

MUHLENBERG SCHOOL BOARD
Regular Meeting Minutes – August 10, 2011
Muhlenberg High School First Floor Lecture Hall

Call to Order

The Regular Meeting of the Board of Education of the Muhlenberg School District was called to order on Wednesday, August 10, 2011 at 7:41 p.m. by Board Vice President, Mr. Lee R. Reiniger, followed by the Pledge of Allegiance to the Flag.

Members Present

Vice President – Lee R. Reiniger
Treasurer – Cindy L. Mengle
Secretary – K. Scott Long
Member – John A. DelCollo
Member – Richard E. Hoffmaster
Member – Barbara A. Nagle
Member – Donald B. Raifsnider, Jr.
Legal Counsel – Brian F. Boland, Esq.
Recording Secretary – Brenda A. Stein

Members Absent

President – Otto W. Voit, III (vacation)
Assistant Secretary – Terry L. Heckman (family commitment)

Administration Present

Superintendent – Dr. Theresa D. Haught
Assistant Superintendent – Dr. Vlacia Z. Campbell
Business Manager – Diane E. Lucchese, CPA
High School Principal – Michael Mish
Middle School Principal – Donna Albright
Cole Intermediate School Principal – Dr. Ryan Giffing
Elementary Center Principal – Steven Baylor
Elementary Center Assistant Principal – Tim Moyer
Reading/Language Arts Supervisor – Lisa Langsdorf
Technology Director – Daniel Houck
Buildings/Grounds/Transportation Coordinator – Greg Schneider

Visitors

Tammy Calvaresi
Vicki Seidel
Jolyn Casper
Colleen Russo
Nancy Faust
Linida Sassaman
John W. Love
Linda Grace
Matt Cinelli
Mark J. Nelson
Liam Migdail Smith, *Reading Eagle Reporter*

Hearing of Visitors - Muhlenberg School District taxpayers and residents have an opportunity, at this time, to comment on matters of concern, official action, or deliberation which are or may be before the Muhlenberg School Board. The Board retains the option to accept all public comment at this time. Presentations should be limited to two minutes per person. In the event that the Board determines that there is not sufficient time for residents or taxpayers of the School District to comment, the Board may defer the comment period to the next regular meeting.

No public comment at this time.

Committee Reports

A. Berks County Intermediate Unit

Donald B. Raifsnider, Jr.

Mr. Raifsnider reported there was no meeting held in July. The next meeting is scheduled for August 18, 2011.

B. Reading Muhlenberg CTC

Lee R. Reiniger

Mr. Reiniger reported that the Reading Muhlenberg Career & Technology Center received a congratulatory letter from the Southern Regional Education Board for the Outstanding TCTW (Technology Centers That Work) Center Award. RMCTC is one of 6 schools nationwide to receive this award.

Results from the National CTSO Conference included:

- Family Careers and Community Leaders of America – Gold Medal
- Health Occupations Students of America – 1st and 2nd Place

C. Berks Earned Income Tax Bureau

Cindy L. Mengle

Mrs. Mengle reported Mr. Raifsnider attended the meeting last month since she was unable to attend.

Mr. Raifsnider reported that Mr. Richard Weisser is retiring as Executive Director Berks E.I.T. and that his replacement will be starting on September 1st.

D. PSBA Liaison

Donald B. Raifsnider, Jr.

Mr. Raifsnider reported he has been attending meetings with the PSBA platform committee. The main concern is the school voucher issue. Debate will continue with the state legislators.

E. Muhlenberg Community Library

Terry L. Heckman

Absent, no report.

F. Educational Programs

Dr. Vlacía Z. Campbell

- Ms. Linda Grace, "Presidents"

Dr. Campbell introduced Ms. Linda Grace, a third grade teacher, who is using technology in her social studies lessons.

Educational Programs (continued)

Ms. Grace presented samples of students' work from "Glogster" internet site where students created a historical page on a selected President of the United States. Students were able to design their page, insert important facts, and create a voice enhanced recording of the president. Students also did presentations to the principal and classmates.

Solicitor's Comments

No report.

Superintendent's Comments

Dr. Theresa D. Haught, Superintendent, reported that the district is gearing up for another school year. The administrators are making last minute hires and custodians are getting buildings in shape. Looking forward to the best year yet at Muhlenberg!

