

MUHLENBERG SCHOOL DISTRICT
Committee of the Whole Meeting Minutes
September 11, 2024
Lecture Hall, Muhlenberg High School
www.muhsdk12.org

Call to Order

The Committee of the Whole Meeting of the Board of Education of the Muhlenberg School District was called to order on Wednesday, September 11, 2024 at 6:52 PM by Board President, Mr. Garrett E. Hyneman.

There was a brief executive session held prior to the Committee of the Whole meeting regarding the proposed cell phone policy.

Members Present

President – Mr. Garrett E. Hyneman
Vice President – Mrs. Kristyna Eagle
Treasurer - Mr. Miguel Vasquez
Member – Mr. Ronald J. Haas, Sr.
Member – Mr. S. Wayne Hardy
Member – Mr. Otto W. Voit, III
Solicitor – Mr. Brian F. Boland, Esq.
Recording Secretary – Mrs. Tara L. Flowers

Members Absent

Secretary – Mrs. Cindy L. Mengle
Assistant Secretary – Ms. Janet Howard
Member – Mr. Andrew L. Eaton, Sr.

Administration Present

Superintendent – Dr. Joseph E. Macharola
Assistant Superintendent - Dr. Alan S. Futrick
Business Manager - Mr. Shane M. Mathias, CPA
Director of Physical Plant – Mr. Ken Patterson
Director of Special Education - Ms. Nicole Huntbach
Supervisor of Special Education - Mr. Byron Grosslefinger
Supervisor of Special Education - Dr. Jason Miller
Licensed Behavior Specialist - Ms. Courtney Knittle
Director of Technology - Dr. Juliana Ciccarelli
Director of Federal Programs - Dr. Cathy Shappell
Director of Food Services - Mr. Carey Kline
Director of Human Resources - Dr. Jessica Heffner
Director of Pupil Services - Mr. Michael Mish
Director of Curriculum & Instruction K-12 - Mr. Kyle Crater
Athletic Director - Dr. Timothy Moyer
Community & Family Outreach Coord. & Distr. Interpreter – Ms. Elizabeth Laviena
High School Principal - Mr. Haniff Skeete
High School Assistant Principal - Ms. Lori Morris

Junior High School Principal - Mr. Christopher Becker
Junior High Assistant Principal - Mr. Joshua Rankin
Junior High Assistant Principal - Ms. Michele Weaver
Junior High Assistant Principal - Mr. Joseph Scoboria
C.E. Cole Intermediate Principal - Dr. Janet Heilman
C.E. Cole Intermediate Assistant Principal - Ms. Jaclyn Bellanca
Elementary Principal - Ms. Ginny Hornberger
Elementary Assistant Principal - Ms. Julie Kehr
Social Worker - Ms. Lauren Heydt
Social Worker - Ms. Amanda Foulds
Social Worker - Ms. Emily Carmichael

Visitors

Ms. Linda Roebuck	Mike Toledo
Diane Benson	Janet Hess
Jacklyn Rusnock	

Educational Presentations

A. Centro Hispano - Mr. Mike Toledo

Students:

Allany Adame	Emmanuel Ofogaram Edochie
Merilon Baez	Karwen Martinez
Jayleanna Dalessio	Yalixa Martinez
Anthony Rodriguez	Elon Rodriguez
Kimberly Reynoso	Jocelyn Quintero
Jessica Dominguez	

Mr. Toledo reported:

Mr. Toledo expressed his deepest gratitude on behalf of the Centro Hispano and the many families they serve mutually. This partnership between the organization, the District within the center goes back eight years. When approaching Dr. Macharola with the interest in wanting to support the District's commitment to student enrichment, this led to working in the high school. Piloted a program called "Escalera" or Steps; this program was focused on providing students the tools that they needed to succeed once they left high school. Since this time, the program has evolved and transitioned the program to be a program that helps students transition from junior high school to the high school. In the program there was also added a national leadership component to the program focusing on nurturing the potential of Muhlenberg future leaders. At the Centro Hispano, they have been able to provide financial support to invest in these students; invested in two Muhlenberg cohorts to participate in the National Hispanic Institute Great Debate Program and the LDZ Youth Legislatures Session Program over the last two summer breaks. The Great Debate Program focuses on developing the

communications, critical thinking, and public speaking skills of 9th graders. This program challenges them to think on their feet, to be able to articulate their thoughts clearly and to engage in meaningful dialogue on topics that matter to their communities. These are crucial skills that will serve them well through their academic journeys and beyond. Similarly, the LDZ Program offers the high school students a unique platform to develop their leadership skills. Over several days these students simulate the legislative process, learning about governance, policy making and civic engagement. They work collaboratively to negotiate, to lead, gaining invaluable experiences that build their confidence and prepare them for future leadership roles in school and beyond.

