

MUHLENBERG SCHOOL DISTRICT
Committee of the Whole Meeting Minutes
November 9, 2022
Lecture Hall, Muhlenberg High School
www.muhsdk12.org

Call to Order

The Committee of the Whole Meeting of the Board of Education of the Muhlenberg School District was called to order on Wednesday, November 9, 2022 at 6:31 PM by Board President, Mr. Garrett E. Hyneman.

Members Present

President – Mr. Garrett E. Hyneman
Vice President – Mr. Otto W. Voit, III
Treasurer – Mr. Richard E. Hoffmaster
Secretary – Mrs. Cindy L. Mengle
Assistant Secretary – Ms. Janet Howard
Member – Mrs. Kristyna Eagle
Member – Mr. Mark J. Nelson
Member – Mr. Miguel Vasquez
Solicitor – Mr. Brian F. Boland, Esq.
Recording Secretary – Mrs. Tara L. Flowers

Members Absent

Member – Mr. J. Tony Lupia, Jr.

Administration Present

Superintendent – Dr. Joseph E. Macharola
Assistant Superintendent – Dr. Alan S. Futrick
Business Manager- Shane M. Mathias, CPA
Director of Physical Plant – Mr. Ken Patterson
Director of Special Education – Dr. Shawn Rutt
Supervisor of Special Education - Ms. Nicole Huntbach
Director of Federal Programs - Dr. Cathy Shappell
Licensed Behavior Specialist – Mr. Zachariah Milch
Director of Technology – Mr. Daniel Houck
Director of Food and Nutrition – Mr. Carey Kline
Director of Human Resources - Dr. Jessica Heffner
Data Administrator – Mr. Kevin Vanino
Athletic Director – Dr. Tim Moyer
High School Principal – Dr. Jeffery Ebert
High School Assistant Principal - Mr. Frank Vecchio
High School Assistant Principal - Ms. Jennifer Doyle
Junior High School Principal – Mr. Steve Baylor
Junior High School Assistant Principal - Ms. Julianna Ciccarelli
Junior High School Assistant Principal - Mr. Daniel Kramer
C. E. Cole Intermediate Principal - Mr. Haniff Skeete

C. E. Cole Intermediate Assistant Principal - Ms. Jaclyn Bellanca
Elementary Principal - Mr. Kyle Crater
Elementary Assistant Principal - Ms. Ginny Hornberger
Elementary Assistant Principal - Ms. Leila Mesinger
Social Worker - Ms. Lauren Heydt
Social Worker - Ms. Amanada Foulds
Social Worker - Ms. Emily Carmichael
Social Worker - Ms. Lilianna Moore

Visitors

Diane Benson
Brian Luse

Educational Presentations

A. Physical Plant Update - Mr. Ken Patterson

Mr. Patterson reported:

- Maintenance and Custodial Staff update - Custodial and maintenance staff continue to maintain the District's buildings and outside campus while keeping an eye towards winter. With fall sports concluding the outside crew is preparing the athletic fields for winter; finishing the mowing season while beginning the clean up of leaves throughout the campus. They are also starting the process to preparing the snow removal equipment; stocking sidewalk salt in each of the District's buildings. Winter sports are beginning the next couple of weeks, the inside custodial crew begins one of their busiest times of the year as events both school and community related occupy all the buildings on most evenings and Saturdays. Keeping the buildings clean and safe remain their top priority. Inside custodial crews continue to follow the same cleaning guidelines that were established back in March 2021 and will continue to use those cleaning procedures throughout this entire school year. The maintenance has been busy completing work orders from the staff, changing the HVAC from colling season to heating season; and making sure all of the District's parking lot lights are working properly as with the time change, they are an even more important part of safety throughout the campus. They also had the privilege of hanging the huge American flag donated by former Board Member Mr. S. Wayne Hardy in the District's high school gymnasium. Special thanks to Mr. Hardy for that donation. The most exciting thing was the landing of the Army National Guard helicopter at the football stadium this prior Monday as part of the Career Day at the junior high. This was well received by all of the administrators as well as the students. They will continue to monitor the health and safety guidelines being set forth from the Governor, federal and state health agencies and PDE for this school district.
- Additional Security Measures for New High School Weight Room - The District is looking to add additional cameras to cover the entire space and add card

access on all of the doors that lead into this important area of the high school facility.

- HVAC Repairs and Replacements for MJHS and MEC - Major repairs to the rooftop units serving the junior high and the start of the replacement of unit ventilator located in the elementary center.

