

MUHLENBERG SCHOOL BOARD
Regular Meeting Minutes – July 13, 2011
Muhlenberg High School First Floor Lecture Hall

Call to Order

The Regular Meeting of the Board of Education of the Muhlenberg School District was called to order on Wednesday, July 13, 2011 at 7:34 p.m. by Board President, Mr. Otto W. Voit, III, followed by the Pledge of Allegiance to the Flag.

Members Present

President – Otto W. Voit, III
Secretary – K. Scott Long
Assistant Secretary – Terry L. Heckman
Member – John A. DelCollo
Member – Richard E. Hoffmaster
Member – Barbara A. Nagle
Solicitor – James M. Lillis, Esq.
Recording Secretary – Brenda A. Stein

Members Absent

Vice President – Lee R. Reiniger (vacation)
Treasurer – Cindy L. Mengle (family commitment)
Member – Donald B. Raifsnider, Jr. (illness)

Administration Present

Superintendent – Dr. Theresa D. Haught
Assistant Superintendent – Dr. Vlacia Z. Campbell
Business Manager – Diane E. Lucchese, CPA
High School Principal – Michael Mish
High School Assistant Principal – Kevin Vanino
Middle School Principal – Donna Albright
Cole Intermediate School Principal – Dr. Ryan Giffing
Elementary Center Principal – Steven Baylor
Elementary Center Assistant Principal – Tim Moyer
Technology Director – Daniel Houck
Buildings/Grounds/Transportation Coordinator – Greg Schneider

Visitors

John W. Love
Mark J. Nelson
Jodi Bieber
Matt Cinelli
Michele Weaver
Liam Miglan Smith, *Eagle Reporter*

Hearing of Visitors - Muhlenberg School District taxpayers and residents have an opportunity, at this time, to comment on matters of concern, official action, or deliberation which are or may be before the Muhlenberg School Board. The Board retains the option to accept all public comment at this time. Presentations should be limited to two minutes per person. In the event that the Board determines that there is not sufficient time for residents or taxpayers of the School District to comment, the Board may defer the comment period to the next regular meeting.

No public comment at this time.

Committee Reports

- | | | |
|----|--|---|
| A. | Berks County Intermediate Unit | Donald B. Raifsnider, Jr. |
| | Absent, no report. | |
| B. | Reading Muhlenberg CTC | Lee R. Reiniger |
| | Absent, no report. | |
| C. | Berks Earned Income Tax Bureau | Cindy L. Mengle |
| | Absent, no report. | |
| D. | PSBA Liaison | Donald B. Raifsnider, Jr. |
| | Absent, no report. | |
| E. | Muhlenberg Community Library | Terry L. Heckman |
| | Mr. Heckman reported on the Library Board Meeting on Monday, July 11. Next Tuesday, July 19, 2011 is the major fundraiser for the season with the golf tournament to be held at Shell's Mini-Golf/Restaurant. All proceeds that evening will go to the library. The e-book program is underway with 2 units and the library board is soliciting sponsors for additional units. | |
| F. | Educational Programs | Dr. Vlacia Z. Campbell] <ul style="list-style-type: none">• Technology in Social Studies & Technology Ed – Michele Weaver |

Dr. Campbell introduced Ms. Michele Weaver, High School Social Studies Teacher, who shared how the social studies department is integrating with technology.

Ms. Michele Weaver and Mr. Michael Allen, Technology Education Teacher, have collaborated an instructional program through the use of GoogleDocs for "going green". The global studies course is teacher taught with the students submitting essay/thesis papers electronically to be reviewed and edited by the teacher. The teacher returns the edited essay to the student via online communications. The program also provides online testing and grading. The essential goal is the elimination and cost savings of paper documents.

Solicitor's Comments

No public comment at this time.

Superintendent's Comments

Dr. Hought reported on the additional funding that Governor Corbett is giving to the public schools in the Commonwealth. Muhlenberg will be receiving an additional \$8,447.00 in basic education funding and \$113,456.00 for the Accountability Grant.

Board Business

Personnel – Resolution No. 1A through 1H

Moved by Hoffmaster and DelCollo that the Board of Education of the Muhlenberg School District approve Personnel Resolution Nos. 1A through 1H in its entirety.

Yeas: DelCollo, Heckman, Hoffmaster, Long, Nagle, Voit.
Motion carried unanimously.

