

**MUHLENBERG SCHOOL DISTRICT**  
**Regular Meeting Minutes**  
**April 9, 2008 – High School 1<sup>st</sup> Floor Lecture Hall**

The regular meeting of the Board of Education of the Muhlenberg School District was called to order on Wednesday, April 9, 2008 at 7:38 p.m. by Board President Mr. Otto W. Voit, III, followed by the Pledge of Allegiance to the Flag.

**Executive Session**

The Board held a brief Executive Session prior to the start of the meeting at 7:26 p.m. on the topic of personnel.

**Members Present**

President – Otto W. Voit, III  
Vice President – Lee R. Reiniger  
Secretary – K. Scott Long  
Treasurer – Richard E. Hoffmaster  
Assistant Secretary – Terry L. Heckman  
Member – R. Daniel Krize  
Member – Cindy L. Mengle  
Member – Barbara A. Nagle  
Member – Donald B. Raifsnider, Jr.  
Solicitor – James M. Lillis, Esq.  
Recording Secretary – Brenda A. Stein

**Administration Present**

Superintendent – Dr. Theresa D. Haught  
Assistant Superintendent – Dr. Vlacica Z. Campbell  
Special Education Supervisor – Michael Barr  
High School Assistant Principal – Michael Mish  
Middle School Principal – Donna Albright  
Middle School Assistant Principal – Timothy Moyer  
Elementary Center Assistant Principal – Ryan Giffing  
Technology Director – Daniel Houck  
Maintenance/Energy Management Supervisor – Randy Mutter

**Visitors**

Amy Bright	Aimee Tobey
Amy Sharp	Wendy Hromiak
Lucy Palango	Michele Weaver
Janel Lane	Brian Hendricks
Colleen Russo	Nan Forrer
Samantha Armstrong	

**Student Council**

Rebecca Jacob, Vice President of Student Council, reported on the successful Student Forum meeting with the administration and school board and the continued diversity quilt project for the *No Place for Hate* initiative. Five students have signed up for a student exchange program with Reading High School for April 16. There is a district conference scheduled for April 25 at Governor Mifflin High School in which ten Muhlenberg students will attend. Students are also participating on a team for the MS walk fund raiser for multiple sclerosis.

## Educational Presentations

- A. Baseball Field and Concession Stand Improvements – Mr. John Hill, Muhlenberg  
Greene Architects, Ltd.

Mr. Hill presented a project update for the revised baseball field and concession stand construction documents (Exhibit A). The revised scope of work includes:

- Award of bleacher bid to Southern Bleacher Company for the baseball field (530 seats), JV football field (430 seats), and field hockey field (244 seats) in the amount of \$131,725.00
- Revised construction bids for concrete pads, demo and removal, outfield repair, steps and GFI, bullpen lights
- Option to add portable bleachers at a cost of \$8,000.00 per set

The total estimated cost for the revised scope of work is \$216,725.00.

The Board decided not to add the portable bleachers at this time due to safety issues. Resolutions to address these items are found later in the meeting.

**Hearing of Visitors** - Muhlenberg School District taxpayers and residents have an opportunity, at this time, to comment on matters of concern, official action, or deliberation which are or may be before the Muhlenberg School Board. The Board retains the option to accept all public comment at this time. Presentations should be limited to two minutes per person. In the event that the Board determines that there is not sufficient time for residents or taxpayers of the School District to comment, the Board may defer the comment period to the next regular meeting.

No public comment at this time.

## Committee Reports

- A. Berks County Intermediate Unit Donald B. Raifsnider, Jr.

Mr. Raifsnider reported the next meeting of the BCIU Board is Thursday, April 17. Updates from last month's meeting are in BCIU *Emphasis and What Happened?* bulletins.

- B. Reading Muhlenberg CTC R. Daniel Krize

Mr. Krize reported the upcoming meeting will be held on Monday, April 14.

- C. Berks Earned Income Tax Bureau R. Daniel Krize

Mr. Krize announced the Berks E.I.T. is collecting and dispersing funds at this time.

- D. PSBA Liaison Donald B. Raifsnider, Jr.

Mr. Raifsnider noted two upcoming meetings – May 1 School Director Convention and May 29 meeting with the local legislators. Both meetings will be held at the Berks County Intermediate Unit Education Center on Route 61.

