

MUHLENBERG SCHOOL DISTRICT
Committee of the Whole Meeting Minutes
August 13, 2025
Lecture Hall, Muhlenberg High School
www.muhsdk12.org

Call to Order

The Committee of the Whole Meeting of the Board of Education of the Muhlenberg School District was called to order on Wednesday, August 13, 2025 at 6:31 PM by Board President, Mr. Garrett Hyneman.

There was a brief executive session held prior to the meeting regarding tax assessments and personnel.

Members Present

President – Mr. Garrett E. Hyneman
Vice President – Mrs. Kristyna Eagle
Treasurer - Mr. Miguel Vasquez
Secretary – Mrs. Cindy L. Mingle
Assistant Secretary – Mr. Otto W. Voit, III
Member – Mr. Andrew L. Eaton, Sr.
Member – Mr. Ronald J. Haas, Sr.
Member – Mr. S. Wayne Hardy
Solicitor – Ms. Julia T. Adams, Esq.
Recording Secretary – Mrs. Tara L. Flowers

Members Absent

Member – Ms. Janet Howard

Administration Present

Assistant Superintendent - Dr. Alan S. Futrick
Business Manager - Mr. Shane M. Mathias, CPA
Accountant - Mr. Kevin Vanino
Director of Physical Plant – Mr. Ken Patterson
Supervisor of Special Education - Ms. Jaclyn Bellanca
Supervisor of Special Education - Ms. Lori Morris
Supervisor of Related Services - Mr. Byron Grosselfinger
Licensed Behavior Specialist - Ms. Courtney Knittle
Director of Technology - Dr. Juliana Ciccarelli
Director of Curriculum & Instruction K-6 - Dr. Cathy Shappell
Director of Curriculum & Instruction 7-12 - Mr. Kyle Crater
Director of Human Resources - Dr. Jessica Heffner
Director of Pupil Services - Mr. Michael Mish
Supervisor of Alternative Education & Transportation - Mr. Steve Baylor
Athletic Director - Dr. Timothy Moyer
High School Principal - Mr. Haniff Skeete
High School Assistant Principal - Mr. Aaron Kopetsky
High School Assistant Principal - Ms. Cristina Lillis

High School Assistant Principal - Ms. Nicole McGowan
Junior High Assistant Principal - Dr. Joseph Scoboria
Junior High Assistant Principal - Mr. Joshna Rankin
Junior High Assistant Principal - Ms. Michele Weaver
C.E. Cole Intermediate Principal - Dr. Janet Heilman
C.E. Cole Intermediate Assistant Principal - Dr. Tara Nelson
C.E. Cole Intermediate Assistant Principal - Mr. William Dramby
Social Worker - Ms. Emily Carmichael
Social Worker - Liliana Cuesta

Visitors

Linda Roebuck	Robi Kramer
Diane Benson	Kristin Perez
Sue Roeckle	Terry Guers

Educational Presentations

A. Building Project Update - Marotta/Main Architects

Video on the improvements that are part of the master plan and the progress of phases of building projects on the campus was presented and discussed.

Questions/Comments/Concerns:

Board members questioned during the video if this was different from the original plan, what the change was, if the new plan still solved the enrollment problem, other changes to the plan, and offered ideas. Mr. Main and Dr. Futrick spoke about the plan changing, the price causing the change, explained it addresses the growth, saved the district \$40-\$50 million and that the district's administrative team has been meeting and working together to drive these changes. Board members praised the administration.

B. Physical Plant Update - Mr. Ken Patterson

Mr. Patterson spoke addressed:

- Maintenance and Custodial Staff update
- Multi-Purpose Turf Field Update
- 3 Small Group Instruction Rooms at MEC
- New 5/6 Building Update

Questions/Comments/Concerns:

Mr. Haas questioned if there was an underground electrical problem between MEC and Sixth Avenue and how many parking lights are out indicating there are 15 out. Mr.