1A Professional Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following professional appointments:

- a) Ms. Jessica Setley, Mathematics Teacher at Middle School (L. Youngs), effective beginning the 2011-12 school year (*return from furlough*)
- b) Ms. Lindsey Snyder, Grade 6 Teacher at Cole Intermediate (D. Stumpf), effective beginning the 2011-12 school year (*return from furlough*)
- c) Mrs. Jody J. Kuehner, Special Education Teacher at Middle School for Learning Support (B. Dowd), salary of \$48,744 (MS, Step 1), effective beginning the 2011-12 school year
- d) Mr. John Taylor Howard, Half-Time Special Education Teacher for Emotional Support at High School, salary of \$20,312 (BS, Step 1, .5), effective beginning the 2011-12 school year pending receipt of PA certification and completion of praxis exam
- e) Ms. Magdalena Valentin, Speech-Language Pathologist at Elementary Center (B. Watson), at the salary of \$48,744 (MS, Step 1), effective beginning the 2011-12 school year pending receipt of required PA certification

1B Resignations

Resolved, that the Board of Education of the Muhlenberg School District accept the following resignations:

- a) Ms. Anessa Musick, English Teacher at High School, effective June 23, 2011
- b) Ms. Julia Toomey, Substitute Assistant for the ESY Program, effective July 12, 2011
- c) Mr. Barry Stricker, Maintenance Worker, resignation for the purpose of retirement, effective June 30, 2011
- d) Ms. Zarahis Perez, ESL Instructional Assistant/Spanish Translator, effective July 14, 2011

1C Co-Curricular Resignation

Resolved, that the Board of Education of the Muhlenberg School District accept the following co-curricular resignation:

- a) Mr. Matt Flowers, Junior High Football Assistant Coach

1D Mentor Assignment for 2011-12 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the following mentor assignments for the 2011-12 school year at the pay rate of \$22.00 per hour:

- a) Mrs. Jarra Dennis, mentor for Ms. Alyssa Mooney – 30 hours
- b) Mrs. Sue Raynes, mentor for Mrs. Jody Kuehner – 30 hours

1E Department/Grade Level Leaders for 2011-12 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the following appointments as Department/Grade Level Leaders for the 2011-12 school year:

Elementary Center – Grade Level Leaders

Kindergarten -	Jackie Bellanca	\$1,200
Grade 1 -	Heather Jones	1,200
Grade 2 -	Crystal Chwatek	1,200
Grade 3 -	Leslie Boyer	1,200
Grade 4 -	Charles Payne	1,200

Cole Intermediate School – Grade Level Leaders

Grade 5 -	Amy Chiarelli	\$1,200
Grade 6 Co-Leader -	Karen Snyder	600
Grade 6 Co-Leader -	Alison Wallace	600

Department Leaders

Arts & Humanities K-6 -	Maureen Yoder	\$1,200
Art/Music/Foreign Lang 7-12 -	Matthew Kramer	1,200
Co-English/Library -	Lisa Straub	600
Co-English/Library -	Rob Walters	600
Guidance -	Patricia Brenner	1,200
Mathematics -	Cathy Shappell	1,200
Nurses -	Kathy Bower	900
Science/Technology Ed 7-12 -	Audrey Smeltzer-Schwab	1,200
Social Studies -	Kay Adams	1,200
Phys Ed/Fam Cons Sci/Bus 7-12-	Lori Spohn	1,200
Special Education K-6	Mary Davis	1,200
Special Education 7-12	Jennifer Hausman	1,200

1F Fall Coaching Assignments

Resolved, that the Board of Education of the Muhlenberg School District approve the fall coaching assignments for the 2011-12 school year as presented (Exhibit #1).

1G Aquatic Personnel

Resolved, that the Board of Education of the Muhlenberg School District approve the listing of aquatic personnel for the 2011-12 school year (Exhibit #2).

1H Sports Monitors

Resolved, that the Board of Education of the Muhlenberg School District approve the following sports monitors for the 2011-12 school year at the pay rate of \$10.50 per hour:

Paul Hummel	Chris Ciatto
Jack Steiner	Bob Entler
Barb Spatz	Michael Esterly
Hallie Vaughan	Don Stoltzfus
Ed Lloyd	Jon Steiner
Glenn Reed	Dan Toomey
Kathy Reed	Bob McCarthy
Donna Matten	Sandra Heller
Jenna Ciatto	Erin Palangio

Management

2 Berks Business Education Coalition Membership Dues

Moved by DelCollo and Hoffmaster that the Board of Education of the Muhlenberg School District approve the membership to the Berks Business Education Coalition for 2011 in the amount of \$500.00 (Exhibit #3).