E. Muhlenberg Community Library

Terry L. Heckman

Mr. Heckman reported on the semi-annual book fair which raised \$3,400 for the library. Next book fair is in fall 2008. The Community Library contacted all three school libraries to inform them of a tutoring program entitled *Tutor.com* for students grades Kindergarten to college for one on one help with subjects and course work.

Dr. Haught announced the schools sent letters home to parents informing them of this service.

F. Educational Programs

Dr. Vlacía Campbell

- 1) Dr. Campbell presented to the Board a sampling of student art majors and their art work. Mrs. Nan Forrer and Mrs. Kachina Martin are the art instructors at the High School who put the art sample together (Exhibit B).
- 2) Dr. Campbell and Mrs. Moyer have prepared a survey for parents to complete for a possible Full Day Kindergarten Program since there will be some available space in the Elementary Center when Grade 5 moves to Cole Intermediate School (Exhibit C). The administration wishes to form a committee comprised of administrators, staff members, and community members to research curriculum, visit full day kindergarten programs, and study the effects on full day kindergarten that is in place for a few years now in other schools. The committee would form and meet during next school year for a possible program beginning in year 2009-10. The survey would be placed in the district newsletter next month if okayed by the School Board.

The Board gave their consensus to have the survey placed in the newsletter and adding a statement as to why parents chose their selection of half day or full day kindergarten.

**Solicitor's Comments**

No comment at this time.

**Superintendent's Comments**

Dr. Haught announced that the National Honor Society had a record attendance – 179 people. There were 27 new inductees and 25 returning members in the society this year. The student Forum session was very successful. The final testing of PSSA in all schools is this week. Many thanks to the staff as they prepared students for the testing.

## **Board Business**

**Personnel** – Appointments in accordance with Act 34, Act 151, FBI clearances and I-9.

### **Resolution Nos. 241A through 241L**

Moved by Mengle and Krize that the Board of Education of the Muhlenberg School District approve Resolution Nos. 241A through 241L in its entirety.

Yeas: Heckman, Hoffmaster, Krize, Long, Mengle, Nagle, Raifsnider, Reiniger, Voit.  
Motion carried unanimously.

#### **241A Administrative Appointments**

Resolved, that the Board of Education of the Muhlenberg School District approve the following administrative appointments:

- a) Mr. Douglass Kauffman, Interim High School Assistant Principal, for up to five days per week at the pay rate of \$350.00 per day effective on or about April 7, 2008 ( no benefits, sick days, vacation or personal days)
- b) Mr. Michael L. Azzara, Business Manager, for a term of five years effective beginning July 1, 2008 at an annual salary of \$100,000 for the 2008-09 school year, and at the per diem rate for days worked prior to July 1, 2008, and as per the Employment Agreement (Exhibit #188)
- c) Mr. Kevin J. Vanino, High School Assistant Principal, effective July 1, 2008 at a salary of \$68,000 (B. Kyper's retirement)

#### **241B Professional Appointments**

Resolved, that the Board of Education of the Muhlenberg School District approve the following professional appointment:

- a) Ms. Lori Quaintance, long term substitute for Mathematics Teacher at High School (E. Readinger) effective March 26, 2008 to completion of the 2007-08 school year at the salary of \$40,059 (Bachelors Degree, Step 1) prorated for days served
- b) Ms. Rebecca Gordon, Speech/Language Therapist (T. Huggard), all buildings, salary of \$46,617 (Master's Degree, Step 1) effective upon completion of Master's program and PA professional teaching certificate

#### **241C Classified Appointments**

Resolved, that the Board of Education of the Muhlenberg School District approve the following classified appointments:

- a) Ms. Willodean Czechowski, Cafeteria Assistant at Elementary Center, 3 hours per day (M. Mengel's transfer), pay rate of \$10.72 per hour effective April 10, 2008
- b) Ms. Kathryn Kready, Cafeteria Assistant at Elementary Center, 3 hours per day (R. Bucks' retirement), pay rate as per the MESPA contract, effective beginning the 2008-09 school year

**241D Resignations**

Resolved, that the Board of Education of the Muhlenberg School District accept the following resignations:

- a) Mrs. Linda S. Figard, Food Service Coordinator, resignation effective April 3, 2008
- b) Mrs. Jan L. Hannan, Special Education Teacher at Middle School, resignation for the purpose of retirement effective June 6, 2008
- c) Ms. Mary V. Anderson, Special Education Assistant, effective at the completion of the school year on June 5, 2008

**241E Substitutes for the 2007-08 School Year**

Resolved, that the Board of Education of the Muhlenberg School District approve the listing of substitutes for the 2007-08 school year (Exhibit #189).