Patterson advised all his department always takes care of the lighting at the beginning of school and will take care of this by using a lift at the beginning of school.

Hearing of Visitors - Muhlenberg School District taxpayers and residents have an opportunity, at this time, to comment on matters of concern, official action, or deliberation which are or may be before the Muhlenberg School Board. ***This period of time is for comments only; it is not a time to engage in a question and answer or debate with the board. Comments from the Board are at the option of the Board.*** The Board retains the option to accept all public comments at this time. Presentations ***will*** be limited to two minutes per person. In the event that the Board determines that there is not sufficient time for residents or taxpayers of the School District to comment, the Board may defer the comment period to the next regular meeting.

There were none.

Board Business

Personnel

1. Administrative Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following administrative appointments:

- a. Ms. Cristina Lillis, Assistant Principal, effective July 21, 2025, at a salary of \$104,114, prorated for days worked.
- b. Ms. Jaclyn Bellanca, Supervisor of Special Education (J. Miller), pending release from current employer, at a salary of \$115,000, prorated for days worked.
- c. Dr. Cathy Shappell, Director of Curriculum & Instruction K-6, effective July 15, 2025, at a salary of \$134,039, prorated for days worked.
- d. Ms. Lori Morris, Supervisor of Special Education, effective July 21, 2025, at a salary of \$115,000, prorated for days worked.
- e. Ms. Nicole McGowan, Assistant Principal (L. Morris), Muhlenberg High School, effective July 21, 2025, at a salary of \$104,114, prorated for days worked.
- f. Mr. Kevin Vanino, revised Act 93 position, Accountant
- g. Mr. Byron Grosselfinger, revised Act 93 position, Supervisor of Related Services

2. Professional Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following professional appointments:

- a. Ms. Amy Martzall, Elementary Teacher (T. Sborz), Muhlenberg Elementary Center, effective the first contractual day of the 2025-2026 school year, at a salary of \$73,884 (M, 10 Steps from the Top).

- b. Ms. Tonya Miller, Special Education Teacher (unfilled vacancy), Muhlenberg Elementary Center, pending emergency certification, effective the first contractual day of the 2025-2026 school year, at a salary of \$57,170 (B + 9, 16 Steps from the Top).
- c. Ms. Nina Bowling, Art Teacher (J. Todero), Muhlenberg Elementary Center, pending verification of certification, effective the first contractual day of the 2025-2026 school year, at a salary of \$54,970 (B, 16 Steps from the Top).
- d. Ms. Rebekah Lilliendahl, Math Teacher (B. Towles), Muhlenberg High School, effective the first contractual day of the 2025-2026 school year, at a salary of \$67,076 (M, 14 Steps from the Top).
- e. Ms. Ariel Walker, Long-Term Substitute Teacher (E. Weir), Muhlenberg Junior High School, effective the first contractual day of the 2025-2026 school year through the of the 2025-2026 school year, at a salary of \$63,671 (M, 16 Steps from the Top).
- f. Ms. Erin Sarte, School Counselor (J. Siegfried), C.E. Cole Intermediate, effective the first contractual day of the 2025-2026 school year, at a salary of \$71,558 (M + 30, 16 Steps from the Top).
- g. Ms. Kayla Lowe, Elementary Teacher (unfilled vacancy), C.E. Cole Intermediate, effective the first contractual day of the 2025-2026 school year, at a salary of \$58,699 (B + 9, 15 Steps from the Top).
- h. Ms. Christine Cruz-Rotter, Elementary Teacher (K. Billger), C.E. Cole Intermediate, effective the first contractual day of the 2025-2026 school year, at a salary of \$79,613 (M + 9, 8 Steps from the Top).
- i. Ms. Monica Marinkov, Elementary Teacher (unfilled vacancy) Muhlenberg Elementary Center, effective the first contractual day of the 2025-2026 school year, at a salary of \$69,116 (B + 24, 11 Steps from the Top).
- j. Ms. Jillian Ayers, Special Education Teacher (T. Sarangoulis), Muhlenberg Elementary Center, effective first contractual day of the 2025-2026 school year, at a salary of \$60,991 (B + 24, 16 Steps from the Top), given 3.5 years to attain and secure PDE Certification in Special Education.
- k. Ms. Christina Taveras, Special Education Teacher (unfilled vacancy), Muhlenberg Elementary Center, effective the first contractual day of the 2025-2026 school year, at a salary of \$58,884 (B + 18, 16 Steps from the Top).
- l. Ms. Jennifer Keglovics, Special Education Teacher (E. Berger), pending release from current employer, at a salary of \$75,586 (M, 9 Steps from the Top), prorated for days worked.
- m. Ms. Marcella Sweigart, Elementary Teacher (H. Jack), C.E. Cole Intermediate, pending release from current employer, at a salary of \$82,044 (M + 18, 8 Steps from the Top), prorated for days worked.
- n. Ms. Jocelyn Seidt, Long-Term Substitute Teacher (N. Mauroschadt), Muhlenberg Elementary Center, effective the first contractual day of the 2025-2026 school year through the end of the 2025-2026 school year, at a salary of \$56,479 (B, 15 Steps from the Top), prorated for days worked.
- o. Ms. Shauna Davis, Certified School Nurse (K. Bower), Muhlenberg High School, effective the first contractual day of the 2025-2026 school year, at a salary of \$88,424 (M + 9, 3 Steps from the Top).

