

MUHLENBERG SCHOOL BOARD
Regular Meeting Minutes – November 11, 2009
Muhlenberg High School First Floor Lecture Hall

Call to Order

The Regular Meeting of the Board of Education of the Muhlenberg School District was called to order on Wednesday, November 11, 2009 at 7:01 p.m. by Board President, Otto W. Voit, III, followed by the Pledge of Allegiance to the Flag.

Members Present

President – Otto W. Voit, III
Vice President – Lee R. Reiniger
Treasurer – Richard E. Hoffmaster
Assistant Secretary – Terry L. Heckman
Member – Cindy L. Mengle
Member – Barbara A. Nagle
Member – Donald B. Raifsnider, Jr.
Solicitor – James M. Lillis, Esq.
Recording Secretary – Brenda A. Stein

Members Absent

Secretary – K. Scott Long (work commitment)
Member – Chris W. Okonski (illness)

Administration Present

Superintendent – Dr. Theresa D. Haught
Assistant Superintendent – Dr. Vlacía Z. Campbell
Business Manager – Diane E. Lucchese, CPA
High School Assistant Principal – Mike Mish
Middle School Principal – Donna Albright
Cole Intermediate School Principal – Ryan Giffing
Elementary Center Principal – Barbara Moyer
Elementary Center Assistant Principal – Timothy Moyer
Technology Director – Daniel Houck
Reading Supervisor – Pamela Wolff
Special Education Supervisor – Michael Barr
Buildings/Grounds/Transportation Coordinator – Greg Schneider

Visitors

| | |
|--------------------|--|
| Vicki Seidel | Luke |
| Tracy Huey | Heidi Trexler |
| Jarred Lebo | Amy Sharp |
| Lois Dieterly | John Evans |
| Janel Lane | Michele Weaver |
| Samantha Armstrong | Greta Cuyler, <i>Reading Eagle News Reporter</i> |

Student Council

Jarred Lebo reported on the events that Student Council has sponsored this year: *No Place for Hate* campaign and banner award, *Blue Out Night* at a football game, and hosting the annual Homecoming Dance.

Educational Presentations

A. PSBA Recognition Award Presentation – Mr. Thomas Gentzel

Mr. Thomas Gentzel, Executive Director of Pennsylvania School Boards Association, presented two honor roll award certificates to school directors Mr. Terry Heckman and Mr. K. Scott Long for recognition of 8 years of service on the School Board.

Mr. Gentzel presented the Master School Board Member Accreditation award to Mr. Donald B. Raifsnider, Jr. The award included a plaque which read, "Donald B. Raifsnider, Jr. from Pennsylvania School Boards Association for achieving the goal of effective governance and meeting the needs of students in the 21st Century". Mr. Raifsnider is the first recipient of this award for Berks County. Mr. Raifsnider will become the Regional Director for Region 8 beginning in January 2010.

B. Educational Video – Mr. Donald Raifsnider

Mr. Houck assisted Mr. Raifsnider in presenting an educational video which showed the effectiveness of technology in schools, in society, and in the corporate world. Mr. Raifsnider stated that the district must keep moving forward in technology.

C. Electrical Energy Report – Mr. Greg Schneider

Mr. Schneider reported that the energy audit report from Muhlenberg Greene Architects will be presented at the December school board meeting. Mr. Schneider is working on energy policies for district-wide awareness. The district is also working with the Berks County Intermediate Unit and Berks County school districts to choose an energy supplier before deregulation goes into effect in 2011.

Hearing of Visitors - Muhlenberg School District taxpayers and residents have an opportunity, at this time, to comment on matters of concern, official action, or deliberation which are or may be before the Muhlenberg School Board. The Board retains the option to accept all public comment at this time. Presentations should be limited to two minutes per person. In the event that the Board determines that there is not sufficient time for residents or taxpayers of the School District to comment, the Board may defer the comment period to the next regular meeting.

No public comment at this time.

Committee Reports

A. Berks County Intermediate Unit Donald B. Raifsnider, Jr.

Mr. Raifsnider reported the next meeting is Thursday, November 19. The report from last month's meeting was included in the board packet.

B. Reading Muhlenberg CTC Lee R. Reiniger

Mr. Reiniger reported that at the meeting on Monday, November 9, the Board postponed the audit report to their next meeting in December.

