

MUHLENBERG SCHOOL BOARD
Regular Meeting Minutes – June 24, 2010
Muhlenberg High School First Floor Lecture Hall

Call to Order

The Regular Meeting of the Board of Education of the Muhlenberg School District was called to order on Thursday, June 24, 2010 at 7:01 p.m. by Board President, Donald B. Raifsnider, Jr., followed by the Pledge of Allegiance to the Flag.

Members Present

President – Donald B. Raifsnider, Jr.
Vice President – Terry L. Heckman
Treasurer – Richard E. Hoffmaster
Secretary – K. Scott Long
Assistant Secretary – Cindy L. Mengle
Member – Barbara A. Nagle
Member – Lee R. Reiniger
Solicitor – James M. Lillis, Esq.
Recording Secretary – Brenda A. Stein

Members Absent

Member – John A. DelCollo (vacation)
Member – Otto W. Voit, III (business commitment)

Administration Present

Superintendent – Dr. Theresa D. Haught
Assistant Superintendent – Dr. Vlacia Z. Campbell
Business Manager – Diane E. Lucchese, CPA
High School Assistant Principal – Kevin Vanino
Middle School Assistant Principal – Steven Baylor
Elementary Center Assistant Principal – Timothy Moyer
Special Education Supervisor – Michael Barr
Buildings/Grounds/Transportation Coordinator – Greg Schneider

Visitors

Vicki Seidel
Gary Gauby
Mark Keeley
April & Joe Kubovsak
Jim Frebo
Colleen Russo
Joy Toppin-Rostick
Nancy Faust

Executive Session

The Board recessed for an Executive Session at 7:02 p.m. to discuss a student issue and a real estate matter.

Resume Meeting

President Raifsnider resumed the meeting at 7:23 p.m.

Educational Presentations

A. Bids for Building Signage – Mr. John Hill, Muhlenberg Greene Architects, Ltd.

Mr. Hill presented the bid tally for the exterior signage project (Exhibit A). The low bid was Bright Sign, Inc. with recommended Alternate #1 for the restoration of the masonry sign at the High School and Alternate #5 for the construction of a masonry sign at the Middle School for a total amount of \$103,123.00.

Included in the base bid of \$87,133.00 is the new electronic sign for the High School, an upgrade to the Middle School sign, directional signs for the campus, and street number signs to identify the buildings. The identification of the buildings is a Public Safety requirement. The alternate for the High School sign is to restore the concrete base at a cost of \$7,600. The alternate for the Middle School sign is to replace the metal base with a masonry base to match the other school signs at a cost of \$8,390.

The bid items will be included on the agenda later in the business meeting.

B. Policy Review – Dr. Vlacía Campbell

Dr. Campbell reviewed a change to the policy for lesson plans – “Units of instruction and lessons plans must be prepared a minimum of one week in advance by all professional staff members” (Exhibit B).

- 111 Lesson Plans

Hearing of Visitors - Muhlenberg School District taxpayers and residents have an opportunity, at this time, to comment on matters of concern, official action, or deliberation which are or may be before the Muhlenberg School Board. The Board retains the option to accept all public comment at this time. Presentations should be limited to two minutes per person. In the event that the Board determines that there is not sufficient time for residents or taxpayers of the School District to comment, the Board may defer the comment period to the next regular meeting.

Mr. Joseph Kubovsak, parent residing on Tuckerton Avenue, stated a concern for his daughter in Grade 7 to walk to school with the change of the walking limit to the 2-mile requirement for Middle School students next school year. He urged the Board not to cut transportation for the safety of the students.

Mr. Bob Long, resident, stated his concern for more crossing guards and patrol cars on the streets for the walking students.

Mr. Raifsnider responded to the transportation inquiries that the district is following state guidelines on the 2-mile walking limit and that other areas in the district have been following the policy on the 2-mile walking limit for secondary students.