Board Business

Personnel – Resolution Nos. 20A through 20N

Moved by Hoffmaster and DelCollo that the Board of Education of the Muhlenberg School District that Personnel Resolution Nos. 20A through 20N be approved in its entirety.

Yeas: DelCollo, Hoffmaster, Long, Mengle, Nagle, Raifsnider, Reiniger.
Motion carried unanimously.

20A Professional Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following professional appointments as recommended:

- a) Mr. Gregory C. Weeks, English Teacher at High School (A. Musick), effective beginning the 2011-12 school year at a salary of \$40,623 (BS, Step 1)
- b) Ms. Michelle S. Benigni, Speech/Language Therapist at Elementary Center (S. Weaver), effective beginning the 2011-12 school year at a salary of \$48,744 (MS, Step 1)
- c) Ms. Carissa N. Madeira, Long Term Substitute Kindergarten Teacher (I. Hobbs), effective the 1st quarter of the 2011-12 school year, salary of \$40,623 (BS, Step 1) prorated for days served in the 2011-12 school year
- d) Mrs. Sheila Ergott, ESL Teacher, half time at Middle School (J. Kulp), salary of \$20,312 (BS, Step 1), effective beginning the 2011-12 school year (pending completion of required Praxis exam)

20B Classified Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following classified appointments as recommended:

- a) Ms. Mirelys Tavarez, *transfer* from part time Special Education Instructional Assistant to full time District Translator/ESL Assistant at the High School (Z. Perez), effective beginning the 2011-12 school year for 7 hours per day, \$14.27 per hour
- b) Ms. Misty Tuite, part time Special Education Instructional Assistant at Middle School (M. Tavarez), effective beginning the 2011-12 school year, 4.5 hours per day, \$14.27 per hour (*return from furlough*)
- c) Ms. Suzanne Wetzel, 4.5 hour Cafeteria Worker at High School (L. Deiniger), effective August 25, 2011 at the pay rate of \$15.14 per hour (*return from furlough*)

20C Administrative Appointment

Resolved, that the Board of Education of the Muhlenberg School District approve the employment of Mr. Travis E. Bloom as the Assistant Principal at the Middle School (M. Kelly), effective upon release from his current employer (within 60-day period) at the salary of \$68,000 prorated for days served in the 2011-12 school year.

20D Resignations

Resolved, that the Board of Education of the Muhlenberg School District accept the following resignations:

- a) Ms. Lori Wade, Cafeteria Worker at Middle School, effective July 14, 2011
- b) Ms. Magdalena Valentin, Speech/Language Pathologist, effective August 8, 2011

20E Co-Extra/Curricular Appointments for 2011-12

Resolved, that the Board of Education of the Muhlenberg School District approve the following co-extra/curricular appointments for the 2011-12 school year:

- a) Ms. Alisse Kosloski, Junior High Boys' Soccer Assistant Coach, \$1,982.00
- b) Mr. Brett Salamone, Junior High Girls' Volleyball Assistant Coach, \$1,718.00
- c) Ms. Diana Christman, Junior High Cross Country Assistant Coach, \$1,850.00
- d) Mr. Edgar Wert, Sports Event Volunteer
- e) Mrs. Marietta Wert, Sports Event Volunteer
- f) Mr. John Winand, Jr., Volunteer Assistant Junior High Cross Country Coach
- g) Ms. Tracy Nanna, Sports Monitor, \$10.50 per hour
- h) High School, Middle School, Cole Intermediate School, & Elementary Center Co-Curricular Appointments (Exhibit #17)

20F Mentor Assignments for 2011-12 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the following mentor assignments:

- a) Mrs. Lisa Straub, mentor for Mr. Gregory Weeks, 60 hours
- b) Ms. Kathryn Foltz, mentor for Ms. Carissa Madeira, 15 hours
- c) Mrs. Marcia Baer, mentor for Ms. Michelle Benigni, 30 hours
- d) Mrs. Ginny Hanley, mentor for Mrs. Sheila Ergott, 30hours

