

**MUHLENBERG SCHOOL BOARD**  
**Regular Meeting Minutes – November 9, 2011**  
**Muhlenberg High School First Floor Lecture Hall**  
[www.muhsdk12.org](http://www.muhsdk12.org)

**Call to Order**

The Regular Meeting of the Board of Education of the Muhlenberg School District was called to order on Wednesday, November 9, 2011 at 7:14 p.m. by Board President, Mr. Otto W. Voit, III, followed by the Pledge of Allegiance to the Flag.

**Members Present**

President – Otto W. Voit, III  
Vice President – Lee R. Reiniger  
Treasurer – Cindy L. Mengle  
Assistant Secretary – Terry L. Heckman  
Member – John A. DelCollo  
Member – Barbara A. Nagle  
Member – Donald B. Raifsnider, Jr.  
Solicitor – James M. Lillis, Esq.  
Recording Secretary – Brenda A. Stein

**Members Absent**

Member – Richard E. Hoffmaster  
Secretary – K. Scott Long (work commitment)

**Administration Present**

Superintendent – Dr. Theresa D. Haught  
Assistant Superintendent – Dr. Vlacía Z. Campbell  
Supervisor of Special Education – Beverly Gallagher  
High School Principal – Michael Mish  
Middle School Principal – Donna Albright  
Cole Intermediate School Principal – Dr. Ryan Giffing  
Elementary Center Principal – Steven Baylor  
Elementary Center Assistant Principal – Tim Moyer  
Reading/Language Arts Supervisor K-12 – Lisa Langsdorf  
Director of Technology – Daniel Houck  
Buildings/Grounds/Transportation Coordinator – Greg Schneider

**Visitors**

Gerald Witmer	D. Peter Tarnoski
John W. Love	Casey Blankenbiller
Rachel Santiago	Ashley Green
Colby Blankenbiller	Tracy Huey
Mark J. Nelson	Ivana Schlott
Kim Flicker	Brooke Schlott
Alyssa Colsher	Deb Wurster
Colleen Russo	Louise Ludwig
Marc Wolfe	Clarissa Enslin
Vicki Seidel	Lisa Venkler
Lamar Turmar	Amy Sharp
Nytza Santiago	Liam Migdail Smith, <i>Reading Eagle Reporter</i>

## Student Council

- C. E. Cole Student Council Representatives Brooke Schlott and Alyssa Colsher gave reports on the events at the Intermediate School. Brooke reported on the *Red Ribbon Week* and *Sprit Week* both held in October. Contributions totaling \$142.00 were donated to the Council of Chemical Abuse. Alyssa reported on the *Hats for a Day* fundraiser to benefit children with cancer, *Penny Wars* activity, and *Holiday Food Drive* for needy families.
- Middle School Student Council Representatives Colby Blankenbiller, Rachel Santiago, and Ashley Green gave reports on the activities at their school – sold bracelets for *Breast Cancer Awareness Month* and raised \$500.00 for research, selling snacks and drinks during commons period (6<sup>th</sup> period), and selling meal madness tickets.

## Educational Presentations

1. Refunding Bonds – Mr. Scott Kramer, RBC Capital Markets

Mr. Kramer presented an updated report on the Refunding of the General Obligation Bonds, Series A of 2002 (Exhibit A). The projected savings for the refinancing of \$4.9 million is estimated at \$352,628.69 (an 8% savings). The savings will reduce the debt service payments over the next few years.

Mr. Jim Lillis, Solicitor, stated the resolution is prepared for the refunding of bonds and that the Board shall need to determine the percent of savings to authorize the sale of bonds.

### Board Discussion

- *Mr. DeICollo indicated it is good to save money, but even better to be debt free. The district needs to have benefit for taxpayer.*
- *Mr. Voit stated by lowering the debt it is less for taxpayers to support. He would like to see 6 or 7 percent rate of savings.*
- *Mr. Raifsnider stated the district would be obligated to pay the higher debt payments by not refinancing. It is beneficial to taxpayers for refinancing. The rate was 2% in the past but would recommend 4% to be safe.*

The Board's consensus was to set the rate at 4%, no lower. Bond resolution will be brought forward during Old Business.