- p. Ms. Samantha Fick, Elementary Teacher (unfilled vacancy), C.E. Cole Intermediate, effective the first contractual day of the 2025-2026 school year, at a salary of \$67,076 (M, 14 Steps from the Top).
- q. Ms. Kylie Whitmoyer, Art Teacher (N. McGowan), C.E. Cole Intermediate, effective the first contractual day of the 2025-2026 school year, at a salary of \$60,228 (B + 9, 14 Steps from the Top).
- r. Ms. Chelsea Williams, Health and Physical Education Teacher (C. Long), Muhlenberg High School, pending release from current employer, at a salary of \$80,692 (M, 6 Steps from the Top), prorated for days worked.
- s. Mr. Andrew Stoudt, Elementary Teacher (M. McCammitt), C.E. Cole Intermediate, effective the first contractual day of the 2025-2026 school year, at a salary of \$60,228 (B, 14 Steps from the Top), given 3.5 years to attain and secure PDE Certification in K-6.
- t. Ms. Trisha Engle, Math Teacher (B. Kopetsky), Muhlenberg Junior High School, pending release from current employer, at a salary of \$93,710 (M + 9, Top), prorated for days worked.

3. Classified Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following classified appointments:

- a. Ms. Connie Kretz, Special Education Paraprofessional (H. Rosado), Muhlenberg Elementary Center, effective the start of the 2025-2026 school year, at a pay rate of \$21.46 per hour.
- b. Mr. Joshua Beltran Del Rio, Technology Support Specialist (D. Immendorf), pending updated clearances, effective August 11, 2025, at a salary of \$61,264, prorated for days worked.
- c. Ms. Marissa Faller, Special Education Paraprofessional (M. Heister), Muhlenberg High School, effective the start of the 2025-2026 school year, at a pay rate of \$21.46 per hour.
- d. Ms. Aliyah Buzydlowski, Special Education Paraprofessional (J. Neuheimer), Muhlenberg Elementary Center, effective the start of the 2025-2026 school year, at a pay rate of \$21.46 per hour.
- e. Ms. Naomi Skeete, Special Education Paraprofessional (A. Stoudt), Muhlenberg Elementary Center, effective the start of the 2025-2026 school year, at a pay rate of \$21.46 per hour.
- f. Ms. Alisa Martin, Special Education Paraprofessional (E. Pimentel-Perez), Muhlenberg Elementary Center, effective September 3, 2025, at a pay rate of \$21.46 per hour.
- g. Ms. Alexis McCullough, Special Education Paraprofessional (J. Ayers), Muhlenberg Elementary Center, effective the start of the 2025-2026 school year, at a pay rate of \$21.46 per hour.
- h. Ms. Haley Gardner, Special Education Paraprofessional (T. Bota), C.E. Cole Intermediate, effective the start of the 2025-2026 school year, at a pay rate of \$21.46 per hour.