Questions/Comments/Concerns:

Dr. Macharola discussed receiving preliminary information regarding the growth of the District and there being a 175 million dollar proposal. He advised the District needs to assure the finances are in order to address the growing needs of the Muhlenberg School District. He discussed how a few board members wanted to get the "ball rolling" and see what the financial picture would look like and what the District may have in front of them. Dr. Macharola stated that this is something that has to be done here; already being 80 students above the projected enrollment this year and probably will surpass what was projected over the next eight years as the District continues to grow. Dr. Macharola introduced Mr. Scott Kramer.

B. Raymond James Public Finance - Mr. Scott Kramer

Mr. Kramer reported on Capital Projects- Key Structuring Considerations:

- For flexibility and rating purposes it is important to maintain fund balance and capital reserves.
- The District is currently rated Aa2 by Moody's.
- The Fed is expected to continue raising interest rates through the end of 2022/beginning of 2023.
- As the Fed increases short term rates, borrowed funds are earning greater returns.
- Debt service can be phased in over several years using any combination of interest earnings, capitalized interest, and reserves.
- Breaking the borrowing into pieces over several years allows for a longer debt service phase-in.
- The District can use its capital reserves to phase-in millage over a longer period of time or to downsize the final borrowing once the scope of the projects is known.
- The District may be able to restructure a portion of its existing debt if needed to help phase in new debt service.
- Pre-planning, adding additional mills to the debt service budget or any growth in the value of the mill over the next few fiscal years can potentially allow for a lesser or shorter millage phase-in.

Questions/Comments/Concerns:

Mr. Voit questioned the one column on the spreadsheet that Mr. Kramer provided, asking how much cash the District would need to use when it is spread over the years for the project. Mr. Kramer explained this was in Column 8, interest earnings reserve and capitalized interest, to phase in mills over a 7 year period, the District would need.

roughly 7.7 million dollars over that 7 year period to phase in mills equally. Mr. Kramer explained what is in the numbers they put together. He explained that there is 10 to 15 million in capital reserve; assuming the District had 100 million dollars in borrowed money in the bank earning 4.5 %, this would "spin out" about 4.5 million dollars a year that can be used in Column 8. Mr. Kramer advised some combination of interest earnings on the money the District borrowed, general fund or capital fund reserves, and if needing to borrow some capitalized interest the District can do it to phase in mills. He advised Column 8 is simply to make Column 11 "nice and smooth" at .7 mills. Mr. Kramer explained if the District's needs in the first year are \$185,000 in cash and if the District decides to put more mills in, it's less cash and vice versa. Mr. Voit asked in Column 8 where there is \$985,000 that the District needs, but Column 10 says \$883,000 from mills, is the difference what is needed in cash. Mr. Kramer responded no, that Column 10 is just to show what the dollar value of what the .7 mill is worth. He explained that the District would generally need the \$883,000 in each budget for 7 years. Mr. Voit agreed and asked if the District would need to come up with the \$985,000. Mr. Kramer responded "correct" and that is simply to "smooth it out." He explained in rough numbers it is either a mill and a half if the District does not use any cash or it is .7 of cash and .7 millage impact. Mr. Voit understood.

Mr. Nelson talked about another way to look at it is the .25 for PSERS, and then looking at .95 every year at a minimum; before doing anything with positions, programs, or whatever. Everyone agreed. Mr. Kramer spoke about thinking about other districts that wake up and realize they have a 189 million dollar project that doesn't have the existing debt profile, they can't get there from here. Mr. Kramer advised the District can get there from here, there is a way to get there however it is not an easy way. He reiterated that the District can get there without spending all of the District's cash. He explained Act 1 really inhibits the ability to keep the lights on just every year and all of the stuff that the District needs to build a budget around; on top of that, adding new mills for debt services is not easy.

Mr. Kramer discussed this being a very conservative approach to how the District would finance this size, there is going to be a lot of variations on theme as the District digs through the planning and a lot of work to be done in terms of what this is going to look like. Mr. Kramer advised that the District has the ability, should it be needed, in restructuring the District's existing debt.

Mr. Nelson advised that Mr. Kramer's presentation was good information, and he believes what the District needs to look at is that the District is not breaking ground with an 180 million dollar project day one. He asked however, how does the District phase that in; he is not sure that it gets phased in over the 5 years, but he feels good that the District is in the position with its finances that it is. Mr. Nelson talked about having a path, or several paths to get where the District needs to be to do everything.

