

MUHLENBERG SCHOOL DISTRICT
Committee of the Whole Meeting Minutes
April 12, 2023
Lecture Hall, Muhlenberg High School
www.muhi12.org

Call to Order

The Committee of the Whole Meeting of the Board of Education of the Muhlenberg School District was called to order on Wednesday, April 12, 2023 at 6:32 PM by Board President, Mr. Garrett E. Hyneman.

Members Present

President – Mr. Garrett E. Hyneman
Vice President – Mr. Otto W. Voit, III
Treasurer - Mr. Richard E. Hoffmaster
Assistant Secretary – Ms. Janet Howard
Member – Mrs. Kristyna Eagle
Member – Mr. J. Tony Lupia, Jr.
Member – Mr. Mark J. Nelson
Member – Mr. Miguel Vasquez
Solicitor – Mr. Brian F. Boland, Esq.
Recording Secretary – Mrs. Tara L. Flowers

Members Absent

Secretary – Mrs. Cindy L. Mengle

Administration Present

Superintendent – Dr. Joseph E. Macharola
Assistant Superintendent – Dr. Alan S. Futrick
Business Manager- Shane M. Mathias, CPA
Assistant Business Manager - Mrs. Susan Hawkins
Director of Physical Plant – Mr. Ken Patterson
Director of Special Education – Dr. Shawn Rutt
Supervisor of Special Education - Ms. Nicole Huntbach
Supervisor of Special Education - Ms. Lori Morris
Licensed Behavior Specialist – Mr. Zachariah Milch
Director of Technology - Mr. Daniel Houck
Director of Human Resources - Dr. Jessica Heffner
Director of Federal Programs - Dr. Cathy Shappell
Director of Pupil Services - Mr. Michael Mish
Director of Food and Nutrition - Mr. Carey Kline
Data Administrator – Mr. Kevin Vanino
Athletic Director – Dr. Tim Moyer
Community & Family Outreach Coord. & Distr. Interpreter – Ms. Elizabeth Laviena
High School Principal - Mr. Haniff Skeete
High School Assistant Principal - Ms. Julianna Ciccarelli
High School Assistant Principal - Mr. Aaron Kopetsky

Junior High School Principal – Mr. Steve Baylor
Junior High School Assistant Principal - Ms. Jennifer Doyle
Junior High School Assistant Principal - Mr. Daniel Kramer
Principal - Dr. Jeffery Ebert
C. E. Cole Intermediate & Elementary Principal - Mr. Kyle Crater
C.E. Cole Intermediate Assistant Principal - Ms. Jacklyn Bellanca
Elementary Assistant Principal - Ms. Ginny Hornberger
Elementary Assistant Principal - Ms. Leila Mesinger
Social Worker - Ms. Lauren Heydt
Social Worker - Ms. Liliana Moore
Social Worker - Ms. Emily Carmichael

Visitors

Elizabeth Chapman	Yorvania Reynoso
Nicole McGowan	Joanne Mulvey
Marc Wolfe	

Educational Presentations

- A. MJHS Student Council - Mr. Karwen Martinez, Ms. Nicole Ratajczak, and Ms. Kimberly Reynoso

Mr. Karwen Martinez, Ms. Nicole Ratajczak, and Ms. Kimberly Reynoso reported:

Ms. Reynoso introduced herself as the Student Council Secretary and thanked the Board for providing the time for them to talk about the great things that are going on in Muhlenberg Junior High School. She spoke about the various clubs and groups at the junior high and they wanted to highlight three of the most known and hard-working clubs; Aavidum, Volunteer Club, and Student Council.

Mr. Martinez introduced himself as the Student Council President and spoke about the Aavidum Club. The club has been working towards making the junior high more inclusive while focusing on the stigma surrounding mental health. The biggest and most schoolwide project is the "Wing Mural," which are huge wings made up of feathers designed by students. All students are able to stand in front of the wings and take selfies or a Polaroid picture that they will be able to keep and cherish. The sweetest project that Aavidum has done in his opinion was the Candy Grams. Candy Grams were sold at lunch right before Christmas break. Student were able to send motivational and caring messages to friends and teachers to brighten their day. Aavidum members were also able to help out the community by going out to Helping Harvest to put together "weekend bags." Earlier this year, they were able to include the high school basketball team and cheerleaders by having them wear Aavidum t-shirts that say "We is Better Than Me." At half time they were able to raise money by having fans take half court shots for a t-shirt.

