

**MUHLENBERG SCHOOL BOARD**  
**Regular Meeting Minutes – April 13, 2011**  
**Muhlenberg High School First Floor Lecture Hall**

**Call to Order**

The Regular Meeting of the Board of Education of the Muhlenberg School District was called to order on Wednesday, April 13, 2011 at 7:19 p.m. by Board President, Otto W. Voit, III, followed by the Pledge of Allegiance to the Flag.

**Executive Session**

President Voit announced that the Board met in Executive Session prior to the meeting to discuss contract negotiations and personnel items.

**Members Present**

President – Otto W. Voit, III  
Vice President – Lee R. Reiniger  
Secretary – K. Scott Long  
Treasurer – Richard E. Hoffmaster  
Assistant Secretary – Cindy L. Mengle  
Member – Terry L. Heckman  
Member – John A. DelCollo  
Member – Barbara A. Nagle  
Member – Donald B. Raifsnider, Jr.  
Attorney – Brian F. Boland, Esq.  
Recording Secretary – Brenda A. Stein

**Administration Present**

Superintendent – Dr. Theresa D. Haught  
Assistant Superintendent – Dr. Vlacica Z. Campbell  
Business Manager – Diane E. Lucchese, CPA  
High School Principal – Michael Mish  
High School Assistant Principal – Kevin Vanino  
Middle School Principal – Donna Albright  
Middle School Assistant Principal – Michael Kelly  
Cole Intermediate School Principal – Dr. Ryan Giffing  
Elementary Center Principal – Steven Baylor  
Elementary Center Assistant Principal – Tim Moyer  
Athletic Director – Kerry Ciatto  
Technology Director – Daniel Houck  
Food Service Coordinator – Tony Brochu  
Buildings/Grounds/Transportation Coordinator – Greg Schneider

**Visitors**

Colleen Russo	Michelle Hillegas	Jonathan Hobbs
Claire Brotzman	Jolyn Casper	Cris Enslin
Kim Ganas	Sherri Mathews	Kathy Bower
Lisa Reinert Mengle	Emily Weidner	Nancy Kauffman
Michele McCammitt	Susan Y. Marth	John W. Love
Mark Nelson	Lori Spohn	Cathy Shappell
Jill McIntyre	Kristina Antonellas	Melissa Blickley
Kem Romberger	Peter Martinez	Jim Bauer
Carol Santo Domingo	Jean Kreider	Michael S.

**Visitors (continued)**

Lisa Ermler	Sheri Millard	Marc Wolfe
Tracy Huey	Kachina Martin	Gary Pumphrey
Marcia Stafford	Roger Stafford	Jennifer Hausman
Gina Bongiovanni	Erica Ligenza	Sandra Schneider
Vicki Seidel	M. Shane Bennett	D. J. Seisler
Sue Wetzel	Bob Wetzel	Joe Houck
Jackie Bellanca	Michele Weaver	Stephanie Zimmerman
Faye Heckman	Nancy Faust	Tony Geddio
Mike Kaminskas	Liam Smith, <i>Reading Eagle Reporter</i>	

**Student Council**

High School

Erica Ligenza, President of Student Council, reported that students will be painting the walls in the High School on April 30 and May 1 for the climate improvement initiative. There will be a motivational speaker for high school students on May 2. The school carnival is planned for May 6 along with a fund raiser bracelet event. A “band aide” event is planned for May 26.

C. E. Cole Intermediate School

Matt Zimmerman, President of Student Council, reported on the Valentine’s Day dance and the lollipop campaign that raised \$980 for the American Heart Association.

Brandon Seisler, homeroom representative, reported on the activity held on the first Friday of the month – Hats On Program. Students get to wear a hat on Friday if they pay \$1.00. Students raised \$281 for cancer research.

Olivia Enslin, homeroom representative, reported on the PSSA pep rally for students in Grades 5 and 6.

**Educational Presentations**

A. Second Reading of Policies – Dr. Vlacia Z. Campbell

Dr. Campbell presented policies for the second reading by the Board (Exhibit A). Policies included the remainder of Section 200 – Pupils, and Section 600 – Finances. Policies will be included on the May agenda for adoption.