Mr. Toledo was thrilled to share that some of the students were recognized in different categories as the best of the best in their peer groups. Students present this evening stood up, shared their name and grade, their experiences and what awards they have received. Mr. Toledo shared that there were over 200 student leaders from across the country and internationally. To get into this leadership program, they had to be recommended and they took the top tier students from as far north as Maine, down to Florida, the Dominican Republic, Puerto Rico and Panama. Students from across the country and world that participated in this program and Muhlenberg School District was well represented. Mr. Toledo talked about the students becoming more confident speakers, enhanced critical thinkers, and more engaged leaders. They have learned to see themselves as the positive agents of change that are all needed in the communities right now; capable of making meaningful impact in their schools and in their community. The District's support of the Centro Hispano's efforts has made it possible for these students to break down the barriers of access, opportunities that help them realize their full potential, and for this they are grateful.

Questions/Comments/Concerns:

Mr. Voit congratulated the students recognizing the amount of work that went into their awards and participation. Mr. Voit asked Mr. Toledo, how can more students become engaged. Mr. Toledo spoke about Ms. Laviena working with the school counselors to work together on identifying students, at the end of the day it's about capacity. He discussed the program itself, he has to go out and seek funding to support the program. Currently the program they have now allows 8 to 10 students a year, in order to get more students would mean more funding and more capacity. Centro Hispano has been fortunate to fund this program 100% over the last two years at this current level. Mr. Voit commented how super impressed he was with the students and their presentation.

Mrs. Eagle talked to the students about as they move through school and next steps of their lives, to continue to be in these leadership roles and to embrace them. She congratulated all of the students on their efforts.

Mr. Hynamen spoke about the history of languages and encouraged the students to ever be concerned about speaking Spanish and retain their Spanish language.

Dr. Macharola spoke to the students about being very proud of them and how the current school board gives every ounce of energy and time making sure they are getting great opportunities. He spoke about all being one family in Muhlenberg, and one of the reasons the students are present this evening is that as a family, they want students to know that they are cared about, they want the best for them and will do everything in their power to make sure they have every opportunity to succeed in life; and most importantly never give up.

B. Physical Plant Update - Mr. Ken Patterson

Mr. Patterson reported:

- Maintenance and Custodial Staff update - Muhlenberg's custodial crew and maintenance crew put the finishing touches on all of the school buildings in preparation for the August 26th start for the 2024-2025 school year. Custodial staff rearranged numerous classrooms in each building and deep cleaned all of the buildings over the summer. The outside grounds crew mulched and groomed the playground areas at MEC, pressure washed the entrance areas at all of the school buildings, and trimmed the trees and shrubbery around those same entrances. They also maintained all of the outside fields used for the District's fall sports programs which are now in full swing. The inside maintenance techs were involved in several projects that required some electrical to be run in those rooms and also new data lines as the change in functionality in those particular spaces needed to be updated in those buildings. Several spaces within the District's buildings were spackled and painted during the summer. All the trees and shrubbery beds along the 5th Street Highway were also weeded and freshly mulched in August. The high school and part of the C.E. Cole parking lot have been sealed and re-stripped.
- Modular Addition - The additional modular unit for the fourth grade learning labs was inspected in August for occupancy. The District was granted temporary occupancy from the township. There was some documentation concerning fire rating on the interior doors in which the District has supplied to the township. The township is coming back for a final walkthrough tentatively scheduled for this Friday morning so a permanent certificate of occupancy can be issued. In addition to the modulares being inspected for occupancy, the Muhlenberg Township Fire Marshall also inspected the high school, C.E. Cole, and MEC as part of the District's annual fire license code enforcement renewal. Fire Marshall Kissinger and Township Commissioner Rick Hoffmaster walked through all three school buildings and the District was issued the certificates.
- Multi-Purpose Field Update - The multi-purpose field project, which is Phase 2, is scheduled to begin in mid October. The District is awaiting final permit approval from the Berks County Conservation district. Once revising this letter, the District can begin to finalize the schedule for that project.