Committee Reports

- A. Berks County Intermediate Unit Donald B. Raifsnider, Jr.
Mr. Raifsnider reported the May and June meeting updates are included in the newsletter handouts.
- B. Reading Muhlenberg CTC Lee R. Reiniger
Mr. Reiniger reported on the meeting held on Monday, June 14. The CTC passed the budget for the 2010-11 school year with a 3.8% increase. The Adult Education Program is adding a course for English as a Second Language as part of the adult tuition program.
- C. Berks Earned Income Tax Bureau Cindy L. Mengle
Mrs. Mengle was unable to attend the meeting. Mr. Raifsnider did attend the meeting and reported that the individual collections are going down (about 2%) and that the state index rate next year will be capped at 1.9%. This is about half the rate that Muhlenberg received this year. The Tax Collection Committee is meeting next Tuesday, June 29, to review the Request for Proposal (RFP) for collection services.
- D. PSBA Liaison Donald B. Raifsnider, Jr.
Mr. Raifsnider previously announced that he will be attending the PSBA General Session Meeting on July 10.
- E. Muhlenberg Community Library Terry L. Heckman
Mr. Heckman reported on the Library meeting on Monday, June 14. The Eichland family memorial garden has been completed and the Library plans to have a formal dedication in August or September. All public libraries are awaiting the passing of the state budget for funding. This may affect hours and staffing at the library. The next fundraiser is July 20 at Schell's Miniature Golf.
- F. Educational Programs Dr. Vlacía Z. Campbell
Dr. Campbell introduced Mr. Bill Sellars who started a paper recycling program this year at the C. E. Cole Intermediate School.
Mr. Bill Sellars, Sixth Grade Teacher at the C. E. Cole Intermediate School, presented a handout explaining the Paper Recycling Program at the Cole building (Exhibit C). Each classroom received a plastic bin to collect waste papers. At the end of each school day a classroom student dumps the paper waste into a barrel in the hallway. Students from Mr. Sellars' class check the barrels to be sure papers are recyclable and then the bag is weighed and recorded. Bags are passed on to the custodians for the paper recycling dumpster for trash hauling. The district receives a credit on the waste hauling bill for all recyclable paper. The program was started on April 22, Earth Day, through the end of the school year. The total weight of recycled papers was 2,985 pounds. Mr. Sellars requests the plan be expanded to all four buildings next year with the assistance of the custodial staff.

Solicitor's Comments

No comment at this time.

Superintendent's Comments

Dr. Haught reported she attended a webcam from PSBA regarding the state's Pension Crisis. Legislative House Bill #2497 was passed to propose new guidelines to the retirement system. All grandfathered employees will not be affected by the changes. The guidelines would apply to new employees hired after June 30, 2011. Highlights of the bill:

- New classification – TE – 2% multiplier with a 7.5% employee contribution rate
- New classification – TF – 2.5% multiplier with at 10.3% employee contribution rate
- Full Retirement – changed to age 65 with 35 years of experience
- Vesting – changed to 10 years of service
- Employer contribution – placement of “collars” on the increases for employer contribution rates. Originally the rate of 8.22% was designated for year 2010-11 which could be reduced to 5.62%.
- No cost of living stipends (COLA)

The bill is now in the Senate for review and a formal vote.

Board Business

Personnel – Resolution Nos. 261A through 261O

Moved by Mengle and Nagle that the Board of Education of the Muhlenberg School District approve Resolution Nos. 261A through 261O in its entirety.

Yeas: Heckman, Hoffmaster, Long, Mengle, Nagle, Raifsnider, Reiniger.
Motion carried unanimously.

261A Professional Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following professional appointments:

- a) *Transfer* Mr. Daniel Fair from Math Lab Teacher to the Grade 5 Teacher (J. Lane) at the C. E. Cole Intermediate School, effective beginning the 2010-11 school year
- b) *Transfer* Mrs. Heather Goeltz from ESL Teacher to the Spanish Teacher position at the Middle School (A. Richards) effective beginning the 2010-11 school year
- c) Mr. Mark D. Keeley, Mathematics Teacher at Middle School (R. Heydt), effective beginning the 2010-11 school year at the salary of \$40,623 (BS, Step 1), pending PA certification
- d) *Transfer* Ms. Bridget Dowd from High School Life Skills Support Special Education Teacher to the Middle School Learning/Autistic Support Special Education Teacher (E. Ashman) effective beginning the 2010-11 school year

261B Classified Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following classified appointments:

- a) Transfer Mrs. Suzanne Wetzel from Payroll Specialist to the Food Service Clerical Assistant, 6.5 hours per day/200 days per year
- b) Mrs. Sheryl I. Mealing, Payroll Specialist (S. Wetzel), effective June 28, 2010 at the salary of \$38,366 prorated for days served

261C Acceptance of Resignations

Resolved, that the Board of Education of the Muhlenberg School District accept the following resignations:

