

**MUHLENBERG SCHOOL BOARD**  
**Regular Meeting Agenda**  
**February 8, 2012**  
**High School 1<sup>st</sup> Floor Lecture Hall**  
[www.muhsdk12.org](http://www.muhsdk12.org)

**I. Roll Call**

**II. Pledge of Allegiance to the Flag**

**III. Student Council Report**

**IV. Educational Presentations**

- V. Hearing of Visitors** - Muhlenberg School District taxpayers and residents have an opportunity, at this time, to comment on matters of concern, official action, or deliberation which are or may be before the Muhlenberg School Board. The Board retains the option to accept all public comment at this time. Presentations should be limited to two minutes per person. In the event that the Board determines that there is not sufficient time for residents or taxpayers of the School District to comment, the Board may defer the comment period to the next regular meeting.

**VI. Committee Reports**

A. Berks County Intermediate Unit	Otto W. Voit, III
B. Reading Muhlenberg CTC	Lee R. Reiniger
C. Berks Earned Income Tax Bureau	Cindy L. Mengle
D. PSBA Liaison	John W. Love
E. Muhlenberg Community Library	Terry L. Heckman
F. Educational Programs	Dr. Vlacía Z. Campbell

**VII. Solicitor's Comments**

**VIII. Superintendent's Comments**

**IX. Board Business**

**A. Personnel – Resolution Nos. 132A through 132D**

Resolved, that the Board of Education of the Muhlenberg School District approve Personnel Resolution Nos. 132A through 132D in its entirety.

**1. Co-Curricular Appointments for 2011-12 School Year – Resolution No. 132A**

Resolved, that the Board of Education of the Muhlenberg School District approve the following co-curricular appointments for the 2011-12 school year:

- a) Spring Coaching Assignments (Exhibit A-1)
- b) Mr. Cody Smith, Volunteer Assistant Wrestling Coach
- c) Mr. Casey Blankenbiller, Volunteer Assistant Bowling Coach

## **2. Co-Curricular Resignations – Resolution No. 132B**

Resolved, that the Board of Education of the Muhlenberg School District accept the following co-curricular resignations:

- a) Mr. Robert Wolfe, Junior High Girls' Track Head Coach, effective January 12, 2012
- b) Mr. Roger Sager, High School Softball Assistant Coach, effective January 23, 2012
- c) Ms. Kelly Molinari, High School Assistant Track Coach, effective January 17, 2012
- d) Mr. Jedidiah Brown, Junior High Track Assistant Coach, effective January 12, 2012
- e) Mr. John Evans, Spring Musical Lighting Director, effective January 11, 2012
- f) Ms. Kristin (Yeasted) Hawley, High School Girls' Volleyball Assistant Coach, effective January 6, 2012

## **3. Substitutes for the 2011-12 School Year – Resolution No. 132C**

Resolved, that the Board of Education of the Muhlenberg School District approve the listing of substitutes for the 2011-12 school year (Exhibit A-2).

## **4. Award Professional Employee Contract for Tenured Teachers – Resolution No. 132D**

Resolved, that the Board of Education of the Muhlenberg School District that in accordance with Section 1121 of the Pennsylvania School Code of 1949 (as amended) and Act 66 of 1996, the administration be authorized to award a Professional Employee Contract to the following teachers who have performed on a satisfactory basis for three years:

- a) Mr. Daniel Fair
- b) Mr. Matthew Kramer

## **B. Management**

### **1. Calendar for 2012-13 School Year – Resolution No. 133**

Resolved, that the Board of Education of the Muhlenberg School District approve the calendar for the 2012-13 school year as presented (Exhibit B-1).

## **C. Physical Plant and Transportation**

### **1. Sunday Facility Use Requests – Resolution No. 134**

Resolved, that the Board of Education of the Muhlenberg School District approve the following Sunday facility use requests (Exhibit C-1):

- a) Berks/Reading Tennis Organization – use of tennis courts on Sundays, June 3 and 10, 2012 for 28<sup>th</sup> Annual Berks Junior Open
- b) Set Point Tennis Organization – use of tennis courts on Sunday, July 15, 2012 for the Life Skills Summer Mentor Tournament
- c) Muhlenberg A's Baseball Club – use of Field #12 and Field #6, and the Middle School outside locker rooms on Sundays, April through July, 2012

**2. Portable Chair Lift for Swimming Pool – Resolution No. 135**

Resolved, that the Board of Education of the Muhlenberg School District approve the purchase of a portable chair lift for the swimming pool at an estimated cost of \$6,500.00 (funding from Capital Project Fund) (Exhibit C-2).

