

MUHLENBERG SCHOOL DISTRICT

SECTION: LOCAL BOARD PROCEDURES

TITLE: ATTENDANCE AT MEETINGS
VIA ELECTRONIC
COMMUNICATIONS

ADOPTED: April 14, 2010

REVISED:

SC 407	<p style="text-align: center;">006.1. ATTENDANCE AT MEETINGS VIA ELECTRONIC COMMUNICATIONS</p> <p>Section 1. <u>Authority</u></p> <p>The Board recognizes that factors such as illness, travel, schedule conflicts and weather conditions can make impossible the physical presence of a Board member at a Board meeting, and that electronic communications can enable a Board member to participate in a meeting from a remote location.</p> <p>A Board member shall be able to attend a Board meeting, and participate in Board deliberations and voting, through electronic communications, but only under extraordinary circumstances.</p> <p>The Board authorizes the administration to provide the equipment and facilities required to implement this Board procedure.</p> <p>Section 2. <u>Guidelines</u></p> <p>A Board member who attends a meeting through electronic communications shall be considered present only if the member can hear everything said at the meeting and all those attending the meeting can hear everything said by that member. If the Board President determines either condition is not occurring, s/he shall terminate the Board member's attendance through electronic communications.</p> <p>A majority of Board members shall be physically present at a Board meeting when a Board member attends through electronic communications.</p> <p>To attend a Board meeting through electronic communications, a Board member shall comply with the following:</p> <ol style="list-style-type: none"> a. Submit such request to the Board President at least 24 hours prior to the meeting. b. Ensure that the remote location is quiet and free from background noise and interruptions.
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- c. Participate in the entire Board meeting.
- d. Initiate participation and incur related costs.

References:

School Code – 24 P.S. Sec. 407