- a) Ms. Jennifer Schaffer, Breakfast Cafeteria Worker at C. E. Cole, effective on June 9, 2010
- b) Mrs. Suzanne Wetzel, resignation as Payroll Specialist
- c) Mr. Jason D. Robinson, Learning Support Teacher at High School, effective June 15, 2010
- d) Mrs. Hilary Gancar, 2nd Grade Teacher, effective June 10, 2010

261D Co/Extra-Curricular Appointments for 2010-11 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the following co/extra-curricular appointments:

- a) Mr. Michael Gilmore, Junior High Football Assistant Coach (I. Cooper), \$3,670 (year 1)
- b) Ms. Deeann Franco, Volunteer Bowling Assistant Coach
- c) Mr. Kyle Foster, High School Girls' Basketball Assistant Coach (R. Kallah), \$3,915 (year 1)

261E Aquatics Personnel

Resolved, that the Board of Education of the Muhlenberg School District approve the following personnel for the Aquatics Program:

- a) Wesley McCarthy – Guard (\$7.25 per hour), Instructor (\$7.50 per hour)
- b) Cody Maurer – Guard (\$7.25 per hour), Instructor (\$7.50 per hour)
- c) Derek Lupia – Guard (\$7.25 per hour), Instructor (\$7.50 per hour)

261F Requests for Leave of Absence and FMLA Leave

Resolved, that the Board of Education of the Muhlenberg School District approve the following requests for leave of absence and FMLA leave for the 2010-11 school year:

- a) Mrs. Amanda Kusant, English Teacher, effective August 25, 2010 to November 16, 2010
- b) Mrs. Stephanie Luckey, English Teacher, effective August 25, 2010 to 90th student day of the 2010-11 school year
- c) Mrs. Mandy Rumberger, Learning Support Teacher, effective August 25, 2010 to November 4, 2010
- d) Mrs. Tianna Schaefer, Learning Support Teacher, effective August 25, 2010 to November 4, 2010
- e) Mrs. Jennifer Zampelli, Learning Support Teacher, effective August 25, 2010 to December 22, 2010
- f) Mrs. Cary Beavens-Rowe, Learning Support Teacher, effective July 23, 2010 to October 4, 2010

261G Department Chairperson for 2010-11 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the following department chairperson for the 2010-11 school year:

- a) Mr. Matthew Werley, Guidance Department Chairperson, salary of \$1,200

261H Salaries for Secretaries and Custodians as per the MESPA Contract for the 2010-11 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the salaries for the secretaries and custodians as per the MESPA contract for the 2010-11 school year (Exhibit #189).

261I Summer Custodial Workers

Resolved, that the Board of Education of the Muhlenberg School District approve the Summer Custodial Workers as presented (Exhibit #190).

261J Co-curricular Resignations

Resolved, that the Board of Education of the Muhlenberg School District accept the following co-curricular resignations:

- a) Mr. Michael Mish, Varsity Football Assistant Coach, effective June 1, 2010
- b) Mrs. Lori Spohn, Varsity Softball Assistant Coach, effective June 10, 2010
- c) Mrs. Jarra Dennis, Varsity Softball Assistant Coach, effective June 11, 2010
- d) Mr. Matthew Flowers, High School Boys' Basketball Assistant Coach, effective June 16, 2010
- e) Mr. Robert Urenko, Volunteer Club Advisor, effective June 14, 2010
- f) Mrs. Beth Burnham, Busted/SADD Advisor, effective June 2, 2010
- g) Mrs. Michele Calvaresi, Yearbook Advisor and Yearbook Business Manager, effective June 22, 2010

261K Technology Facilitators for 2010-11 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the following staff as Technology Facilitators for the 2010-11 school year:

- | | | |
|---------------------|---------------|------------|
| a) Denise Stumpf | MEC | \$1,300.00 |
| b) Stacy Yozwiak | C. E. Cole | \$1,300.00 |
| c) Robb Gourley | Middle School | \$1,300.00 |
| d) Mike Allen | High School | \$1,300.00 |
| e) Jennifer Hausman | Special Ed | \$2,625.00 |

261L Termination of Classified Employee

Resolved, that the Board of Education of the Muhlenberg School District terminate the employment of Mr. William J. Gross, Sr., Custodian, effective June 4, 2010.