**Hearing of Visitors** - Muhlenberg School District taxpayers and residents have an opportunity, at this time, to comment on matters of concern, official action, or deliberation which are or may be before the Muhlenberg School Board. The Board retains the option to accept all public comment at this time. Presentations should be limited to two minutes per person. In the event that the Board determines that there is not sufficient time for residents or taxpayers of the School District to comment, the Board may defer the comment period to the next regular meeting.

No comment at this time.

## Committee Reports

- A. Berks County Intermediate Unit Donald B. Raifsnider, Jr.
- Mr. Raifsnider reported the BCIU board will meet next Thursday, November 17. The information from the October meeting was included in the board packet.
- Dr. Haught reported that today the BCIU held a dedication of a playground mural at the Education Centre on Route 61. Some of the Muhlenberg High School students worked on the mural along with art teacher Mrs. Nan Forrer.
- B. Reading Muhlenberg CTC Lee R. Reiniger
- Mr. Reiniger reported that the CTC Joint School Committee met on Monday evening, November 7. The committee approved the local audit report for year ending June 30, 2011. As a result of the audit, CTC shall return excess funds in the amount of \$325,501.30 to the Muhlenberg School District.
- C. Berks Earned Income Tax Bureau Cindy L. Mengle
- Mrs. Mengle reported the next meeting of the EIT board is November 22<sup>nd</sup>.
- D. PSBA Liaison Donald B. Raifsnider, Jr.
- Mr. Raifsnider reported on the PSBA-PASA Legislative Leadership Conference he attended in October at the Hershey Lodge. PSBA is promoting a new theme – *Stand Up for Public Education*. A highlight at the conference was a performance by students creating a “flash mob” dance. The creativity of the students in the performance was an inspiration of how important the arts are in our schools.
- E. Muhlenberg Community Library Terry L. Heckman
- Mr. Heckman reported the Library Board Meeting will be held next Monday, November 14<sup>th</sup>.
- F. Educational Programs Dr. Vlacia Z. Campbell
- NOCTI – Mr. Gerald Witmer
- Dr. Campbell introduced Mr. Gerald Witmer, Executive Director of the Reading-Muhlenberg Career & Technology Center. The CTC is collaborating with the school districts to support students in the PSSA testing through the NOCTI assessments and skills certification.
- Mr. Witmer presented a report of student scores from the National Occupational Competency Testing Institute (NOCTI) (Exhibit B). The report included a comparison of test scores from the past 5 years. Students in their senior year take the competency tests as required for graduation. Students scores are compiled for Advanced, Competent, Basic, and Below Basic. The Muhlenberg students scored 87.1% in the Advanced/Competent category, a 97% increase since the baseline was created in 2006-07 school year with the CTC Strategic Plan. Muhlenberg student scores ranked better than the statewide average of 82%.

Discussion from Board

*Mr. DeICollo questioned the number of Muhlenberg students enrolled at CTC this school year?*

Mr. Witmer responded that 185 students are from Muhlenberg out of the 1,200 students enrolled.

**Solicitor's Comments**

No report.

**Superintendent's Comments**

Dr. Haught reported that last week Dr. Campbell and she attending a Virtual Town Hall Meeting at the Berks County Intermediate Unit entitled *Making the Grade – Effective Teaching in Every Classroom*. Throughout the state over 1,000 people tuned in to hear about the new teacher evaluation system.

We all know teacher effectiveness plays a major role in a student's academic success. An effective teacher is the most important school-based factor influencing student achievement. While class size, after school programs, and other supports matter, research indicates none outweighs teacher effectiveness in driving student achievement.

To create effective teachers PA needs the right tools and resources including a more meaningful system for evaluating teachers. Currently teachers are rated "satisfactory" or "unsatisfactory" with little substantive feedback to guide professional growth. There is also classroom observation of a teacher but it does not factor in student achievement.

PA would like to create a system that helps every teacher grow professionally by:

- Assessing student progress and academic achievement.
- Using classroom observation to see a teacher in action.
- Examining teacher planning and preparation.
- Incorporating student feedback.
- Connecting these components to individual training and professional development, along with induction and mentoring programs.