Questions/Comments/Concerns

Dr. Macharola took a moment to announce the District was awarded 7.8 million dollars from the state for the Environmental Repairs grant; this grant will help fund mechanical, electrical, and plumbing upgrades in the MEC, junior high and high school buildings. He talked about this grant will directly reduce the future borrowing needs in debt service of the District as it relates to the five-year building project; the plan to address the District's continuous enrollment growth. The District contracted with GSL Government Consulting, if the District was not contracted with GSL, the District would not be awarded any funding for this grant. GSL Consulting does get a percentage of the award to work on behalf of the district to secure the grant.

C. State Funding - Mr. Shane M. Mathias, CPA

Mr. Mathias reported:

This presentation will address the funding, what the budget looks like, the final budget and how it impacts Muhlenberg School District. He summarized the procreation related to those uncertainties of the state. There is a lot of money the state provides, a lot of it is formula driven and the District was not worried about this. Prior to this year, the District was focusing on Basic Ed. and Special Ed., two big categories. There are three new categories that the state has added, the Ready to Learn Adequacy, the Ready to Learn Tax Supplements and the Cyber Charter Reimbursements. The District did receive an increase in Basic and Special Ed., but not as much as the District budgeted primarily because of these new pots of money. The cyber charter reimbursement was actually a subsidy of the past, in 2010-11 was the last year the state gave a subsidy for charter school subsidy reimbursements. The state discontinued this and just started up this year again, small compared to the other numbers. The ready to learn adequacy is a big piece as presented, 1.997 million dollars. Both the regular adequacy and regular tax adequacy are restricted, the District must apply to the state and provide a budget showing exactly how the District plans to spend the money. The tax equity, smaller piece, only five actual allowable uses. The regular adequacy money is also restricted, the District has to supply. The good news is, the District is allowed to supplant, that is the plan of the budget. The payment needed to pay GSL Consulting, gives the district an opportunity to supplant these funds. A lot of federal grant money is meant to supplement and not supplant; that means the District would need to create new programs, must hire new personnel, must enhance the District's educational programs meaning the District could not pay for things already being done. The new Environmental Repairs grant the District is allowed to supplant allowing the District not go into a deficit position. The short fall in basic and special ed, plus the payment needed to be made to GSL Consulting allows the District to do this and keep the budget balanced. If the District would pay for all new programs and new people and not knowing the certainty of the future of this money at this point, would not be the wisest plan. The plan is to pay for things that are existing in the budget, using the excess funds to pay for the GSL Consulting fee and cover the shortfall with basic ed.

Questions/Comments/Concerns:

Mr. Voit commented the GSL Consulting fee should be paid out of the 7.8 million grant. Mr. Mathias responded that this cannot. He explained that they made it very clear that it has to be paid within thirty days out of the general fund; fee was 12%.

Mr. Haas asked where the fee of 12% will be paid from. Mr. Mathias responded it will come out of the general fund and it will not cause any deficit. Mr. Haas questioned if the grant monies could be used on the new Grade 5-6 building. Mr. Mathias advised it cannot and will be used on upgrades with the district's current buildings.

D. First Reading and Second Reading of Policy - Dr. Joseph E. Macharola

Muhlenberg School District Cell Phone Policy

Purpose

This policy was created to support an educational environment that is orderly, safe, and secure for district students and employees. While electronic devices may provide a positive contribution when used for educational purposes, the Board recognizes that the use of personal mobile devices may create a social, intellectual and emotional barrier to being fully present during school and can cause disruption to the education process.

Dr. Macharola spoke briefly about the anticipation of approving and adopting a cell phone policy this evening.

Mr. Boland discussed, in accordance with their discussion, there are two small amendments to the policy. Under the exceptions it said the building principal may authorize the student to possess... it will now say the building principal, assistant principal, or designated representative. Under confiscation, after notification, the assistant principal may confiscate as opposed to teachers.