**241F Co/Extra-Curricular Resignations**

Resolved, that the Board of Education of the Muhlenberg School District accept the resignations from the following co/extra-curricular staff:

- a) Mrs. Lori Spohn and Ms. Jarra Rusnock, co-advisors for High School Student Council, resignations effective at the end of the 2007-08 school year
- b) Dave Hangen, Junior High Football Head Coach, effective February 26, 2008
- c) Robert Flowers, Junior High Football Assistant Coach, effective immediately

**241G Appointment for Muhlenberg Aquatics Program**

Resolved, that the Board of Education of the Muhlenberg School District approve the following personnel appointment for 2007-08:

- a) Carli Rapp – Lifeguard - \$7.15 per hour, Swim Instructor - \$7.50 per hour

**241H Completion of Probation for Classified Employees**

Resolved, that the Board of Education of the Muhlenberg School District approve the completion of probation for the following classified employees and recommended for permanent employment:

- a) Ms. Laura Angstadt, Special Education Instructional Assistant, completion of probation as of March 3, 2008 and recommended for permanent employment effective March 4, 2008
- b) Ms. Melanie Walk, Custodian at High School, completion of probation as of March 24, 2008 and recommended for permanent employment effective March 25, 2008
- c) Ms. Scheryzahara Simmons, Special Education Instructional Assistant, completion of probation as of March 25, 2008 and recommended for permanent employment effective March 26, 2008

**241I Mentor Assignment for 2007-08 School Year – Resolution No. 241I**

Resolved, that the Board of Education of the Muhlenberg School District approve the following mentor assignment for the 2007-08 school year:

- a) Mrs. Margaret Miller for Ms. Colleen Roach, long term substitute Special Education Teacher at Elementary Center, 30 hours, pay rate of \$22.00 per hour

**241J Security Guards – Resolution No. 241J**

Resolved, that the Board of Education of the Muhlenberg School District accept the proposal from Security Guards, Inc., Wyomissing, PA, for security coverage at the Cole construction project at a rate of \$18.00 per hour on a daily basis (Exhibit #190).

**241K Sabbatical Leave of Absence**

Resolved, that the Board of Education of the Muhlenberg School District approve the sabbatical leave of absence request for Ms. Kelly Barbon for the purpose of professional development effective the 2009-10 school year.

**241L Extended School Year Appointments**

Resolved, that the Board of Education of the Muhlenberg School District approve the following personnel for the 2008 Extend School Year Program:

- a) Ms. Kelly Himmelreich, Special Education Teacher, Autistic Support/Learning Support, pay rate of \$22.00 per hour
- b) Mr. Jonathan Pelachick, Special Education Teacher, Learning Support, pay rate of \$22.00 per hour

**B. Management**

**C. Physical Plant and Transportation**

**242 Sunday Facility Use Request from Holy Guardian Angels Regional School**

Moved by Hoffmaster and Krize that the Board of Education of the Muhlenberg School District approve the Sunday facility use request from Holy Guardian Angels Regional School for use of Field #6 on Sundays for baseball practice and games effective April through June from 10:00 a.m. to 5:00 p.m. (Exhibit #191).

Yeas: Hoffmaster, Krize, Long, Mengle, Nagle, Raifsnider, Reiniger, Voit, Heckman.

Motion carried unanimously.

**243 Change Orders for Cole Intermediate School Project**

Moved by Raifsnider and Reiniger that the Board of Education of the Muhlenberg School District approve the following change orders for the Cole Intermediate School Project (funding from 2007 Construction Fund) (Exhibit #192):

- a) Cole#14, Supreme Ceilings, Inc., No. 02-01, for substituting aluminum panel in lieu of PVC CREDIT (\$ 1,700.00)
- b) Cole #15, G. Bass, No. 10-01, credit for trench rock removal CREDIT (\$15,750.00)
- c) Cole #16, The Warko Group, utility construction, replacement of damaged blue building electrical panel \$ 3,875.00

Yeas: Krize, Long, Mengle, Nagle, Raifsnider, Reiniger, Voit, Heckman, Hoffmaster.  
 Motion carried unanimously.