C. Berks Earned Income Tax Bureau Cindy L. Mengle

Mrs. Mengle reported that the EIT board meeting was held on October 27. The Tax Collection Committee meeting was held on November 4 that Mrs. Diane Lucchese attended.

Mrs. Lucchese reported on the TCC meeting indicating that the group appointed a Chairperson and Vice Chairperson, Secretary, and Treasurer. There was a motion from the floor to appoint Berks EIT as the collection agency for the county. The motion failed and a decision was reached to obtain a Request for Proposal (RFP) for the appointment of a collection agency. The next meeting is scheduled for December.

D. PSBA Liaison Donald B. Raifsnider, Jr.

Mr. Raifsnider referenced a quote from the PSBA-PASA Leadership Conference that he attended in October. The quote was "*Teachers Touch Eternity*". This quote is significant in that teachers are able to touch eternity through our students.

E. Muhlenberg Community Library Terry L. Heckman

Mr. Heckman reported on the meeting from Monday. The state funding will be reduced by 21%. The community library will be able to continue to function since it has the support of sponsorship. There were two guest lecturers this past month: Mr. Fayerman who spoke on his family's survival of the Holocaust and a professor from Kutztown University who spoke on vampires.

F. Educational Programs Dr. Vlacía Z. Campbell
• Restorative Practices – Mr. Ryan Giffing

Dr. Campbell introduced Mr. Ryan Giffing, Principal of the C.E. Cole Intermediate School, to report on a new program implemented in the school.

Mr. Giffing began by explaining an everyday situation and the negative or positive effect it can have on someone based on their attitude on how they handled the situation. The teachers at the Intermediate School have implemented a program relating to behavioral support in their classrooms. Creating a bond between a teacher and his/her students can improve student achievement.

Two teachers explained their use of this program:

- Mrs. Lois Dieterly, Fifth Grade Teacher, explained her fishbowl approach to student behaviors whereby students share and express their feelings and develop safe and comfortable relationships in the classroom. This solves many issues among students and prepares them for a positive learning experience.
- Mrs. Samantha Armstrong, Fifth Grade Teacher, shared her theory of creating positive relationships by having students participate in silly circles and serious circles. Students have been able to work through their mistakes and move forward in a positive relationship among their peers.

Restorative Practices – Mr. Ryan Giffing (continued)

As Mr. Giffing reported the aim of “Restorative Practices” is to develop community and to manage conflict and tensions by repairing harm and restoring relationships. The goal is to get students involved in finding solutions to the problems that arise so they have a more vested interest in the outcome.

Mr. Giffing noted that there is a recognizable difference in the student atmosphere and a reduction in students who were previously referred for discipline behaviors. Since there is no recess time in the intermediate school, this shared time for student discussion has proven to be very beneficial in the classroom learning environment.

Solicitor’s Comments

No comment at this time.

Superintendent’s Comments

Dr. Haught reported that the Veteran’s Breakfast was held this morning in the Middle School under the direction of Mrs. Lori Spohn, Advisor for High School Leo Club. Students from the Leo Club assisted with the breakfast program and students in the High School Brass Ensemble performed music under the direction of Mr. Bill Snelling. It was a wonderful program.

Dr. Haught also reported that the State has released the base index for school districts to plan their budgets for the 2010-11 school year. The base index is 2.9% which is the lowest index since Act 1 began in the 2006-07 school year. Muhlenberg’s adjusted index is 3.7% for 2010-11 school year which reflects a maximum increase of .93 mills for the proposed budget. Last year many budget items were cut to balance the budget for 2009-10 school year. The administrators were given budget allocations with follow up meetings scheduled in December for review with the Business Manager and Superintendent. The district’s proposed budget is to be presented in January to either pass a budget with a referendum question or to pass a resolution that the board will adopt the proposed budget within the state index.

Executive Session

7:38 p.m. - The Board recessed for an Executive Session to discuss pending litigation.

Resume Meeting

8:11 p.m. – President Voit resumed meeting.

Board Business

Personnel – Resolution Nos. 83A through 83K

Moved by Mengle and Reiniger that the Board of Education of the Muhlenberg School District approve Resolution Nos. 83A through 83K in its entirety.

Yeas: Heckman, Hoffmaster, Mengle, Nagle, Raifsnider, Reiniger, Voit.
Motion carried unanimously.

