to exceed \$1,500.00.

2. Act 80 Days for 2022-2023 School Year

Resolved, that the Board of Education of the Muhlenberg School District authorize the submission of Act 80 Days for the 2022-2023 school year to the Pennsylvania Department of Education.

3. 2022-2023 Annual Membership to Berks Business Education Coalition

Resolved, that the Board of Education of the Muhlenberg School District approve the annual membership to the Berks Business Education Coalition for the 2022-2023 school year at a cost of \$700.00.

4. Muhlenberg School District Organizational Chart

Resolved, that the Board of Education of the Muhlenberg School District approve the Muhlenberg School District Organizational Chart as presented.

5. Approve Adult Meal Price

Resolved, that the Board of Education of the Muhlenberg School District approve the increase of the adult breakfast price to \$2.10 and the adult lunch price to \$4.10, to meet the requirements of the Pennsylvania Department of Education Community Eligibility Provision.

6. Amended Muhlenberg Act 93 Agreement II

Be it Resolved by the Board of School Directors of the Muhlenberg School District that the position of Confidential Secretary to Director of Human Resources is hereby approved and added to and covered by the Muhlenberg Administrators Association Agreement II effective this date.

Physical Plant and Transportation

1. Replacement of C.E. Cole Intermediate Hot Water Heater

Resolved, that the Board of Education of Muhlenberg School District approve the replacement of the intermediate school hot water heater as presented.

2. Change of Order Requests

Resolved, that the Board of Education of the Muhlenberg School District approve the change order requests as presented.

Budget and Finance

1. Approval of Financial Reports

Resolved, that the Board of Education of the Muhlenberg School District approve the following financial reports and that they become part of the permanent record of the meeting:

Fund	Treasurer's Report	Financial Report	Bills Paid Month	Investments	Budget Transfers
General	May 2022	May 2022	Jun 2022 Ck#52324-52503 V#27328-27356	May 2022	May 2022
Cafeteria	May 2022	May 2022	Jun 2022 Ck#7491-7520 V#2951-2956	May 2022	
Capital Reserve (Fund 32)	Jun 2022	Jun 2022			
Capital Projects Fund (Fund 39)	Jun 2022	Jun 2022			
Activity	May 2022	May 2022			

Fund	Treasurer's Report	Financial Report	Bills Paid Month	Investments	Budget Transfers
General	Jun 2022	Jun 2022	Jul 2022 Ck#52504-52662 V#27357-27389	Jun 2022	
Cafeteria	Jun 2022	Jun 2022	Jul 2022 Ck#7521-7539 V#2957-2960	Jun 2022	
Capital Reserve (Fund 32)	Jul 2022	Jul 2022			
Capital Projects Fund (Fund 39)	Jul 2022	Jul 2022			
Activity	Jun 2022	Jun 2022			

2. Disposal of Surplus Property

Resolved, that the Board of Education of the Muhlenberg School District authorize the disposal of the following surplus property in accordance with district Policy 706.1, Disposal of Surplus Property as presented:

- a. Chromebooks for Disposal – These items are not usable and have no value.

3. Tax Assessment Appeals - CCP Berks, LLC

Resolved, that the Board of Education of the Muhlenberg School District authorize Brian F. Boland, Esquire, John E. Muir, Esquire, and Kozloff Stoudt, Professional Corporation, Solicitors for the Muhlenberg School District, to authorize Further Action by the Solicitor and Business Office in Furtherance of the Tax Assessment Appeals filed by CCP Berks, LLC on behalf of the Muhlenberg School District as presented.

4. Tax Assessment Appeal - 184 Tuckerton Rd. Owner, LLC

Resolved, that the Board of Education of the Muhlenberg School District authorize Brian F. Boland, Esquire, John E. Muir, Esquire, and Kozloff Stoudt, Professional Corporation, Solicitors for the Muhlenberg School District, to authorize Further Action by the Solicitor and Business Office in Furtherance of the Tax Assessment Appeals filed by 184 Tuckerton Rd. owner, LLC on behalf of the Muhlenberg School District as presented.

5. Tax Assessment Appeal - TA Patriot Parkway, LLC

Resolved, that the Board of Education of the Muhlenberg School District authorize Brian F. Boland, Esquire, John E. Muir, Esquire, and Kozloff Stoudt, Professional Corporation, Solicitors for the Muhlenberg School District, to authorize Further Action by the Solicitor and Business Office in Furtherance of the Tax Assessment Appeals filed by TA Patriot Parkway, LLC on behalf of the Muhlenberg School District as presented.

6. Tax Assessment Appeal - Berks61 Owner, LLC

Resolved, that the Board of Education of the Muhlenberg School District authorize Brian F. Boland, Esquire, John E. Muir, Esquire, and Kozloff Stoudt, Professional Corporation, Solicitors for the Muhlenberg School District, to authorize Further Action by the Solicitor and Business Office in Furtherance of the Tax Assessment Appeals filed by Berks61 Owner, LLC on behalf of the Muhlenberg School District as presented.