4. Acceptance of Resignations

Resolved, that the Board of Education of the Muhlenberg School District accept the following resignations:

- a. Ms. Jessica Siegfried, School Counselor, C.E. Cole Intermediate, effective June 12, 2025.
- b. Ms. Kathy Bower, Nurse, Muhlenberg High School, resignation for the purpose of retirement, effective August 25, 2025.
- c. Ms. Jennifer Neuheimer, Special Education Paraprofessional, Muhlenberg Elementary Center, effective July 31, 2025.
- d. Ms. Carisa Long, Physical Education Teacher, Muhlenberg High School, pending release from Muhlenberg School District per PA School Code.
- e. Ms. Elizabeth Pimentel-Perez, Special Education Paraprofessional, Muhlenberg Elementary Center, effective July 31, 2025.
- f. Ms. Jillian Ayers, Special Education Paraprofessional, Muhlenberg Elementary Center, effective the first contractual day of the 2025-2026 school year.
- g. Mr. David Immendorf, Technology Support Specialist, effective August 18, 2025.
- h. Ms. Abi Shuman, Special Education Paraprofessional, Muhlenberg Elementary Center, effective July 20, 2025.
- i. Ms. Maria Zavala-Salas, Cafeteria Worker, Muhlenberg Junior High School, effective August 1, 2025.
- j. Ms. Nyla Gensemer, Special Education Paraprofessional, Muhlenberg Elementary Center, effective August 4, 2025.
- k. Dr. Lucinda Schaeffer, Special Education Teacher, Muhlenberg High School, pending release from Muhlenberg School District per PA School Code.
- l. Mr. Jason Heflin, Social Studies Teacher, Muhlenberg High School, pending release from Muhlenberg School District per PA School Code.
- m. Ms. Nini Garay, Special Education Paraprofessional, Muhlenberg Elementary Center, effective August 25, 2025.

5. Mentor Assignments

Resolved, that the Board of Education of the Muhlenberg School District approve the following mentor assignments at the professional rate of \$30.00 per hour for the 2025-2026 school year:

- a. Ms. Jennifer Zampelli, mentor for Ms. Kyleyah Billela, Long-Term Substitute Teacher, for thirty (30) hours, partial hours from 2024-2025 school year.
- b. Ms. Tiffany Price, mentor for Ms. Rebekah Lilliendahl, Math Teacher, for sixty (60) hours.
- c. Ms. Paula Shea, mentor for Mr. David Immendorf, Math Teacher, for sixty (60) hours.
- d. Mr. Matthew Kramer, mentor for Ms. Ariel Walker, Long-Term Substitute, for thirty (30) hours.
- e. Ms. Kristy Manwiller, mentor for Ms. Nina Bowling, Art Teacher, for sixty (60) hours.