**Hearing of Visitors** - Muhlenberg School District taxpayers and residents have an opportunity, at this time, to comment on matters of concern, official action, or deliberation which are or may be before the Muhlenberg School Board. The Board retains the option to accept all public comment at this time. Presentations should be limited to two minutes per person. In the event that the Board determines that there is not sufficient time for residents or taxpayers of the School District to comment, the Board may defer the comment period to the next regular meeting.

Ms. Nancy Kauffman and Ms. Emily Weidner reported on the *Walk-Bike-Berks Program* encouraging students and citizens to walk and bike to school and areas in the community.

## Committee Reports

A. Berks County Intermediate Unit

Donald B. Raifsnider, Jr.

Mr. Raifsnider reported that the BCIU Annual School Directors Convention will be held on May 5 at the Wilson West Middle School.

B. Reading Muhlenberg CTC

Lee R. Reiniger

Mr. Reiniger announced that the High School Musical *CATS* was an outstanding performance and he thanked staff members and students for the successful production.

Mr. Reiniger reported on the CTC meeting held on Monday, April 11<sup>th</sup>. The CTC proposed budget with adjustments indicated a 4.49% decrease in expenditures. The budget included a projected profit of \$60,000-\$70,000 for the adult education program. On May 7 the CTC is sponsoring a car show along with the flower sale and breakfast to benefit the student clubs. The CTC has three students participating in the FCCLA National Conference in Anaheim, California, for Bakery and Pastry Arts. Student participation is funded by the student clubs.

C. Berks Earned Income Tax Bureau

Cindy L. Mengle

Mrs. Mengle reported on the Berks EIT Bureau meeting on March 22. The Bureau has a new computer system and will encourage taxpayers to submit online tax forms.

D. PSBA Liaison

Donald B. Raifsnider, Jr.

Mr. Raifsnider reported on the National School Boards Association Conference he attended on April 9-11 in San Francisco, California. Mr. Raifsnider attended a presentation by Mr. Wan Enreka who has introduced a new concept of teaching based on the Khan Academy. All instructional information is on the internet today. Students can be sent home with a specific lesson to learn on the computer. The next morning students complete homework assignments in class. This method has students thinking and problem solving through information on the computer. In summary – *technology is the way*.

*Mr. Hoffmaster questioned the benefits from PSBA membership.*

Mr. Raifsnider responded that the PSBA legal council reviews all the bills introduced in the state House and Senate. Currently, the voucher bill is being reviewed and could possibly be taken to court. PSBA supports schools to remain under local control. If the district does not join membership for next year, Mr. Raifsnider can no longer serve as Second Vice President.

E. Muhlenberg Community Library

Terry L. Heckman

Mr. Heckman reported on the Library Board meeting held on Monday, April 11. The Library will be sponsoring a used book sale on April 29, 30, and May 2. The book pre-sale will be held with a \$5.00 per bag donation. The Library has obtained the *Nook* electronic e-readers which can be loaned beginning next week.

F. Educational Programs

Dr. Vlacia Z. Campbell

Dr. Campbell shared with the Board that the district is checking into the Khan Academy at the present time with our math coach and teachers.

Dr. Campbell introduced Mr. Mish who reported on the international test assessment of some of our high school students.

Mr. Mike Mish – Program for International Studies Assessment (P.I.S.A.) Field Test

Mr. Mike Mish, High School Principal, reported that 40 high school students were randomly selected to participate in an international test (PISA). The test compares students with other countries in knowledge of Reading, Mathematics, and Science. The test is administered every three years. Muhlenberg High School was one of ninety schools selected in the USA. The exam had two components – a paper test and a computer test. Each student received an honorarium of \$25.00 for participation in the paper test and another \$15.00 for participation in the computer test.

**Solicitor's Comments**

Mr. Boland had no comment at this time.

**Superintendent's Comments**

Dr. Haught reported that the Board and administration have difficult decisions to make in this economic time to meet the needs of our children and to balance next year's budget. The Governor's proposal to cut more than \$1 billion in public school funding for next year has made a difficult task nearly impossible. The budget that will be discussed later on at this meeting will be the result of many hours of hard work and collaboration. You will see a variety of items discussed:

- Raising taxes
- Using Act 1 exceptions
- Cutting programs
- Furloughing staff
- Freezing salaries

These are not easy decisions and they were not put on the table lightly. We are trying to provide the best education possible for students with the resources that we have. I know that all of you are very interested in this. You all have a vested interest in children's education or you would not be here tonight. I encourage you to get on some of the websites to look at the legislative things that are going on, to contact your legislator, all those are important things. The bill for vouchers every one thought was going to be a shoe-in, and because of the numerous notes, emails, and phone calls were flooding at the Capitol, it is not a shoe-in any more. Your input does make a difference.