83A Classified Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following classified appointments:

- a) Ms. Candy Juzyk, 2 hour Cafeteria Worker position at Elementary Center (K. Coller's transfer), pay rate of \$14.56 per hour, effective November 4, 2009
- b) Mrs. Susan Hakes, transfer from 2 hour to 3.5 hour Cafeteria Worker position at Elementary Center (K. Lilley), pay rate of \$14.56 per hour, effective October 20, 2009
- c) Ms. Mayra Jaquez, 2 hour Breakfast Worker at Middle School (K. Kready) and *transfer* to 2 hour Cafeteria Worker at Cole (S. Hakes), salary of \$14.56 per hour, effective November 2, 2009
- d) Ms. Inna Svetacheva, 2.5 hour Cafeteria Worker at Elementary Center (M. Jaquez), salary of \$14.56 per hour, effective October 21, 2009
- e) *Transfer* Mr. Michael Bussell from Middle School Custodian (Rover) to High School Custodian, 2nd Shift (S. Fisher's transfer), effective October 26, 2009
- f) Ms. Jamie A. Noll, *transfer* from part time Special Education Instructional Assistant at Middle School to full time (7 hours per day) Special Education Instructional Assistant for Learning/Autistic/Emotional Support at the Elementary Center (S. Sosh), effective November 16, 2009 at the pay rate of \$13.72 per hour

83B Acceptance of Resignations

Resolved, that the Board of Education of the Muhlenberg School District accept the following resignations:

- a) Ms. Heidi Trexler, Reading Specialist at High School, effective December 19, 2009 or upon hiring of replacement (60 days PA School Code, Section 1121)
- b) Ms. Kathryn Kready, Cafeteria Worker at Middle School for Breakfast Program, effective October 30, 2009
- c) Mr. Randy Sweigart, 3rd shift Custodian at High School, resignation for the purpose of retirement, effective December 16, 2009

83C Co/Extra-Curricular Assignments

Resolved, that the Board of Education of the Muhlenberg School District approve the co/extra-curricular assignments for the 2009-10 school year:

- a) Mr. Philip Raccuglia, High School Baseball Assistant Coach (P. Hummel), salary of \$3,127 (year 4)
- b) Mr. Gary Distasio, Jr., High School Baseball Assistant Coach (M. Rohrbach), salary of \$3,036 (year 1)
- c) Mr. Kevin Morganti, Junior High Baseball Assistant Coach (C. Pacharis), salary of \$1,139 (year 1)
- d) Mr. Kevin Patience, Junior High Boys' Basketball Head Coach (L. Benedict), salary of \$4,147 (year 7)
- e) Mr. Jeffrey Hess, Volunteer Bowling Assistant Coach

83D Substitutes

Resolved, that the Board of Education of the Muhlenberg School District approve the listing of substitutes for the 2009-10 school year (Exhibit #74).

83E Guest Teachers

Resolved, that the Board of Education of the Muhlenberg School District approve the listing of guest teachers for the 2009-10 school year (Exhibit #75).

83F Completion of Probation for Classified Employees

Resolved, that the Board of Education of the Muhlenberg School District approve the completion of probation for classified employees as per the MESPA contract:

- a) Ms. Ashley Walburn, ESL Instructional Assistant at High School, completion of 45-day probation as of November 3, 2009 and recommended for permanent employment effective November 4, 2009
- b) Mrs. Karen Rudderow, Clerical Assistant at Elementary Center, completion of probation as of November 4, 2009 and recommended for permanent employment effective November 5, 2009
- c) Ms. Jeneen Gentile, Kindergarten Instructional Assistant at Elementary Center, completion of probation as of November 4, 2009 and recommended for permanent employment effective November 5, 2009
- d) Ms. Kelly Malloy, long term substitute Learning Lab Instructional Assistant at Elementary Center, completion of probation as of November 3, 2009
- e) Ms. Kayla Weber, Learning Lab Instructional Assistant at Elementary Center, completion of probation as of November 3, 2009 and recommended for permanent employment effective November 4, 2009
- f) Ms. Karen Degler, Cafeteria Worker at Cole Intermediate School, completion of probation as of November 10, 2009 and recommended for permanent employment effective November 11, 2009

