

MUHLENBERG SCHOOL BOARD
Regular Meeting Agenda
January 11, 2012
High School 1st Floor Lecture Hall
www.muhsdk12.org

I. Roll Call

II. Pledge of Allegiance to the Flag

III. Student Council Report

IV. Educational Presentations

- A. Muhl Pin Recognition – Athletic Director and Building Principals
- B. PlanCon J for Middle School – Mr. John Hill, Muhlenberg Greene Architects
- C. School Director Recognition – Dr. Theresa D. Haught

V. Hearing of Visitors - Muhlenberg School District taxpayers and residents have an opportunity, at this time, to comment on matters of concern, official action, or deliberation which are or may be before the Muhlenberg School Board. The Board retains the option to accept all public comment at this time. Presentations should be limited to two minutes per person. In the event that the Board determines that there is not sufficient time for residents or taxpayers of the School District to comment, the Board may defer the comment period to the next regular meeting.

VI. Committee Reports

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|-----------------------------------|-------------------------|
| A. Berks County Intermediate Unit | Otto W. Voit, III |
| B. Reading Muhlenberg CTC | Lee R. Reiniger |
| C. Berks Earned Income Tax Bureau | Cindy L. Mengle |
| D. PSBA Liaison | John W. Love |
| E. Muhlenberg Community Library | Terry L. Heckman |
| F. Educational Programs | Dr. Vlacica Z. Campbell |

VII. Solicitor's Comments

VIII. Superintendent's Comments

IX. Board Business

A. Personnel – Resolution Nos. 118A through 118H

Resolved, that the Board of Education of the Muhlenberg School District approve Personnel Resolution Nos. 118A through 118H in its entirety.

1. Classified Appointments – Resolution No. 118A

Resolved, that the Board of Education of the Muhlenberg School District approve the following classified appointments as recommended:

- a) Ms. Ellen Grim, ESL Instructional Assistant/District Translator (M. Tavarez), pay rate of \$14.27 for 7 hours per day, effective January 12, 2012 (pending receipt of required clearances)

2. Co-Curricular Appointments for 2011-12 School Year – Resolution No. 118B

Resolved, that the Board of Education of the Muhlenberg School District approve the following co-curricular appointments for the 2011-12 school year:

- a) Justin Vallone – Assistant Wrestling Coach, half time - \$1,498 (year 1, 10% reduction)
- b) Scott Frymoyer – Volunteer Assistant Wrestling Coach
- c) Mr. Steven J. Schwoyer, Accompanist for High School Spring Musical - \$1,906 (year 12, 10% reduction)

3. Resignation – Resolution No. 118C

Resolved, that the Board of Education of the Muhlenberg School District accept the following resignation:

- a) Ms. Christy A. Crammer, Special Education Teacher, effective February 29, 2012 (60-day requirement)

4. Job Description – Resolution No. 118D

Resolved, that the Board of Education of the Muhlenberg School District approve the revised job description for the following classified position (Exhibit A-1):

- a) General Cafeteria Worker

5. Alvernia University Student Athletic Trainers – Resolution No. 118E

Resolved, that the Board of Education of the Muhlenberg School District approve the following student athletic trainers for Spring 2012 from Alvernia University:

- a) James R. Fynes
- b) Daniel Kropf
- c) Ashley Kutcher

6. Renewal of Employment Agreement for Business Manager – Resolution No. 118F

Resolved, that the Board of Education of the Muhlenberg School District approve the employment agreement with the Business Manager, Diane E. Lucchese, CPA, effective July 1, 2012 with final preparation of said agreement to be determined.

7. Substitutes for the 2011-12 School Year – Exhibit 118G

Resolved, that the Board of Education of the Muhlenberg School District approve the listing of substitutes for the 2011-12 school year (Exhibit A-2).

8. Award Professional Employee Contract for Tenured Teacher – Resolution No. 118H

Resolved, that the Board of Education of the Muhlenberg School District that in accordance with Section 1121 of the Pennsylvania School Code of 1949 (as amended) and Act 66 of 1996, the administration be authorized to award a Professional Employee Contract to the following teacher who has performed on a satisfactory basis for three years:

- a) Ms. Ann Edwards

B. Management

1. Adoption of District Policies – Resolution No. 119

Resolved, that the Board of Education of the Muhlenberg School District adopt the following policies effective immediately (Exhibit B-1):

Section 200 – Pupils

- 203 Immunization and Communicable Diseases
- 203.1 HIV Infections
- 210 Use of Medications
- 210.1 Possession/Use of Asthma Inhalers/Epinephrine Auto-Injectors
- 210.2 Medical Attention for Students
- 246 Student Wellness

Section 300 – Personnel

- 301 Creating a Position
- 302 Employment of Superintendent/Assistant Superintendent
- 304 Employment of District Staff
- 305 Employment of Substitutes
- 307 Student Teachers/Interns
- 309 Assignment and Transfer
- 314 Physical Examination
- 314.1 HIV Infection
- 317 Conduct Disciplinary Procedures
- 318 Penalties for Tardiness
- 319 Outside Activities
- 320 Freedom of Speech in Nonschool Settings
- 321 Political Activities
- 322 Gifts
- 323 Tobacco Use
- 325 Dress and Grooming
- 326 Employee Concerns
- 331 Job Related Expenses
- 333 Professional Development
- 338 Sabbatical/Professional Development Leave
- 345 Utilization of Identification Badges
- 348 Unlawful Harassment
- 351 Drug and Substance Abuse