Hearing of Visitors - Muhlenberg School District taxpayers and residents have an opportunity, at this time, to comment on matters of concern, official action, or deliberation which are or may be before the Muhlenberg School Board. ***This period of time is for comments only; it is not a time to engage in a question and answer or debate with the board. Comments from the Board are at the option of the Board.*** The Board retains the option to accept all public comment at this time. Presentations **will** be limited to two minutes per person. In the event that the Board determines that there is not sufficient time for residents or taxpayers of the School District to comment, the Board may defer the comment period to the next regular meeting.

Mr. Karwen Martinez- student

Mr. Martinez wanted to comment on the cell phone policy. On behalf of the students at Muhlenberg, the top three assets are safety, efficiency and sympathy. In the past couple of years at Muhlenberg his experience of safety is well taken care of. Although

efficiency here at Muhlenberg has its own boundaries. Everyone has their own preferred way and process of learning and most school districts across the U.S. these learning obstacles and challenges are not faced. Instead it's up to the student to work harder, to be better at time management, or to lose sleep and let the acts of communication slip away from them. On average it takes five minutes to boot up a chromebook for instruction. Five minutes, nine periods a day, that's forty-five minutes a day, 225 minutes a week, or 3 ¾ hours every week. He spoke about hearing from multiple teachers how they don't know how they were going to enforce this new policy. His teachers seem to be feeling pressured. He sees numerous interruptions during class to confiscate cell phones, he sees kids taking lavatory breaks in order to satisfy their "itch" for screen time. And lastly, he sees more physical bullying and hostile attitudes throughout the building. It's not the question of how it's being enforced, it's more of a question of how the district is going to make teachers feel more comfortable teaching and how the district is going to get teachers to want to be more interactive with their students. Most importantly, how is the district going to be able to manipulate curriculums in order to encourage and inspire students to want to learn.

Ms. Kimberly Reynoso- student

Ms. Reynoso introduced herself as the class vice president of 2026. She wanted to start off by saying God bless America and God bless the families and the lives lost today twenty-three years ago. God bless the families and the students and teachers that have been affected through numerous school shootings. She wanted to dive a little bit deeper in depth regarding communication. The two 14 year old students and the two teachers that were killed in the mass shooting at the Appalachian high school in Winter, Georgia; the last thing she wished for the families was for them not to be able today goodbye. Communication for safety with their families, their loved ones and the people that are most important to them in their lives was through their cell phones. It was as easy as a cell phone. She understands that cell phones can be corrupted, using them in class, having them as distractions and using them to film unacademic behavior all of these create loss. Loss that brings responsibility and accountability towards students. Encouraging them to use that maturity that they have grown as they moved into high school. Instead of focusing on loss, how can we build through with an equity based mindset. Instead of thinking here are the many ways that cell phone can distract during class, how about the district thinks here are the ways cell phones make class more efficient, quicker and convenient.

Questions/comments/concerns:

Dr. Macharola and the board thanked the students for their comments and how proud everyone is. Mrs. Eagle thanked them for respectfully advocating for what they would like and for others and this is appreciated. Everyone agreed.