83G Technology Facilitators for 2009-10 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the technology facilitators assignments for the 2009-10 school year:

| | | |
|-------------------------|--------------------------|------------|
| a) Mrs. Denise Stumpf | Elementary Center | \$1,300.00 |
| b) Ms. Stacy Yozwiak | Cole Intermediate School | \$1,300.00 |
| c) Mr. Robb Gourley | Middle School | \$1,300.00 |
| d) Mr. Mike Allen | High School | \$1,300.00 |
| e) Ms. Jennifer Hausman | Special Education | \$2,625.00 |

83H Requests for Leave of Absence

Resolved, that the Board of Education of the Muhlenberg School District approve the following requests for leave of absence and FMLA leave:

- a) Mrs. Erin Readinger – effective on or about April 5, 2010 through completion of the 2009-10 school year
- b) Mrs. Hilary Gancar – extend leave of absence effective January 4, 2010 through the completion of the 2009-10 school year

83I Co/Extra-Curricular Resignation

Resolved, that the Board of Education of the Muhlenberg School District accept the following co/extra-curricular resignation:

- a) Ms. Bridget Dowd, Girls' Junior High Volleyball Head Coach

83J Professional Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following professional appointments:

- a) Ms. Kathryn Kauffman, extend assignment as long term substitute Teacher for Grade 2 (H. Gancar), effective January 4, 2010 to completion of the 2009-10 school year at the salary of \$40,393 (BS, Step 1)
- b) Ms. Kelly Malloy, long term substitute Kindergarten Teacher (K. Antonellos), effective on or about December 21, 2009 through March 12, 2010 at the salary of \$40,393 (BS, Step 1) prorated for days served

83K Mentor Assignment

Resolved, that the Board of Education of the Muhlenberg School District approve the following mentor assignment for the 2009-10 school year:

- a) Mrs. Estelle Harron, mentor for Ms. Kathryn Kauffman, additional 30 hours for 2009-10 school year, pay rate of \$22.00 per hour

Management

Physical Plant and Transportation

84 Proposed Garden for Muhlenberg Community Library

Moved by Raifsnider and Mengle that the Board of Education of the Muhlenberg School District accept the proposal for a memorial garden at the Muhlenberg Community Library as confirmed by the Muhlenberg Educational Support Personnel Association (Exhibit #76).

Yeas: Hoffmaster, Mengle, Nagle, Raifsnider, Reiniger, Voit, Heckman.
 Motion carried unanimously.

Budget and Finance

85 Approval of Financial Reports

Moved by Raifsnider and Reiniger that the Board of Education of the Muhlenberg School District approve the following financial reports and that they become part of the permanent record of the meeting.

| Fund | Treasurer's Report | Financial Report | Bills Paid Month | Investments | Budget Transfers |
|-------------------|--------------------|------------------|---------------------|-------------|------------------|
| General | Sept 09 | | Oct 09 #22062-22337 | Sept 09 | N/A |
| Capital Reserve | Sept 09 | Sept 09 | Nov 09 #467-484 | Sept 09 | |
| 1996 Series "A" | Sept 09 | Sept 09 | Nov 09 #474-477 | Sept 09 | |
| 2003 Construction | Sept 09 | Sept 09 | N/A | Sept 09 | |
| 2007 Construction | Sept 09 | Sept 09 | N/A | Sept 09 | |
| 2008 Construction | Sept 09 | Sept 09 | Nov 09 #177-182 | Sept 09 | |
| Cafeteria | Sept. 09 | | Oct 09 #1194-1297 | Sept 09 | |
| Activity Fund | Sept 09 | | | Sept 09 | |

Yeas: Mengle, Nagle, Raifsnider, Reiniger, Voit, Heckman, Hoffmaster.
 Motion carried unanimously.

86 Authorize Advertisement of Bid Supplies and Equipment for the 2010-11 School Year

Moved by Nagle and Heckman that the Board of Education of the Muhlenberg School District authorize the advertisement of bid supplies and equipment for the 2010-11 school year and to participate in the Berks County Schools Joint Purchasing Program:

- a) Athletic Supplies (winter, spring, fall)
- b) Art Supplies & Equipment
- c) Custodial Supplies
- d) Furniture
- e) General Supplies
- f) Technology Education Supplies & Equip.
- g) Musical Instruments
- h) Science Supplies & Equipment
- i) Audio Visual Supplies & Equipment
- j) Physical Education Supplies & Equipment
- k) Bread
- l) Ice Cream
- m) Juice
- n) Fuel Oil—gasoline, unleaded, #2 oil, & diesel fuel
- o) Office and Business Equipment
- p) Paint and Paint Supplies

Yeas: Mengle, Nagle, Raifsnider, Reiniger, Voit, Heckman, Hoffmaster.
 Motion carried unanimously.

