

MUHLENBERG SCHOOL BOARD
Regular Meeting Minutes – July 14, 2010
Muhlenberg High School First Floor Lecture Hall

Call to Order

The Regular Meeting of the Board of Education of the Muhlenberg School District was called to order on Wednesday, July 14, 2010 at 7:25 p.m. by Board President, Donald B. Raifsnider, Jr., followed by the Pledge of Allegiance to the Flag.

Members Present

President – Donald B. Raifsnider, Jr.
Vice President – Terry L. Heckman
Treasurer – Richard E. Hoffmaster
Secretary – K. Scott Long
Assistant Secretary – Cindy L. Mengle
Member – Barbara A. Nagle
Member – Lee R. Reiniger
Member – Otto W. Voit, III
Solicitor – James M. Lillis, Esq.
Recording Secretary – Brenda A. Stein

Members Absent

Member – John A. DelCollo (vacation)

Administration Present

Superintendent – Dr. Theresa D. Haught
Assistant Superintendent – Dr. Vlacia Z. Campbell
High School Principal – Michael Mish
Middle School Principal – Donna Albright
Cole Intermediate School Principal – Dr. Ryan Giffing
Elementary Center Principal – Steven Baylor
Elementary Center Assistant Principal – Tim Moyer
Supervisor of Special Education – Michael Barr
Buildings/Grounds/Transportation Coordinator – Greg Schneider

Visitors

Colleen Russo
Stephanie Landis
Nick Srack
Vicki Seidel
Greg Eddinger

Educational Presentation

Hearing of Visitors - Muhlenberg School District taxpayers and residents have an opportunity, at this time, to comment on matters of concern, official action, or deliberation which are or may be before the Muhlenberg School Board. The Board retains the option to accept all public comment at this time. Presentations should be limited to two minutes per person. In the event that the Board determines that there is not sufficient time for residents or taxpayers of the School District to comment, the Board may defer the comment period to the next regular meeting.

No public comment at this time.

Committee Reports

- A. Berks County Intermediate Unit Donald B. Raifsnider, Jr.
Mr. Raifsnider reported the BCIU Board meeting will be held next month.
- B. Reading Muhlenberg CTC Lee R. Reiniger
Mr. Reiniger reported there is no meeting in July. The next meeting is August 2.
- C. Berks Earned Income Tax Bureau Cindy L. Mengle
Mrs. Mengle reported there was a special meeting last month to review the Request for Proposal for the Tax Collection Agency. The Tax Collection Committee is meeting on July 14 to finalize the RFP for solicitation.
- D. PSBA Liaison Donald B. Raifsnider, Jr.
Mr. Raifsnider reported he attended the Region 8 meeting at the PSBA Symposium held on July 10. As reported the Basic Education Funding (BEF) has been reduced to school districts. Muhlenberg's BEF reduction of \$267,000 will be applied to the 2010-11 school year. Additionally, the state has proposed a reduction in the PSERS contribution from 8.2% to 5.64%. This will offset the BEF monies that the district will not be receiving this year.

A new Bill was passed by the House of Representatives which redefines the PSERS retirement fund for state employees. The Senate is reviewing the Bill and is recommending more modifications before approval.
- E. Muhlenberg Community Library Terry L. Heckman
Mr. Heckman reported he was unable to attend the meeting on Monday. The next fund raiser to support the Library will be held at Schell's Golf on July 20.
- F. Educational Programs Dr. Vlacia Z. Campbell
Dr. Campbell had no report.

Solicitor's Comments

Mr. Lillis had no comment.

Superintendent's Comments

Dr. Haught attended a budget conference call on July 8. The state budget was passed on June 30 and signed into law on July 6. There was a 3% growth in state revenue and \$850 million in FMAT funding. Cuts were made in the Department of Environmental Protection (9%) and the Library funding (9%). There is an increase in the Basic Education Funding of \$250 million, but the Special Education funding was flat-lined at \$1.26 billion. The Accountability Block Grant was cut by \$12 million and districts will receive the same as the 2009-10 school year.

Board Business

Personnel – Resolution Nos. 1A through 1G

Moved by Mengle and Voit that Personnel Resolution Nos. 1A through 1G be approved in its entirety.

Yeas: Heckman, Hoffmaster, Long, Mengle, Nagle, Raifsnider, Reiniger, Voit.
Motion carried unanimously.