Teacher evaluations must be constructive not punitive. The Gates Foundation gave \$800,000 to facilitate the development of a statewide policy.

The 2010-11 teacher evaluation pilot sites were Allentown School District, Cornell School District, Mohawk School District, and I.U. 5 – Tri County. Phase II will include three Berks County school districts – Oley, Kutztown, and Tulpehocken. The state would like to implement the new evaluation system for the 2012-13 school year. You can check the PDE website for more information: [www.pde.state.pa.us](http://www.pde.state.pa.us)

## Board Business

### Personnel – Resolution Nos. 67A through 67K

Moved by Mengle and Raifsnider that the Board of Education of the Muhlenberg School District approve Personnel Resolution Nos. 67A through 67J in its entirety.

Yeas: DelCollo, Heckman, Mengle, Nagle, Raifsnider, Reiniger, Voit.  
Motion carried unanimously.

#### 67A Professional Appointment

Resolved, that the Board of Education of the Muhlenberg School District approve the following professional appointment as recommended:

- a) Change ESL Teacher from part time to full time status assigned to the Middle School, Ms. Sheila Ergott, salary of \$40,623 (BS, Step 1), effective November 14, 2011

#### 67B Classified Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following classified appointments as recommended:

- a) *Transfer* Ms. Faye Wummer from 4.0 hour Cafeteria Worker at Cole Intermediate School to the 4.5 hour Cafeteria Worker at Elementary Center (M. Kemp), effective November 10, 2011
- b) Ms. Holly Scheck, completion of 45 days of service as a substitute Instructional Assistant at the High School on November 17, 2011 and recommended as a long term substitute Instructional Assistant effective November 18, 2011 at the pay rate of \$14.27 per hour for 7 hours per day
- c) Ms. Patricia Amidon, completion of 45 days of service as a substitute Instructional Assistant at the Elementary Center on November 11, 2011 and recommended as a long term substitute Instructional Assistant effective November 14, 2011 at the pay rate of \$14.27 per hour for 7 hours per day
- d) *Transfer* Mr. James Yakaitis from Head Night Custodian to Custodian at the Elementary Center effective retroactive to November 4, 2011
- e) *Transfer* Mr. Paul Becker from Custodian to Head Night Custodian at the Elementary Center effective retroactive to November 4, 2011

#### 67C Resignations

Resolved, that the Board of Education of the Muhlenberg School District accept the following resignations:

- a) Ms. Michele Kemp, Cafeteria Worker at Elementary Center, effective October 6, 2011

**67D Co-Curricular Resignations**

Resolved, that the Board of Education of the Muhlenberg School District accept the following co-curricular resignations:

- a) Mr. John Winand, Jr., Junior High Track Assistant Coach, effective October 17, 2011
- b) Mr. Dave Ruth, High School Wrestling Assistant Coach, effective October 26, 2011
- c) Mr. John Forry, High School Girls' Volleyball Head Coach, effective November 7, 2011

**67E Co-Curricular Appointments for 2011-12 School Year**

Resolved, that the Board of Education of the Muhlenberg School District approve the following co-curricular appointments for the 2011-12 school year:

- a) Ms. Cindy Long – Junior High Girls' Basketball Assistant Coach - \$2,642.00 (year 1) (10% reduction)
- b) Megan Bauer – Volunteer Swim Coach
- c) Kyle Crater – Volunteer Swim Coach
- d) Shane Puhlman – Volunteer Swim Coach
- e) Mr. Mark Frymoyer – *transfer* from Junior High Wrestling Head Coach to High School Wrestling Head Coach, salary of \$4,236 (year 6) (10% reduction)
- f) Mr. Dennis Frymoyer – *transfer* from Junior High Wrestling Assistant Coach to Junior High Wrestling Head Coach, salary of \$3,755 (year 17) (10% reduction)
- g) Mr. Jamiel Smoker – Junior High Wrestling Assistant Coach, - \$2,246 (year 1) (10% reduction)
- h) Ms. Audrey Smeltzer Schwab, Yearbook Co-Advisor - \$2,178 (10% reduction)

**67F Aquatics Personnel**

Resolved, that the Board of Education of the Muhlenberg School District approve the following personnel for the aquatics program:

- a) Valery Schartel – Age Group Swim Coach - \$1,250
- b) Ryan McLin – Age Group Swim Coach – \$1,250
- c) Toni Schlitzer – Assistant Coach - \$250
- d) Michelle Franklin – Assistant Coach - \$250
- e) Stacy Olexy – Assistant Coach - \$250

**67G Substitutes for the 2011-12 School Year**

Resolved, that the Board of Education of the Muhlenberg School District approve the additional substitutes for the 2011-12 school year as presented (Exhibit #58).