**244 Special Needs Transportation Contract**

Moved by Hoffmaster and Raifsnider that the Board of Education of the Muhlenberg School District approve the Special Needs Transportation Contract as contracted with the Berks County Intermediate Unit effective January 23, 2008 to the end of the 2007-08 school year (Exhibit #193).

Yeas: Long, Mengle, Nagle, Raifsnider, Reiniger, Voit, Heckman, Hoffmaster, Krize.  
 Motion carried unanimously.

**Budget and Finance**

**245 Approval of Financial Reports**

Moved by Reiniger and Raifsnider that the Board of Education of the Muhlenberg School District approve the following financial reports and that they become part of the permanent record of the meeting.

Fund	Treasurer's Report	Financial Report	Bills Paid Month	Investments	Budget Transfers
General	Feb 08		March 08 #93582-93617 #93654-93809	Feb 08	
Capital Reserve	Feb 08	Feb 08	April 08 #359-360	Feb 08	
1996 Series "A"	Feb 08	Feb 08	April 08 #414	Feb 08	
2003 Construction	Feb 08	Feb 08	n/a	Feb 08	
2007 Construction	Feb 08	Feb 08	April 08 #193-202	Feb 08	
Cafeteria	Feb 08	Feb 08	March 08 #18264-18313	Feb 08	
Activity Fund	Feb 08			Feb 08	

**Vote for Resolution No. 245**

Yeas: Mengle, Nagle, Raifsnider, Reiniger, Voit, Heckman, Krize, Long.  
Nay: Hoffmaster.  
Motion carried.

**246 Tax Exonerations – Resolution No. 246**

Resolved, that the Board of Education of the Muhlenberg School District approve the following tax exonerations (Exhibit #194):

- a) Cleveland Management LLC, 100 Cleveland Avenue, PIN #66-5308-07-58-4681, exonerate Bill #3958, assessment \$520,200 due to a July split. Corrected bill was issued 1/1/08 with a new assessment of \$446,400.
- b) Frush Valley Holdings LLC, 1501R Frush Valley Rd – PIN #66-5319-13-03-7415, exonerate Bill #2492, assessment \$425,400 and Bill # 707702, assessment \$354,200. The July assessment was reduced and a new bill was issued. Both bills to be exonerated as property is now accepted into the Keystone Opportunity program effective 7/1/07.
- c) Francis E. & Karen M. Hymon, 1021 Daisy Drive, PIN #66-5319-05-18-8713, refund payment of Bill #3837, assessment \$23,100 and exonerate Bill #907760, assessment \$91,700. Exemption granted per Department of Military and Veterans Affairs as of 5/14/07, a disabled veterans real property tax exemption.

Yeas: Nagle, Raifsnider, Reiniger, Voit, Heckman, Hoffmaster, Krize, Long, Mengle.  
Motion carried unanimously.

**Education**

**247 Educational Consultants**

Moved by Reiniger and Krize that the Board of Education of the Muhlenberg School District approve the following educational consultants:

- a) Mr. Tim Smith, one-half day workshop for secretaries on June 19, 2008, and new teacher workshop on October 16, 2008 for a fee of \$1,000 per day (funding from Safe Schools)
- b) Mr. Spencer Henry, administrators' workshop on June 12, 2008, and new teacher workshop on August 20, 2008, fee of \$2,200 per day (funding from Safe Schools)
- c) Ms. Kristin Pedemonti, Title I Parent-Child Workshop on May 20 and ESL Parent-Child Workshop on May 27, 2008, fee of \$275.00 per session (budgeted with Title I and Title III funds)

Yeas: Raifsnider, Reininger, Voit, Heckman, Hoffmaster, Krize, Long, Mengle, Nagle.  
Motion carried unanimously.

**248 Conference Requests**

Moved by Krize and Hoffmaster that the Board of Education of the Muhlenberg School District approve the following conference requests (Exhibit #195):

- a) Dr. Vlacía Campbell to attend the *2008 International SIM Conference* in Kansas City, MO on July 16-18, 2008 at an estimated cost of \$1,250 (budgeted – curriculum)
- b) Mr. Donald B. Raifsnider, Jr., to attend the *PSBA's Legislative Advocacy Conference* in Harrisburg, PA on May 18-19, 2008 at an estimated cost of \$460.00 (funding from the board conference account)
- c) Mrs. Patricia Dareneau, *2008 Safe Schools Conference*, in Harrisburg, PA on May 6-7, 2008 at an estimated cost of \$304 (budgeted, Safe Schools Grant)

Yeas: Reiniger, Voit, Heckman, Hoffmaster, Krize, Long, Mengle, Nagle, Raifsnider.