They also did the same at the home football game, a stand was set up and members of Aavidum were able to go around in the stands and spread awareness. He talked about the upcoming ideas they are planning to pursue a Chik-Fil-A fundraiser, more art projects around the school and a Spring dance. They hope to continue to spread awareness and make Muhlenberg Junior High School a safe and more inclusive school environment.

Ms. Ratajczak introduced herself as the Vice-President of Student Council. She spoke about the Volunteer Club and what they have been up to. Volunteer Club has worked with the Muhlenberg Parks department to rake leaves and repaint bulletin boards that hang up flyers to members of the community. The students also successfully held a book drive to collect books to be donated to the Opportunity House. Most recently the Volunteer Club students used donated cans to create a can structure. Those cans were then donated to Helping Harvest. Upcoming plans for the club are looking to partner with Aavidum and Art Club to paint the school bathrooms with inspirational sayings. They hope to continue working towards helping the community and making MJHS a better place.

Ms. Reynoso spoke about the Student Council and what they have been up to. So far this year they had a Blizzard Ball, Glow Dance, and many spirit days. They love doing spirit days to raise school spirit. The best spirit week was Red Ribbon Week to raise awareness against drugs. During this week they had different activities during homeroom in order to raise as much awareness as possible. In January, they had the Blizzard Ball, this was a dance for all of the ninth graders to just have fun and celebrate all of their hard work during the winter season. They also had a Glow Dance, a glow-in-the-dark theme party for all of the grades for this same reason. Currently they are planning a Quizzo night; this night will consist of many trivia questions for all of the grades and different teams competing for prizes. In the future they hope to do a pep rally, helping out with field day and many more spirit days. They hope to continue to work alongside the other clubs to make MJHS a better place.

Ms. Ratajczak thanked the Board once again for allowing them to be informed on what's going on at MJHS. They hope to continue to do everything they can to make MJHS a better place.

Questions/Concerns/Comments:

Dr. Macharola thanked the students for their words and pointed out a letter that Ms. Reynoso had written to him many years ago that was special to him; as it was always a reminder to him why they are all here. He discussed how they all did a phenomenal job speaking tonight and he was very proud and listening to all the wonderful things that are happening at the junior high school.

Mr. Hyneman commented that the future of America is in good hands and thanked the students for their presentation. The Board applauded the students.

B. Physical Plant Update - Mr. Ken Patterson

Mr. Patterson reported:

- Maintenance and Custodial Staff update - Spring has arrived and with it comes the grass cutting season. In addition to grass cutting, the outside grounds crews have been mulching various entrances and tree rings throughout the District; and replenishing the playground mulch at both playgrounds at MEC. Outside crews are also getting the athletic fields ready to support all of the Springs sports currently in season on campus. Inside maintenance techs took advantage of the extended spring break taking care of maintenance items that are more easily addressed when the buildings are unoccupied with teachers and students; this includes running additional power lines for emergency power in the high school office area. Inside custodians also took advantage of unoccupied buildings across the District revitalizing some flooring and deep cleaning some other areas throughout the different buildings. Inside custodians also continued to be involved in activities taking place in all of the District's buildings throughout the evenings and weekends while doing a great job keeping the District's buildings clean, disinfected and sanitized.
- Act 39 Lead water Testing - In the beginning of March, water samples were taken from all of the District's school buildings; the samples were then sent to the lab for analysis testing for overall lead content in the water. These tests are done to make sure the District's student water supply is safe for drinking and also goes above and beyond the requirements for Act 39. All of the samples came back well under the threshold of allowable lead content as established by the EPA. All of these results were posted on the District's website under the lead water testing tab.
- Roof for the Community Library - The community library roof replacement project was started today. Materials were off-loaded and safety barriers were set up at the work site. Project weather permitting is due for completion by May 8th.
- Modular Classroom Units for C. E. Cole - The initiative to allocate funding for the modular classrooms units as presented to the board on May 5th. This would allow the District to enter into an agreement with a vendor and secure these classrooms for the 2023-2024 school year. This initiative would be funded through Local Funds.

