

**MUHLENBERG SCHOOL BOARD**  
**September 3, 2008**  
**High School 1<sup>st</sup> Floor Lecture Hall**

**7:00 p.m. – Executive Session for Personnel**  
**7:30 p.m. – Committee of the Whole Meeting**

**I. Roll Call**

**II. Pledge of Allegiance to the Flag**

**III. Educational Presentation**

A. Construction Project Updates - Mr. Jerry Myers, Reynolds Construction  
- Mr. John Hill, Muhlenberg Greene Architects

B. 2<sup>nd</sup> Reading of Policies – Dr. Vlacía Z. Campbell

1.20 Use of Personal Vehicles for District Business by Members of Board of Education (NEW)

3.23 Student Bus Code

4.5 Professional Employee Performance Appraisal

4.36 Use of Personal Vehicles for District Business (NEW)

C. PSSA Test Scores – Dr. Vlacía Z. Campbell

**IV. Hearing of Visitors** - Muhlenberg School District taxpayers and residents have an opportunity, at this time, to comment on matters of concern, official action, or deliberation which are or may be before the Muhlenberg School Board. The Board retains the option to accept all public comment at this time. Presentations should be limited to two minutes per person. In the event that the Board determines that there is not sufficient time for residents or taxpayers of the School District to comment, the Board may defer the comment period to the next regular meeting.

**V. Board Business**

**A. Personnel**—Appointments in accordance with Act 34, Act 151, FBI clearances and I-9.

**B. Management**

1. Board Appointment for Alternate Representative to Reading Muhlenberg Career & Technology Center Board

Resolved, that \_\_\_\_\_ be appointed as the Alternate Representative of the Reading Muhlenberg Career & Technology Center Joint School Committee effective immediately through completion of the 1-year term ending December 2008.

2. Board Appointment for Berks Earned Income Tax Bureau Representative

Resolved, that \_\_\_\_\_ be appointed as the Representative to the Berks Earned Income Tax Bureau effective immediately through completion of the 1-year term ending December 2008.

**C. Physical Plant and Transportation**

1. Sunday Facility Use Requests (Exhibit C-1):
  - a) Muhlenberg Township Athletic Association, use of football practice field for home games on Sundays – September 7, 28, and October 12, 19, 2008
  - b) Laureldale Athletic Association, use of Field #9 for fall softball program on Sundays – September 7, 14, 21, 28 and October 5, 12, 19, 26, 2008
  - c) Muhlenberg Township Police Department, use of Track on Sunday, September 28, 2008 for Civil Service Physical Agility Testing

**D. Budget and Finance**

1. Financial Reports

| Fund              | Treasurer's Report | Financial Report | Bills Paid Month          | Investments | Budget Transfers |
|-------------------|--------------------|------------------|---------------------------|-------------|------------------|
| General           | July 08            |                  | August 08<br>#95193-95597 | July 08     |                  |
| Capital Reserve   | July 08            | July 08          |                           | July 08     |                  |
| 1996 Series "A"   | July 08            | July 08          | N/A                       | July 08     |                  |
| 2003 Construction | July 08            | July 08          | N/A                       | July 08     |                  |
| 2007 Construction | July 08            | July 08          |                           | July 08     |                  |
| 2008 Construction | July 08            | July 08          |                           | July 08     |                  |
| Cafeteria         | July 08            | July 08          | August 08<br>#18474-18488 | July 08     |                  |
| Activity Fund     | July 08            |                  |                           | July 08     |                  |

2. PlanCon Part K, Project Refinancing, General Obligation Bonds, Series A of 2008 (Exhibit D-2)
3. Contract Agreement to Sell or Purchase Meals from Schools with Berks County Intermediate Unit Head Start Program for the 2008-09 School Year (Exhibit D-3)
4. Establishment of Middle School Petty Cash Account in the amount of \$100.00 (Exhibit D-4)

**E. Education**

1. Payment for Used Textbooks, Algebra textbooks, declared surplus, to Follett Corporation in the amount of \$475.39 (Exhibit E-1)
2. Tuition Agreement with Milestones Achievement Center for a Muhlenberg student to receive educational services effective the 2008-09 school year at the rate of \$175.00 per day and associated services as described in Attachment A (Exhibit E-2)
3. Alternative Education at Manito Inc. for the 2008-09 School Year for purchase of two slots at a cost of \$19,844 each (Exhibit E-3)
4. Donation of Surplus Computers to Reading Muhlenberg Career & Technology Center – donation of 100 computers, declared surplus (Exhibit E-4)

**F. Student Activities**

**VI. Minutes**

Review minutes of the Committee of the Whole Meeting and Regular Meeting of August 13, 2008.

**VII. Old Business**

**VIII. New Business**

- 1. Memoriam of Mrs. Ethel H. Knutson

Resolved, that we remember the passing of Mrs. Ethel H. Knutson, who served as an Elementary School Teacher in the Muhlenberg School District for thirty-five years (1945-1980), and that we honor her memory for her dedicated service to the school district and community.

Be it further resolved that we convey through this resolution our deepest sympathy to her family, and that this resolution be made part of the permanent record in the minutes of the Muhlenberg School District.

**IX. Hearing of Visitors**

Presentation is limited to approximately two minutes per person. Should any citizen require more than the two minutes allocated, please contact the Superintendent prior to the meeting. She will coordinate such requests for the Board. Citizens addressing the Board should be aware that the meeting is being taped.

**X. Board Visitor of the Month**

September – Don Raifsnider  
October – Barbara Nagle  
November – Scott Long  
December – Rick Hoffmaster

January – Cindy Mengle  
February –  
March – Terry Heckman  
April – Lee Reiniger  
May – Otto Voit

**XI. Review of Board Meetings and Calendar of Events**

|              |           |                                      |
|--------------|-----------|--------------------------------------|
| September 3  | 7:30 p.m. | Committee of the Whole Meeting       |
| September 8  | 6:30 p.m. | RMCTC Committee and Regular Meetings |
| September 10 | 7:30 p.m. | Regular Meeting                      |
| October 1    | 7:00 p.m. | Meet the New Teachers – HS Library   |
| October 1    | 7:30 p.m. | Committee of the Whole Meeting       |
| October 8    | 7:30 p.m. | Regular Meeting                      |
| October 13   | 6:30 p.m. | RMCTC Committee and Regular Meetings |

**XII. Adjournment**