- f. Ms. Michelle Heckman, mentor for Ms. Jillian Ayers, Special Education Teacher, for sixty (60) years.
- g. Ms. Kaili Brinker, mentor for Ms. Sarah Pacharis, Long-Term Substitute Teacher, for thirty (30) hours.
- h. Ms. Emily Rudderow, mentor for Ms. Tonya Miller, Special Education Teacher, for sixty (60) years.
- i. Ms. Jessica Heintzman, mentor for Ms. Jocelyn Seidt, Long-Term Substitute Teacher, for thirty (30) hours.
- j. Ms. Michelle Chavoya, mentor for Ms. Lauren Thomas, Elementary Teacher, for sixty (60) years.
- k. Ms. Kathleen Haas, mentor for Ms. Jennifer Keglovics, Special Education Teacher, for thirty (30) hours.
- l. Ms. Kylie Redcay, mentor for Mr. Jacob Stoudt, Elementary Teacher, for sixty (60) hours.
- m. Ms. Emily Rudderow, mentor for Ms. Jenele Vadelund, Special Education Teacher, for sixty (60) hours.
- n. Ms. Alison Franzone, mentor for Ms. Christine Cruz-Rotter, Elementary Teacher, for sixty (60) hours.
- o. Ms. Penny Vojtasek, mentor for Ms. Erin Sarte, School Counselor, for sixty (60) hours.
- p. Ms. Erin Hole, mentor for Ms. Kayla Lowe, Elementary Teacher, for sixty (60) hours.
- q. Ms. Kristen Bagenstose, mentor for Ms. Marcella Sweigart, Elementary Teacher, for thirty (30) hours.
- r. Mr. Tate DeWalt, mentor for Ms. Kylie Whitmoyer, Art Teacher, for sixty (60) hours.
- s. Ms. Xiomara Toledo, mentor for Ms. Samantha Fick, Elementary Teacher, for sixty (60) hours.
- t. Ms. Angela Haas, mentor for Ms. Trisha Engle, Math Teacher, for thirty (30) hours.
- u. Dr. Kathleen Brad, mentor for Ms. Abigail Streeter, Math Teacher, for thirty (30) hours.
- v. Ms. Tara Clemens, mentor for Mr. Tyler Werner, Special Education Teacher, for thirty (30) hours.
- w. Ms. Destini Kelch, mentor for Ms. Chelsea Williams, Health and Physical Education Teacher, for thirty (30) hours.

Questions/Comments/Concerns:

Mr. Haas questioned for the mentor program what constitutes a continuous year. Dr. Futrick and administrators discussed the difference between teacher and support staff mentoring.

6. Request for Leave of Absence/FMLA Leave

Resolved, that the Board of Education of the Muhlenberg School District approve the request for a Leave of Absence/FMLA leave for the following employees:

- a. Employee No. 3084, Director, FMLA/Leave of Absence, effective on or about July 17, 2025 through on or about October 10, 2025.
- b. Employee No. 2705, Teacher, FMLA/Leave of Absence, effective on or about October 23, 2025 through on or about February 27, 2026.

7. Completion of Probation

Resolved, that the Board of Education of the Muhlenberg School District approve the completion of probation for the following classified employees:

- a. Ms. Angelica Molina, Class A Secretary, C.E. Cole Intermediate, completion of forty-five (45) day probation as of July 14, 2025 and recommended for permanent employment as of July 15, 2025.
- b. Mr. Harrison Stricker, Custodian, Muhlenberg High School, completion of forty-five (45) day probation as of August 5, 2025 and recommended for permanent employment as of August 6, 2025.

8. Monitors for the 2025-2026 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve all employees to be assigned as Bus Monitors and Detention Monitors by the respective Building Principals and any full-time employee consenting to be a Sports Event Monitor throughout the 2025-2026 school year as follows:

- a. Bus Monitors - \$11.00 per hour
- b. Detention Monitors - \$11.00 per hour
- c. Sports Event Monitors - \$15.50 per hour

9. BCIU Bus Drivers and Aides for the 2025-2026 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the listing of bus drivers and aides for the 2025-2026 school year as contracted with the Berks County Intermediate Unit.

10. Salaries for Professional Staff for the 2025-2026 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the Professional Staff Salaries for the 2025-2026 school year as in accordance with the Muhlenberg Education Association contract (effective July 1, 2025 through June 30, 2026) as presented.

11. Fall 2025 Coaching Assignments

Resolved, that the Board of Education of the Muhlenberg School District approve the 2025-2026 fall coaching assignments as presented.