20G Award Professional Employee Contracts for Tenured Teachers

Resolved, that the Board of Education of the Muhlenberg School District that in accordance with Section 1121 of the Pennsylvania School Code of 1949 (as amended) and Act 66 of 1996, the administration be authorized to award a Professional Employee Contract to the following teachers who have performed on a satisfactory basis for three years:

- a) Alicia Houser
- b) Nicholas Morrissey
- c) Tara Nelson
- d) Charles Payne
- e) Katrina (Peters) Moyer
- f) Karen Raudenbush
- g) Felicia Ulsh
- h) Jennifer Vicari
- i) Rebecca Wagner

20H Return from Sabbatical Leave of Absence

Resolved, that the Board of Education of the Muhlenberg School District approve the following professionals who completed sabbatical leave of absence during the 2010-11 school year and authorize their return to teaching beginning the 2011-12 school year:

- a) Mrs. Jessica Leffler
- b) Mrs. Kristen Bagenstose
- c) Mrs. Chris Cunningham

20I Substitute Pay Rates for the 2011-12 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the following substitute pay rates for the 2011-12 school year:

- a) Teachers (non-consecutive days)
 - \$88 (1-20 days)
 - \$93 (21-40 days)
 - \$98 (41-60 days)
 - \$103 (61+ days)
- b) Teachers (consecutive days)
 - \$93 (1-15 days)
 - \$98 (16-45 days)
 - Per Diem Rate (46+ days)
- c) Retired Teacher - \$125 per day
- d) MSD Certified Instructional Assistants - \$102 per day
- e) Cafeteria, Secretary, and Teacher Assistants - \$8.25 per hour
- f) Custodians - \$10.25 per hour
- g) Crossing Guard - \$7.75 per hour

20J Probationary/Truant Officers for the 2011-12 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the following probationary/truant officers for the 2011-12 school year at the professional pay rate of \$22.00 per hour.

- a) Mr. Joel Marino
- b) Mrs. Donna Tothoro

20K Health Services for the 2011-12 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the following health services for the district for the 2011-12 school year:

- a) Dr. William Santoro, student physicals - \$22.00 per exam
- b) Dr. Keith Kiefer, school dentist - \$5.00 per exam
- c) Reading Hospital & Medical Center – pre-employment services - \$45.00 per exam

20L BCIU Contracted Bus Drivers and Aides for the 2011-12 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the listing of school bus drivers and aides for the 2011-12 school year as presented and contracted with the Berks County Intermediate Unit (Exhibit #18).

20M Substitutes for the 2011-12 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the listing of substitutes for the 2011-12 school year (Exhibit #19).

20N Bus Monitors for the 2011-12 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the following personnel for bus monitor assignment at the pay rate of \$10.50 per hour:

Elementary Center – 1st Semester

Jessica Gunter
Marci Harman
Kriss Bellanca
Tara Nelson
Danielle Zaborowski
Matt Coldren
Kristina Antonellos
Michelle Benigni
Michelle Heckman

Elementary Center – 2nd Semester

Danielle Pretti
Jill Snyder
Marci Harr
Laura Cugini
Cathy Liszcz
Jill McIntyre
Wendy Hromiak
Charles Payne
Michelle Heckman

Cole Intermediate School

Amy Chiarelli – 1st & 2nd Semesters

High School

Dean DeTurk

Middle School – AM Bus Monitors

Scott Keller
Creg Drake
Mike Hoch
Jamiel Smoker
John Winand, Jr.

Management

21 Act 80 Day Exception for 2011-12 School Year

Moved by Raifsnider and Nagle that the Board of Education of the Muhlenberg School District approve the submission of the Act 80 Day Exception for the 2011-12 school year to the Pennsylvania Department of Education (Exhibit #20).

Yeas: Hoffmaster, Long, Mengle Nagle, Raifsnider, Reiniger, DelCollo.
Motion carried unanimously.

22 National School Boards Association Membership

Moved by Hoffmaster and DelCollo that the Board of Education of the Muhlenberg School District approve the membership to the National School Boards Association in the amount of \$4,525.00 for 2011-12 school year (Exhibit #21).

Yeas: Hoffmaster, Long, Mengle, Nagle, Raifsnider, Reiniger, DelCollo.
Motion carried unanimously.