**67H Additional Bus Drivers and Assistants**

Resolved, that the Board of Education of the Muhlenberg School District approve the following bus driver/assistant as contracted with the Berks County Intermediate Unit:

- a) Barbara Balthaser

**67I Probation/Truant Officers for the 2011-12 School Year**

Resolved, that the Board of Education of the Muhlenberg School District approve the following probation/truant officers for the 2011-12 school year at the pay rate of \$22.00 per hour:

- a) Mr. Ronald D. Fisher
- b) Mrs. Valerie H. Fisher

**67J Completion of Probation for Classified Staff**

Resolved, that the Board of Education of the Muhlenberg School District approve the completion of probation for Ms. Bobilyn Gehris, Cafeteria Worker, on November 3, 2011 and recommended for permanent employment effective November 4, 2011.

**67K Guest Teachers for the 2011-12 School Year**

Resolved, that the Board of Education of the Muhlenberg School District approve the listing of guest teachers for the 2011-12 school year (Exhibit #59).

**Management**

**68 School Make-Up Days**

Moved by Raifsnider and Mengle that the Board of Education of the Muhlenberg School District approve the following school make-up days:

- a) February 20, 2012 (for missed school on October 31, 2011)
- b) April 2, 2012 (for missed school on November 1, 2011)

Yeas: Heckman, Mengle, Nagle, Raifsnider, Reiniger, Voit, DelCollo.  
Motion carried unanimously.

**Physical Plant and Transportation**

**Resolution Nos. 69 through 70**

Moved by Raifsnider and Heckman that the Board of Education of the Muhlenberg School District approve Resolution Nos. 69 through 70 in its entirety.

Yeas: Mengle, Nagle, Raifsnider, Reiniger, Voit, DelCollo, Heckman.  
Motion carried unanimously.

**69 Sunday Facility Use Requests**

Resolved, that the Board of Education of the Muhlenberg School District approve the Sunday facility use requests for the following events (Exhibit #60):

- a) Conference for The Church of Latter Day Saints – use of High School Auditorium on Sunday, November 13, 2011 from 8:00 a.m. to 1:30 p.m.
- b) MTAA – use of Cole Gym every Sunday for basketball games effective November 20, 2011 through February 26, 2012 from 12:00 noon to 4:00 p.m.

**70 UGI Gas Rate**

Resolved, that the Board of Education of the Muhlenberg School District approve the change in service for a contracted fixed gas rate with UGI effective December 1, 2011 (Exhibit #61).

Be it further resolved, that the administration be authorized to proceed with the elimination of the use of heating oil throughout the district.

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**71 Relocation of Crosswalk on Bellevue Avenue**

Moved by Reiniger and Raifsnider that the Board of Education of the Muhlenberg School District authorize the administration to proceed with the proposal to relocate the crosswalk on Bellevue Avenue & Holtry Street intersection to Bellevue Avenue & Fulton Street intersection along with securing plan approvals from the Borough of Laureldale and PennDOT (Exhibit #62).

Be it further resolved that the escrow payment of \$4,000.00 be submitted to the Borough of Laureldale for engineering, permit, and installation fees (funding from Capital Project account).

Discussion

Mr. Schneider recommended a change to the resolution to add more than one student crosswalk on Bellevue Avenue without hiring additional crossing guards.

*Mr. DelCollo questioned the escrow of \$4,000.00 to the Borough of Laureldale and if the district will received monies in return.*

Mr. Lillis indicated that the district will not receive money in return. The escrow amount will be used for engineering costs, permits, and installation.