1A Professional Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following professional appointments for the 2010-11 school year:

- a) *Transfer* Mrs. Lois Dieterly from Learning Lab Teacher at Elementary Center to the Math Lab Teacher position at the Cole Intermediate School (D. Fair), effective beginning the 2010-11 school year
- b) Ms. Kathryn M. Kauffman, Grade 2 Teacher (H. Gancar) at Elementary Center, effective August 25, 2010 at the salary of \$42,132 (BS, Step 2)
- c) Ms. Jenna Hoffman, long term substitute Physical Education Teacher at Elementary Center (J. Leffler), effective the 2010-11 school year at the salary of \$40,623 (BS, Step 1)
- d) Mr. Travis D. Kline, long term substitute English Teacher at HS (A. Kusant FMLA), effective August 25, 2010 to November 16, 2010, at the salary of \$40,623 (BS, Step 1), prorated for days served in 2010-11 school year

1B Assistant Superintendent Employment Agreement

Resolved, that the Board of Education of the Muhlenberg School District approve the Employment Agreement for Dr. Vlacía Z. Campbell, Assistant Superintendent, for a five-year term effective July 1, 2010 through June 30, 2015 (Exhibit #1).

1C Administrative Appointment

Resolved, that the Board of Education of the Muhlenberg School District approve the following administrative appointment:

- a) Mr. Michael P. Kelly, Middle School Assistant Principal (S. Baylor's transfer), effective August 2, 2010 at the salary of \$68,000.00 for the 2010-11 school year, prorated for days served

1D Supplemental Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the listing of sports monitors for the 2010-11 school year at the pay rate of \$10.50 per hour (Exhibit #2).

1E Mentor Assignment for 2010-11 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the mentor assignment for the 2010-11 school year at the pay rate of \$22.00 per hour:

- a) Mr. John Majewski, mentor for Ms. Jenna Hoffman – 60 hours

1F Co/Extra-Curricular Appointment

Resolved, that the Board of Education of the Muhlenberg School District approve the following co/extra-curricular appointments:

- a) Ms. Diana Christman, Volunteer Assistant Cross Country Coach

1G Administrative Salaries for 2010-11 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the Administrative Salaries for the 2010-11 School Year as presented (Exhibit #3).

Management

Physical Plant and Transportation

2 Sunday Facility Use Request

Moved by Reiniger and Nagle that the Board of Education of the Muhlenberg School District approve the Sunday facility use request for the Boys' Volleyball Club for use of Outfield #4 on July 18, August 1, and August 15, 2010 from 6:00 to 8:00 p.m. (Exhibit #4).

Yeas: Heckman, Hoffmaster, Long, Mengle, Nagle, Raifsnider, Reiniger, Voit.
Motion carried unanimously.

3 Replacement of Water Heater at Middle School

Moved by Nagle and Heckman that the Board of Education of the Muhlenberg School District approve the replacement of the water heater at the Middle School for a AERCO instantaneous water heater from The Baase Company, Inc. from Warminster, PA, at a cost of \$24,800.00 (funding from Buildings/Grounds and Capital Reserve accounts) (Exhibit #5).

Be it further resolved, that subject to the review of the bid for determination by the Solicitor that the Water Heater as proposed as such unique and proprietary characteristics as to exempt the purchase from bidding requirements (Exhibit #5A).

Yeas: Long, Mengle, Nagle, Raifsnider, Heckman.
Nays: Hoffmaster, Reiniger, Voit.
Motion carried.

Budget and Finance

4 Approval of Financial Reports

Moved by Voit and Heckman that the Board of Education of the Muhlenberg School District approve the following financial reports and that they become part of the permanent record of the meeting.

Fund	Treasurer's Report	Financial Report	Bills Paid Month	Investments	Budget Transfers
General	May 2010	May 2010	June 2010 #24295-24612	May 2010	May 2010
Capital Reserve	May 2010	May 2010	June 2010 #504-511	May 2010	
1996 Series "A"	May 2010	May 2010	N/A	May 2010	
2003 Construction	May 2010	May 2010	N/A	May 2010	
2007 Construction	May 2010	May 2010	N/A	May 2010	
2008 Construction	May 2010	May 2010	June 2010 #257-261	May 2010	
Cafeteria	May 2010	May 2010	June 2010 #1657-1682	May 2010	
Activity Fund	May 2010	May 2010		May 2010	

Yeas: Long, Mengle, Nagle, Raifsnider, Reiniger, Voit, Heckman, Hoffmaster.
 Motion carried unanimously.