Questions/Comments/Concerns:

Mr. Lupia questioned if the District was still checking for, along with the water inspection, and still has to report on the environmental area with the batteries. Mr Patterson responded yes and he does a monthly check as well as a yearly photographic evidence that the District is not developing that land. Mr. Lupia asked if everything looked alright. Mr. Patterson responded that everything looks fine.

Dr. Macharola discussed Governor Shaprio's presented preliminary budget and being pleased with his investment in public education. He discussed this is the time when beginning the discussion of the District's budget.

C. 2023-2024 Budget Review- Mr. Shane Mathias, CPA

Mr. Mathias reported:

Mr. Mathias discussed that next month this is the time when the Board approves the Proposed Final Budget for the 2023-2024 school year as this is something the District has to submit to PDE. Mr. Mathias started on Page 6 of the presented budget review which is a discussion on the consolidated version of Page 1 and 2: which is budget revenue and budget expenditures. He explained this is showing the change from the current year's budget of 22-23 compared to next year's 23-24 projected budget in terms of dollar values; it is also showing the equivalent millage for each of those changes. In the expenditure column it is showing what millage will be required to cover that cost and then there is a revenue showing what millage would the District generate to help cover those expenditures. He spoke about the continued discussion of the millage, the plan and Mr. Kramer's proposed plan on the building project costs; he explained he wanted to present the changes within the budget. In the first section, under salaries and benefits, they way the District budgets these is as if next year is at 100% staff. Budgeting by positions, not taking a percentage of a number; he discussed clearly with the shortages and staffing turnover there are going to be savings. The other section he wanted to point out under the expenditure column is the CTC, as this is a large increase from last year. Some of that is certainly from the enrollment increase, another portion of this is related to the debt service. He discussed the Board approved funding of the welding building at CTC, this year was the first debt service for the welding building and the District only paid interest; for next year the principle begins on this so it will go up substantially. Then going forward it's not going to move at all, it will be that same amount for the next nineteen years. He discussed an increase of 3.4 million dollars under expenditures, about 2.88 mills needed to cover that. Moving down to the revenue section, under current real estate taxes, the increase in the budget amount from last year is actually similar to other years. Page 1 revenues are based on a zero tax increase. This is because the District had a huge increase on the overall tax assessment; primarily related to a couple of large high value properties that sold last year and generated quite a bit of real estate transfer tax for the District; also were reassessed by the county and had their assessments pushed rather high, however he believes they are appealing those. Generating 4.8 mills with the tax increase is good news; prior years the District has seen it go the other way. Second item he pointed out in revenues was the Basic Ed. funding formula; the increase of \$969,000; this is also not an increase from the current year that is just a "catch up" from last year the District budgeted "short" by this amount. He discussed not knowing what the state is going to give the District, so this is the reason for budgeting "short" the \$969,000. He reiterated this is catching the District up to the current year allocation. Just for reference, the 1.5 million the District is getting this year for Basic Ed. is more than the combined increases for Muhlenberg from 2016-2017 until 2020-2021, so there is five years span the District

has received less in allocations than receiving this year from the state; this shows how unprecedented that is. He advised that what Governor Shapiro has presented is even higher this year. The last item on the revenue is the rental building reimbursement subsidy, this is Plancon. If noticing in the top section, under the existing debt service there is a slight decrease in the overall gross debt; which is around 5.7 million dollars this year and 5.7 million dollars next year, but what does happen the structure of that debt changes next year so that the District is paying a lot more of the District's non-reimbursable debt versus reimbursable debt; and this effects the District's subsidy. The subsidy is going to decrease by \$500,000 next year. Overall increase in revenues projecting 2.9 million and this is about 2.26 mils, a shortfall of the current year changes of .62 mils and a shortfall of \$804,000 when you factor in the cumulative carried forward deficit of last year's budget of 1.1 million dollars is an overall deficit of 1.9089 million dollars and this is about a 1.84 mil shortfall.