Board Business

Personnel

1. Professional Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following professional appointments:

- a. Ms. Angela Deysher, Elementary Teacher (A. Bates), C.E. Cole Intermediate, effective first contractual day of the 2024-2025 school year, at a salary of \$69,578 (B + 18, 8 Steps from the Top).
- b. Ms. Cameron Gring, Special Education Teacher (L. Hess), Muhlenberg Junior High School, effective first contractual day of the 2024-2025 school year, at a salary of \$52,970 (B, 16 Steps from the Top).
- c. Ms. Jordan Brown, English Teacher (J. Dynda), Muhlenberg Junior High School, effective first contractual day of the 2024-2025 school year, at a salary of \$52,970 (B, 16 Steps from the Top).
- d. Mr. Kristoffer Williams, Physical Education Teacher (newly created), Muhlenberg Elementary Center, pending release from current employer, at a salary of \$80,394 (M, 5 Steps from the Top), prorated for days worked.
- e. Mr. Andrew Stoudt, Long-Term Substitute (newly created), C.E. Cole Intermediate, effective first contractual day of the 2024-2025 school year, at a salary of \$52,970 (B, 16 Steps from the Top).
- f. Ms. Jade Miller, Elementary Teacher (L. Adams), Muhlenberg Elementary Center, effective first contractual day of the 2024-2025 school year, at a salary of \$52,970 (B, 16 Steps from the Top).
- g. Ms. Lilliana Perez, Elementary Teacher (K. Torrens), Muhlenberg Elementary Center, effective first contractual day of the 2024-2025 school year, at a salary of \$55,988 (B, 14 Steps from the Top).
- h. Ms. Victoria Bishop, ESL Teacher (M. Kistler), Muhlenberg Junior High School, effective first contractual day of the 2024-2025 school year, at a salary of \$77,613 (M + 9, 8 Steps from the Top).
- i. Ms. Jamie Kratzer, Elementary Teacher (newly created), C.E. Cole Intermediate, effective August 22, 2024, at a salary of \$80,394 (M, 5 Steps from the Top), prorated for days worked.
- j. Ms. Amanda Stevens, Elementary Teacher (newly created), C.E. Cole Intermediate, effective August 22, 2024, at a salary of \$62,241 (B + 24, 14 Steps from the Top), prorated for days worked.
- k. Ms. Laura Keller, Math Teacher (J. Mills), Muhlenberg High School, pending release from current employer, at a salary of \$73,617 (B + 24, 7 Steps from the Top), prorated for days worked.
- l. Mr. Cody Mish, Long-Term Substitute Teacher (L. Santangelo), Muhlenberg Elementary Center, effective August 26, 2024 through on or about February 21, 2025, at a salary of \$52,970 (B, 16 Steps from the Top), prorated for days worked.
- m. Mr. Brian Garner, Science Teacher (newly created), Muhlenberg Junior High School, effective August 26, 2024, at a salary of \$73,449 (M + 30, 14 Steps from the Top), prorated for days worked.
- n. Mr. Christopher Elwert, English Teacher (M. Bearoff), Muhlenberg High School, pending release from current employer, at a salary of \$54,479 (B, 15 Steps from the Top), prorated for days worked.

2. Acceptance of Resignations

Resolved, that the Board of Education of the Muhlenberg School District accept the following resignations:

- a. Ms. Yesenia Cancilla de Mora, Special Education Paraprofessional, Muhlenberg Elementary Center, effective August 15, 2024.
- b. Ms. Melissa Bearoff, English Teacher, Muhlenberg High School, pending release from Muhlenberg School District per PA School Code.
- c. Ms. Morgan Wenzel, Social Studies Teacher, Muhlenberg Junior High School, pending release from Muhlenberg School District per PA School code.
- d. Ms. Marion Schleinkofer, Special Education Paraprofessional, C.E. Cole Intermediate, effective August 21, 2024.
- e. Ms. Lori Horst, Cafeteria Worker, Muhlenberg Junior High School, effective August 9, 2024.
- f. Ms. Haley Slane, Special Education Teacher, Muhlenberg Junior High School, effective December 15, 2024.
- g. Mr. Isaiah Domine, Special Education Paraprofessional, Muhlenberg Junior High School, effective August 29, 2024.
- h. Ms. Gabrielle Ramirez, Clerical Assistant, Muhlenberg Junior High School, effective September 13, 2024.

3. Classified Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following classified appointments:

- a. Ms. Ana Rodriguez, Special Education Paraprofessional (R. Kline) Muhlenberg Elementary Center, effective August 26, 2024 at a pay rate of \$20.46 per hour.
- b. Ms. Brianna Delillo, Cafeteria Worker (C. Palmertree), Muhlenberg Elementary Center, effective September 3, 2024, at a pay rate of \$20.29 per hour.
- c. Ms. Xiomara Robles, Second Shift Custodian (L. Hain), Muhlenberg High School, effective September 3, 2024, at a salary of \$53,255, prorated for days worked.
- d. Ms. Kaylein Rodriguez, Second Shift Custodian (R. Kramer), Muhlenberg Elementary Center, effective September 11, 2024, at a salary of \$53,255, prorated for days worked.
- e. Ms. Judy Griesemer, Cafeteria Worker (L. Horst), Muhlenberg High School, effective September 5, 2024, at a pay rate of \$20.29 per hour.
- f. Ms. Rachel Kline, Cafeteria Substitute, effective September 5, 2025, at a pay rate of \$14.00 per hour.