12. Health Services for the 2025-2026 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the following health services for the district for the 2025-2026 school year:

- a. Concentra - pre-employment services - \$61.00 per exam; \$28.00 for tuberculosis test, effective January 1, 2026
- b. Dr. Keith Kiefer, school dentist - \$5.00 per exam

13. AFJROTC Instructor Salary/Stipend for the 2025-2026 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the AFJROTC instructor salary for the 2025-2026 school year (July 1, 2025 through June 30, 2026) in accordance with Minimum Instructor Pay per the United States Department of Defense and an additional annual stipend for services performed outside normal school hours for the following instructors:

- a. Maj. Matthew Campbell, USAF, Retired, salary of \$97,765; stipend \$7,500.
- b. MSgt. Jonathan Beaver, USAF, Retired, salary of \$81,569; stipend \$7,500.

14. Substitute Pay Rates

Resolved, that the Board of Education of the Muhlenberg School District approve the following substitute pay rates for the 2025-2026 school year:

- a. Teachers - \$185 per day
- b. Retired Teacher - \$197 per day
- c. Nurse - \$235 per day
- d. Cafeteria - \$14.00 per hour
- e. Paraprofessional - \$16.43 per hour
- f. Inside Custodian - \$14.00 per hour
- g. Outside Custodian - \$19.00 per hour
- h. Crossing Guard - \$19.00 per hour

Questions/Comments/Concerns:

Mr. Haas questioned the outside custodian rate. Dr. Futrick advised the district will look into it.

15. Head Night Custodian Positions

Resolved, that the Board of Education of the Muhlenberg School District approve the following employees as Head Night Custodians as presented.

16. MESPA Mentor Stipend

Resolved, that the Board of Education of the Muhlenberg School District in accordance with the MESPA Collective Bargaining Agreement, Article XVI, Wages, Section 8, approve a mentor stipend to the following support staff who has assisted in the induction of a new employee into the school district and new

employee remains employed for one (1) continuous year after hire date, at a stipend of \$500.00:

- a. Ms. Erica Buzydlowski, mentor for staff at Muhlenberg Junior High School
- b. Ms. Jennifer Eberhart, mentor for Ms. Felicia Kissinger, Cafeteria Assistant, Muhlenberg Elementary Center
- c. Mr. Bradley Kunkle, mentor for Ms. Michelle Kennedy, Class A Secretary, Technology
- d. Ms. Kelly Petsch, mentor for Ms. Maria Zavala Salas, Cafeteria Worker, Muhlenberg Junior High School

17. Approval of Job Descriptions

Resolved, that the Board of Education of the Muhlenberg School District approve the following revised job descriptions:

- a. Certified School Nurse
- b. Accountant
- c. Director of Curriculum & Instruction K-6
- d. Director of Curriculum & Instruction 7-12
- e. Director of Technology & Communications
- f. Supervisor of Alternative Education & Transportation
- g. Supervisor of Related Services
- h. Technology Support Specialist-General
- i. Assistant Superintendent

18. Professional Assignments for MSD Summer Style 2025

Resolved, that the Board of Education of the Muhlenberg School District approve the following professional assignments for MSD Summer Style program, as presented:

Teachers:

Ms. Kathleen Haas

Ms. Sarah Pacharis

Mr. Shane Silas

Ms. Alison Franzone

Ms. Jenna Fiorito

19. 2025 Extended School Year Assignments

Resolved, that the Board of Education of the Muhlenberg School District approve the following assignments for the 2025 Extended School Year Program, as presented:

Health Technicians

Ms. Natasha Perez

Ms. Wendy Harrington

20. Sports Event Monitors for the 2025-2026 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the Sports Event Monitors for the 2025-2026 School Year at the pay rate of \$15.50 per hour as presented.

Management

1. Opening Day/In Service Breakfast

Resolved, that the Board of Education of the Muhlenberg School District approve the Opening Day/In-Service Day breakfast on August 19, 2025 at a cost not to exceed \$1,500.00.