Motion carried unanimously.

**249 Tuition Contract Agreement between Muhlenberg School District and Opportunities School**

Moved by Reiniger and Nagle that the Board of Education of the Muhlenberg School District approve the Tuition Contract Agreement between Muhlenberg School District and Opportunities School for a Muhlenberg student to receive educational services at the tuition rate of \$2,500 per month effective March 25, 2008 to June 30, 2008 (Exhibit #196).

Yeas: Voit, Heckman, Hoffmaster, Krize, Long, Mengle, Nagle, Raifsnider, Reiniger.

Motion carried unanimously.

**250 PA REAP**

Moved by Reiniger and Raifsnider that the Board of Education of the Muhlenberg School District approve the proposal from PA REAP for personnel recruitment services at an annual fee of \$990 plus a one time set up fee of \$650 and as per the Technology Services and Support Agreement (Exhibit #197).

Yeas: Heckman, Hoffmaster, Krize, Long, Mengle, Nagle, Raifsnider, Reiniger, Voit.

Motion carried unanimously.

**251 Donation of Surplus Laptop Computers**

Moved by Hoffmaster and Mengle that the Board of Education of the Muhlenberg School District approve the request for a donation of 50 surplus laptop computers from the Muhlenberg School District to the Muhlenberg Township Police Department (Exhibit #198).

Yeas: Hoffmaster, Krize, Long, Mengle, Nagle, Raifsnider, Reiniger, Voit, Heckman.

Motion carried unanimously.

**252 Receipt of Gift**

Moved by Reiniger and Nagle that the Board of Education of the Muhlenberg School District accept the gift from Muhlenberg PTO in the amount of \$750.00 for the High School Renaissance account for the 2007-08 school year (Exhibit #199).

Yeas: Krize, Long, Mengle, Nagle, Raifsnider, Reiniger, Voit, Heckman, Hoffmaster.

Motion carried unanimously.

**Student Activities**

**Additional Business**

**253 Accept Bids for Cafeteria Food for 2008-09 School Year**

Moved by Raifsnider and Krize that the Board of Education of the Muhlenberg School District accept the bids for cafeteria food – Fruit Juice and Ice Cream, for the 2008-09 School Year as presented (Exhibit #200).

Yeas: Long, Mengle, Nagle, Raifsnider, Reiniger, Voit, Heckman, Hoffmaster, Krize. Motion carried unanimously.

**254 Summer Tuition Contract Agreements for Opportunities School**

Moved by Reiniger and Hoffmaster that the Board of Education of the Muhlenberg School District approve the agreements between Muhlenberg School District and Opportunities School, Educational Program of Elwyn, Inc., for students to receive educational services in summer 2008 at a tuition rate of \$142.86 per day for 24 days (Exhibit #201).

Yeas: Mengle, Nagle, Raifsnider, Reiniger, Voit, Heckman, Hoffmaster, Krize, Long. Motion carried unanimously.

**255 Authorize Advertisement of Bids for FF&E for Cole Intermediate School**

Moved by Nagle and Raifsnider that the Board of Education of the Muhlenberg School District authorize Muhlenberg Greene Architects, Ltd. to advertise and receive bids for the Cole Intermediate School *Furniture, Fixtures, & Equipment packages* (funding from the 2007 Construction Fund).

Yeas: Nagle, Raifsnider, Reiniger, Voit, Heckman, Hoffmaster, Krize, Long, Mengle. Motion carried unanimously.

**256 Accept Bids for Bleacher Construction**

Moved by Krize and Reiniger that the Board of Education of the Muhlenberg School District accept the bids from Southern Bleacher Co. in the amount of \$131,725.00 for bleacher construction for the baseball field, JV football field, and field hockey field. Deduct alternate bids BC-1A, BC-1B, BC-1C, and BC-1F (funding from Capital Reserve) (Exhibit #202).

Be it further resolved, that all other bids, including alternates, are hereby rejected. The administration is instructed to proceed with the award and execution of the contracts and submit required documents to the Pennsylvania Department of Education.