261M Mentor Assignment

Resolved, that the Board of Education of the Muhlenberg School District approve the following mentor assignment for the 2010-11 school year at the pay rate of \$22.00 per hour:

- a) Ms. Amy Keller– mentor for Mr. Mark Keeley (MMS Mathematics) – 60 hours

261N ESY Assignments for 2010

Resolved, that the Board of Education of the Muhlenberg School District approve the following ESY assignments for 2010:

Special Education Teachers – Pay Rate of \$22.00 per Hour

- a) Ms. Kaitlyn Haeuser – Elementary Center Life Skills Support
b) Mr. Sean Adam – High School Learning Support

Special Education Assistants – Pay Rate of \$14.27 per Hour

- a) Ms. Mary Beth Christman – Elementary Center Life Skills Support
b) Ms. Diana Christman – per diem substitute assistant

261O ESY Resignation

Resolved, that the Board of Education of the Muhlenberg School District accept the resignation of Ms. Tammy Shenk as the Elementary Center Life Skills Support Instructional Assistant for the 2010 ESY Program effective June 15, 2010.

Management

262 Membership to Berks Business Education Coalition for 2010

Moved by Hoffmaster and Reiniger that the Board of Education of the Muhlenberg School District approve the district's membership to the Berks Business Education Coalition for 2010 at a fee of \$500.00 (Exhibit #191).

Yeas: Heckman, Hoffmaster, Long, Mengle, Nagle, Raifsnider, Reiniger.
Motion carried unanimously.

263 Membership to National School Boards Association for 2010-11 School Year

Moved by Reiniger and Heckman that the Board of Education of the Muhlenberg School District approve the membership to the National School Boards Association for the 2010-11 school year the affiliate fee amount of \$4,425.00 (Exhibit #192).

Yeas: Hoffmaster, Long, Mengle, Nagle, Raifsnider, Reiniger, Heckman.
Motion carried unanimously.

264 Adoption of District Policies

Moved by Hoffmaster and Reiniger that the Board of Education of the Muhlenberg School District adopt the following district policies effective June 24, 2010 (Exhibit #193):

- 100 Strategic Plan
- 101 Mission Statement/Vision Statement
- 102 Academic Standards
- 103 Nondiscrimination in School and Classroom Practices
- 104 Nondiscrimination in Employment and Contract Practices
- 105.2 Exemption from Instruction
- 110 Instructional Supplies
- 111 Lesson Plans
- 112 Guidance Counseling
- 113.2 Behavior Support
- 115 Career and Technical Education
- 117 Homebound Instruction
- 119 Current Events
- 121 Field Trips
- 122 Extracurricular Activities
- 123 Interscholastic Athletics
- 124 Alternative Instruction Courses
- 126 Class Size
- 127 Assessments
- 130 Homework
- 137 Home Education Program
- 137.1 Extracurricular Participation by Home Education Students
- 138 English as a Second Language
- 140 Charter Schools
- 140.1 Extracurricular Participation by Charter/Cyber Charter Students
- 143 Standards for Persistently Dangerous Schools
- 144 Standards for Victims of Violent Crimes
- 146 Student Services

Yeas: Long, Mengle, Nagle, Raifsnider, Reiniger, Heckman, Hoffmaster.
Motion carried unanimously.

Physical Plant and Transportation

265 Installation of Walkways to Bleachers

Moved by Reiniger and Nagle that the Board of Education of the Muhlenberg School District approve the installation of accessible walkways to the bleachers installed at the Hockey Field and JV Football Field at a cost of \$12,093 (funding from Capital Reserve) (Exhibit #194).

Be it further resolved, that the walkway surfaces will be constructed of bituminous material and the project will also include a paved area at the shot put platform and an area at the track supply building for the total cost of \$12,093.

Yeas: Mengle, Raifsnider, Reiniger, Heckman, Hoffmaster, Long.
 Nay: Nagle.
 Motion carried.

266 PlanCon, Part I, for C. E. Cole Intermediate School

Moved by Hoffmaster and Reiniger that the Board of Education of the Muhlenberg School District approve the submission of PlanCon, Part I, for the C. E. Cole Intermediate School, to the Pennsylvania Department of Education (Exhibit #195).

Yeas: Nagle, Raifsnider, Reiniger, Heckman, Hoffmaster, Long, Mengle.
 Motion carried unanimously.

Budget and Finance

267 Approval of Financial Reports

Moved by Reiniger and Long that the Board of Education of the Muhlenberg School District approve the following financial reports and that they become part of the permanent record of the meeting.