2. Board Treasurer's Bond and Compensation

Resolved, that the Board of Education of the Muhlenberg School District approve the Treasurer's \$25,000 Surety Bond and \$1,500 per year compensation for the one-year term July 1, 2025 to June 30, 2026.

3. 2025-2026 Annual Membership to Berks Business Education Coalition

Resolved, that the Board of Education of the Muhlenberg School District approve the annual membership to the Berks Business Education Coalition for the 2025-2026 school year at a cost of \$850.00.

4. Amended Muhlenberg Act 93 Agreement I

Resolved, by the Board of Education of the Muhlenberg School District that the Muhlenberg Act 93 Agreement I is hereby amended to include the revised positions to Article I as a recognized position, as presented.

Questions/Comments/Concerns:

The board questioned the revised positions. Dr. Futrick discussed new positions and roles.

Physical Plant and Transportation

There are no items.

Budget and Finance

1. Approval of Financial Reports

Resolved, that the Board of Education of the Muhlenberg School District approve the following financial reports and that they become part of the permanent record of the meeting:

Fund	Treasurer's Report	Financial Report	Bills Paid Month	Investments	Budget Transfers
General	May 2025 Jun 2025	May 2025 Jun 2025	Jun 2025 Ck#58745-58898 V#28334-28357 Jul 2025 Ck#58899-59089 V#28358-28390	May 2025 Jun 2025	Jun 2025
Cafeteria	May 2025 Jun 2025	May 2025 Jun 2025	Jun 2025 Ck#8640-8666 V#3177-3180 Jul 2025 Ck#8667-8695 V#3181-3183	May 2025 Jun 2025	
Capital Reserve (Fund 32)	Jun 2025 Jul 2025	Jun 2025 Jul 2025	Jun Ck#987		
Capital Reserve (Fund 39)	Jun 2025 Jul 2025	Jun 2025 Jul 2025	Jun 2025 Ck#1052-1058 Jul 2025 Ck#1059-1075		
Activity	May 2025 Jun 2025	May 2025 Jun 2025			

2. Tax Assessment Appeal - Bergeys Realty Co.

BE IT RESOLVED, that Brian F. Boland, Esquire, John E. Muir, Esquire and Kozloff Stoudt, Professional Corporation, the Solicitors of the Muhlenberg School District, are hereby authorized to settle the real estate tax assessment appeal filed by Bergey's Realty Co. regarding the property located at 4226 Pottsville Pike, Property ID #66530914436355, for the fair market value of \$1,750,000.00, assessed value of \$637,000, for the tax year 2025, pending approval by the Berks County Board of Assessment Appeals, which Solicitors intend to receive.

3. Tax Assessment Appeal - Dairy Farmers of America sbm to Dietrich Milk Products LLC

BE IT RESOLVED, that Brian F. Boland, Esquire, John E. Muir, Esquire and Kozloff Stoudt, Professional Corporation, the Solicitors of the Muhlenberg School

District (the "School District"), are hereby authorized to settle the real estate tax assessment appeal filed by the School District docketed at Berks County Court of Common Pleas No. 22-15580 regarding the property owned by the Dairy Farmers of America successor by merger to Dietrich's Milk Products, LLC, located at 100 McKinley Avenue, Muhlenberg Township, Berks County, Pennsylvania, Property I.D. No. 66530807581393 (the "Assessment Appeal"), as follows:

<u>Tax Period</u>	<u>Assessed Value Fair</u>	<u>Market Value</u>
07/01/2023	\$2,385,000	\$5,300,000
07/01/2024	\$2,109,400	\$5,300,000
07/01/2025	\$1,929,200	\$5,300,000
07/01/2026	\$1,821,610	\$5,300,000

4. Student Activity Account

Resolved, that the Board of Education of the Muhlenberg School District authorize closing the student activity account for the Class of 2025 and transferring the remaining balance to the "Class of 2026", "Class of 2027", "Class of 2028", "Aevidum" and "Muhlympics" accounts.