Education

5 Receipt of Gifts

Moved by Nagle and Mengle that the Board of Education of the Muhlenberg School District accept the following gifts as in accordance with district Policy 2.1, "Gifts" (Exhibit #6):

- a) Mr. Scott Schwenk – donation of engineering and architectural drafting textbooks for the High School Technology Education Department at a value of \$200.00

Yeas: Mengle, Nagle, Raifsnider, Reiniger, Voit, Heckman, Hoffmaster, Long.
 Motion carried unanimously.

6 Contracted Special Education Services with Berks County Intermediate Unit for the 2010-11 School Year

Moved by Reiniger and Nagle that the Board of Education of the Muhlenberg School District approve the Agreement with Berks County Intermediate Unit for Special Education Services for the 2010-11 School Year (Exhibit #7).

Yeas: Nagle, Raifsnider, Reiniger, Voit, Heckman, Hoffmaster, Long, Mengle.
 Motion carried unanimously.

7 Dual Enrollment Agreement with Reading Area Community College

Moved by Hoffmaster and Reiniger that the Board of Education of the Muhlenberg School District approve the Dual Enrollment Agreement with Reading Area Community College effective the 2010-11 school year (Exhibit #8).

Yeas: Raifsnider, Reiniger, Voit, Heckman, Hoffmaster, Long, Mengle, Nagle.
Motion carried unanimously.

Student Activities

Minutes

8 Approval of Minutes

Moved by Hoffmaster and Nagle that the minutes of the Committee of the Whole Meeting of June 2, 2010 and the Regular Meeting of June 24, 2010 be approved as submitted and amended.

Amendment

Correction was made to the June 24 minutes: *Mr. Otto W. Voit (business commitment)*

Yeas: Reiniger, Voit, Heckman, Hoffmaster, Long, Mengle, Nagle, Raifsnider.
Motion carried unanimously.

Old Business

1. Negotiations Committee

Mr. Raifsnider requested the formation of a Negotiations Committee for the 2010-11 school year. Volunteers to serve on the committee are: Mr. Otto Voit, Mr. Scott Long, and Mr. Donald Raifsnider.

2. Town Hall Meeting

Mr. Raifsnider announced the idea of a Town Hall Meeting for residents in the community to ask questions regarding the school district. Board members selected dates of October 26 or 28, 2010. The meeting will be held at the BCIU at 7:00 p.m.

Mr. Voit suggested an open forum to invite local legislators to the meeting.

Meeting will be advertised in the district newsletter.

New Business

9 Settlement of Assessment Appeal for Zenith Properties, L.P.

Moved by Hoffmaster and Voit that the Board of Education of the Muhlenberg School District hereby authorizes the Solicitor to settle the assessment appeal filed by Zenith Properties, L.P., related to property located at 1005 Patriot Parkway, Muhlenberg Township, in the amount of Four Million Two Hundred Sixty Thousand and 00/100 Dollars (\$4,260,000.00) for tax year commencing July 1, 2009 (Exhibit #9).

Yeas: Voit, Heckman, Hoffmaster, Long, Mengle, Nagle, Raifsnider, Reiniger.
Motion carried unanimously.

10 Membership to University of Pennsylvania Center for School Study Council

Moved by Reiniger and Hoffmaster that the Board of Education of the Muhlenberg School District approve the district's membership to the University of Pennsylvania Center for School Study Council for the 2010-11 school year in the amount of \$2,900.00 (Exhibit #10).

Yeas: Heckman, Hoffmaster, Long, Mengle, Nagle, Raifsnider, Reiniger, Voit.
Motion carried unanimously.

Hearing of Visitors

Presentation is limited to approximately two minutes per person. Should any citizen require more than the two minutes allocated, please contact the Superintendent prior to the meeting. She will coordinate such requests for the Board. Citizens addressing the Board should be aware that the meeting is being taped.

No public comment at this time.

Board Visitor of the Month

September – Don Raifsnider	January – Otto Voit
October – Barb Nagle	February – John DelCollo
November – Rick Hoffmaster	March – Terry Heckman
December – Lee Reiniger	April – Scott Long
	May – Cindy Mengle

Review of Board Meetings and Calendar of Events

July 14	6:30 p.m.	Committee & Regular Meetings
August 2	6:30 p.m.	RMCTC Committee & Regular Meetings
August 11	6:30 p.m.	Committee & Regular Meetings

Adjournment

11 Adjourn Meeting

Moved by Hoffmaster and Voit that there being no further business to come before the Board the meeting be adjourned. Meeting adjourned at 7:55 p.m.

Yeas: Heckman, Hoffmaster, Long, Mengle, Nagle, Raifsnider, Reiniger, Voit.
Motion carried unanimously.

Attest:

K. Scott Long
Board Secretary