Section 700 – Property

- 707 Use of School Facilities
- 713 Safety & Security of Possessions

Section 800 – Operations

- 815 Acceptable Use of Internet, Computers and Network Resources

Section 900 – Community

- 904 Public Attendance at School Events

C. Physical Plant and Transportation

1. Sunday Facility Use Request for Keystone Canoe Club – Resolution No. 120

Resolved, that the Board of Education of the Muhlenberg School District approve the Sunday facility use request from the Keystone Canoe Club for use of the swimming pool on Sundays – January 15, 22, 29 and February 12, 19, 26, 2012 (Exhibit C-1).

D. Budget and Finance

1. Approval of Financial Reports – Resolution No. 121

Resolved, that the Board of Education of the Muhlenberg School District approve the following financial reports and that they become part of the permanent record of the meeting (Exhibit D-1).

Fund	Treasurer's Report	Financial Report	Bills Paid Month	Investments	Budget Transfers
General	NOV 2011	NOV 2011	DEC 2011 #28370-28513	NOV 2011	NOV 2011
Capital Project	NOV 2011	NOV 2011	DEC 2011 #550	NOV 2011	
1996 Series "A"	NOV 2011	NOV 2011	N/A	NOV 2011	
2003 Construction	NOV 2011	NOV 2011	N/A	NOV 2011	
2007 Construction	NOV 2011	NOV 2011	N/A	NOV 2011	
2008 Construction	NOV 2011	NOV 2011	N/A	NOV 2011	
Cafeteria	NOV 2011	NOV 2011	DEC 2011 #2364-2408	NOV 2011	
Activity Fund	NOV 2011	NOV 2011		NOV 2011	

E. Education

1. Receipt of Gifts – Resolution No. 122

Resolved, that the Board of Education of the Muhlenberg School District accept the following gifts as in accordance with district policy 2.1 "Gifts" (Exhibit E-1):

- a) Mayer Pollock Steel Corporation – donation of \$2,000.00 to purchase coats, clothes, educational supplies, and other basic needs for students in Muhlenberg

2. Certificate of Support Students – Resolution No. 123

Resolved, that the Board of Education of the Muhlenberg School District approve the enrollment of Certificate of Support Students, PA School Code, Section 1302 (Exhibit E-2).

3. Referral Agreement with Concern – Resolution No. 124

Resolved, that the Board of Education of the Muhlenberg School District approve the Referral Agreement for Schools with Concern effective January 1, 2012 for two years on an as needed basis (Exhibit E-3).

F. Student Activities

X. Minutes

Approval of Minutes – Resolution No. 125

Resolved, that the minutes of the Special Meeting, Annual Organization Meeting, and Committee of the Whole Meeting of December 5, 2011 and the Regular Meeting of December 14, 2011 be approved as submitted.

XI. Old Business

XII. New Business

1. Receipt of Communications – Resolution No. 126

Resolved, that the Board of Education of the Muhlenberg School District accept the following communications as presented (Exhibit G-1):

- a) Commonwealth of Pennsylvania – AYP Status for 2010-11 School Year

2. Memoriam of Mr. Harold E. Geisinger – Resolution No. 127

Resolved, that we remember the passing of Mr. Harold E. Geisinger who served as a Painter/Custodian in the Muhlenberg School District and that we honor his memory for his four years (1981 to 1985) of dedicated service to the school district and community.

Be it further resolved that we convey through this resolution our deepest sympathy to his family, and that this resolution be made part of the permanent record in the minutes of the Muhlenberg School District.

3. Memoriam of Mr. Ronald L. Rhode – Resolution No. 128

Resolved, that we remember the passing of Mr. Ronald L. Rhode who served as an Art Teacher in the Muhlenberg School District and that we honor his memory for his six years (1959 to 1965) of dedicated service to the school district and community.

Be it further resolved that we convey through this resolution our deepest sympathy to his family, and that this resolution be made part of the permanent record in the minutes of the Muhlenberg School District.

XIII. Hearing of Visitors

Presentation is limited to approximately two minutes per person. Should any citizen require more than the two minutes allocated, please contact the Superintendent prior to the meeting. She will coordinate such requests for the Board. Citizens addressing the Board should be aware that the meeting is being taped.

XIV. Board Visitor of the Month

- January – John DelCollo
- February – John Love
- March – Terry Heckman
- April – Scott Long
- May – Cindy Mengle

XV. Review of Board Meetings and Calendar of Events

January 4	7:00 p.m.	Committee of the Whole Meeting
January 9	6:30 p.m.	RMCTC Committee & Regular Meetings
January 11	7:00 p.m.	Regular Meeting
February 1	7:00 p.m.	Committee of the Whole Meeting
February 8	7:00 p.m.	Regular Meeting
February 13	6:30 p.m.	RMCTC Committee & Regular Meetings

XVI. Adjournment – Resolution No. 129

Resolved, that there being no further business to come before the Board the meeting be adjourned.