Mr. Mathias spoke about page 3b of his presentation; showing some things that are not on the budget currently but are important and could be added to the budget if necessary. The columns on the far right are the max increase, the rest are the different tax increases. That 1.9 million deficit carried forward at a 1.69 mil increase can generate 2.3 million dollars that the current collection rate, then the 1.943 million dollars from the state. He wanted to show the impact based on Mr. Scott Kramer's scenarios, the impact of any one 23-24 new debt; these are basically estimates. On lines "C" and "E", the net impact is really small; two pieces debt service for the new debt and its interest earnings on the bottom based on the bond draw schedule Mr. Kramer provided. The last item shown on the bottom is the modular classrooms, giving an idea of what the one cost might be once the Board votes; taking $\frac{1}{3}$ of the 39 month lease of the cost. This comes to a bottom line of 1.5 million dollar surplus; two things to keep in mind: this is based on the contingency of what the state gives the District (1.9 million dollars) and also the salaries and benefits. There will be savings there and certainly can be factored in. He reiterated what Mr. Kramer was speaking about, building mils early and the District has to generate surplus early. In year one the District does not want to use cash; having a surplus like this is exactly what the District wants.

On page 5, he explained this is showing the scenario presented by Mr. Kramer, showing the District's existing debt on line 1, and the District's reimbursement subsidy on line 2. He explained then seeing in 23-24 where the drop of 1.2 million down to 770,000. When looking ahead at 24-25, there is even a bigger drop; again more non-reimbursable debt is in the at 5.7 million, then the next year it rebounds with about a half of million dollars. On the third line, this shows how the District's debt service grows over 6 to 7 years.

The proposed budget for 23-24 would be 74, 227,055 million dollars.

Questions/Comments/Concerns:

Mr. Voit questioned what the District plan for this year as far as any deficit or use of the PSERS money. Mr. Mathias responded that the District planned for 1.1 million. Mr. Voit

talked about based on the current budget there is 1.1 million in there that is planned to use for "PSEERS reserve", and then based where the District is now the District is short around \$800,000 for the coming year. Mr. Voit talked about Mr. Mathias is working close with Dr. Macharola, he asked if the first "blush" of this will cover things that the Administration "want and need", except for the building project. Mr. Mathias responde yes and this can be seen on the tax increase that the District is proposing; he explained that technically the District rolled the subsidy into the new year. He explained without any new debt or tax increase it is 1.84 mils short.

Mr. Nelson asked whether Mr. Mathias's report on the scenarios of Mr. Kramer, was the five year plan or the seven year plan. Mr. Mathias advised this did not take into consideration those yearly plans, but rather simply the debt service and then the bond draw schedule; because the debt service is going to be what it is going to be. If the District raises mils that's going to impact it. Mr. Voit spoke about his recommendation for the budget next year if working with the Administration on showing something separate with regard what it takes to move forward with the projects this is fine; this here is the sole focus for the budget.

Mr. Voit talked about the summary of this budget only, is to cover what was discussed in there for next year, no building project, the District needs at least a .5 mil. Mr. Mathias advised if you only used .5 mil the District would need to fund with cash; he explained what surplus the District generates next year will carry forward to the next year and help the District; a deficit in the current year will carry forward in the next year. Mr. Nelson talked about not complicating this, the District needs the max tax increase. Mr. Voit advised he agrees with him but it's two separate things.

Mr. Nelson reiterated again, the budget should be with the max tax increase put aside to service the debt with either the 5 or 7 year plan, then whatever is left over is what the District has to "run the business." He advised this is one the simplest budgets he has had in twenty years on the Board, there is no discussion.

Mr. Hyneman advised he agrees with this philosophy, get out of debt as soon as the District can.

Hearing of Visitors - Muhlenberg School District taxpayers and residents have an opportunity, at this time, to comment on matters of concern, official action, or deliberation which are or may be before the Muhlenberg School Board. ***This period of time is for comments only; it is not a time to engage in a question and answer or debate with the board. Comments from the Board are at the option of the Board.*** The Board retains the option to accept all public comment at this time. Presentations ***will*** be limited to two minutes per person. In the event that the Board determines that there is not sufficient time for residents or taxpayers of the School District to comment, the Board may defer the comment period to the next regular meeting.