4. Mentor Assignments

Resolved, that the Board of Education of the Muhlenberg School District approve the following mentor assignments at the professional rate of \$30.00 per hour for the 2024-2025 school year:

- a. Ms. Crystal Chwatek, mentor for Ms. Samantha Sites, Elementary Teacher, Muhlenberg Elementary Center, for thirty (30) hours.
- b. Mr. Timothy Klawiter, mentor for Ms. Stephany Roberto, School Counselor, Muhlenberg Elementary Center, for sixty (60) hours.
- c. Ms. Laurie Vlasak, mentor for Ms. Bree Hines, Elementary Teacher, Muhlenberg Elementary Center, for sixty (60) hours.
- d. Ms. Inga Hobbs, mentor for Ms. Laney Hefter, Elementary Teacher, Muhlenberg Elementary Center, for sixty (60) hours.
- e. Mr. Christopher Geddio, mentor for Ms. Liliana Perez, Elementary Teacher, Muhlenberg Elementary Center, for sixty (60) hours.
- f. Ms. Jessica Gunter, mentor for Ms. Jade Miller, Elementary Teacher, Muhlenberg Elementary Center, for sixty (60) hours.
- g. Ms. Jessica Leffler, mentor for Mr. Kristoffer Williams, Physical Education Teacher, Muhlenberg Elementary Center, for thirty (30) hours.
- h. Ms. Amy Madeira, mentor for Mr. Cody Mish, Long-Term Substitute Teacher, Muhlenberg Elementary Center, for thirty (30) hours.
- i. Dr. Audrey Smeltzer Schwab, mentor for Mr. Joseph Cathy, Chemistry Teacher, Muhlenberg High School, for sixty (60) hours.
- j. Ms. Jessica Justiniano, mentor for Mr. Colin Bliss, Math Teacher, Muhlenberg High School, for sixty (60) hours.
- k. Mr. Anthony Geddio, mentor for Ms. Autumn Gilmore, Special Education Teacher, Muhlenberg High School, for thirty (30) hours.
- l. Mr. Justin Vallone, mentor for Ms. Laura Keller, Math Teacher, Muhlenberg High School, for thirty (30) hours.

5. Co-Curricular Appointments and Adjustments

Resolved, that the Board of Education of the Muhlenberg School District approve the following co-curricular appointments and adjustments:

- a. Ms. Jennifer Eberhart, from Varsity Cheerleading Assistant Coach to Varsity Cheerleading Head Coach, effective August 12, 2024, at a salary of \$2,987 (year 4).
- b. Ms. Emily Rudderow, from Varsity Cheerleading Head Coach to Varsity Cheerleading Assistant Coach, effective August 12, 2024, at a salary of \$2,175 (year 2).
- c. Mr. Julius Young-Trapp, from Varsity Football Assistant Coach to Junior High Football Assistant Coach, effective August 12, 2024, at a salary of \$4,200 (year 4).
- d. Mr. Brandon Monk, from Junior High Football Assistant Coach to Varsity Football Assistant Coach, effective August 12, 2024, at a salary of \$5,601 (year 3).
- e. Mr. Eric Garcia, Varsity Football Assistant Coach, effective August 12, 2024, from a salary of \$5,942 (year 8) to a salary of \$5,601 (year 4).
- f. Ms. Jamie Odegard, Varsity Football Volunteer Coach, effective August 12, 2024.

- g. Mr. Ben Alicea, Varsity and Junior High Football Volunteer Coach, effective August 12, 2024.
- h. Mr. Derek Salinas, Varsity and Junior High Soccer Volunteer Coach, effective August 12, 2024.
- i. Mr. Tajon Whiten, Varsity Football Volunteer Coach, effective August 12, 2024.
- j. Ms. Allison Wade, MHS Co-Ed Water Polo Assistant Coach, effective August 26, 2024. at a salary of \$4,350 (year 1).

6. Co-Curricular Resignation

Resolved, that the Board of Education of the Muhlenberg School District accept the following co-curricular resignation:

- a. Ms. Morgan Wenzel, COLE Student Council Co-Advisor and COLE School Store Advisor, effective August 6, 2024.

7. Grade Level Leaders for the 2024-2025 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the listing of Grade Level Leaders for the 2024-2025 school year as presented.

8. Department Chairpersons for the 2024-2025 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the listing of Department Chairpersons for the 2024-2025 school year as presented.