Yeas: Heckman, Hoffmaster, Long, Nagle, Voit, DelCollo.
Motion carried unanimously.

Physical Plant and Transportation

3 Facility Use Request

Moved by Nagle and DelCollo that the Board of Education of the Muhlenberg School District approve the Sunday facility use request for the following event (Exhibit #4):

- a) Muhlenberg United Way Committee Fundraiser – Harlem Wizards Basketball Game on Sunday, November 20, 2011 – for use of High School Gymnasium

Yeas: Hoffmaster, Long, Nagle, Voit, DelCollo, Heckman.
Motion carried unanimously.

Budget and Finance

4 Approval of Financial Reports

Moved by Hoffmaster and Nagle that the Board of Education of the Muhlenberg School District approve the following financial reports and that they become part of the permanent record of the meeting.

Fund	Treasurer's Report	Financial Report	Bills Paid Month	Investments	Budget Transfers
General	May 2011	May 2011	June 2011 #27092-27303	May 2011	May 2011
Capital Project	May 2011	May 2011	N/A	May 2011	
1996 Series "A"	May 2011	May 2011	N/A	May 2011	
2003 Construction	May 2011	May 2011	N/A	May 2011	
2007 Construction	May 2011	May 2011	N/A	May 2011	
2008 Construction	May 2011	May 2011	June 2011 #294	May 2011	
Cafeteria	May 2011	May 2011	May-June 2011 #2160-2201	May 2011	
Activity Fund	May 2011	May 2011		May 2011	

Yeas: Long, Nagle, Voit, DelCollo, Heckman, Hoffmaster.
 Motion carried unanimously.

5 Close Scholarship Accounts

Moved by Nagle and Heckman that the Board of Education of the Muhlenberg School District authorize the administration to close the following PLGIT scholarship accounts (Exhibit #5):

- a) Muhlenberg Exide Scholarship, PLGIT Account #XXXXXXX4148, \$2,802.84
- b) Karen Brzowski Scholarship, PLGIT Account #XXXXXXX4345, under \$1.00

Yeas: Nagle, Voit, DelCollo, Heckman, Hoffmaster, Long.
 Motion carried unanimously.

Education

6 Conference Request

Moved by Nagle and Hoffmaster that the Board of Education of the Muhlenberg School District approve the following conference request (Exhibit #6):

- a) Ms. Jarra Dennis, to attend the Pennsylvania Association of Student Councils State Conference in Altoona, PA, on November 10-12, 2011 at an estimated cost of \$700.00 (budgeted – Student Council account)

Yeas: Nagle, Voit, DelCollo, Heckman, Hoffmaster, Long.
 Motion carried unanimously.

7 Independent Education Evaluation Contract for Speech & Language Processing

Moved by DelCollo and Heckman that the Board of Education of the Muhlenberg School District approve the contract for an Independent Education Evaluation for Speech & Language Processing at a not to exceed cost of \$2,800.00 (Exhibit #7).

Yeas: Voit, DelCollo, Heckman, Hoffmaster, Long, Nagle.
Motion carried unanimously.

Resolution Nos. 8 through 12

Moved by DelCollo and Heckman that the Board of Education of the Muhlenberg School District approve Resolution Nos. 8 through 12 in its entirety.

Yeas: Voit, DelCollo, Heckman, Hoffmaster, Long, Nagle.
Motion carried unanimously.

8 2011-12 Special Education Agreement with BCIU

Resolved, that the Board of Education of the Muhlenberg School District approve the 2011-12 Special Education Agreement with the Berks County Intermediate Unit for providing special education services in the amount of \$172,840.48 (Exhibit #8).

Yeas: Voit, DelCollo, Heckman, Hoffmaster, Long, Nagle.
Motion carried unanimously.

9 Field Experience Agreement with Indiana University of Pennsylvania

Resolved, that the Board of Education of the Muhlenberg School District approve the Affiliation Agreement for Internship/Practicum Pre-Clinical and Student Teaching with Indiana University of Pennsylvania for 5 year term effective July 1, 2011 through June 30, 2016 (Exhibit #9).

10 Internship Site Agreement with University of Pennsylvania

Resolved, that the Board of Education of the Muhlenberg School District approve the Internship Site Agreement with University of Pennsylvania, Graduate School of Education, effective the 2011-12 school year (Exhibit #10).