There were none.

There was a brief executive session held from 7:05 PM to 7:30 PM.

Questions/Comments/Concerns:

Dr. Macharola introduced

Board Business

Personnel

1. Administrative Appointment

Resolved, that the Board of Education of the Muhlenberg School District approve the following administrative appointment:

- a. Mr. Haniff Skeete, Principal, Muhlenberg High School, effective March 20, 2023, at a salary of \$120,000, prorated for days worked.

2. Professional Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following professional appointments:

- a. Mr. Kedric Yoder, Long-Term Substitute Teacher (newly created), Muhlenberg Junior High School, effective March 23, 2023, at a salary of \$44,982 (B, 18 Steps from the Top), prorated for days worked.
- b. Ms. Courtney Mitchell, Speech and Language Pathologist (A. Kopp), Muhlenberg Elementary Center, effective May 1, 2023 and pending verification of PA Certification, at a salary of \$53,296 (M, 18 Steps from the Top), prorated days worked.

3. Classified Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the appointment of the following classified employees:

- a. Ms. Elizabeth Pimentel Perez, Special Education Paraprofessional (L. Perez), Muhlenberg Elementary Center, effective February 21, 2023, at a pay rate of \$15.17 per hour.
- b. Ms. Kathleen Knoll, Cafeteria Worker (K. Quiles), Muhlenberg Elementary Center, effective February 21, 2023, at a pay rate of \$15.43 per hour.
- c. Ms. Elitz Leon, Special Education Paraprofessional (A. Heinz), Muhlenberg Elementary Center, effective February 27, 2023, at a pay rate of \$15.17 per hour.
- d. Ms. Elizabeth Lanning, Class A Secretary (newly created), Blue Center, effective March 13, 2023, at a salary of \$40,233.60, prorated for days worked.

- e. Mr. Bruce Dutt, Cafeteria Worker (J. Winslow), Muhlenberg Elementary Center, effective March 20, 2023, at a pay rate of \$15.43 per hour.
- f. Ms. Lisa O'Brien, Special Education Paraprofessional (G. Natale), Muhlenberg Junior High School, effective March 17, 2023, at a pay rate of \$18.96 per hour.
- g. Mr. Michael Horning, Third Shift Custodian (J. Kile), C.E. Cole Intermediate, effective March 20, 2023, at a salary of \$39,276, prorated for days worked.
- h. Ms. Carina Arana-Morales, Special Education Paraprofessional (J. Giddens), Muhlenberg Elementary Center, effective March 20, 2023, at a pay rate of \$15.17 per hour.
- i. Ms. Stefania Hoffman, Cafeteria Worker (R. Farrow), C.E. Cole Intermediate, effective April 11, 2023, at a pay rate of \$15.43 per hour.

4. Co-curricular Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following co-curricular appointments:

- a. Mr. Michael Merkel, MHS Varsity Softball Assistant Coach, effective March 15, 2023, at a salary of \$4,350 (year 1), prorated for days worked.
- b. Mr. Austin Shaffer, Youth Water Polo Coach, effective September 1, 2022, at a salary of \$1,000.
- c. Ms. Madelyn Dietrich, Youth Swim Instructor, effective March 30, 2023, at a pay rate of \$7.50 per hour.
- d. Mr. Tyler Eckert, Youth Swim Instructor, effective March 30, 2023, at a pay rate of \$7.50 per hour.
- e. Ms. Natalia Zaharia, Youth Swim Instructor, effective March 30, 2023, at a pay rate of \$7.50 per hour.
- f. Mr. Mason Zona, Youth Swim Instructor, effective March 30, 2023, at a pay rate of \$7.50 per hour.
- g. Mr. Jason Kilgore, Sports Monitor, effective March 30, 2023, at a pay rate of \$15.00 per hour.
- h. Ms. Michelle Moyer, Sports Monitor, effective March 30, 2023, at a pay rate of \$15.00 per hour.