9. Sports Event Monitors for the 2024-2025 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the Sports Event Monitors for the 2024-2025 School Year at the pay rate of \$15.00 per hour as presented.

10. Professional Salary Adjustments for the 2024-2025 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the Professional Salary Adjustments for the 2024-2025 school year as presented.

11. Co-Curricular Assignments

Resolved, that the Board of Education of the Muhlenberg School District approve the following co-curricular assignments as presented.

Management

1. Adoption of Policies

Resolved, that the Board of Education of the Muhlenberg School District adopt the following district policies:

- a. Policy No. 146.1, Trauma-Informed Approach
- b. Policy No. 218, Student Discipline
- c. Policy No. 218.1, Weapons
- d. Policy No. 218.2, Terroristic Threats
- e. Policy No. 801, Public Records
- f. Policy No. 803, School Calendar
- g. Policy No. 805, Emergency Preparedness and Response
- h. Policy No. 805.1, Relations With Law Enforcement Agencies
- i. Policy No. 805.2, School Security Personnel
- j. Policy No. 806, Child Abuse
- k. Policy No. 904, Public Attendance at School Events
- l. Policy No. 909, Municipal Government Relations

2. Voting Delegate to the 2024 PSBA Delegate Assembly

Resolved, that the Board of Education of the Muhlenberg School District appoint _____ as the District's voting delegate to the 2024 PSBA Delegate Assembly.

3. Election of PSBA Officers

WHEREAS, instead of individuals voting during the PASA-PSBA School Leadership Conference in October, each school entity will have one vote for each officer and at-large representative position;

WHEREAS, this will require boards of the various school entities to come to a consensus on each candidate and cast their vote electronically during the open voting period (September 9, 2024 through October 25, 2024). The voting will be done through a secure, third-party, web-based voting site that will require a login password;

WHEREAS, one person from each member school entity will be authorized as the official person to cast the vote on behalf of his or her school entity. In the case of school districts, it will be the Board secretary who will cast votes on behalf of the school board as follows:

President Elect - One Year Term

Ms. Sabrina Backer, Franklin Area School District

Vice President - One Year Term

Mr. Matt Vannoy, Sharon City School District

Eastern Zone Representative - Three Year Term

Ms. Holly Arnold, Tunkhannock Area School District

Western Zone Representative - Two Year Term

Ms. Kristy Bolte, Northwestern School District

Section E2 Advisor - Two Year Term

Mr. David Hein, Parkland School District

Trustee (term ends Dec. 31, 2027)

Choose up to three candidates for a 3-year term

Mr. Nathan G. Mains

Mr. Richard Frerichs

Mr. William S. LaCoff

Forum Steering Committee (term ends Dec. 31, 2026)

Choose up to two individuals for a 2-year term

Ms. Betsy Gates, Dauphin County Technical School

Ms. Mary Dougherty, Montgomery County Intermediate Unit 23

4. Muhlenberg School District Organizational Chart

Resolved, that the Board of Education of the Muhlenberg School District approve the Muhlenberg School District Organizational Chart as presented.

5. Muhlenberg Community Library Lease Agreement

Resolved, that the Board of Education of the Muhlenberg School District approve the lease agreement between the Muhlenberg Community Library and Muhlenberg School District subject to solicitor's final revisions.

6. Muhlenberg School District Cell Phone Policy

Resolved, that the Board of Education of the Muhlenberg School District approve the Muhlenberg School District Cell Phone Policy as presented.

Physical Plant and Transportation

There are no items.

Budget and Finance

1. Approval of Financial Reports

Resolved, that the Board of Education of the Muhlenberg School District approve the following financial reports and that they become part of the permanent record of the meeting:

Fund	Treasurer's Report	Financial Report	Bills Paid Month	Investments	Budget Transfers
General	Jul 2024	Jul 2024	Aug 2024 Ck#57118-57336 V#28038-28081	Jul 2024	
Cafeteria	Jul 2024	Jul 2024	Aug 2024 Ck#8327-8352 V#3091-3096	Jul 2024	
Capital Reserve (Fund 32)	Aug 2024	Aug 2024			
Capital Reserve (Fund 39)	Aug 2024	Aug 2024	Aug 2024 Ck#1018 Ck#1001		
Activity	Jul 2024	Jul 2024			
General	Jul 2024	Jul 2024	Aug 2024 Ck#57118-57336 V#28038-28081	Jul 2024	

2. Student Activity Account

Resolved, that the Board of Education of the Muhlenberg School District authorize closing the student activity account for the Class of 2024 and transferring the remaining balance to the "Class of 2027" account.

