

NAMING OF SCHOOL DISTRICT FACILITIES AND GROUNDS

The school district recognizes that school buildings will have defined official names to distinguish each facility. Portions of school buildings (media center, auditorium, etc.) and/or school grounds may have defined official names to honor individuals who have contributed to the district and community.

NAMING OF SCHOOL DISTRICT FACILITIES AND GROUNDS

I. Purpose

- A. The naming of school buildings, portions of school buildings or school grounds is the responsibility of the Board of Education.
- B. When naming or dedicating any facility, the Board of Education welcomes ideas and suggestions from individuals and school district community groups. However, the Board reserves unto itself the final decision for naming or dedicating any school district facility.
- C. Entire school buildings will not be named for individuals. Parts of buildings or non-instructional facilities may be named after individuals because the Board of Education does recognize the desire of students, graduates, staff, parents and community to honor distinguished citizens and educators.

II. Procedures

- A. The request for the naming of a portion of a school building or school grounds for an individual shall be presented in writing and shall contain:
 - 1. Biographical data for the individual.
 - 2. A description of the individual's significant contribution.
 - 3. An impact statement explaining why a portion of a school building or school grounds should be named for the individual.
- B. Requests for self-nomination will not be considered.
- C. The Board may appoint a committee to study and suggest possible names for schools, school grounds, or portions thereof.

III. Criteria

The following criteria will be used by the Board, or a designated committee of the Board, in reviewing requests for the naming of a portion of a school building or school grounds for an individual.

- A. The individual for whom a portion of a school building or school grounds is named must be shown to have broad-based, long term impact to the school district.
- B. The name will be clearly identifying, widely known and recognized.
- C. The individual may not be active in his/her career at the time of the naming.
- D. The moral character and integrity of the individual should be of such a high level that s/he can be considered a significant and proper role model for the student body.
- E. The record of service of that individual to the school district and/or community should be determined by the Board to be exemplary.

- F. The name will stand the test of time.
- G. The acceptance of a contribution will not be a condition of the naming of portions of school buildings and school grounds.
- H. It is the intent of the Board that the naming of portions of school buildings and school grounds will occur infrequently and on a limited basis.
- I. If, at a future date following the naming or dedicating for an individual, the Board considers that the reputation or character of an individual has declined significantly, the Board will reserve the right to eliminate that individual's name from that portion of a school building or school grounds.