I would like to thank you for attending this evening and please note the Town Hall Meeting is scheduled for April 27 beginning at 6:30 p.m. in the High School Auditorium.

## **Board Business**

### **Personnel – Resolution Nos. 187A through 187E**

Moved by Mengle and Reiniger that the Board of Education of the Muhlenberg School District approve Personnel Resolution Nos. 187A through 187E in its entirety.

Yeas: DelCollo, Heckman, Hoffmaster, Long, Mengle, Nagle, Raifsnider, Reiniger, Voit.  
Motion carried unanimously.

#### **1. Supplemental Assignments – Resolution No. 187A**

Resolved, that the Board of Education of the Muhlenberg School District approve the following supplemental assignments:

- a) Jenna Ciatto – sports monitor/game worker, \$10.50 per hour
- b) Dean Gibson – Junior High Track Volunteer Coach
- c) Scott Kinsey – Junior High Softball Volunteer Coach
- d) Daniel Toomey – sports monitor/game worker, \$10.50 per hour
- e) Ms. Amanda Dingui – bus monitor, \$10.50 per hour, effective April 19, 2011 through remainder of the 2010-11 school year

#### **2. Resignation – Resolution No. 187B**

Resolved, that the Board of Education of the Muhlenberg School District accept the following resignation:

- a) Mrs. Phyllis Marbarger, Special Education Instructional Assistant, resignation for the purpose of retirement effective June 8, 2011
- b) Ms. Dawn Kurtz, Special Education Instructional Assistant, effective April 29, 2011

#### **3. Completion of Probation – Resolution No. 187C**

Resolved, that the Board of Education of the Muhlenberg School District approve the completion of probation for the following classified employee:

- a) Ms. Jennifer Eberhart, Cafeteria Worker at Elementary Center, completion of probation as of March 24, 2011 and recommended for permanent employment effective March 25, 2011

#### **4. Substitutes – Resolution No. 187D**

Resolved, that the Board of Education of the Muhlenberg School District approve the listing of substitutes for the 2010-11 school year (Exhibit #137).

#### **5. Guest Teachers – Resolution No. 187E**

Resolved, that the Board of Education of the Muhlenberg School District approve the listing of guest teachers for the 2010-11 school year (Exhibit #138).

## Management

### 188 Rescheduled Teacher In-Service Day

Moved by Hoffmaster and DelCollo that the Board of Education of the Muhlenberg School District approve the rescheduled Teacher In-Service Day to be designated for April 21, 2011 (for canceled in-service on February 21, 2011).

Yeas: Heckman, Hoffmaster, Long, Mengle, Nagle, Raifsnider, Reiniger, Voit, DelCollo.

Motion carried unanimously.

### 189 Adoption of Policies

Moved by Nagle and Reiniger that the Board of Education of the Muhlenberg School District adopt the following policies (Exhibit #139):

#### Section 100 - Programs

- 113 Child Find
- 113.3 Special Education Evaluations and Independent Educational Evaluation
- 114 Gifted Education

#### Section 200 – Pupils

- 200 Enrollment of Students
- 201 Admission of Students
- 202 Eligibility of Non-Resident Students
- 205 Post Graduate Students
- 206 Assignment within District
- 207 Confidential Communications of Students
- 208 Withdrawal from School
- 209 Health Examinations/Screenings
- 211 Student Accident Insurance
- 212 Reporting Student Progress
- 213 Assessment of Student Progress
- 214 Class Rank
- 215 Promotion and Retention
- 216 Student Records
- 216.1 Supplemental Discipline Records
- 217 Graduation Requirements
- 218.1 Weapons
- 218.2 Terroristic Threats
- 219 Student Complaint Process
- 221 Dress and Grooming
- 222 Tobacco Use
- 223 Use of Motor Vehicles
- 224 Care of School Property
- 225 Relations with Law Enforcement Agencies
- 226 Searches
- 227 Controlled Substances/Paraphernalia
- 228 Student Government
- 229 Student Fundraising
- 230 Public Performances by Students

Yeas: Hoffmaster, Long, Mengle, Nagle, Raifsnider, Reiniger, Voit, DelCollo, Heckman.  
Motion carried unanimously.