Education

1. Health Services Agreement for the 2024-2025 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the health services agreement with Dr. Karen Wang to provide school physician services for the district for the 2024-2025 school year.

2. Acceptance of Gifts, Grants, Donations

Resolved, that the Board of Education of the Muhlenberg School District accept the following donations in accordance with district Policy 702, Gifts, Grants, Donations:

- a. Pennsylvania Department of Education and PaTTAN, grant of \$50,000 for teacher professional development and intervention supplies to build a MTSS (Multi-Tiered Support System) for students grades 4 to 6 at C.E. Cole Intermediate in the Muhlenberg School District.

3. Medical Provider Authorization Professional Service Agreement

Resolved, that the Board of Education of the Muhlenberg School District approve Ms. Danielle Shellenberger, Medical Provider Authorization of School Based Access Program Services, for the 2024-2025 school year as presented.

4. Student Tuition Agreements for the 2024-2025 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the following student tuition agreements for the 2024-2025 school year as presented:

- a. Student #34708, The Vista School
- b. Student #40709, New Story
- c. Student #41988, New Story
- d. Student #39335, New Story
- e. Student #41471, New Story
- f. Student #33815, New Story

5. Approval of Chester County Intermediate Unit (CCIU) Agreement

Resolved, that the Board of Education of the Muhlenberg School District approve the agreement with CCIU for special education and related services for the 2024-2025 school year as presented.

6. Certificate of Support Students

Resolved, that the Board of Education of the Muhlenberg School District approve the enrollment of Certificate of Support Students, PA School Code 1302, for the 2024-2025 School Year as listed.

7. Settlement Agreement and Release

Resolved, that the Board of Education of the Muhlenberg School District approve the Settlement Agreement and Release for the following student as presented:

- a. Student No. #36899

Student Activities

There are no items.

Minutes

Review minutes of the Committee of the Whole Meeting of August 14, 2024 and the Regular Board Meeting of August 14, 2024.

Old Business

There are no items.

New Business

1. Memoriam of Ms. Lynn Marie Clouse

Resolved, that we remember the passing of Ms. Lynn Marie Clouse who served in the Muhlenberg School District for five (5) years (2017-2022) as a cafeteria worker. We honor her memory for her dedicated service to the school district and community.

Be it further resolved that we convey through this resolution our deepest sympathy to her family, and that this resolution be made part of the permanent record in the minutes of the Muhlenberg School District.

Hearing of Visitors

Presentation is limited to approximately two minutes per person. Should any citizen require more than the two minutes allocated, please contact the Superintendent prior to the meeting. He will coordinate such requests for the Board. Citizens addressing the Board should be aware that the meeting is being taped.

There were none.

MSD/RMCTC Board Visitor of the Month

Schedule 2024-2025

September	Mrs. Cindy Mengle
October	Mr. Garrett Hyneman
November	Mrs. Kristyna Eagle
December	Mr. Andrew L. Eaton, Sr.
January	Mr. Otto W. Voit, III

February	Mr. S. Wayne Hardy
March	Mr. Miguel Vasquez
April	Ms. Janet Howard
May	Mr. Ronald J. Haas, Sr.

Review of Board Meetings and Calendar of Events

September 9	6:30 PM	RMCTC Board Meeting
September 11	6:30 PM	COW Meeting and Regular Board Meeting
October 2	7:00 PM	COW Meeting
October 9	7:00 PM	Regular Board Meeting
October 14	6:30 PM	RMCTC Board Meeting
November 6	7:00 PM	COW Meeting
November 11	6:30 PM	RMCTC Board Meeting
November 13	7:00 PM	Regular Board Meeting
December 4	6:30 PM	Annual Organization Meeting; COW; Regular Board Meeting

Adjourn Meeting

Moved by Mrs. Eagle and Mr. Voit, that there being no further business to come before the Board, the meeting be adjourned. Meeting adjourned at 7:45 PM.

Attest:


Cindy L. Mengle
Secretary