87 Transfer of General Fund Balance of June 30, 2009 to the Capital Reserve Fund

Moved by Reiniger and Raifsnider that the Board of Education of the Muhlenberg School District approve the transfer of funds from the 2008-09 General Fund Budget to the Capital Reserve Fund in the amount of \$1,699,592.00.

Yeas: Nagle, Raifsnider, Reiniger, Voit, Heckman, Hoffmaster, Mengle.
Motion carried unanimously.

88 Annual Audit Report

Moved by Raifsnider and Reiniger that the Board of Education of the Muhlenberg School District accept the Financial and Compliance Report from the independent certified public accounting firm of Herbein & Company, Inc. as presented for school year ending June 30, 2009 (Exhibit #77).

Yeas: Raifsnider, Reiniger, Voit, Heckman, Hoffmaster, Mengle, Nagle.
Motion carried unanimously.

89 Disposal of District Financial Records

Moved by Hoffmaster and Raifsnider that the Board of Education of the Muhlenberg School District approve the disposal of district financial records as in accordance with district Policy 2.6, (Exhibit #78).

Yeas: Raifsnider, Reiniger, Voit, Heckman, Hoffmaster, Mengle, Nagle.
Motion carried unanimously.

Education

90 Termination of Cooperative Sports Agreement with Antietam School District

Moved by Nagle and Reiniger that the Board of Education of the Muhlenberg School District as requested by the Antietam School District that the Cooperative Sports Agreement be terminated for the following sports effective the 2010-2011 school year (Exhibit #79):

- a) Cross Country
- b) Indoor Track
- c) Outdoor Track
- d) Boys' Tennis

91 Tuition Agreement with Wilson School District

Moved by Raifsnider and Reiniger that the Board of Education of the Muhlenberg School District approve the Tuition Agreement with Wilson School District for a Muhlenberg student to attend special education classes at Wilson School District for the 2009-10 school year at a tuition cost of \$13,356.00 (Exhibit #80).

Yeas: Voit, Heckman, Hoffmaster, Mengle, Nagle, Raifsnider, Reiniger.
Motion carried unanimously.

92 Agreement with Berks County Intermediate Unit to Provide Title I Services

Moved by Nagle and Raifsnider that the Board of Education of the Muhlenberg School District approve the Agreement with the Berks County Intermediate Unit to provide Title I services for Non-Public Schools for the 2009-10 school year at a cost of \$10,597.44 (Exhibit #81).

Yeas: Heckman, Hoffmaster, Mengle, Nagle, Raifsnider, Reiniger, Voit.
Motion carried unanimously.

93 Receipt of Gifts

Moved by Hoffmaster and Nagle that the Board of Education of the Muhlenberg School District accept the receipt of gifts as in accordance with district Policy 2.1, "Gifts" (Exhibit #82):

- a) High School – Ohiopyle Prints, Inc., \$108.44 to be used for office supplies
- b) Cole Intermediate School – Mr. David Shalter, donation of King Trombone, value of \$100.00
- c) Elementary Center – Mr. Tony Papola, donation of Verve Percussion Snare Drum, value of \$100.00

Yeas: Hoffmaster, Mengle, Nagle, Raifsnider, Reiniger, Voit, Heckman.
Motion carried unanimously.

Student Activities

94 Establish Men's Volleyball Club

Moved by Hoffmaster and Heckman that the Board of Education of the Muhlenberg School District approve the establishment of the Men's Volleyball Club at the High School effective the 2009-10 school year (Exhibit #83).

Yeas: Mengle, Nagle, Raifsnider, Reiniger, Voit, Heckman, Hoffmaster.
Motion carried unanimously.

Additional Business

95 Conference Requests

Moved by Nagle and Mengle that the Board of Education of the Muhlenberg School District approve the conference requests for Mr. Michael Anthony and Ms. Amanda Kusant to attend the National Council of Teachers of English Convention to be held in Philadelphia, PA, on November 20-24, 2009 at an estimated cost of \$1,407.16 (budgeted – English Department) (Exhibit #84).

Yeas: Mengle, Nagle, Raifsnider, Reiniger, Voit, Heckman, Hoffmaster.
Motion carried unanimously.