Fund	Treasurer's Report	Financial Report	Bills Paid Month	Investments	Budget Transfers
General	Apr 2010	Apr 2010	May 2010 #24094-24294	Apr 2010	Apr 2010
Capital Reserve	Apr 2010	Apr 2010	May 2010 #503	Apr 2010	
1996 Series "A"	Apr 2010	Apr 2010	May 2010 #484	Apr 2010	
2003 Construction	Apr 2010	Apr 2010	N/A	Apr 2010	
2007 Construction	Apr 2010	Apr 2010	N/A	Apr 2010	
2008 Construction	Apr 2010	Apr 2010	May 2010 #246-256	Apr 2010	
Cafeteria	Apr 2010	Apr 2010	May 2010 #1615-1656	Apr 2010	
Activity Fund	Apr 2010	Apr 2010		Apr 2010	

Yeas: Raifsnider, Reiniger, Heckman, Hoffmaster, Long, Mengle, Nagle.
 Motion carried unanimously.

268 Final Budget for 2010-11 School Year

Moved by Reiniger and Long that the Final Budget for the Muhlenberg School District 2010-11 fiscal year, as presented by the Administration, be approved. This is a balanced budget in the amount of \$47,133,731.00 (Exhibit #196).

Said budget shall set forth a levy of the following tax structure: a tax of 25.56 mils (\$25.56 per \$1,000.00) of assessed market value of real estate; and the district's share of a realty tax transfer of 1%; an occupational tax of \$10.00 for Laureldale and an emergency management tax of \$52.00 for Muhlenberg Township; a 1% earned income tax; a mercantile tax consisting of one mil on wholesale transactions; and a business privilege tax at the rate of one and one-half mils on the gross volume of business, to provide the necessary revenue for same.

Discussion

Mr. Raifsnider stated he did not feel the .50 mill increase was enough revenue based on the information for next year's state index. He recommends a .75 mill increase.

Mr. Reiniger was not supporting a budget increase this year until the letter from the state was released to school districts warning them to be prudent in the budget for future years. He will support a .50 mill increase.

Mrs. Nagle restated her appreciation for the past Board's decision to do the right thing for the district.

Mrs. Mengle stated her concern that we had to cut some transportation costs this year and if not supporting a tax increase what would the district cut next year – programs, teachers?

Mr. Long stated he is not supporting a tax increase due to the high rate of unemployment, unstable economy, and the disappointment of the staff's rejection to a reduced salary for next school year.

Dr. Haught reminded the Board of the state's index which limits the millage increases each fiscal year.

Vote

Yeas: Reiniger, Heckman, Mengle, Nagle, Raifsnider.

Nays: Hoffmaster, Long.

Motion carried.

269 2010-11 Homestead and Farmstead Exclusion

Moved by Reiniger and Hoffmaster,

RESOLVED, by the Board of School Directors of Muhlenberg School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2010, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

1. Aggregate amount available for homestead and farmstead real estate tax reduction. The following amounts are available for homestead and farmstead real estate tax reduction for the school year beginning July 1, 2010:

a. **Gambling tax funds.** The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.505(b), as a property tax reduction allocation funded by gambling tax funds, the amount of \$1,194,803.79.

b. **Philadelphia tax credit reimbursement funds.** PDE has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.324(3), as reimbursement for Philadelphia tax credits claimed against the School District earned income tax by School District resident taxpayers, the amount of \$5,332.96.

c. **Aggregate amount available.** Adding these amounts, the aggregate amount available during the school year for real estate tax reduction is \$1,200,136.75.

2. Homestead/farmstead numbers. Pursuant to Act 50, 54 Pa. C.S. § 8584(i), and Act 1, 53 P.S. § 6926.341(g)(3), the County has provided the School District with a certified report listing approved homesteads and farmsteads as follows:

a. **Homestead property number.** The number of approved homesteads within the School District is 6,438.

b. **Farmstead property number.** The number of approved farmsteads within the School District is 3.

c. **Homestead/farmstead combined number.** Adding these numbers, the aggregate number of approved homesteads and farmsteads is 6,441.

3. Real estate tax reduction calculation. The school board has decided that the homestead exclusion amount and the farmstead exclusion amount shall be equal. Dividing the paragraph 1(c) aggregate amount available during the school year for real estate tax reduction of \$1,200,136.75 by the paragraph 2(c) aggregate number of approved homesteads and farmsteads of 6,441; the maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is \$186.33.