Amended Resolution

Mr. Raifsnider recommended the change in the Resolution to include additional student crosswalks as necessary on Bellevue Avenue for the safety of the students without the hiring of additional crossing guards ...

**71 Additional Crosswalks on Bellevue Avenue (Amended Resolution)**

Moved by Reiniger and Raifsnider that the Board of Education of the Muhlenberg School District authorize the administration to proceed with the proposal to add crosswalks as necessary on Bellevue Avenue for the safety of students without the hiring of additional crossing guards and to secure plan approval from the Borough of Laureldale and PennDOT (Exhibit #62).

Be it further resolved that the escrow payment of \$4,000.00 be submitted to the Borough of Laureldale for engineering, permit, and installation fees (funding from Capital Project account).

Yeas: Mengle, Nagle, Raifsnider, Reiniger, Voit, Heckman.

Nays: DelCollo.

Motion carried.

**Budget and Finance**

**Resolution Nos. 72 through 77**

Moved by Reiniger and Nagle that the Board of Education of the Muhlenberg School District approve Resolution Nos. 72 through 77 in its entirety.

Yeas: Mengle, Nagle, Raifsnider, Reiniger, Voit, DelCollo, Heckman.  
 Motion carried unanimously.

**72 Approval of Financial Reports**

Resolved, that the Board of Education of the Muhlenberg School District approve the following financial reports and that they become part of the permanent record of the meeting.

Fund	Treasurer's Report	Financial Report	Bills Paid Month	Investments	Budget Transfers
General	SEPT 2011	SEPT 2011	OCT 2011 #27960-28154	SEPT 2011	N/A
Capital Project	SEPT 2011	SEPT 2011	OCT 2011 #549	SEPT 2011	
1996 Series "A"	SEPT 2011	SEPT 2011	N/A	SEPT 2011	
2003 Construction	SEPT 2011	SEPT 2011	N/A	SEPT 2011	
2007 Construction	SEPT 2011	SEPT 2011	N/A	SEPT 2011	
2008 Construction	SEPT 2011	SEPT 2011	OCT 2011 #297-298	SEPT 2011	
Cafeteria	N/A	SEPT 2011	OCT 2011 #2258-2321	SEPT 2011	
Activity Fund	SEPT 2011	SEPT 2011		SEPT 2011	

**73 Earned Income Tax - Resolution Levying a Tax on Earned Income and Net Profits; Requiring Tax Returns; Requiring Employers to Withhold and Remit Tax; and Related Provisions**

Resolved, that the Board of Education of the Muhlenberg School District approve the Resolution Levying a Tax on Earned Income and Net profits; Requiring Tax Returns; Requiring Employers to Withhold and Remit Tax; and Related Provisions (Exhibit #63).

**74 Authorize Advertisement of Bid Supplies and Equipment for the 2012-13 School Year**

Resolved, that the Board of Education of the Muhlenberg School District authorize the advertisement of bid supplies and equipment for the 2012-13 school year and to participate in the Berks County Schools Joint Purchasing Program:

- a) Athletic Supplies (winter, spring, fall)
- b) Art Supplies & Equipment
- c) Custodial Supplies
- d) Furniture
- e) General Supplies
- f) Technology Education Supplies & Equipment
- g) Musical Instruments
- h) Science Supplies & Equipment
- i) Audio-Visual Supplies & Equipment
- j) Physical Education Supplies & Equipment
- k) Bread
- l) Ice Cream
- m) Juice
- n) Fuel Oil – gasoline, unleaded gasoline, #2 oil, and diesel fuel
- o) Office and Business Equipment
- p) Paint and Paint Supplies

**75 Audit of PlanCon Documents for Middle School Construction Project**

Resolved, that the Board of Education of the Muhlenberg School District approve the Amendment to the Engagement Letter with Herbein & Company, Inc. to perform an audit of the PlanCon documents for the Middle School construction project at a fee not to exceed \$3,000.00 (Exhibit #64).

**76 Acceptance of Annual Audit Report from Herbein & Company, Inc. for School Year Ending June 30, 2011**

Resolved, that the Board of Education of the Muhlenberg School District accept the Annual Audit Report from Herbein & Company, Inc., for school year ending June 30, 2011 as presented (Exhibit #65).

