

TITLE I PARENTAL AND TEACHER INVOLVEMENT POLICY

The Board recognizes that parent involvement contributes to the achievement of academic standards by students participating in Title I programs. The Board views the education of students as a cooperative effort among the school, parents and community.

Policy: 5.5
Adopted: 10/22/86
Amended: 10/5/88
Amended: 7/19/95
Amended: 6/9/04

TITLE I PARENTAL AND TEACHER INVOLVEMENT POLICY

I. School Parent Involvement Policy

- A. Participating Title I parents shall be invited to attend an annual Parent Advisory Council Meeting that will inform the parents of their participation in Title I, the Title I parent involvement requirements and their rights to be involved in the planning, review and improvement of programs under Title I.
- B. Title I parents will receive timely information concerning the following:
 - 1. The planning, implementation and evaluation of the Muhlenberg School District Title I Program.
 - 2. Muhlenberg School District reading curriculum.
 - 3. Assessments used to measure student progress.
 - 4. Proficiency levels the students are expected to meet.
- C. Title I parents will be provided opportunities to attend the established Parent Advisory Council meetings, which will be scheduled at least three times during the school year. These meetings will be coordinated by the Title I program supervisor and will allow parents the opportunity to:
 - 1. Offer suggestions for the planning, development and operation of the Title I program.
 - 2. Participate, as appropriate, in decisions relating to the education of their children.
- D. Title I parents will receive timely responses for all Title I program recommendations by the Title I supervisor and/or the child's teacher.

II. Consultation with Parents and Teachers

- A. The parents of any child selected for inclusion in the Title I program will be notified in writing by the program supervisor of their child's eligibility for Title I services. The notification shall include the following:
 - 1. Reasons for the child's eligibility for the program based upon student performance scores and/or teacher referral.
 - 2. Objectives of the Muhlenberg Title I program.
 - 3. Description of Title I services to be provided.
- B. Each participating child's parents will receive a written report on the child's progress at least two times during the school year. The report will be the responsibility of the Title I program supervisor and shall include a report from their child's teacher(s).

- C. Individual conferences will be scheduled with parents when necessary.
- D. Regular classroom teachers to which the Title I child has been assigned will have an opportunity to work with the program supervisor in developing the participating child's program to insure appropriate coordination between instruction in the regular Muhlenberg curriculum program and the supplemental instruction provided by the Title I program.

III. Parent Involvement Activities

- A. The Muhlenberg Title I program will work to foster parental involvement in the following ways:
 - 1. Encourage and support parents in more fully participating in the education of their children at home.
 - 2. Provide materials, suggestions, and literacy training to help parents to work with their children to improve student achievement.
 - 3. Ensure that information related to school and parent programs, meetings and other activities is sent to the parents of participating children in a format and language the parents can understand.
 - 4. Promote the value of parental contributions in the Muhlenberg School District in order to build ties between parents and the school.
- B. Parents of participating Title I students will be asked to evaluate the content and effectiveness of parent involvement practices on an annual basis. The findings of the annual evaluation will be used to review and revise parent involvement policies if necessary and design strategies for school improvement.

IV. School-Parent Compact

- A. The Muhlenberg Title I program shall jointly develop with parents of students served in the program, a School-Parent Compact outlining the manner in which parents, school staff and students share responsibility for improved student achievement in meeting academic standards. The Compact shall:
 - 1. Describe Muhlenberg School District's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment, enabling students in the Title I program to meet the district's academic standards.
 - 2. Indicate ways in which parents will be responsible for supporting their children's learning, such as monitoring attendance, homework completion, volunteering in the classroom; and participating, as appropriate, in decisions related to their child's education and positive use of extracurricular time.
 - 3. Ask for a commitment on the part of the student to carry out his/her academic responsibilities to the best of his/her ability.

- B. The Compact shall address the importance of parent-teacher communication on an ongoing basis through parent-teacher conferences, frequent reports to parents, and reasonable access to staff.

Administrative Procedures: 5.5
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