Based on calculations provided by the School District Business Office from the best available information and carefully evaluated by the School Board, considering the assessed value of approved homestead and approved farmsteads having an assessed value below the preliminary calculation of the maximum real estate assessed value reduction amount to be established as the homestead exclusion and the farmstead exclusion amount, an additional aggregate amount of \$815.32 will be available during the school year for real estate tax reduction applicable to approximately 6,421 homesteads and farmsteads, resulting in an additional real estate tax reduction amount available for each homestead and farmstead of \$0.13. Adding this additional amount to the preliminary calculation of the maximum real estate tax reduction amount of \$186.33, the final maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is \$186.46.

4. **Homestead exclusion calculation.** Dividing the paragraph 3 maximum real estate tax reduction amount of \$186.46 by the School District real estate tax rate of 25.56 mills (.02556), the maximum real estate assessed value reduction to be reflected on tax notices as a homestead exclusion for each approved homestead is \$7,295, and the maximum real estate assessed value reduction to be reflected on tax notices as a farmstead exclusion for each approved farmstead is \$7,295.

Homestead/farmstead exclusion authorization. The tax notice issued to the owner of each approved homestead within the School District shall reflect a homestead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the homestead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$7,295. The tax notice issued to the owner of each approved farmstead within the School District shall reflect an additional farmstead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the farmstead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$7,295. The homestead exclusion and farmstead exclusion real estate assessed value reduction will apply only to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax bills.

Yeas: Heckman, Hoffmaster, Long, Mengle, Nagle, Raifsnider, Reiniger.
Motion carried unanimously.

270 School Breakfast and Lunch Prices for the 2010-11 School Year

Moved by Hoffmaster and Mengle that the Board of Education of the Muhlenberg School District approve the school breakfast and lunch prices for the 2010-11 school year:

- a) **Breakfast**
 - Students - \$1.50 (all buildings)
 - Adults - \$2.00 (all buildings)

- b) **Lunch**
 - Elementary and Intermediate School - \$1.75
 - Middle School and High School Students - \$2.00
 - Adults - \$3.00

Yeas: Heckman, Hoffmaster, Long, Mengle, Nagle, Raifsnider, Reiniger.
Motion carried unanimously.

271 District Insurance Policies

Moved by Reiniger and Nagle that the Board of Education of the Muhlenberg School District approve the district's insurance policies for the 2010-11 school year as follows (Exhibit #197):

a) School Leaders, Errors & Omissions Insurance with PSBA Insurance Trust effective July 1, 2010 through June 30, 2011 in the amount of \$15,641.00

b) Multi-Insurance Package Policy - effective July 1, 2010 to June 30, 2011 – PSBA/ACE Insurance:

1) Package	\$45,978
2) Automobile	7,420
3) Umbrella	8,252
4) Student Accident	11,128
5) Boiler & Machinery	5,450

c) Workers' Compensation Insurance Policy with School Districts Insurance Consortium (S.D.I.C.) as the carrier for workers' compensation insurance for the period July 1, 2010 through June 30, 2011 at a cost of \$157,455 for the central fund contribution portion and a maximum cost of \$29,069 for the self-insured retention portion for a total of \$186,524.

d) Computer Fraud and Funds Transfer Fraud \$ 494

e) Cyber & Network Security \$14,063

Yeas: Heckman, Hoffmaster, Long, Mengle, Nagle, Raifsnider, Reiniger.
Motion carried unanimously.

Education

272 Music Department Trip for 2010-11 School Year

Moved by Reiniger and Hoffmaster that the Board of Education of the Muhlenberg School District approve the Music Department Trip scheduled for April 15-18, 2011 for the High School Band and Chorus to perform at Busch Gardens and Virginia Beach (Exhibit #198).

Yeas: Hoffmaster, Long, Mengle, Nagle, Raifsnider, Reiniger, Heckman.
Motion carried unanimously.

273 School-Based Probation Program for High School

Moved by Nagle and Mengle that the Board of Education of the Muhlenberg School District approve the *School-Based Probation Program* for the High School effective beginning the 2010-11 school year (Exhibit #199).

Yeas: Long, Mengle, Nagle, Raifsnider, Reiniger, Heckman, Hoffmaster.
Motion carried unanimously.