**77 Copier Lease Agreements**

Resolved, that the Board of Education of the Muhlenberg School District award the bid for seven (7) copiers with five-year lease agreements to Edwards Business Systems at a total cost of \$116,634.49 (Exhibit #66).

**Education**

**Resolution Nos. 78 through 79**

Moved by Raifsnider and Heckman that the Board of Education of the Muhlenberg School District approved Resolution Nos. 79 through 79 in its entirety.

Yeas: Nagle, Raifsnider, Reiniger, Voit, DelCollo, Heckman, Mengle.  
Motion carried unanimously.

**78 Certificate of Support Students**

Resolved, that the Board of Education of the Muhlenberg School District approve the enrollment of Certificate of Support Students as in accordance with PA School Code, Section 1302 (Exhibit #67).

**79 Request for Proposal (RFP) for Data Management System for Curriculum, Instruction, and Assessment Data – Resolution No. 79**

Resolved, that the Board of Education of the Muhlenberg School District authorize the administration to solicit a Request for Proposal (RFP) for a Data Management System for Curriculum, Instruction, and Assessment Data (Exhibit #68).

**Student Activities**

**Additional Business**

**Resolution Nos. 80 through 82**

Moved by Raifsnider and DelCollo that the Board of Education of the Muhlenberg School District approve Resolution Nos. 80 through 82 in its entirety.

Yeas: Raifsnider, Reiniger, Voit, DelCollo, Heckman, Mengle, Nagle.  
Motion carried unanimously.

**80 Award Yearbook Bid**

Resolved, that the Board of Education of the Muhlenberg School District approve the bid award for the High School Yearbook to Josten's for a three-year contract (with option for a two-year extension) at a cost of \$17,675.00 for each of the three years effective 2012, 2013, and 2014 (Exhibit #69).

**81 Special Meeting of the Board**

Resolved, that the Board of Education of the Muhlenberg School District shall schedule a Special Meeting on Monday, December 5, 2011 beginning at 6:30 p.m. for the purpose of completing business of the standing board prior to the annual organization meeting.

**82 Filing of Assessment Appeals**

Resolved, that the Solicitor be authorized to file Assessment Appeals on behalf of the Muhlenberg School District for the following properties:

<u>Property Owner</u>	<u>Address</u>	<u>Property ID</u>	<u>Old Assessment Amount</u>	<u>New Assessment Amount</u>
Cryovac, Inc. P.O. Box 464 Duncan, SC 29334-0464  <b><u>Total Reduction:</u></b> <b><u>\$ 1,065,800</u></b>	Reading Crest Avenue	66-5309-09-15-6575	350,000	281,200
	Reading Crest Avenue	66-5309-09-25-3545	4,988,200	4,028,400
	177 Tuckerton Road	66-5309-13-24-4845	55,200	44,900
	Reading Crest Avenue	66-5309-09-15-5762	85,200	68,800
	175 Tuckerton Road	66-5309-14-24-5828	55,700	45,200
Hayes, Jeffrey W. c/o Hayes Construction 1310 Parkside Drive S Reading, PA 19610-2534  <b><u>Total Reduction:</u></b> <b><u>\$ 402,300</u></b>	Tuckerton Road	66-5309-13-13-5882	1,912,200	1,509,900
Omaha Woodmen Life Ins. Society 1700 Farnam Street Omaha, NE 68102-2022  <b><u>Total Reduction:</u></b> <b><u>\$ 1,836,800</u></b>	2136 N 13 <sup>th</sup> Street	66-5318-13-12-7687	4,937,300	3,100,500
Pixley, LP P.O. Box 20249 York, PA 17402-0166  <b><u>Total Reduction:</u></b> <b><u>\$ 194,800</u></b>	3225 5 <sup>th</sup> Street Highway	66-5308-08-77-7619	720,600	525,800

**Minutes**

**83 Approval of Minutes**

Moved by Nagle and Reiniger that the minutes of the Committee of the Whole Meeting of October 5, 2011 and the Regular Meeting Minutes of October 12, 2011 be approved as submitted.

Yeas: Reiniger, Voit, DelCollo, Heckman, Mengle, Nagle, Raifsnider.  
 Motion carried unanimously.