**Physical Plant and Transportation**

**190 Coca-Cola Beverage Provider Agreement**

Moved by Hoffmaster and Nagle that the Board of Education of the Muhlenberg School District approve the Coca-Cola Beverage Provider Agreement for a term of 7 years effective July 2010 through June 2017 at an annual sponsorship funding of \$2,200.00 with additional refunds and commissions based on beverage sales as per the agreement (Exhibit #140).

Yeas: Long, Mengle, Nagle, Raifsnider, Reiniger, Voit, DelCollo, Heckman, Hoffmaster.  
 Motion carried unanimously.

**Budget and Finance**

**191 Approval of Financial Reports**

Moved by Raifsnider and Reiniger that the Board of Education of the Muhlenberg School District approve the following financial reports and that they become part of the permanent record of the meeting.

<b>Fund</b>	<b>Treasurer's Report</b>	<b>Financial Report</b>	<b>Bills Paid Month</b>	<b>Investments</b>	<b>Budget Transfers</b>
General	Feb 2011	Feb 2011	Mar 2011 #26530-26757	Feb 2011	Feb 2011
Capital Project	Feb 2011	Feb 2011	Mar 2011 #542-544	Feb 2011	
1996 Series "A"	Feb 2011	Feb 2011	Mar 2011 #487	Feb 2011	
2003 Construction	Feb 2011	Feb 2011	N/A	Feb 2011	
2007 Construction	Feb 2011	Feb 2011	N/A	Feb 2011	
2008 Construction	Feb 2011	Feb 2011	Mar 2011 #289-292	Feb 2011	
Cafeteria	Feb 2011	Feb 2011	Mar 2011 #2016-2087	Feb 2011	
Activity Fund	Feb 2011	Feb 2011		Feb 2011	

Yeas: Mengle, Nagle, Raifsnider, Reiniger, Voit, DelCollo, Heckman, Hoffmaster, Long.  
 Motion carried unanimously.

## Education

### 192 Acceptance of Gifts

Moved by Nagle and Mengle that the Board of Education of the Muhlenberg School District accept the following gifts as in accordance with Policy 2.1, "Gifts" (Exhibit #141):

- a) Follett Educational Services - \$100.97 for refund of used textbooks
- b) LRG Prep, LLC - \$157.02 for sale of merchandise with school logo
- c) Mrs. Brenda Stein - \$50.00 for the IMPACT Club
- d) Mr. Steven Baylor – donation of two wooden picnic tables with benches and eight Adirondack chairs for the courtyard of the Elementary Center

Yeas: Nagle, Raifsnider, Reiniger, Voit, DelCollo, Heckman, Hoffmaster, Long, Mengle.

Motion carried unanimously.

### 193 Certificate of Support Students

Moved by DelCollo and Raifsnider that the Board of Education of the Muhlenberg School District approve the enrollment of Certificate of Support Students for the 2010-11 school year as in accordance with PA School Code, Section 1302 (Exhibit #142).

Yeas: Raifsnider, Reiniger, Voit, DelCollo, Heckman, Hoffmaster, Long, Mengle, Nagle.

Motion carried unanimously.

### 194 Educational Consultant

Moved by Hoffmaster and Mengle that the Board of Education of the Muhlenberg School District approve Mr. Jim Rule as an independent consultant for the Title I and Title III/ESL Parent-Child Literacy Celebration on May 19, 2011 at a fee of \$200 (budgeted – Title I and Title III) (Exhibit #143).

Yeas: Reiniger, Voit, DelCollo, Heckman, Hoffmaster, Long, Mengle, Nagle, Raifsnider.

Motion carried unanimously.

### 195 Summer School Proposal for 2011

Moved by Reiniger and Heckman that the Board of Education of the Muhlenberg School District approve the Summer School Program for Grades 9 through 12 to be held in the High School building on June 20 to July 21 at a tuition cost of \$150.00 per course (Exhibit #144).

Yeas: Voit, DelCollo, Heckman, Hoffmaster, Long, Mengle, Nagle, Raifsnider, Reiniger.

Motion carried unanimously.