96 School Emergency Operations Plan

Moved by Hoffmaster and Raifsnider that the Board of Education of the Muhlenberg School District approve the School Emergency Operations Plan as in accordance with the Pennsylvania Emergency Management Services Code (Exhibit #85).

Yeas: Nagle, Raifsnider, Reiniger, Voit, Heckman, Hoffmaster, Mengle.
Motion carried unanimously.

97 Memorandum of Understanding Agreement Between Schuylkill Valley School District and Muhlenberg School District for Emergency Facility Evacuation

Moved by Raifsnider and Nagle that the Board of Education of the Muhlenberg School District approve the Memorandum of Understanding Agreement between Schuylkill Valley School District and Muhlenberg School District for emergency facility evacuation (Exhibit #86).

Yeas: Raifsnider, Reiniger, Voit, Heckman, Hoffmaster, Mengle, Nagle.
Motion carried unanimously.

98 Special Counsel Representation

Moved by Raifsnider and Reiniger that the Board of Education of the Muhlenberg School District approve the Standard Fee Agreement for services provided by Sweet, Stevens, Katz & Williams LLP for special counsel representation at the fee of \$140/hour for attorneys and \$115/hour for legal assistants for routine matters; non-routine matters fee of \$185/hour for attorneys and \$115/hour for legal assistants, effective the 2010-11 fiscal year (Exhibit #87).

Yeas: Raifsnider, Reiniger, Voit, Heckman, Hoffmaster, Mengle, Nagle.
Motion carried unanimously.

99 Submission of Real Estate Tax Interims

Moved by Hoffmaster and Raifsnider that the Board of Education of the Muhlenberg School District authorize the submission of the Real Estate Tax Interims for the Township of Muhlenberg and Borough of Laureldale to the Berks County Tax Claim Bureau as presented (Exhibit #88).

Yeas: Reiniger, Voit, Heckman, Hoffmaster, Mengle, Nagle, Raifsnider.
Motion carried unanimously.

100 Payment to E. R. Stuebner, Inc.

Moved by Heckman and Raifsnider that the Board of Education of the Muhlenberg School District authorize the release of the amount of \$62,027.00 to E. R. Stuebner, Inc. from the \$169,495.67 balance remaining under the Cole Intermediate School Contract.

Yeas: Voit, Heckman, Hoffmaster, Mengle, Nagle, Raifsnider, Reiniger.
Motion carried unanimously.

Minutes

101 Approval of Minutes

Moved by Nagle and Mengle that the minutes of the Committee of the Whole Meeting of October 7, 2009 and the Regular Meeting of October 14, 2009 be approved as submitted.

Yeas: Heckman, Hoffmaster, Mengle, Nagle, Raifsnider, Reiniger, Voit.
Motion carried unanimously.

Old Business

1. Cole Class Schedule

Dr. Haught stated that the Board would like additional information. The Principal shall survey the parents regarding a before school band program and report to the Board in December.

New Business

Hearing of Visitors

Presentation is limited to approximately two minutes per person. Should any citizen require more than the two minutes allocated, please contact the Superintendent prior to the meeting. She will coordinate such requests for the Board. Citizens addressing the Board should be aware that the meeting is being taped.

No public comment at this time.

Board Visitor of the Month

September – Donald Raifsnider
October – Lee Reiniger
November – Rick Hoffmaster
December – Scott Long

January – Barbara Nagle
February – Otto Voit
March – Terry Heckman
April –
May – Cindy Mengle

Review of Board Meetings and Calendar of Events

| | | |
|------------------|-----------|---|
| November 9 | 6:30 p.m. | RMCTC Committee & Regular Meetings |
| November 11 | 7:00 p.m. | Regular Meeting |
| Mon. December 7 | 6:30 p.m. | Special/Annual Organization & Committee of the Whole Meetings |
| Tues. December 8 | 7:00 p.m. | RMCTC Annual Organization |
| December 16 | 7:00 p.m. | Regular Meeting |

Adjournment

102 Adjourn Meeting

Moved by Raifsnider and Nagle that there being no further business to come before the Board the meeting be adjourned. Meeting adjourned at 8:23 p.m.

Yeas: Hoffmaster, Mengle, Nagle, Raifsnider, Reiniger, Voit, Heckman.
Motion carried unanimously.

Attest:

K. Scott Long
Board Secretary