5. Bus Monitors for the 2022-2023 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the following bus monitors for the 2022-2023 school year at the pay rate of \$10.50 per hour:

Muhlenberg Elementary Center

Ms. Amy Arnold

Muhlenberg High School

Mr. Anthony Geddio

6. Acceptance of Resignations

Resolved, that the Board of Education of the Muhlenberg School District accept the following resignations:

- a. Ms. Lisa O'Brien, 4.5 Hour Cafeteria Worker, Muhlenberg Elementary Center, effective March 16, 2023.
- b. Ms. Cindy Tomasi, Special Education Paraprofessional, C.E. Cole Intermediate, resignation for the purpose of retirement, effective August 4, 2023.
- c. Ms. Ahri Agyapong, Special Education Teacher, C.E. Cole Intermediate, pending release from Muhlenberg School District per PA School Code.
- d. Ms. Nicole Rosa, Special Education Paraprofessional, Muhlenberg Elementary Center, effective March 28, 2023.

7. Request for Leave of Absence/FMLA Leave

Resolved, that the Board of Education of the Muhlenberg School District approve the request for a Leave of Absence/FMLA leave for the following employees:

- a. Employee No. 1543, Teacher, Leave of Absence/FMLA, effective on or about March 3, 2023 through on or about May 3, 2023.
- b. Employee No. 1701, Special Education Paraprofessional, Leave of Absence/FMLA, effective on or about April 11, 2023 through on or about April 21, 2023.

8. Mentor Assignments

Resolved, that the Board of Education of the Muhlenberg School District approve the following mentor assignments at the professional rate of \$30.00 per hour for the 2022-2023 school year:

- a. Mr. Robert Johnston, mentor for Ms. Jaqueline Ellis, Science Teacher, Muhlenberg Junior High School, for ten (10) hours.
- b. Ms. Tori Galluccio, mentor for Ms. Lisa Hess, Special Education Teacher, Muhlenberg Junior High School, for thirty (30) hours.
- c. Ms. Elizabeth Chapman mentor for Ms. Tamara Torres, Special Education Teacher, Muhlenberg Elementary Center, for thirty (30) hours.

9. Completion of Probation

Resolved, that the Board of Education of the Muhlenberg School District approve the completion of probation for the following classified employees:

- a. Ms. Kelly Quiles, Special Education Paraprofessional, Muhlenberg Elementary Center, completion of thirty (35) day probation as of March 6, 2023 and recommended for permanent employment as of March 7, 2023.

- b. Ms. Alexandria Garcia, Special Education Paraprofessional, Muhlenberg Elementary Center, completion of thirty (30) day probation as of March 20, 2023 and recommended for permanent employment as of March 21, 2023.
- c. Ms. Beth Hendrickson, Class A Secretary, C.E. Cole Intermediate, completion of forty-five (45) day probation as of March 14, 2023 and recommended for permanent employment as of March 15, 2023.
- d. Ms. Holly Juzyk, Special Education Paraprofessional, Muhlenberg Elementary Center, completion of forty-five (45) day probation as of February 17, 2023 and recommended for permanent employment as of February 21, 2023.
- e. Ms. Ashley Isamoyer, Clerical Assistant, Muhlenberg High School, completion of forty-five (45) day probation as of March 22, 2023 and recommended for permanent employment as of March 23, 2023.
- f. Mr. Jared Kretz, Custodian, Muhlenberg Elementary Center, completion of forty-five (45) day probation as of March 30, 2023 and recommended for permanent employment as of March 31, 2023.
- g. Mr. Christopher Ramirez, Custodian, Muhlenberg High School, completion of forty-five (45) day probation as of April 11, 2023 and recommended for permanent employment as of April 12, 2023.
- h. Ms. Diane Heck, Cafeteria Worker, C.E. Cole Intermediate, completion of forty-five (45) day probation as of March 21, 2023 and recommended for permanent employment as of March 22, 2023.
- i. Ms. Elena Martinez, Cafeteria Assistant, Muhlenberg Elementary Center, completion of forty-five (45) day probation as of March 29, 2023 and recommended for permanent employment as of March 30, 2023.
- j. Ms. Yahaira Colon, Cafeteria Assistant, Muhlenberg Elementary Center, completion of forty-five (45) day probation as of March 21, 2023 and recommended for permanent employment as of March 22, 2023.