**3. Water Heater Replacement at Elementary Center – Resolution No. 136**

Resolved, that the Board of Education of the Muhlenberg School District approve the transfer of funds from Capital Project Fund in the amount of \$9,000.00 to the Buildings & Grounds, Account #430, to cover the cost for replacement of the water heater at the Elementary Center (Exhibit C-3).

**4. Authorize Completion of Facility Manual – Resolution No. 137**

Resolved, that the Board of Education of the Muhlenberg School District authorize the administration to proceed with the completion of the Facility Manual at an additional cost of \$12,300.00 for services provided by Muhlenberg Greene Architects and Berkshire Systems (funding - \$5,000.00 from Buildings/Operations Fund and \$15,000.00 from Capital Project Fund) (Exhibit C-4).

**D. Budget and Finance**

**1. Approval of Financial Reports – Resolution No. 138**

Resolved, that the Board of Education of the Muhlenberg School District approve the following financial reports and that they become part of the permanent record of the meeting (Exhibit D-1).

<b>Fund</b>	<b>Treasurer's Report</b>	<b>Financial Report</b>	<b>Bills Paid Month</b>	<b>Investments</b>	<b>Budget Transfers</b>
General	DEC 2011	DEC 2011	JAN 2012 #28514-28698	DEC 2011	DEC 2011
Capital Project	DEC 2011	DEC 2011	N/A	DEC 2011	
1996 Series "A"	DEC 2011	DEC 2011	JAN 2012 #488	DEC 2011	
2003 Construction	DEC 2011	DEC 2011	N/A	DEC 2011	
2007 Construction	DEC 2011	DEC 2011	N/A	DEC 2011	
2008 Construction	DEC 2011	DEC 2011	N/A	DEC 2011	
Cafeteria	DEC 2011	DEC 2011	JAN 2012 #2409-2460	DEC 2011	
Activity Fund	DEC 2011	DEC 2011		DEC 2011	

**2. PlanCon, Part K, Project Refinancing, for the General Obligation Bonds Series 2012 – Resolution No. 139**

Resolved, that the Board of Education of the Muhlenberg School District approve PlanCon, Park K, *Project Refinancing*, for the General Obligation Bonds Series 2012 for submission to the Pennsylvania Department of Education (Exhibit D-2).

**3. Submission of Real Estate Tax Interims – Resolution No. 140**

Resolved, that the Board of Education of the Muhlenberg School District authorize the submission of Real Estate Tax Interims for Muhlenberg Township and the Borough of Laureldale for uncollected real estate taxes for calendar year 2011 to the Berks County Tax Claim Bureau (Exhibit D-3).

**4. PLGIT Class Account and Close PLGIT/ARM Accounts – Resolution Nos. 141-a) & 141-b)**

**141-a)** Resolved, that the Board of Education of the Muhlenberg School District establish a PLGIT/I-Class account to be able to sweep excess liquid balances from Wells Fargo Account (Exhibit D-4).

**141-b)** Resolved, that the Board of Education of the Muhlenberg School District authorize the administration to close the PLGIT/ARM accounts for projects that are completed and transfer monies to the Capital Project Fund:

1) General Obligation Bonds, Series 2003	\$95,592.06
2) General Obligation Bonds, Series 1996	70,997.00
3) General Obligation Bonds, Series 2007	71.79
4) General Obligation Bonds, Series 2008	58,716.33

**5. Berks County Intermediate Unit – Mandated Services Budget for 2012-13 – Resolution No. 142**

Resolved, that the Board of Education of the Muhlenberg School District approve the BCIU Mandated Services Budget for 2012-13 at the district's share of \$43,070.99 (Exhibit D-5).