Education

1. School Handbooks for the 2025-2026 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the following school handbooks for the 2025-2026 school year as presented.

2. Certificate of Support Students

Resolved, that the Board of Education of the Muhlenberg School District approve the enrollment of Certificate of Support Students, PA School Code 1302, for the 2025-2026 School Year as listed.

3. Student Tuition Agreements for the 2025-2026 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the following student tuition agreements for the 2025-2026 school year as presented:

- a. Student No. 33815, New Story
- b. Student No. 39542, New Story

4. Children's Home of Reading (CHOR) Linkage Agreement

Resolved, that the Board of Education of the Muhlenberg School District approve the Linkage Agreement between CHOR Youth and Family Services Inc. and the Muhlenberg School District, effective August 13, 2025 on an as needed basis as presented.

5. Conference Request

Resolved, that the Board of Education of the Muhlenberg School District approve the following conference request::

- a. Mr. Steve Baylor, to attend the PA Summit25 for Educational Leaders conference in State College, PA on August 2, 2025 to August 5, 2025 at a cost not to exceed \$3,244.96 (funded through the Transportation Department budget).

6. Health Services Agreement for the 2025-2026 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the health services agreement with Dr. Karen Wang to provide school physician services for the district for the 2025-2026 school year.

7. Students to Begin the School Year as Non-Resident Student

Resolved, that the Board of Education of the Muhlenberg School District approve the request for the following students to begin the 2025-2026 school year as non-resident student:

- a. Student No. 40366, 3rd Grade, Muhlenberg Elementary Center
- b. Student No. 41413, 2nd Grade, Muhlenberg Elementary Center

Minutes

Review minutes of the Committee of the Whole Meeting of June 11 2025 and the Regular Board Meeting of June 11 2025.

Old Business

There was none.

New Business

1. Memoriam of Ms. Nina (Heffner) Haggerty

Resolved, that we remember the passing of Ms. Nina (Heffner) Haggerty who served in the Muhlenberg School District for sixteen (16) years (1981-1997) as a special education assistant. We honor her memory for her dedicated service to the school district and community.

Be it further resolved that we convey through this resolution our deepest sympathy to her family, and that this resolution be made part of the permanent record in the minutes of the Muhlenberg School District.

Hearing of Visitors

Presentation is limited to approximately two minutes per person. Should any citizen require more than the two minutes allocated, please contact the Superintendent prior to the meeting. He will coordinate such requests for the Board. Citizens addressing the Board should be aware that the meeting is being taped.

There were none.

MSD/RMCTC Board Visitor of the Month

Schedule 2025-2026

September	Ms. Janet Howard
October	Mr. Otto W. Voit, III
November	Mrs. Kristyna Eagle
December	Mr. Miguel Vasquez
January	Mrs. Cindy L. Mengle
February	Mr. S. Wayne Hardy
March	Mr. Garrett Hyneman
April	Mr. Andrew L. Eaton, Sr.
May	Mr. Ronald J. Haas, Sr.

Review of Board Meetings and Calendar of Events

August 4	6:30 PM	RMCTC Board Meeting
August 13	6:30 PM	COW and Regular Board Meeting
September 3	7:00 PM	COW Meeting
September 8	6:30 PM	RMCTC Board Meeting
September 10	7:00 PM	Regular Board Meeting
October 1	7:00 PM	COW Meeting
October 8	7:00 PM	Regular Board Meeting

October 13	6:30 PM	RMCTC Board Meeting
November 5	7:00 PM	COW Meeting
November 10	6:30 PM	RMCTC Board Meeting
November 12	7:00 PM	Regular Board Meeting
December 3	6:30 PM	Annual Organization Meeting; COW; Regular Board Meeting

Adjourn Meeting

Moved by Mrs. Eagle and Mr. Voit that there being no further business to come before the Board, the meeting be adjourned. Meeting adjourned at 7:14 PM.

Attest:


Cindy L. Mengle
Secretary