**196 Practicum Program with Slippery Rock University**

Moved by Reiniger and Hoffmaster that the Board of Education of the Muhlenberg School District approve the Practicum Program with Slippery Rock University for a college student to obtain sports management certification (Exhibit #145).

Yeas: DelCollo, Heckman, Hoffmaster, Long, Mengle, Nagle, Raifsnider, Reiniger, Voit.

Motion carried unanimously.

**Student Activities**

**197 Establish Student Activity**

Moved by Nagle and DelCollo that the Board of Education of the Muhlenberg School District approve the establishment of the following student activity:

- a) Sonrise Club at C. E. Cole Intermediate School (Exhibit #146)

Yeas: Heckman, Hoffmaster, Long, Mengle, Nagle, Raifsnider, Reiniger, Voit, DelCollo.

Motion carried unanimously.

**Additional Business Items**

**198 Sunday Facility Use**

Moved by Nagle and DelCollo that the Board of Education of the Muhlenberg School District approve the following Sunday facility use requests (Exhibit #147):

- a) Moyer Family – use of pool for a party on Sunday, April 17, 2011 from 1:30 to 4:30 p.m.
- b) High School Student Council – painting of walls in High School on Sunday, May 1, 2011 from 8:00 a.m. to 3:00 p.m.
- c) A.A.U. (Amateur Athletic Union) Basketball Tournament – use of High School gym on Sunday, May 1, 2011 from 9:00 a.m. to 8:00 p.m.

Yeas: Hoffmaster, Long, Mengle, Nagle, Raifsnider, Reiniger, Voit, DelCollo, Heckman.

Motion carried unanimously.

**199 Special Needs Transportation Contract**

Moved by Nagle and Hoffmaster that the Board of Education of the Muhlenberg School District approve the Special Needs Transportation Contract with the Berks County Intermediate Unit effective February 22, 2011 to June 30, 2011 at the cost of \$78.75 per day (Exhibit #148).

Yeas: Long, Mengle, Nagle, Raifsnider, Reiniger, Voit, DelCollo, Heckman, Hoffmaster.

Motion carried unanimously.

**200 Resignation and Release Agreement**

Moved by Hoffmaster and Reiniger that the Board of Education of the Muhlenberg School District accept the resignation of Mr. Michael D. Barr, Supervisor of Special Education, effective June 30, 2011.

Be it further resolved, that the Board of School Directors approve the Severance and Release Agreement for Mr. Michael D. Barr effective April 13, 2011 (Exhibit #149).

Yeas: Mengle, Nagle, Raifsnider, Reiniger, Voit, DelCollo, Heckman, Hoffmaster, Long.  
Motion carried unanimously.

**201 Fee for Student Sports Physicals**

Moved by Hoffmaster and Mengle that the Board of Education of the Muhlenberg School District authorize the administration to impose a \$10.00 fee for the student sports physicals effective beginning the 2011-12 interscholastic sports season.

Yeas: Nagle, Raifsnider, Reiniger, Voit, DelCollo, Heckman, Hoffmaster, Long, Mengle.  
Motion carried unanimously.

**202 Authorize Superintendent to Apply to PDE for Permission of the Curtailment and/or Alteration of Educational Programs**

Moved by Raifsnider and Reiniger,

WHEREAS, the Muhlenberg School District Administration has reviewed and continues to monitor staffing needs based upon instructional requirements, enrollments, and the District's organization in order to maintain standards of organization and effective educational activities and programs as recommended by the Department; and

WHEREAS, the School District's music program ("Program") is a non-mandatory program pursuant to Section 1511, et seq. of the Pennsylvania School Code of 1949, 24 P.S. §15-1511, et seq., as amended; and

WHEREAS, Section 1124 of the School Code provides that the School Board may suspend the necessary number of professional employees for causes including (1) curtailment or alteration of the educational program on recommendation of the Superintendent, concurred in by the Board of School Directors, approved by the Department of Education to conform with standards of organization or educational activities required by law or recommended by the Department of Education; and

WHEREAS, the School District, in preparation for adoption of its 2011-2012 budget, anticipates a substantial shortfall in revenue to sustain all existing programs, including the Program, as reflected in the proposed preliminary budget as was submitted to the Department on or about February 21, 2011, even if real estate taxes are levied to the fullest extent as allowed by the Statewide Index; and