## Old Business

### 84 Refinancing General Obligation Bonds Series A of 2002

Moved by Raifsnider and Reiniger that the Board of Education of the Muhlenberg School District authorize RBC Capital Markets to obtain the sale of bonds for refunding the district's General Obligation Bonds, Series A of 2002, in the aggregate principal amount of \$4,995,000 (Exhibit #70).

Yeas: Voit, DelCollo, Heckman, Mengle, Nagle, Raifsnider, Reiniger.  
Motion carried unanimously.

### 85 MEA Grievance #11-12

Moved by Reiniger and Raifsnider that the Board of Education of the Muhlenberg School District hereby denies Grievance #11-12 filed by the Muhlenberg Education Association (Exhibit #71).

Yeas: DelCollo, Heckman, Mengle, Nagle, Raifsnider, Reiniger, Voit.  
Motion carried unanimously.

## New Business

### Hearing of Visitors

Presentation is limited to approximately two minutes per person. Should any citizen require more than the two minutes allocated, please contact the Superintendent prior to the meeting. She will coordinate such requests for the Board. Citizens addressing the Board should be aware that the meeting is being taped.

Mrs. Tracy Huey, resident, questioned three Board items:

- Budget sponsors through the Muhlenberg Education Foundation?

*Mr. Voit responded that the Foundation cannot support this at this time.*

*Dr. Haught further reported that the Foundation plans to stay within their confines of the organization with programs such as the "After School Program" at the Cole Intermediate School.*

- Mr. Long volunteered to form a committee to solicit businesses in the area, any progress?

*Mr. Voit stated he will allow Mr. Long to respond. Mr. Long was absent from meeting.*

- Questioned how board members report on school visitations?

*Mr. Voit responded that each board member has a personal preference as to how they wish to report.*

*Mr. Raifsnider indicated he visits the schools for general operation, some board members visit educational issues, co-curricular programs, etc.*

**Hearing of Visitors (continued)**

Mrs. Nytza Santiago, resident, commented on the support the students received after the loss of a high school student. She thanked the outgoing school board members for their service and congratulated the incoming board members.

Mr. Peter Tarnoski, resident and former employee, questioned the Board for the possibility of return to work.

*Mr. Voit responded that as of right now there is no hiring. The budget cycle starts in January to review expenditures for next school year. The projected budgets for school years 2012-13 and 2013-14 indicate \$1.2 million and \$2 million deficits respectively. As soon as financially possible, we will call people back.*

Mr. Casey Blankenbiller, resident, questioned the refinancing of bonds and the cost of the fees to support the bonds.

*Mr. Lillis stated the savings amount of \$352,000 is net of fees.*

*Mr. Voit further reported that since the district's financial rating was equitable there was no need to purchase bond insurance.*

**Board Visitor of the Month**

September – Don Raifsnider  
October – Otto Voit  
November – Richard Hoffmaster  
December – Lee Reiniger

January – John DelCollo  
February –  
March – Terry Heckman  
April – Scott Long  
May – Cindy Mengle

**Board Comments**

Mr. Raifsnider wanted to thank the public for having elected him to serve for sixteen years as a school director. He wished the administration success in the schools and encouraged the board to have a vision to bring changes to the district.

Mr. Voit stated it was a pleasure to serve with Mr. Raifsnider for twelve years on the Board and that Mr. Raifsnider made great contributions to the community and education.

**Review of Board Meetings and Calendar of Events**

November 7	6:30 p.m.	RMCTC Committee & Regular Meetings
November 9	7:00 p.m.	Regular Meeting
Monday, December 5	6:30 p.m.	Annual Organization, Committee of the Whole
Tuesday, December 6	7:00 p.m.	CTC Annual Organization
December 14	7:00 p.m.	Regular Meeting

## Adjournment

### 86 Adjourn Meeting

Moved by Raifsnider and Nagle that there being no further business to come before the Board the meeting be adjourned. Meeting adjourned at 8:12 p.m.

Yeas: Heckman, Mengle, Nagle, Raifsnider, Reiniger, Voit, DelCollo.  
Motion carried unanimously.

Attest:



K. Scott Long  
Board Secretary