Mr. Hyneman spoke about the District needing to build projects that will last 30-50 years. He talked about how the District cannot "nickel and dime" the projects, it has to be something that for years or a couple generations will stand. Mr. Hyneman reiterated how good the District is in its financial status to be able to do these projects. Mr. Nelson agreed and stated what the District can't do is, "nothing."

Mr. Voit questioned from the financial side, how long does it take to get financing and when does Mr. Kramer comes back into the process. Mr. Kramer advised that it is good that this is being worked on early, so his company can be with the District along the way to think about how the architect is going to lay out those finances. He advised that it is pretty quick to get into the marketplace, 60 to 90 days, the District can have money in the bank. Mr. Kramer talked about if there are going to be multiple buildings and maybe the need to borrow money is in phases. He advised once the District knows how much the projects will be and the District finances the money, the District will have three years to spend it. Being mindful of interest rates, his company will be able to alert the District. He advised the next 3-5 months for the District to figure out the scope, what it is going to look like, hearing from the architect, timing, design, and bids that have to happen. Mr. Kramer reiterated that they will be there along the way to continue any options when necessary.

Mr. Voit commented that in the years working with the Board and the District, he has never steered them wrong and he feels that it has been a great collaboration between Mr. Kramer regardless of the company he is with; and believes he has the best interests of the district. Dr. Macahrola echoed these comments.

Mr. Kramer thanked everyone.

The Board Members discussed the multiple plan options that were presented previously and discussed which projects should become first; they discussed the needs to speak with the architect next about those plans.

Hearing of Visitors - Muhlenberg School District taxpayers and residents have an opportunity, at this time, to comment on matters of concern, official action, or deliberation which are or may be before the Muhlenberg School Board. ***This period of time is for comments only; it is not a time to engage in a question and answer or debate with the board. Comments from the Board are at the option of the Board.*** The Board retains the option to accept all public comment at this

time. Presentations ***will*** be limited to two minutes per person. In the event that the Board determines that there is not sufficient time for residents or taxpayers of the School District to comment, the Board may defer the comment period to the next regular meeting.

There were none.

Questions/Comments/Concerns:

Mr. Hyneman spoke about visiting the schools/buildings every year and he enjoys this. He reported he had wonderful meetings with all of the principals and he feels as though the District has a great group of principals leading the District. He advised that he was also incredibly impressed how clean the buildings were; there were times that he visited as students were passing classes and it was orderly. He discussed being in a cafeteria and the students being well behaved in the cafeteria. He advised that he did not interrupt classrooms, however he did peek in as every student appeared to be tuned in

to the lesson and the teachers were teaching very effectively. He talked about feeling good about where the District is regarding public education. Mr. Hyneman wanted to commend everyone; hearing lots of good things about emotional support. He believes that in every way the District is on the right track.

There was a brief executive session held from 7:13 PM to 7:21 PM to discuss personnel.

Board Business

Personnel

Amended Agenda- Mr. Brian F. Boland, Esq.

Personnel Resolution - Assistant Superintendent's Contract

Resolved, that the Board of School Directors of the Muhlenberg School District that the Assistant Superintendent contract dated February 14, 2018 by and between the School District and Dr. Alan Futrick is hereby terminated this date. Be it further Resolved, that upon the nomination of the Superintendent, the School District hereby enters into a new contract with Dr. Alan Futrick for a period of five (5) years effective November 10, 2022, as presented and attached in accordance with 24 P.S. Section 10-1076 and that the appropriate officers of the Board are authorized to execute the contract.

1. Professional Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following professional appointments:

- a. Dr. Thomas Starr, Special Education Teacher (M. Bartek), Muhlenberg Junior High School, pending release from current employer, at a salary of \$83,597 (PHD, 7 Steps from the Top), prorated for days worked.
- b. Ms. Meghan Waibel, Special Education Teacher (C. Miller), Muhlenberg High School, pending release from current employer, at a salary of \$91,824 (M + 30, 2 Steps from the Top), prorated for days worked.
- c. Ms. Kathleen Haas, Special Education Teacher (P. McGrogan), Muhlenberg Elementary Center, pending release from current employer, at a salary of \$78,827 (M, 3 Steps from the Top), prorated for days worked.
- d. Mr. Joseph Oros, Special Education Teacher (M. Charles), Muhlenberg Elementary Center, pending release from current employer, at a salary of \$71,919 (M + 24, 11 Steps from the Top), prorated for days worked.