274 Receipt of Gifts

Moved by Hoffmaster and Nagle that the Board of Education of the Muhlenberg School District accept the following gifts as in accordance with district Policy 2.1, "Gifts" (Exhibit #200):

- a) Follett Educational Services Company amount of \$71.96 to High School for compensation for sale of textbooks
- b) Muhlenberg Athletic Baseball Club – donation of \$11,832.30 for purchase of an infield rake
- c) Muhlenberg Athletic Baseball Club – donation of 11,000.00 for repairs to outfield
- d) Junior Women's Club of Muhlenberg – donation of \$1,600.00 for school libraries
- e) Dr. Keith Kiefer – donation of dental chair and light to the Middle School at an estimated value of \$1,500.00
- f) Mr. Dan Smith – donation of musical instruments for the Music Department, estimated value of \$2,570.00

Yeas: Mengle, Nagle, Raifsnider, Reiniger, Heckman, Hoffmaster, Long.
Motion carried unanimously.

275 Addendum to Austill's Rehabilitation Services, Inc. Agreement

Moved by Reiniger and Hoffmaster that the Board of Education of the Muhlenberg School District approve the Addendum to Contract Between Austill's Rehabilitation Services, Inc. and Muhlenberg School District for a Three –Year Agreement effective July 1, 2010 to June 30, 2013 (Exhibit #201).

Yeas: Nagle, Raifsnider, Reiniger, Heckman, Hoffmaster, Long, Mengle.
Motion carried unanimously.

276 Agreement with Caron Foundation for Student Assistance Services

Moved by Nagle and Reiniger that the Board of Education of the Muhlenberg School District approve the Agreement with Caron Foundation for Student Assistance Services at the High School and Middle School effective August 1, 2010 through June 30, 2011 on an as needed basis (Exhibit #202).

Yeas: Raifsnider, Reiniger, Heckman, Hoffmaster, Long, Mengle, Nagle.
Motion carried unanimously.

277 Summer Enrichment Contract for Student Attending Opportunities School

Moved by Nagle and Reiniger that the Board of Education of the Muhlenberg School District approve the Summer Enrichment Contract for a student attending Opportunities School at the fee of \$3,531.60 effective June 28, 2010 to August 5, 2010 (Exhibit #203).

Yeas: Reiniger, Heckman, Hoffmaster, Long, Mengle, Nagle, Raifsnider.
Motion carried unanimously.

278 Adopt Textbook/Software Video Listing for the 2010-11 School Year

Moved by Reiniger and Mengle that the Board of Education of the Muhlenberg School District adopt the Textbook/Software Video Listing for the 2010-11 School Year as presented (Exhibit #204).

Yeas: Heckman, Hoffmaster, Long, Mengle, Nagle, Raifsnider, Reiniger.
Motion carried unanimously.

279 Student Teaching Agreement with Alvernia University

Moved by Hoffmaster and Reiniger that the Board of Education of the Muhlenberg School District approve the Student Teaching Contractual Agreement with Alvernia University for Fall 2010 (Exhibit #205).

Yeas: Heckman, Hoffmaster, Long, Mengle, Nagle, Raifsnider, Reiniger.
Motion carried unanimously.

Additional Business

280 Sunday Facility Use Request

Moved by Hoffmaster and Mengle that the Board of Education of the Muhlenberg School District approve the following request for Sunday facility use from Laureldale Athletic Association to use Field 9 and the Stadium Field for a rescheduled Softball Tournament on Sunday, July 25, 2010 (Exhibit #206).

Yeas: Heckman, Hoffmaster, Long, Mengle, Nagle, Raifsnider, Reiniger.
Motion carried unanimously.

281 Approval of Reading Muhlenberg Career & Technology Center Budget for 2010-11 School Year

Moved by Hoffmaster and Reiniger that the Board of Education of the Muhlenberg School District approve the district's share of the Reading-Muhlenberg Career & Technology Center Budget for 2010-11 school year in the amount of \$1,407,438.56 (Exhibit #207).

Yeas: Hoffmaster, Long, Mengle, Nagle, Raifsnider, Reiniger, Heckman.
Motion carried unanimously.

282 Award of Bids for the 2010-11 School Year

Moved by Reiniger and Heckman that the Board of Education of the Muhlenberg School District accept the bid awards for the following supplies for the 2010-11 school year(Exhibit #208):

- a) Science Supplies \$7,317.91
- b) Technical Education Supplies \$3,467.75

Yeas: Long, Mengle, Nagle, Raifsnider, Reiniger, Heckman, Hoffmaster.
Motion carried unanimously.