WHEREAS, in order to allow the School District to meet its mandatory educational program requirements and otherwise to conform with standards of organization or educational activities required by law or as recommended by the Department, the School District finds it necessary, in order to conform with such standards or organization and establish and continue a more efficient and effective educational program, as well as to adopt a balanced budget, the Board has determined that the program should be altered;

WHEREAS, the Superintendent recommends alteration of the music program, which would result in the reduction of two (2) full-time professional employee positions; and

WHEREAS, the Board recognizes that the Department will not consider any requests for alteration in or curtailment of educational programs except upon a Board Resolution requesting such approval upon requirements of Section 1124 of the School Code; and

NOW, THEREFORE, the Board of School Directors of the Muhlenberg School District hereby resolves as follows:

1. In accordance with Section 1124 of the Pennsylvania School Code, the Program will be altered by the furlough of two (2) professional employees and the consolidation of the Program into more efficient classes, as recommended by the Superintendent, effective July 1, 2011;

2. Upon certification by the District Superintendent upon authority of this Resolution, the District Superintendent is authorized to request the alteration of the Program as set forth above.

3. Upon receipt of approval by the Pennsylvania Department of Education for the proposed alteration of the Program, the District Superintendent shall (1) take such steps as required pursuant to Sections 11-1124 and 11-1125.1 of the School Code and (2), among other things, present the name of the least senior professional employees to be furloughed as upon further approval of the School Board of Directors.

4. The School District Administration, Solicitor, and Board President or designee are authorized to take any and all necessary actions to carry out the terms of this Resolution.

Yeas: Raifsnider, Reiniger, Voit, DelCollo, Heckman, Hoffmaster, Long, Mengle, Nagle.

Motion carried unanimously.

## Minutes

### 203 Approval of Minutes

Moved by Nagle and DelCollo that the minutes of the Committee of the Whole Meeting of March 2, 2011 and the Regular Meeting of March 9, 2011 be approved as submitted.

Yeas: Reiniger, Voit, DelCollo, Heckman, Hoffmaster, Long, Mengle, Nagle, Raifsnider.

Motion carried unanimously.

## Old Business

### A. Track Resurfacing

Dr. Haught stated that the Board has received copies of the PIAA officials evaluation of the outdoor track (Exhibit B).

Mr. Kerry Ciatto, Athletic Director, reported that two PIAA officials, Mr. Barry Smith and Mr. Dan Scott, inspected the track on Monday, April 11. Mr. Ciatto reviewed the report from the officials indicating that the track is safe at this time to continue the 2011 track season. However, the long term condition of the track is of concern for safety issues. The buildings and grounds department will take measures to treat areas in preparation of the track before each meet.

*It was the consensus of the Board to table the item and reconsider the project in the next few months.*

### B. Budget Discussion

Dr. Haught opened the discussion for the budget review as presented in the Budget Documents handout dated April 13, 2011 (Exhibit C).

#### Budget Considerations

Mrs. Diane Lucchese, Business Manager, reviewed the following proposed changes to the budget:

#### Expenditure reduction:

▪ Professional Employees	\$ 460,564
▪ Supportive Staff	522,634
▪ Administrative Staff	163,029
▪ 10% Building Supply Reduction	168,186
▪ Summer Help	60,000
▪ Athletics	<u>70,000</u>
Total	\$1,444,413

#### Expenditure increase:

▪ Kindergarten transportation for half-day sessions	\$ 189,000
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#### Revenues increase:

▪ \$30 Activity Fee	\$ 52,500
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#### Revenue decreases:

▪ Interim Taxes, Transfer Tax, Business Privilege Tax, & Grants	\$ 610,000
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### Technology Budget

Mr. Daniel Houck, Technology Director, reviewed the detail of the technology budget for next school year. The replacement of used computers and equipment is on schedule. When computers are replaced, the outdated machines are used to replace the oldest machines in the district. Also included in the budget are the reoccurring costs each year for internet service, network equipment support, etc.

*Mr. Raifsnider questioned the possibility of leasing computers.*

Mr. Houck responded that it is not advantageous for the district. We still need to finance through budget accounts.

*Mr. Voit questioned the Microsoft Office subscription cost of \$34,000.*

Mr. Houck responded that the subscription includes the upgrades to the system rather than purchasing the product when the upgrade is released.

