

## Section: Narratives - Needs Assessment

### Introduction

The findings of a recent study showed that there is a significant benefit to students who participate in out-of-school-time (OST) programs. In fact, the [Return on Investment of Afterschool Programs in Pennsylvania](#) study determined that for every dollar invested in after-school programming for students there was a return of \$6.69 in potential benefits to students, including reduced rates for drop-outs, teen pregnancy, substance abuse, crime and delinquency ([Link to PSAYDN.org](#)).

In accordance with the American Rescue Plan (ARP) Act and Pennsylvania Act 24 of 2021 (Act 24), the Pennsylvania Department of Education (PDE) will award approximately \$50,000,000 or one percent (1%) of Pennsylvania's ARP Elementary and Secondary School Education Relief (ESSER) State Reserve funds to support school districts, charter schools and cyber charter schools (collectively, LEAs) in the development and implementation of comprehensive after-school programs to address learning loss in response to the academic, social, emotional and mental health needs of students and subgroups of students impacted by COVID-19 public health emergency that supplement school programs and activities.

Act 24 requires that, when available, existing personnel shall be utilized by school districts, charter schools and cyber charter schools to staff programs and activities established with these grant funds.

Within 90 days of receipt of these allocations, school districts, charter schools and cyber charter schools must submit a three-part plan to PDE, that outlines the proposed use of the grant money, itemized by program and activity. This plan is part of a consolidated application that includes after-school programming, summer programming, and a comprehensive plan to address learning loss. The plan shall include:

- 1) A description of each program and activity
- 2) A narrative outlining the expected benefit of each program and activity
- 3) A budget for each program and activity detailing personnel and operating costs

PDE has developed the Accelerated Learning Toolkit, a significant cadre of resources and trainings, to support LEAs in the development of their plans. The Accelerated Learning Toolkit can be found [Link to Accelerated Learning Toolkit](#).

**Needs Assessment:** In this section, LEAs are asked to describe the impact of the pandemic on their students, examine disproportionate impacts on specific student groups, and highlight the LEA's promising practices in supporting students' needs since March 2020.

### Indicators of Impact

1. Describe how the LEA identified students for inclusion in after-school programming. Include a brief description of the indicators used in the decision-making process.

The Muhlenberg School District unpacks student data keeping the student enrollment data at the forefront. Data such as PSSA, Keystone, WIDA, attendance records, and discipline data are sorted by enrollment date newest to oldest. We have discovered that we are averaging one out of every three to four students who have been in our district for less than 27 months. When we look at academic data we have noticed that 90% of these identified "new" students are below basic/performing below grade level. Our after-school programming for the 2021-22 school year will target these students first. We will have two winter sessions from January 2022 to March 2022 that will be dedicated to getting these students involved and made to feel they are part of the Muhlenberg Family. MSD was 100% virtual for the 2020-21 school year for three quarters and hybrid for the fourth quarter. Many of these identified students chose to remain virtual, which means they have only been in person in our district for one quarter of the 2021-22 school year. MSD Winter Style is the after-school program and will take place in the building the student is enrolled. Instruction will be delivered by the teachers in the building to work on getting students involved and their social and mental well-being; forming relationships and bridging home and school is the focus. MSD Spring Style After-School Program will be offered to all students March of 2022 to May of 2022 and will focus on remediation and enrichment to give equitable opportunities to all

**Section: Narratives - After-school Program**

**After-school Program Questions:** In this section, LEAs are asked to describe the activities they have designed to provide after- school programming for their students.

2. Identify the target student-group for the summer school program. Will the focus be on academic growth, social and emotional wellness, or some other factor to support student growth? For each group, provide specific strategies that were used or will be used to identify and measure impacts.

| Student Group                  | Area of Focus      | Number of Students Served | Provide specific strategies that were used or will be used to identify and measure impacts  |
|--------------------------------|--------------------|---------------------------|---|
| Major Racial and Ethnic Groups | Emotional Wellness | 1,100                     | <p>As our district is a major minority district at 70%, I am using this as the subgroup. However, these 1100 students are those that have been enrolled at Muhlenberg since June 30, 2020. The after-school program will focus on the social well being of these students and welcome them to the Muhlenberg Family. Our goal is to expose them to performance arts, sports, language arts with the goal of 75% of them that are not nvolved in a school activity to get them to signed up for a club, athletic team, performance art activity, and/or take a STEM class.</p> |
|                                |                    |                           | <p>The spring after-school program will be offered to all students</p>  |

| Student Group                  | Area of Focus   | Number of Students Served | Provide specific strategies that were used or will be used to identify and measure impacts  |
|--------------------------------|-----------------|---------------------------|---|
| Major Racial and Ethnic Groups | Academic Growth | 4,100                     | currently enrolled at MSD to focus on academics through remediation and enrichment. Success will be measured individually based on the student's needs. |

3. Describe the evidence-based resources that will be used to support student growth during the after- school program.

The design and analysis of the profiles focus on understanding how each after-school program followed steps of an evidence-based decision-making cycle. The five steps are: Identify local needs, Select relevant, evidence-based interventions, Plan for implementation, Implement, Examine and Reflect. This process highlights how processes, tools/artifacts, and relationships were leveraged throughout the cycle. Academic, attendance, and discipline data are housed in our SMS and are analyzed before and after the student participation in the program.