Physical Plant and Transportation

23 Facility Use Request

Moved by Mengle and Raifsnider that the Board of Education of the Muhlenberg School District approve the facility use request for the following activity (Exhibit #22):

- a) Lady Muhls Softball Field Use for Sundays – September 4, 11, 18, 25 and October 2, 9, 16, 23, 30, 2011

Discussion

Mrs. Nagle questioned the fee for custodians for the Sunday event?

Mr. Schneider responded that yes, they would be obligated to pay the community rate.

Vote

Yeas: Long, Mengle, Nagle, Raifsnider, Reiniger, DelCollo, Hoffmaster.
Motion carried unanimously.

Budget and Finance

24 Approval of Financial Reports

Moved by Nagle and DelCollo that the Board of Education of the Muhlenberg School District approve the following financial reports and that they become part of the permanent record of the meeting.

Fund	Treasurer's Report	Financial Report	Bills Paid Month	Investments	Budget Transfers
General	June 2011	June 2011	July 2011 #27304-27422	June 2011	June 2011
Capital Project	June 2011	June 2011	N/A	June 2011	
1996 Series "A"	June 2011	June 2011	N/A	June 2011	
2003 Construction	June 2011	June 2011	N/A	June 2011	
2007 Construction	June 2011	June 2011	N/A	June 2011	
2008 Construction	June 2011	June 2011	N/A	June 2011	
Cafeteria	N/A	June 2011	July 2011 #2202	June 2011	
Activity Fund	June 2011	June 2011		June 2011	

Yeas: Mengle, Nagle, Raifsnider, Reiniger, DelCollo, Hoffmaster, Long.
 Motion carried unanimously.

25 Award Bids for Medical and Nursing Supplies for the 2011-12 School Year

Moved by Hoffmaster and Nagle that the Board of Education of the Muhlenberg School District accept the bids for the Medical and Nursing Supplies for the 2011-12 school year in the amount of \$3,885.93 (Exhibit #23).

Yeas: Nagle, Raifsnider, Reiniger, DelCollo, Hoffmaster, Long, Mengle.
 Motion carried unanimously.

Education

26 Tuition Contract Agreement with CHOR Day Academy for 2011-12 School Year

Moved by Raifsnider and Hoffmaster that the Board of Education of the Muhlenberg School District approve the Tuition Contract Agreement with CHOR Day Academy for the 2011-12 school year (Exhibit #24).

Yeas: Raifsnider, Reiniger, DelCollo, Hoffmaster, Long, Mengle, Nagle.
 Motion carried unanimously.

27 Agreement with Richard J. Caron Foundation for Student Assistance Program

Moved by Nagle and Mengle that the Board of Education of the Muhlenberg School District approve the Agreement with the Richard J. Caron Foundation for the Student Assistance Program in all buildings for a total of 3 days per week, 1.5 days grant funded and 1.5 days district funded, effective August 1, 2011 through June 30, 2012 (Exhibit #25).

Yeas: Reiniger, DelCollo, Hoffmaster, Long, Mengle, Nagle, Raifsnider.
Motion carried unanimously.

28 Highmark Healthy High 5 School Challenge Grant for the High School

Moved by Raifsnider and Hoffmaster that the Board of Education of the Muhlenberg School District accept the Highmark Healthy High 5 School Challenge Grant for the High School in the amount of \$9,396.00 to purchase heart rate monitors and equipment (Exhibit #26).

Yeas: DelCollo, Hoffmaster, Long, Mengle, Nagle, Raifsnider, Reiniger.
Motion carried unanimously.

29 License Agreement with The Progressions Companies, Inc.

Moved by DelCollo and Hoffmaster that the Board of Education of the Muhlenberg School District approve the License Agreement with The Progressions Companies, Inc. to provide mental health services in all schools effective September 1, 2011 to August 31, 2012 (Exhibit #27).

Yeas: DelCollo, Hoffmaster, Long, Mengle, Nagle, Raifsnider, Reiniger.
Motion carried unanimously.

30 Settlement Agreement and Release for Student "A"

Moved by DelCollo and Hoffmaster that the Board of Education of the Muhlenberg School District approve the Settlement and Release for Student "A" for the 2011-12 School Year (Exhibit #28).