**6. Exonerate 2011 School Real Estate Tax Bill #807001 for Muhlenberg Township – Resolution No. 143**

Resolved, that the Board of Education of the Muhlenberg School District exonerate the 2011 School Real Estate Tax Bill #807001 for Muhlenberg Township (Exhibit D-6).

**7. Equipment Purchase for Food Service Department - Resolution No. 144**

Resolved, that the Board of Education of the Muhlenberg School District approve the purchase of a steamer for the Elementary Center Kitchen at the cost of \$19,885.90 (funding from Food Service, Acct. #762, Replacement of Equipment) (Exhibit D-7).

**E. Education**

**1. Educational Consultant for Title I/Title III/ESL Program – Resolution No. 145**

Resolved, that the Board of Education of the Muhlenberg School District approve Ms. Kristin Pedemonti as an Educational Consultant for the *Title III/ESL and Title I Parent-Child Literacy Celebration* on Tuesday, May 22, 2012 at a fee of \$395.00 (budgeted – Title I and Title III) (Exhibit E-1).

## **2. Certificate of Support Students – Resolution No. 146**

Resolved, that the Board of Education of the Muhlenberg School District approve the enrollment of Certificate of Support Students, PA School Code, Section 1302 (Exhibit E-2).

## **3. Receipt of Gifts – Resolution No. 147**

Resolved, that the Board of Education of the Muhlenberg School District accept the following gifts as in accordance with district Policy 2.1, "Gifts" (Exhibit E-3):

- a) State Representative Dante Santoni – donation of \$165.00 to cover the cost of the banner for the Muhlenberg Mayhem Swim Meet on January 14, 2012
- b) Junior Woman's Club of Muhlenberg – donation of \$75.00 for the IMPACT Club at the High School
- c) Jimbo's Steaks and Hoagies – donation of \$283.00 for High School Life Skills Program

## **4. Conference Request – Resolution No. 148**

Resolved, that the Board of Education of the Muhlenberg School District approve the following conference request (Exhibit E-4):

- a) Mr. John W. Love to attend the *PSBA Leadership Symposium on Advocacy and Issues* on February 25-26, 2012 at the Penn Stater Conference Center, University Park, PA, at an estimated cost of \$630.00 (budgeted – Board Conference)

## **5. Agreement with Commonwealth Orthopaedic Associates – Resolution No. 149**

Resolved, that the Board of Education of the Muhlenberg School District approve the Agreement with Commonwealth Orthopaedic Associates for three years, cost of \$1,800.00 per school year (Exhibit E-5).

## **F. Student Activities**

### **X. Minutes**

#### **Approval of Minutes – Resolution No. 150**

Resolved, that the minutes of the Committee of the Whole Meeting of January 4, 2012 and the Regular Meeting of January 11, 2012 be approved as presented.

### **XI. Old Business**

### **XII. New Business**

#### **1. Memoriam of Mrs. Sally (Eshelman) Ketter – Resolution No. 151**

Resolved, that we remember the passing of Mrs. Sally (Eshelman) Ketter who served as an Elementary Teacher in the Muhlenberg School District and that we honor her memory for her twenty-four years (1981 to 2005) of dedicated service to the school district and community.

Be it further resolved that we convey through this resolution our deepest sympathy to her family, and that this resolution be made part of the permanent record in the minutes of the Muhlenberg School District.

**XIII. Hearing of Visitors**

Presentation is limited to approximately two minutes per person. Should any citizen require more than the two minutes allocated, please contact the Superintendent prior to the meeting. She will coordinate such requests for the Board. Citizens addressing the Board should be aware that the meeting is being taped.

**XIV. Board Visitor of the Month**

January – John DelCollo  
February – John Love  
March – Terry Heckman  
April – Scott Long  
May – Cindy Mengle

**XV. Review of Board Meetings and Calendar of Events**

February 8	7:00 p.m.	Regular Meeting
February 13	6:30 p.m.	RMCTC Committee & Regular Meetings
March 7	7:00 p.m.	Committee of the Whole Meeting
March 12	6:30 p.m.	RMCTC Committee & Regular Meetings
March 14	7:00 p.m.	Regular Meeting

**XVI. Adjournment – Resolution No. 152**

Resolved, that there being no further business to come before the Board the meeting be adjourned.