Questions/Comments/Concerns:

Mr Voit questioned 5.5, the resignation for Ms. Lisa O'Brien then under 5.03, subsection f. there is Ms. Lisa O'Brien. Dr. Macharola advised that this staff is switching positions within the District; resigning from one and taking on a new position. Mr. Voit now understood.

10. Stipend for C.E. Cole Intermediate/Muhlenberg Elementary Center Principal

Resolved, that the Board of Education of the Muhlenberg School District approve a stipend for Mr. Kyle Crater, Principal of C.E. Cole Intermediate and Muhlenberg Elementary Center, of \$10,000, effective March 27, 2023 through July 31, 2023.

Management

1. Adoption of Policies

Resolved, that the Board of Education of the Muhlenberg School District adopt the following district policies:

100 Programs

Policy No. 137, Home Education Programs

Policy No. 137.1, Extracurricular Participation by Home Education Students

Policy No. 137.2, Participation in Cocurricular Activities and Academic Courses by Home Education Students

Policy No. 137.3, Participation in Career and Technical Education Programs by Home Education Students

2. Summer Work Schedule

Resolved, that the Board of Education of the Muhlenberg School District approve the summer work schedule as Monday through Thursday beginning Monday, June 12, 2023 through Friday, August 11, 2023 – Office hours 7:30 AM – 4:00 PM.

3. Board Secretary's Bond and Compensation

Resolved, that the Board of Education of the Muhlenberg School District approve the School Board Secretary's Fidelity Bond of \$10,000 and that the premium for said bond be paid by the school district. Be it further resolved, that the School Board Secretary's compensation shall be \$600.00 per year.

Physical Plant and Transportation

1. Modular Classrooms for C.E. Cole Intermediate

Resolved, that the Board of Education of the Muhlenberg School District approve the purchase of modular classrooms for C.E. Cole Intermediate at a total cost of the three-year term of \$1,250,000 (funded through Local Funds) as presented.

Questions/Comments/Concerns:

Mr. Lupia asked if the modular classrooms were just brought up at the last meeting. Dr. Macahrola advised yes this was what was shared last week.

Mr. Voit questioned the funding through Local Funds and what this meant. Mr. Mathias advised its not going to go through capital reserved funds. Mr. Voit thanked Mr. Mathias.

Budget and Finance

1. Approval of Financial Reports

Resolved, that the Board of Education of the Muhlenberg School District approve the following financial reports and that they become part of the permanent record of the meeting:

Fund	Treasurer's Report	Financial Report	Bills Paid Month	Investments	Budget Transfers
General	Feb 2023	Feb 2023	Mar 2023 Ck#54088-54298 V#27636-27661	Feb 2023	
Cafeteria	Feb 2023	Feb 2023	Mar 2023 Ck#7775-7809 V#2999-3003	Feb 2023	
Capital Reserve (Fund 32)	Mar 2023	Mar 2023	Mar 2023 Ck#946		
Activity	Feb 2023	Feb 2023			

2. Disposal of Surplus Property

Resolved, that the Board of Education of the Muhlenberg School District authorize the disposal of the following surplus property in accordance with district Policy 706.1, Disposal of Surplus Property as presented.

- a. Chromebooks/Desktops/Network Equipment – These items are broken or have reached end-of-life and have no usable value. (Exhibit – April23.xlsx)

Education

1. Conference Request

Resolved, that the Board of Education of the Muhlenberg School District approve the following conference request:

- a. Ms. Jesse Todero, to attend the National Art Education Association Conference in San Antonio, TX on April 12, 2023 to April 16, 2023 at a cost not to exceed \$1,700 (General Funds).

2. Admission of Fact, Waiver of Hearing, Acknowledgment of Compliance with Procedural Safeguards and Consent to Expulsion

Resolved, that the Board of Education of the Muhlenberg School District authorize the Admission of Fact, Waiver of Hearing, Acknowledgement of Compliance with Procedural Safeguards and Consent to Expulsion for the following student:

- a. Student "L", Muhlenberg Junior High School

3. Educational Field Trip Request

Resolved, that the Board of Education of the Muhlenberg School District approve the following educational field trip request:

- a. Muhlenberg High School PJAS State Finalists, travel to Penn State University in State College, PA on May 14, 2023 through May 16, 2023.