4. Describe the staff that will provide the after- school program (i.e., Internal staff or outside resources).

| Number of Staff Members | Internal/Outside Provider | Role  |
|-------------------------|---------------------------|---|
| 50                      | Internal                  | Current professional staff by buildings   |
| 30                      | External Provider         | College students will be asked to assist in the after-school programs, much like student teaching. MSD did this in our first summer program, 2021, with much success. Many of these education majors are back in district as student teachers, and some were hired to be a contracted employee. |

| Number of Staff Members | Internal/Outside Provider | Role |
|-------------------------|---------------------------|------|
|                         |                           |      |



a. The LEA assures it understands it is responsible to offer the work to its internal employees prior to engaging outside entities.



b. The LEA assures it understands it is responsible to ensure that all after-school program staff hold the appropriate certifications for the program that is being delivered.

5. How will the LEA assess the success of the after-school program? Please identify the tool, frequency of use, and expected results.

| Tool Used to Evaluate Success   | Frequency of Use | Expected Results   |
|---|------------------|--|
| Number of students involved will increase: Athletic rosters, students involved in performing arts, AP and Dual enrollment rosters | yearly           | The number of students involved in Muhlenberg activities will increase by being exposed to the options during an after school program. |

6. How will the LEA engage families in the after-school program?

Every time we offer an after-school program, the steering committee solicits information from families. Google sites are shared for information and feedback. Registration links for programs are sent via phone calls and emails. All information is posted on our website.

**Section: Budget - Instruction Expenditures**

Instruction Expenditures

**Budget**

\$62,843.00

**Allocation**

\$62,843.00

**Budget Over(Under) Allocation**

\$0.00

Budget Overview

| Function   | Object         | Amount             | Description   |
|--|----------------|--------------------|---|
| 1400 - Other Instructional Programs – Elementary / Secondary | 600 - Supplies | \$5,000.00         | Supplies needed to support the after-school programs  |
| 1400 - Other Instructional Programs – Elementary / Secondary | 100 - Salaries | \$57,843.00        | Salaries for Muhlenberg School District employees and college students assisting in classrooms. |
|  |                | <b>\$62,843.00</b> |   |

**Section: Budget - Support and Non-Instructional Expenditures**

Support and Non-Instructional Expenditures

**Budget**

\$62,843.00

**Allocation**

\$62,843.00

---

**Budget Over(Under) Allocation**

\$0.00

Budget Overview

| Function | Object | Amount        | Description |
|----------|--------|---------------|-------------|
|          |        | \$            |             |
|          |        | <b>\$0.00</b> |             |

**Section: Budget - Budget Summary**  
**BUDGET SUMMARY**

|   | <b>100<br/>Salaries</b> | <b>200<br/>Benefits</b> | <b>300<br/>Purchased<br/>Professional<br/>and<br/>Technical<br/>Services</b> | <b>400<br/>Purchased<br/>Property<br/>Services</b> | <b>500 Other<br/>Purchased<br/>Services</b> | <b>600<br/>Supplies<br/>800<br/>Dues<br/>and<br/>Fees</b> | <b>700<br/>Property</b> | <b>Totals</b> |
|---|-------------------------|-------------------------|--|--|---|---|-------------------------|---------------|
| <b>1000 Instruction</b>   | \$0.00                  | \$0.00                  | \$0.00   | \$0.00   | \$0.00                                      | \$0.00  | \$0.00                  | \$0.00        |
| <b>1100 REGULAR<br/>PROGRAMS –<br/>ELEMENTARY /<br/>SECONDARY</b>                 | \$0.00                  | \$0.00                  | \$0.00   | \$0.00   | \$0.00                                      | \$0.00  | \$0.00                  | \$0.00        |
| <b>1200 SPECIAL<br/>PROGRAMS –<br/>ELEMENTARY /<br/>SECONDARY</b>                 | \$0.00                  | \$0.00                  | \$0.00   | \$0.00   | \$0.00                                      | \$0.00  | \$0.00                  | \$0.00        |
| <b>1300 CAREER<br/>AND TECHNICAL<br/>EDUCATION</b>                                | \$0.00                  | \$0.00                  | \$0.00   | \$0.00   | \$0.00                                      | \$0.00  | \$0.00                  | \$0.00        |
| <b>1400 Other<br/>Instructional<br/>Programs –<br/>Elementary /<br/>Secondary</b> | \$57,843.00             | \$0.00                  | \$0.00   | \$0.00   | \$0.00                                      | \$5,000.00  | \$0.00                  | \$62,843.00   |
| <b>1600 * ADULT<br/>EDUCATION<br/>PROGRAMS</b>                                    | \$0.00                  | \$0.00                  | \$0.00   | \$0.00   | \$0.00                                      | \$0.00  | \$0.00                  | \$0.00        |
| <b>1700 Higher<br/>Education<br/>Programs</b>                                     | \$0.00                  | \$0.00                  | \$0.00   | \$0.00   | \$0.00                                      | \$0.00  | \$0.00                  | \$0.00        |
| <b>1800 Pre-K</b>   | \$0.00                  | \$0.00                  | \$0.00   | \$0.00   | \$0.00                                      | \$0.00  | \$0.00                  | \$0.00        |
| <b>2000 SUPPORT<br/>SERVICES</b>  | \$0.00                  | \$0.00                  | \$0.00   | \$0.00   | \$0.00                                      | \$0.00  | \$0.00                  | \$0.00        |
| <b>2100 SUPPORT<br/>SERVICES –<br/>STUDENTS</b>                                   | \$0.00                  | \$0.00                  | \$0.00   | \$0.00   | \$0.00                                      | \$0.00  | \$0.00                  | \$0.00        |
| <b>2200 Staff<br/>Support</b>   | \$0.00                  | \$0.00                  | \$0.00   | \$0.00   | \$0.00                                      | \$0.00  | \$0.00                  | \$0.00        |