2. Classified Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following classified appointments:

- a. Ms. Shana Kelly, Special Education Paraprofessional (G. Ramirez), Muhlenberg Junior High School, effective October 31, 2022, at a pay rate of \$15.17 per hour.
- b. Ms. Diann Doelman, 4.5 Hour Cafeteria Worker (newly created), Muhlenberg Junior High School, effective November 10, 2022, at a pay rate of \$15.43 per hour.

3. Co-Curricular Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following co-curricular appointments:

- a. Ms. Joanne Mulvey, MJHS Student Council Co-Advisor, effective October 27, 2022, at a salary of \$2,030.00 (year 1), prorated for days worked.
- b. Ms. Jesse Todero, MEC School Store Co-Advisor, effective August 29, 2022, at a salary of \$725.00 (year 1).
- c. Ms. Jesse Todero, MEC School Student Council Co-Advisor, effective August 29, 2022, at a salary of \$870.00 (year 1).
- d. Ms. Morgan Wenzel, COLE School Store Co-Advisor, effective August 29, 2022, at a salary of \$725.00 (year 1).
- e. Ms. Marina Parznik, COLE School Store Co-Advisor, effective August 29, 2022, at a salary of \$725.00 (year 1).
- f. Ms. Morgan Wenzel, COLE School Council Co-Advisor, effective August 29, 2022, at a salary of \$870.00 (year 1).
- g. Ms. Kelly Murphy, Youth Aquatics Director, effective November 7, 2022, at a salary of \$6,625.00 (year 1), prorated for days worked.
- h. Mr. Jeffrey Bezler, MJHS Play Stage Manager, effective August 29, 2022, at a salary of \$1,584.00 (year 8).

4. Request for Leave of Absence/FMLA Leave

Resolved, that the Board of Education of the Muhlenberg School District approve the request for a Leave of Absence/FMLA leave for the following employees:

- a. Ms. Angela Hawkins, Elementary Teacher, Leave of Absence/FMLA, effective on or about January 23, 2023 through on or about March 9, 2023.
- b. Ms. Jillian Ayers, Paraprofessional, Leave of Absence, effective February 20, 2023 through on or about May 8, 2023.

5. Completion of Probation

Resolved, that the Board of Education of the Muhlenberg School District approve the completion of probation for the following classified employee:

- a. Ms. Monica Morales-Camargo, Cafeteria Worker, Muhlenberg High School, completion of forty-five (45) day probation as of October 7, 2022 and recommended for permanent employment as of October 10, 2022.

- b. Ms. Nancy Miranda, Cafeteria Worker, C.E. Cole Intermediate, completion of forty-five (45) day probation as of October 28, 2022 and recommended for permanent employment as of October 31, 2022.
- c. Ms. Patricia Fletcher, Cafeteria Assistant, C.E. Cole Intermediate, completion of forty-five (45) day probation as of October 28, 2022 and recommended for permanent employment as of October 31, 2022.
- d. Ms. Tanya Cooper, Cafeteria Worker, Muhlenberg Elementary Center, completion of forty-five (45) day probation as of October 31, 2022 and recommended for permanent employment as of November 1, 2022.
- e. Ms. Michele Fetter, Cafeteria Worker, Muhlenberg High School, completion of forty-five (45) day probation as of October 31, 2022 and recommended for permanent employment as of November 1, 2022.
- f. Ms. Valerie Sanchez, Cafeteria Worker, Muhlenberg High School, completion of forty-five (45) day probation as of October 31, 2022 and recommended for permanent employment as of November 1, 2022.
- g. Ms. Krystina Missimer, Special Education Paraprofessional, completion of forty-five (45) day probation as of November 2, 2022 and recommended for permanent employment as of November 3, 2022.
- h. Ms. Rachel Kline, Special Education Paraprofessional, completion of thirty (30) day probation as of October 18 , 2022 and recommended for permanent employment as of October 19, 2022.
- i. Ms. Sandra Merkel, Custodian, Muhlenberg High School, completion of forty-five (45) day probation as of September 28, 2022 and recommended for permanent employment as of September 29, 2022.
- j. Ms. Amanda Seasholtz, Special Education Paraprofessional, completion of forty-five (45) day probation as of November 4, 2022 and recommended for permanent employment as of November 7, 2022.

6. Bus Monitors for the 2022-2023 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the following bus monitors for the 2022-2023 school year at the pay rate of \$10.50 per hour:

Muhlenberg Junior High School

Ms. Jessica Dynda
Ms. Makenzie Kistler
Ms. Natalie Buck

7. Co-Curricular Resignations

Resolved, that the Board of Education of the Muhlenberg School District accept the following co-curricular resignations:

- a. Ms. Jennifer Doyle, MJHS Student Council Co-Advisor, effective October 27, 2022.