Be it further resolved, that the Education Trust be established as in accordance with the Settlement Agreement and Release for Student "A" (Exhibit #29).

Yeas: Hoffmaster, Long, Mengle, Nagle, Raifsnider, Reiniger, DelCollo.
Motion carried unanimously.

Student Activities

Additional Business

31 Reject Bids for Chiller Repairs at Elementary Center

Moved by DelCollo and Hoffmaster that each bid received by the school district on August 8, 2011 which have been reviewed and considered by the Board of School Directors are hereby rejected (Exhibit #30).

Be it further resolved, that the administration be authorized to rebid the specifications for the chiller repairs for the Elementary Center (funding from Capital Projects Account).

Yeas: Hoffmaster, Long, Mengle, Nagle, Raifsnider, Reiniger, DelCollo.
Motion carried unanimously.

32 Conference Requests

Moved by Hoffmaster and Nagle that the Board of Education of the Muhlenberg School District approve the following conference requests (Exhibit #31):

- a) Dr. Theresa D. Haught to attend the Berks County Superintendents Study Council in Cupertino, CA on October 26-29, 2011 (funding through Apple Computer and the BCIU Superintendents' Academy)
- b) Ratify the attendance of Mrs. Audrey Smeltzer Schwab at the AP Physics Workshop at Wilkes University, on July 18-22, 2011, at a cost of \$1,821.64 (funding Science Department)

Yeas: Long, Mengle, Nagle, Raifsnider, Reiniger, DelCollo, Hoffmaster.
Motion carried unanimously.

33 Tuition Agreement with Muhlenberg School District and KidsPeace National Centers, Inc. Alternative Education Program, Inc.

Moved by Raifsnider and Nagle that the Board of Education of the Muhlenberg School District approve the Agreement for Provision of Alternative Education with KidsPeace National Centers, Inc. for the 2011-12 school year at the daily tuition rate of \$156.83 per student (Exhibit #32).

Yeas: Mengle, Nagle, Raifsnider, Reiniger, DelCollo, Hoffmaster, Long.
Motion carried unanimously.

34 Certificate of Support Students

Moved by Hoffmaster and Raifsnider that the Board of Education of the Muhlenberg School District approve the enrollment of Certificate of Support Students, PA School Code 1302, for the 2011-12 school year (Exhibit #33).

Yeas: Nagle, Raifsnider, Reiniger, DelCollo, Hoffmaster, Long, Mengle.
Motion carried unanimously.

Minutes

35 Approval of Minutes

Moved by Raifsnider and Nagle that the minutes of the Committee of the Whole and Regular Meeting Minutes of July 13, 2011 be approved as submitted.

Yeas: Raifsnider, Reiniger, DelCollo, Hoffmaster, Long, Mengle, Nagle.
Motion carried unanimously.

Old Business

New Business

Hearing of Visitors

Presentation is limited to approximately two minutes per person. Should any citizen require more than the two minutes allocated, please contact the Superintendent prior to the meeting. She will coordinate such requests for the Board. Citizens addressing the Board should be aware that the meeting is being taped.

No public comment at this time.

Board Visitor of the Month

September – Don Raifsnider
October – Otto Voit
November – Richard Hoffmaster
December – Lee Reiniger

January – John DelCollo
February –
March – Terry Heckman
April – Scott Long
May – Cindy Mengle

Mr. Raifsnider acknowledged High School Principal, Mr. Mike Mish, for securing the Highmark Healthy High 5 School Challenge Grant.

Review of Board Meetings and Calendar of Events

August 8	6:30 p.m.	RMCTC Committee & Regular Meetings
August 10	6:30 p.m.	Committee of the Whole & Regular Meeting
September 7	7:00 p.m.	Committee of the Whole Meeting
September 12	6:30 p.m.	RMCTC Committee & Regular Meetings
September 14	7:00 p.m.	Regular Meeting


Adjournment

36 Adjourn Meeting

Moved by Hoffmaster and Raifsnider that there being no further business to come before the Board the meeting be adjourned. Meeting adjourned at 8:03 p.m.

Yeas: Reiniger, DelCollo, Hoffmaster, Long, Mengle, Nagle, Raifsnider.
Motion carried unanimously.

Attest:



K. Scott Long
Board Secretary