283 Senior Student to Complete the 2010-11 School Year as a Non-Resident

Moved by Reiniger and Hoffmaster that the Board of Education of the Muhlenberg School District approve the request for Michael Andes, Grade 12, to complete his senior year as a non-resident student as in accordance with district Policy 3.15, "Enrollment of Students", and whereby abiding by school rules and regulations. Permission is granted at no tuition charge effective the 2010-11 school year (Exhibit #209).

Be it further resolved, that it is the parent's responsibility to provide transportation for the student for the days in attendance as a non-resident.

Yeas: Mengle, Nagle, Raifsnider, Reiniger, Heckman, Hoffmaster, Long.
Motion carried unanimously.

284 Conference Request

Moved by Reiniger and Hoffmaster that the Board of Education of the Muhlenberg School District approve the following conference request (Exhibit #210):

- a) Mr. Michael D. Barr to attend the *2010 Special Education Leadership Summer Academy Achieving Balance* in Bedford, PA on July 26-29, 2010 at an estimated cost of \$861.10 (budgeted – Title II Funding)

Yeas: Nagle, Raifsnider, Reiniger, Heckman, Hoffmaster, Long, Mengle.
Motion carried unanimously.

285 Project Accounting Services for the C. E. Cole Intermediate School

Moved by Reiniger and Nagle that the Board of Education of the Muhlenberg School District approve the Amendment to Engagement Letter for Herbein & Company, Inc. to provide Project Accounting Based on Final Costs for the C. E. Cole Intermediate School additions and renovation project (Exhibit #211).

Yeas: Raifsnider, Reiniger, Heckman, Hoffmaster, Long, Mengle, Nagle.
Motion carried unanimously.

Minutes

286 Approval of Minutes

Moved by Hoffmaster and Reiniger that the minutes of the Committee of the Whole Meeting of May 5, 2010 and the Regular Meeting of May 12, 2010 be approved as presented.

Yeas: Reiniger, Heckman, Hoffmaster, Long, Mengle, Nagle, Raifsnider.
Motion carried unanimously.

Old Business

1. Non-Reimbursable Bus Transportation

Mr. Schneider reviewed the handout regarding the non-reimbursable bus transportation (Exhibit D). The cost savings of \$40,000 which the Board approved at the last meeting included the secondary students (Grades 7 through 12) for non-reimbursable transportation. The update includes calculated cost savings for non-reimbursable bus transportation for elementary students in Grades K through 6 for the 1.5 mile walking limit. The cost savings for elementary transportation would be an additional \$60,000 since it would eliminate two buses.

Discussion

It was the consensus of the Board to have secondary students (grades 7-12) walk within the 2-mile limit for the non-reimbursable bus routes. Elementary students (Grades K-6) will not be affected by this change.

New Business

287 Exterior Signage for Buildings

Moved by Reiniger and Mengle that the Board of Education of the Muhlenberg School District award the bid from Bright Sign, Inc. for the Exterior Signage Project in the amount of the base bid cost of \$87,133.00 (funding from Capital Reserve, 5-Year Plan) (Exhibit #212).

Discussion

It was the consensus of the Board to approve the base bid items for the project, no alternates.

Vote

Yeas: Heckman, Hoffmaster, Long, Mengle, Raifsnider, Reiniger.

Nay: Nagle.

Motion carried.

Hearing of Visitors

Presentation is limited to approximately two minutes per person. Should any citizen require more than the two minutes allocated, please contact the Superintendent prior to the meeting. She will coordinate such requests for the Board. Citizens addressing the Board should be aware that the meeting is being taped.

No public comment at this time.

Board Visitor of the Month

September – Don Raifsnider
October – Barb Nagle
November – Rick Hoffmaster
December – Lee Reiniger

January –
February –
March – Terry Heckman
April – Scott Long
May – Cindy Mengle

Review of Board Meetings and Calendar of Events

June 24	7:00 p.m.	Regular Meeting
July 14	6:30 p.m.	Committee & Regular Meetings
August 11	6:30 p.m.	Committee & Regular Meetings

Adjournment

288 Adjourn Meeting

Moved by Hoffmaster and Reiniger that there being no further business to come before the Board the meeting be adjourned. Meeting adjourned at 8:42 p.m.

Yeas: Heckman, Hoffmaster, Long, Mengle, Nagle, Raifsnider, Reiniger.
Motion carried unanimously.

Attest:

K. Scott Long
Board Secretary