*Mr. Raifsnider questioned the use of iTouch or iPad technology instead of laptops.*

Mr. Houck stated that iTouch/iPad does not have easy capability to use Office productivity tools. However, "apps" can be purchased for this technology for educational purposes.

*Mr. Voit concluded the discussion requesting that Mr. Houck reduce the technology budget by \$150,000 and provide options to use capital project funding if needed for equipment such as smart boards.*

### Retirement Incentive

Mrs. Lucchese reviewed the early retirement incentive options for all groups of staff members with 30 years of experience:

- 10 Professionals – cost savings of \$211,383 with a \$25,000 payout
- 5 Support Staff – cost savings of \$169,584 with a \$10,000 payout
- 3 Administrators – cost savings of \$294,896 with a \$25,000 payout

*Board members were in consensus to offer the early retirement incentive to all employees this year with a retirement date of June 30, 2011 and 30 years in the state retirement system.*

Dr. Haught shall consult with Mr. Brian Boland, legal counsel, to prepare the notice to all employees.

### Driver Education

*Mr. Hoffmaster questioned the funding of the driver education program without the state grant.*

Mr. Mish responded that the fee is a combination of \$35.00 from PDE and \$50.00 charged to the student. The district can charge more if the grant is eliminated.

Mr. Kenneth Romberger, driver education teacher, stated the program serves approximately 100-105 students each year. Students benefit with a 10% discount on insurance rates. The vehicle is leased each year at a cost of \$330 per month.

*Mr. Voit suggested a fee of \$175.00 would bring a \$9,000 profit to the program.*

#### Music Programs

*Mr. Reiniger commented on the proposed cuts to the music department – two full time positions. It will be difficult to provide music services for four teachers at only half time assignments. He is opposed to the reduction. He would consider one full time position to be eliminated.*

#### Custodial/Maintenance Department

*Mr. Hoffmaster questioned the reduction of staff for custodians and who would take over the supervisor duties for the head custodians.*

Dr. Haught responded that Mr. Randy Mutter and Mr. Greg Schneider could take over the supervisory work.

*Mr. DeCollo stated that teachers as well as support staff are included in the reduction of work force.*

Mr. Schneider defended the custodial/maintenance department with a summary of supervisor duties and financial options for consideration.

#### Act 1 Millage Increases & Exceptions

Mrs. Lucchese reviewed the applied millage increases from zero "0" to 1.293 with the proposed adjustments to the 2011-12 budget. At a zero millage increase the ending fund balance is (\$1.5 million) revenue over (under) expenditures. The ending balance may be adjusted by the \$189,000 expense for kindergarten noon time bus runs.

Mr. Voit stated that other adjustments and budget considerations shall be forthcoming for review at the Town Hall meeting on April 27. The Board shall also discuss the proposed budget at the school board meetings in May with final adoption of the budget in June.

### **New Business**

#### **Hearing of Visitors**

Presentation is limited to approximately two minutes per person. Should any citizen require more than the two minutes allocated, please contact the Superintendent prior to the meeting. She will coordinate such requests for the Board. Citizens addressing the Board should be aware that the meeting is being taped.

**Board Visitor of the Month**

September – Don Raifsnider	January – Otto Voit
October – Barb Nagle	February – John DelCollo
November – Rick Hoffmaster	March – Terry Heckman
December – Lee Reiniger	April – Scott Long
	May – Cindy Mengle

**Review of Board Meetings and Calendar of Events**

April 11	6:30 p.m.	RMCTC Committee & Regular Meetings
April 13	6:30 p.m.	Executive Session
	7:00 p.m.	Regular Meeting
April 27	6:30 p.m.	Town Hall Meeting – HS Auditorium
May 4	7:00 p.m.	Committee of the Whole Meeting
May 9	6:30 p.m.	RMCTC Committee & Regular Meetings
May 11	7:00 p.m.	Regular Meeting

**Adjournment**

**204 Adjourn Meeting**

Moved by DelCollo and Raifsnider that there being no further business to come before the Board the meeting be adjourned. Meeting adjourned at 9:12 p.m.

Yeas: Voit, DelCollo, Heckman, Hoffmaster, Long, Mengle, Nagle, Raifsnider, Reiniger.

Motion carried unanimously.

Attest:

K. Scott Long  
Board Secretary