- b. Ms. Courtney Wenger, Youth Aquatics Director, effective October 5, 2022.
- c. Ms. Jennifer Zampelli, SADD/Busted Club Advisor, effective October 31, 2022.

8. Acceptance of Resignations

Resolved, that the Board of Education of the Muhlenberg School District accept the following resignations:

- a. Ms. Rosa Segura Rivas, Special Education Paraprofessional, Muhlenberg Junior High School, effective February 22, 2022.
- b. Dr. Shawn Rutt, Director of Special Education, resignation for the purpose of retirement, effective July 31, 2023.
- c. Mr. Michael Leister, English Teacher, Muhlenberg Junior High School, pending release from Muhlenberg School District per PA School Code.

9. Job Descriptions

Resolved, that the Board of Education of the Muhlenberg School District approve the following revised job descriptions as submitted:

- a. Paraprofessional
- b. Assistant Business Manager

10. Pay Rates for Custodial Substitutes

Resolved, that the Board of Education of the Muhlenberg School District approve the hourly pay rate of \$13.00 per hour for the Custodial Substitutes.

11. Assistant Superintendent's Contract

Resolved, that the Board of School Directors of the Muhlenberg School District that the Assistant Superintendent contract dated February 14, 2018 by and between the School District and Dr. Alan Futrick is hereby terminated this date. Be it further Resolved, that upon the nomination of the Superintendent, the School District hereby enters into a new contract with Dr. Alan Futrick for a period of five (5) years effective November 10, 2022, as presented and attached in accordance with 24 P.S. Section 10-1076 and that the appropriate officers of the Board are authorized to execute the contract.

Management

1. Adoption of Policy

Resolved, that the Board of Education of the Muhlenberg School District adopt the following district policy:

100 Programs

Policy No. 104, *Discrimination/ Title IX Sexual Harassment Affecting Staff*

2. Approval of Frontline Technologies Group, LLC. Services Agreement

Resolved, that the Board of Education of the Muhlenberg School District approve the software services agreement with Frontline Technologies Group, LLC, as presented.

Questions/Comments/Concern:

Mr. Nelson asked about the Frontline Technology and what it will be used for. Dr. Macharola explained that this software will be utilized by the new Human Resources Department. Mr. Nelson asked if this was in the budget. Dr. Macharola explained it's not in the budget, however the business office was able to find areas within the budget for this to be paid for. Mr. Nelson responded okay to this.

Physical Plant and Transportation

1. Approval of Additional Security Features in HS Weight Room

Resolved, that the Board of Education of the Muhlenberg School District approve the additional security features for the Muhlenberg High School Weight Room at a cost of \$20,215.00 (funded through Capital Reserve Fund) as presented.

2. Approval of MJHS/MEC HVAC Major Repairs and Replacements

Resolved, that the Board of Education of the Muhlenberg School District approve the HVAC major repairs and replacement for the Muhlenberg Junior High School and Muhlenberg Elementary Center at a total cost of \$293,000.00 (funded through Capital Reserve Fund) as presented.

Budget and Finance

1. Approval of Financial Reports

Resolved, that the Board of Education of the Muhlenberg School District approve the following financial reports and that they become part of the permanent record of the meeting:

Fund	Treasurer's Report	Financial Report	Bills Paid Month	Investments	Budget Transfers
General	Sept 2022	Sept 2022	Oct 2022 Ck#53075-53277 V#27497-27535	Sept 2022	
Cafeteria	Sept 2022	Sept 2022	Oct 2022 Ck#7606-7639 V#2976-2979	Sept 2022	

Capital Reserve (Fund 32)	Oct 2022	Oct 2022	Ck#931-933		
Activity	Sept 2022	Sept 2022			

Education

1. Admission of Fact, Waiver of Hearing, Acknowledgment of Compliance with Procedural Safeguards and Consent to Expulsion

Resolved, that the Board of Education of the Muhlenberg School District authorize the Admission of Fact, Waiver of Hearing, Acknowledgement of Compliance with Procedural Safeguards and Consent to Expulsion for the following students:

- a. Student D", Muhlenberg Junior High School

2. Acceptance of Gifts, Grants, Donations

Resolved, that the Board of Education of the Muhlenberg School District accept the following donations in accordance with district Policy 702, Gifts, Grants, Donations:

- a. Ms. Sara Miller and Family, donation of a Musser Student Xylophone Kit for a beginning band student at Muhlenberg Junior High School.