|   | <b>100<br/>Salaries</b> | <b>200<br/>Benefits</b> | <b>300<br/>Purchased<br/>Professional<br/>and<br/>Technical<br/>Services</b> | <b>400<br/>Purchased<br/>Property<br/>Services</b> | <b>500 Other<br/>Purchased<br/>Services</b> | <b>600<br/>Supplies<br/>800<br/>Dues<br/>and<br/>Fees</b> | <b>700<br/>Property</b> | <b>Totals</b> |
|---|-------------------------|-------------------------|--|--|---|---|-------------------------|---------------|
| <b>Services</b>   |                         |                         |  |  |   |   |                         |               |
| <b>2300 SUPPORT SERVICES – ADMINISTRATION</b>                             | \$0.00                  | \$0.00                  | \$0.00   | \$0.00   | \$0.00                                      | \$0.00  | \$0.00                  | \$0.00        |
| <b>2400 Health Support Services</b>                                       | \$0.00                  | \$0.00                  | \$0.00   | \$0.00   | \$0.00                                      | \$0.00  | \$0.00                  | \$0.00        |
| <b>2500 Business Support Services</b>                                     | \$0.00                  | \$0.00                  | \$0.00   | \$0.00   | \$0.00                                      | \$0.00  | \$0.00                  | \$0.00        |
| <b>2600 Operation and Maintenance</b>                                     | \$0.00                  | \$0.00                  | \$0.00   | \$0.00   | \$0.00                                      | \$0.00  | \$0.00                  | \$0.00        |
| <b>2700 Student Transportation</b>  | \$0.00                  | \$0.00                  | \$0.00   | \$0.00   | \$0.00                                      | \$0.00  | \$0.00                  | \$0.00        |
| <b>2800 Central Support Services</b>                                      | \$0.00                  | \$0.00                  | \$0.00   | \$0.00   | \$0.00                                      | \$0.00  | \$0.00                  | \$0.00        |
| <b>3000 OPERATION OF NON-INSTRUCTIONAL SERVICES</b>                       | \$0.00                  | \$0.00                  | \$0.00   | \$0.00   | \$0.00                                      | \$0.00  | \$0.00                  | \$0.00        |
| <b>3100 Food Services</b>   | \$0.00                  | \$0.00                  | \$0.00   | \$0.00   | \$0.00                                      | \$0.00  | \$0.00                  | \$0.00        |
| <b>3200 Student Activities</b>  | \$0.00                  | \$0.00                  | \$0.00   | \$0.00   | \$0.00                                      | \$0.00  | \$0.00                  | \$0.00        |
| <b>3300 Community Services</b>  | \$0.00                  | \$0.00                  | \$0.00   | \$0.00   | \$0.00                                      | \$0.00  | \$0.00                  | \$0.00        |
| <b>4000 FACILITIES ACQUISITION, CONSTRUCTION AND IMPROVEMENT SERVICES</b> | \$0.00                  | \$0.00                  | \$0.00   | \$0.00   | \$0.00                                      | \$0.00  | \$0.00                  | \$0.00        |

|   | 100<br>Salaries | 200<br>Benefits | 300<br>Purchased<br>Professional<br>and<br>Technical<br>Services | 400<br>Purchased<br>Property<br>Services | 500 Other<br>Purchased<br>Services | 600<br>Supplies<br>800<br>Dues<br>and<br>Fees | 700<br>Property | Totals      |
|---|-----------------|-----------------|--|--|------------------------------------|---|-----------------|-------------|
|   | \$57,843.00     | \$0.00          | \$0.00   | \$0.00                                   | \$0.00                             | \$5,000.00                                    | \$0.00          | \$62,843.00 |
| Approved Indirect Cost/Operational Rate: 0.0000 |                 |                 |  |  |                                    |   |                 | \$0.00      |
| Final   |                 |                 |  |  |                                    |   |                 | \$62,843.00 |