4. Acceptance of Gifts, Grants, Donations

Resolved, that the Board of Education of the Muhlenberg School District accept the following donations in accordance with district Policy 702, Gifts, Grants, Donations:

- a. The Winter Family, donation of a trombone, bells, and protective cases for the band and orchestra program in the Muhlenberg School District.

5. Hogan Learning Academy LLC. Agreement for the 2023-2024 School Year

Resolved, that the Board of Education for the Muhlenberg School District approve the agreement for Hogan Learning Academy LLC. for the 2023-2024 school year as presented.

6. Dual Enrollment Agreement with Reading Area Community College for 2023-2024 Academic Year

Resolved, that the Board of Education of the Muhlenberg School District approve the Dual Enrollment Agreement with Reading Area Community College for the 2023-2024 Academic Year at a student tuition rate of \$99.00 per credit.

7. Alvernia University Student Trainers

Resolved, that the Board of Education of the Muhlenberg School District approve the following Alvernia University student trainers:

- a. Ms. Calista Paolino
- b. Mr. Ethan Szekers
- c. Mr. Nicholas Ferretti

8. Approval of Agreement with All Abilities Fitness Center, LLC

Resolved, that the Board of Education of the Muhlenberg School District approve the agreement with All Abilities Fitness Center, LLC to provide supplemental Physical Education classes for regular school years and extended school years

beginning May 1, 2023 through June 1, 2026 (funded through Special Education Budget).

9. 2023 MSD Summer Style

Resolved, that the Board of Education of the Muhlenberg School District approve the 2023 MSD Summer Style program for three sessions beginning June 12, 2023 through August 10, 2023 as presented.

10. Muhlenberg School District Special Education Comprehensive Plan for 2023-2026

Resolved, that the Board of Education of the Muhlenberg School District approve the Muhlenberg School District Special Education Comprehensive Plan for 2023-2026, as presented

11. Student to Complete the School Year as Non-Resident Student

- a. Student No. 36531, 6th Grade, C.E. Cole Intermediate

Student Activities

There are no items

Minutes

Review minutes of the Committee of the Whole Meeting of March 1, 2023 and March 8, 2023 and the Regular Board Meeting of March 8, 2023.

Old Business

There are no items.

New Business

1. Memoriam of Mr. Michael G. Hoch

Resolved, that we remember the passing of Mr. Michael G. Hoch who served in the Muhlenberg School District for twenty-three (23) years (1993-2016) as a Science Teacher. We honor his memory for his dedicated service to the school district and community.

Be it further resolved that we convey through this resolution our deepest sympathy to his family, and that this resolution be made part of the permanent record in the minutes of the Muhlenberg School District.

Hearing of Visitors

Presentation is limited to approximately two minutes per person. Should any citizen require more than the two minutes allocated, please contact the Superintendent prior to the meeting. He will coordinate such requests for the Board. Citizens addressing the Board should be aware that the meeting is being taped.

There were none.

MSD/RMCTC Board Visitor of the Month

Schedule 2022-2023

April	Ms. Janet Howard
May	Mr. Richard E. Hoffmaster


Review of Board Meetings and Calendar of Events

April 10	6:30 PM	RMCTC Board Meeting
April 12	6:30 PM	Committee of the Whole and Regular Board Meeting
May 3	7:00 PM	Committee of the Whole Meeting
May 8	6:30 PM	RMCTC Board Meeting
May 10	7:00 PM	Regular Board Meeting
June 12	6:30 PM	RMCTC Board Meeting
June 14	6:30 PM	Committee of the Whole and Regular Board Meeting

Adjourn Meeting

Moved by Mrs. Eagle and Ms. Howard, that there being no further business to come before the Board, the meeting be adjourned. Meeting adjourned at 7:39 PM.

Attest:


Cindy L. Mengle
Secretary