11 Renewal of ConnectEd Services Agreement

Resolved, that the Board of Education of the Muhlenberg School District approve the renewal of the ConnectEd Services Agreement for 2 years, July 1, 2011 through June 30, 2013, at a service fee of \$9,579.60 per year (Exhibit #11).

12 Alvernia University Student Athletic Training Program

Resolved, that the Board of Education of the Muhlenberg School District approve the student assignment for William Gerber to complete a clinical rotation effective the 2011 fall semester as in agreement with the Alvernia University Student Athletic Training Program (Exhibit #12).

Additional Business

13 Award of Bids

Moved by DelCollo and Heckman that the Board of Education of the Muhlenberg School District accept the bid awards for the following school supplies (Exhibit #13):

- a) Science Supplies \$2,740.53
- b) Fall and Winter Sports \$7,721.81
- c) Technical Education \$8,964.57

Yeas: Voit, DelCollo, Heckman, Hoffmaster, Long, Nagle.
Motion carried unanimously.

Approval of Resolution Nos. 14 through 16

Moved by DelCollo and Nagle that Resolution Nos. 14 through 16 be approved as presented.

Yeas: DelCollo, Heckman, Hoffmaster, Long, Nagle, Voit.
Motion carried unanimously.

14 Rejection of Bids Received for Track Resurfacing Project

Resolved, that each and every bid received for contracts related to the proposed track resurfacing as received by the school district on or about April 4, 2011 which bids have been reviewed and considered by the Board of School Directors are hereby rejected (Exhibit #14).

15 Elementary Center Chiller Repairs and Air Handler Repairs

Resolved, that the Board of Education of the Muhlenberg School District authorize the solicitation of bids and quotes for the chiller repairs and air handler repairs for the Elementary Center at the estimated costs of \$23,632.00 and \$7,800.00 respectively (funding by the Capital Reserve Account) (Exhibit #15).

16 Administration Center Storage Shed

Resolved, that the Board of Education of the Muhlenberg School District authorize the administration to request a student project with the Reading-Muhlenberg Career & Technology Center for construction of a storage shed or as a second option to direct purchase the shed at an estimated cost of \$3,200.00 (funding from Capital Reserve Account) (Exhibit #16).

Minutes

17 Approval of Minutes

Moved by Nagle and DelCollo that the minutes of the Committee of the Whole Meeting of June 1, 2011, the Regular Meeting of June 15, 2011, and the Special Meeting of June 29, 2011 be approved as submitted.

Yeas: Long, Nagle, Voit, DelCollo, Heckman, Hoffmaster.
Motion carried unanimously.

New Business

18 Memoriam of Mrs. Shawn A. (Bieber) Weaver

Moved by Nagle and Hoffmaster that we remember the passing of Mrs. Shawn A. (Bieber) Weaver who served as a Speech and Language Teacher in the Muhlenberg School District and that we honor her memory for her eleven years (school years – 2000/01 to 2010/11) of dedicated service to the school district and community.

Be it further resolved that we convey through this resolution our deepest sympathy to her family, and that this resolution be made part of the permanent record in the minutes of the Muhlenberg School District.

Yeas: Nagle, Voit, DelCollo, Heckman, Hoffmaster, Long.
Motion carried unanimously.

Hearing of Visitors

Presentation is limited to approximately two minutes per person. Should any citizen require more than the two minutes allocated, please contact the Superintendent prior to the meeting. She will coordinate such requests for the Board. Citizens addressing the Board should be aware that the meeting is being taped.

No public comment at this time.

Board Visitor of the Month

September – Don Raifsnider
October – Otto Voit
November – Richard Hoffmaster
December – Lee Reiniger

January – John DelCollo
February –
March – Terry Heckman
April – Scott Long
May –

Review of Board Meetings and Calendar of Events

August 8	6:30 p.m.	RMCTC Committee & Regular Meetings
August 10	6:30 p.m.	Committee of the Whole & Regular Meeting

Adjournment

19 Adjourn Meeting

Moved by Nagle and Heckman that there being no further business to come before the Board the meeting be adjourned. Meeting adjourned at 7:56 p.m.

Yeas: Nagle, Voit, DelCollo, Heckman, Hoffmaster, Long.
Motion carried unanimously.

Attest:



K. Scott Long
Board Secretary