Yeas: Raifsnider, Reiniger, Voit, Heckman, Hoffmaster, Krize, Long, Mengle, Nagle. Motion carried unanimously.

**257 Authorization to Bid Revised Construction for the Baseball Field and Concession Stand Improvements**

Moved by Raifsnider and Reiniger that the Board of Education of the Muhlenberg School District authorize Muhlenberg Greene Architects, Ltd. to advertise and receive bids for the revisions to the construction package for the baseball field and concession stand improvements, specifically: (funding from Capital Reserve)

- a) replace wooden stairs at concession stand
- b) ground fault protection for electrical outlets in concession stand
- c) backstop fencing and small fence area near football field
- d) lighting for bull pen
- e) outfield improvements – grading
- f) concrete pads
- g) demo & removal

Yeas: Reiniger, Voit, Heckman, Hoffmaster, Krize, Long, Mengle, Nagle, Raifsnider. Motion carried unanimously.

**Minutes**

**258 Approval of Minutes**

Moved by Hoffmaster and Krize that the minutes of the Committee of the Whole Meeting of March 5, 2008 and the Regular Meeting of March 12, 2008 be approved as submitted.

Yeas: Voit, Heckman, Hoffmaster, Krize, Long, Mengle, Nagle, Raifsnider, Reiniger. Motion carried unanimously.

**Old Business**

1. Budget Discussion – None at this time.

## New Business

1. Dr. Haught reported that each board member received his/her new email address for the district email system. There is a welcome test message from Dan Houck for you to respond to so we know that the email is working.
2. Classrooms for the Future Grant

Dr. Campbell presented a proposal for the Classrooms for the Future Grant from the Pennsylvania Department of Education. Mr. Scott Schwenk, High School Principal, and Mrs. Eileen Musselman, Technology Specialist, attended training on this program. The program is for High School English, Math, Science, and Social Studies for technology based instruction. Twenty-two classroom teachers have agreed to participate with a grant amount of \$413,000. The district, in turn, must fund approximately 10% of the fund amount (\$43,000) for supplies and offer a commitment to sustain the project for future years. The Technology Budget would be increased \$43,000 each year to support the program.

The Board agreed to participate in the program to support technology in our schools.

### **259 – Classrooms for the Future Grant Participation**

Moved by Raifsnider and Hoffmaster that the Board of Education of the Muhlenberg School District authorize the district's submission of the *Classrooms for the Future Grant* and to support funding for start up costs and sustain program for future years (Exhibit #203).

Yeas: Heckman, Hoffmaster, Krize, Long, Mengle, Nagle, Raifsnider, Reiniger, Voit.  
Motion carried unanimously.

## Hearing of Visitors

Presentation is limited to approximately two minutes per person. Should any citizen require more than the two minutes allocated, please contact the Superintendent prior to the meeting. She will coordinate such requests for the Board. Citizens addressing the Board should be aware that the meeting is being taped.

No public comment at this time.

## Board Visitor of the Month

September – Don Raifsnider  
October – Rick Hoffmaster  
November – Scott Long  
December – Otto Voit

January – Lee Reiniger  
February – Dan Krize  
March – Terry Heckman  
April – Cindy L. Mengle  
May – Barbara A. Nagle

### Review of Board Meetings and Calendar of Events

April 9	7:30 p.m.	Regular Board Meeting
April 14	6:30 p.m.	RMCTC Committee and Regular Meetings
May 7	7:30 p.m.	Committee of the Whole Meeting
May 12	6:30 p.m.	RMCTC Committee and Regular Meetings
May 14	7:30 p.m.	Regular Board Meeting
June 3	7:30 p.m.	Baccalaureate Service – HS Auditorium
June 4	7:30 p.m.	Graduation – Sovereign Center
June 9	6:30 p.m.	RMCTC Committee and Regular Meetings
June 11	7:30 p.m.	Committee of the Whole Meeting
June 18	7:30 p.m.	Regular Board Meeting

### Adjournment

#### 260 Adjourn Meeting

Moved by Hoffmaster and Mengle that there being no further business to come before the Board the meeting be adjourned.

Yeas: Hoffmaster, Krize, Long, Mengle, Nagle, Raifsnider, Reiniger, Voit, Heckman.  
Motion carried unanimously.

Attest:

K. Scott Long  
Board Secretary