3. Conference Requests

Resolved, that the Board of Education of the Muhlenberg School District approve the following conference requests:

- a. Mr. Michael Anthony, to attend the National Council of Teachers of English Annual Conference 2022 in Anaheim, CA on November 17, 2022 through November 20, 2022 at a cost not to exceed \$559.00 (funded through the MJHS English department).
- b. Mr. Zachariah Milch, to attend The Family Involvement Conference in Harrisburg, PA, on December 12, 2022 through December 14, 2022 at a cost not to exceed \$812.82 (funded through special grants).
- c. Ms. Amanda Foulds, to attend The Family Involvement Conference in Harrisburg, PA, on December 12, 2022 through December 14, 2022 at a cost not to exceed \$812.82 (funded through special grants).

- d. Ms. Emily Carmichael, to attend The Family Involvement Conference in Harrisburg, PA, on December 12, 2022 through December 14, 2022 at a cost not to exceed \$812.82 (funded through special grants).
- e. Ms. Elizabeth Laviena, to attend The Family Involvement Conference in Harrisburg, PA, on December 12, 2022 through December 14, 2022 at a cost not to exceed \$812.82 (funded through special grants).

4. Student Tuition Agreement

Resolved, that the Board of Education of the Muhlenberg School District approve the following student tuition agreement for the 2022-2023 school year as presented.

5. Certificate of Support Students

Resolved, that the Board of Education of the Muhlenberg School District approve the enrollment of Certificate of Support Students, PA School Code 1302, for the 2022-2023 School Year as listed.

6. 2023 MSD Spring Style

Resolved, that the Board of Education of the Muhlenberg School District approve the 2023 MSD Spring Style program, February 28, 2023 through April 20, 2023 (funded through ESSER).

Student Activities

There are no items

Minutes

Review minutes of the Committee of the Whole Meeting of October 12, 2022 and the Regular Board Meeting of October 12, 2022.

Old Business

There are no items.

New Business

1. Memoriam of Ms. Mary E. Stoudt

Resolved, that we remember the passing of Ms. Mary E. Stoudt who served in the Muhlenberg School District for twenty (20) years (1973-1993) as an art

teacher. We honor her memory for her dedicated service to the school district and community.

Be it further resolved that we convey through this resolution our deepest sympathy to her family, and that this resolution be made part of the permanent record in the minutes of the Muhlenberg School District.

2. Memoriam of Ms. Deborah Eppenstein

Resolved, that we remember the passing of Ms. Deborah Eppenstein who served in the Muhlenberg School District for five (5) years (2002-2007) as a paraprofessional. We honor her memory for her dedicated service to the school district and community.

Be it further resolved that we convey through this resolution our deepest sympathy to her family, and that this resolution be made part of the permanent record in the minutes of the Muhlenberg School District.

3. Memoriam of Mr. Harry L. Stephenson

Resolved, that we remember the passing of Mr. Harry L. Stephenson who served in the Muhlenberg School District for ten (10) years (1980-1990) as a custodian. We honor his memory for his dedicated service to the school district and community.

Be it further resolved that we convey through this resolution our deepest sympathy to his family, and that this resolution be made part of the permanent record in the minutes of the Muhlenberg School District.

Hearing of Visitors

Presentation is limited to approximately two minutes per person. Should any citizen require more than the two minutes allocated, please contact the Superintendent prior to the meeting. He will coordinate such requests for the Board. Citizens addressing the Board should be aware that the meeting is being taped.

There were none.

MSD/RMCTC Board Visitor of the Month
Schedule 2022-2023

November	Mrs. Krystina Eagle
December	Mr. J. Tony Lupia, Jr.
January	Mr. Otto W. Voit, III
February	Mr. Mark Nelson
March	Mr. Miguel Vasquez
April	Ms. Janet Howard


Review of Board Meetings and Calendar of Events

November 9	6:30 PM	COW Meeting and Regular Board Meeting
November 14	6:30 PM	RMCTC Board Meeting
December 5	6:30 PM	Annual Organization Meeting; COW; Regular Board Meeting

Adjourn Meeting

Moved by Mr. Hoffmaster and Mrs. Eagle, that there being no further business to come before the Board, the meeting be adjourned. Meeting adjourned at 7:28 PM.

Attest:


Cindy L. Mengle
Secretary