7. Tax Assessment Appeal Matters

Resolved, that the Board of Education of the Muhlenberg School District approve the ratifying of tax assessment appeals and authorizing further action by the Solicitor and business office in furtherance of tax assessment appeal matters as presented.

Education

1. Acceptance of Gifts, Grants, Donations

Resolved, that the Board of Education of the Muhlenberg School District accept the following donations in accordance with district Policy 702, Gifts, Grants, Donations:

- a. First United Church of Christ Mission Fund, grant of \$5,768.77 for the Muhls Three Baskets Program- Triple Tiered Approach to Student Engagement for students in the Muhlenberg School District.
- b. Muhlenberg School District Fund, grant of \$4,231.23 for for the Muhls Three Baskets Program- Triple Tiered Approach to Student Engagement for students in the Muhlenberg School District.
- c. The Restaurant Store, donation of numerous variety of food products for Family and Consumer Science classes at Muhlenberg Junior High School and students at the Summer Style Program.
- d. Ms. Wendy Bailey, FedEx Cares Campaign, donation of school supplies for Muhlenberg Junior High School.
- e. Ms. Kendra Mengle, donation of school supplies for Muhlenberg School District.

2. Student Tuition Agreements for the 2022-2023 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the following student tuition agreement for the 2022-2023 school year as presented:

- a. Student #38475, New Story

3. Agreement to Participate in the ACCESS Program for the 2022-2032 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the Pennsylvania School Based ACCESS Program Agreement for the 2022-2023 school year as presented.

4. Alvernia University Affiliation Agreement

Resolved, that the Board of Education of the Muhlenberg School District approve the affiliation agreement between the Muhlenberg School District and Alvernia University.

5. Approval of MOU for Malvern Community Health Services, Inc.

Resolved, that the Board of Education of the Muhlenberg School District approve the Memorandum of Understanding with Malvern Community Health Services, Inc. for a School Attendance Program, as presented.

6. Settlement Agreement and Release

Resolved, that the Board of Education of the Muhlenberg School District approve the Settlement Agreement and Release for the following student as presented:

- a. Student No. #35189

Student Activities

There are no items

Minutes

Review minutes of the Committee of the Whole Meeting of June 15, 2022 and the Regular Board Meeting of June 15, 2022.

Old Business

There are no items.

New Business

Mr. Muir advised of a new resolution; Resolved, that the board of Education of the Muhlenberg School District approve the Superintendent's salary increase for the 2022-2023 school year as presented.

Mr. Voit talked about all the members of the Board are local officials that are accountable to taxpayers, voters of Muhlenberg and Laureldale. Mr. Voit explained the meeting is always open, anybody can come in. During COVID the District had zoom meetings and it seemed as though a few more people were able to attend, and he recommended to this Board that the Administration find out how much it would cost to broadcast the District's meetings whether it be any social media platform, what would it take for this to be set up and broadcast to the community.

Mr. Nelson discussed having these questions and discussions for the last twenty years. Mr. Nelson advised people used to complain about taxes and say they never heard anything about it, but advised they need to come to the meeting. Mr. Nelson spoke about if people really want to get involved, then make the time. Mr. Nelsome commented that if it's important, then make the time. Mr. Nelson advised that when everyone was locked down, during the pandemic, then he understood using zoom, but if it's important to people to find out what's going on, make the time to come.

Hearing of Visitors

Presentation is limited to approximately two minutes per person. Should any citizen require more than the two minutes allocated, please contact the Superintendent prior

to the meeting. He will coordinate such requests for the Board. Citizens addressing the Board should be aware that the meeting is being taped.

There were none.

MSD/RMCTC Board Visitor of the Month

Schedule 2022-2023

September	Mrs. Cindy Mengle
October	Mr. Garret Hyneman
November	Mrs. Krystina Eagle
December	Mr. J. Tony Lupia, Jr.
January	Mr. Otto W. Voit, III
February	Mr. Mark Nelson
March	Mr. Miguel Vasquez
April	Ms. Janet Howard
May	Mr. Richard E. Hoffmaster

Review of Board Meetings and Calendar of Events

August 1	6:30 PM	RMCTC Board Meeting
August 10	6:30 PM	COW and Regular Board Meeting
September 7	7:00 PM	COW Meeting
September 12	6:30 PM	RMCTC Board Meeting
September 14	7:00 PM	Regular Board Meeting
October 5	7:00 PM	COW Meeting
October 10	6:30 PM	RMCTC Board Meeting
October 12	7:00 PM	Regular Board Meeting
November 2	7:00 PM	COW Meeting
November 9	7:00 PM	Regular Board Meeting

November 14	6:30 PM	RMCTC Board Meeting
December 5	6:30 PM	Annual Organization Meeting; COW; Regular Board Meeting

Adjourn Meeting

Moved by Mr. Hoffmaster and Mrs. Eagle, that there being no further business to come before the Board, the meeting be adjourned. Meeting adjourned at 8:12 PM.

Attest:


Cindy L. Mengle
Secretary